

Windsor Secondary School
Parent Advisory Council

Minutes

Monday, October 3, 2022 - 7:30pm

1) call to order 7:32pm

2) Present at meeting: Jennifer Bransten, Graham Gilley, Jennifer Dickson, Teri Donaldson, Terri Thompson, Jane Tom, Karen Birch, John McGowan - principal

3) Student Council Presentation

Bella Caswell & Ella Hoffman

First general meeting last week. All grade rep positions have been filled. 90 people have attended Student Council meetings. Plan to continue with Santa's breakfast. Mr. Myers and Ms. Dubé are teacher reps. Working on developing a student voice at school as well as social justice. Trying to work with all clubs to work to emphasize the overlap of goals. Will still keep digital Halloween costume contest, seems to be more accessible to more students.

Reaching out to students to find out what spirit events/activities can bring students together.

4) Committee Reports

Garden Club:

Continuing to work on the front garden beds and the back area. The Garden Club does weeding once a week to maintain the gardens. They are preparing plants for the fall Garden Sale and more updates to come when the date will be (probably around late November). The benches have been installed in the front.

Student council:

Elections are happening on Thursday Sept 29th for grade 8 reps and vacant position in the grade 10 and 11 reps.

Sewing For a Cause:

Sewing For a Cause has had a successful first meeting of the school year and will be holding another short one this week. Many new members have joined this year, with those who have no sewing experience being taught how to set up and use the sewing machines. At the first meeting, we introduced the club and our previous projects like the reusable cutlery kits, heating pads, pet bandanas, and embroidered cards for seniors, to name a few. We also opened up suggestions for members to present any ideas they may have or what projects they might like to do first. We look forward to another productive year for Sewing For a Cause!

Interact Club:

Is kicking off the school year with a food drive. If you wish to support, please drop off any of the following items to the textiles room during the week of October 11-14: canned tuna or salmon (low sodium preferred), any plain pasta, and canned soup or stew (low sodium). Alternatively, you can donate to our virtual food drive at vfd.foodbank.bc.ca/fundraiser/windsorinteract. All donations go to the Greater Vancouver Food Bank which supports children, individuals who have lost their jobs, single families, seniors, and anyone who just needs a little bit of help in our community.

Grad Council: Very successful bottle drive Friday, September 23 raising \$760.00

5) Treasurer's Report & Budget Presentation

Still working on getting banking set up

Moving to e-transfers and school cash online

Parent donations down by about \$3500

Carrying forward 2021/2022 budget numbers to 2022/2023 budget. Motion presented. Motion passes. 6 in favour, 1 abstention.

Garden Club request for \$200 for soil. Approved.

Request for replenishment of tea corner. Approved

Track and field request for equipment - Approved

Karen will communicate with coaches and teachers regarding approved spending. CC Jen Dickson and John McGowan

6) Family of Schools Report

Meeting not held.

7) Principal's Report

School start up has gone well. Just under 1000 students. 66 International students, lower than expected.

Challenges finding home stays for International students.

Grade 8 parents got to be back in school on first day.

Staffing has gone well. 1 teaching assignment to fill

1 job to fill for semester 2 in science.

District is having challenges filling EA jobs

Windsor has had success with FI hires

Athletics off to a strong start, all coach positions filled

Marco Fong continuing as Athletic Director. Julie Bertrand admin rep

Managed to get parents and coaches to fill football volunteer spots

Working on updating website. Program is a little cumbersome

Still working on getting lockers to all students. There has been a mix up of lockers/locks ID numbers

Question: has grad 2022 picnic table been installed? Not yet. Need facilities to come to school to do the work

8) Other Business

Grad semi-formal: February 1. Students have requested event be held at district office. If we host event there, parents will need to volunteer to help with decorating and clean up. Is there enough parent support to take this event on? Does PAC want to make it a PAC event with PAC being responsible. What do parents want? How do we make the event work with PAC rules?

-create a PAC subcommittee for grad events. Help create a framework for future years.

How to improve parent connection to school? Suggested that we host "pub nights" at Seymour's Pub to help create social connections with parents. Could host Grade 8-10 parents and another for Grade 11-12 parents.

Draft code of conduct for PAC members passed out for discussion at November meeting

Meeting adjourned: 9:06pm

Next PAC Meeting

Monday, November 7, 2022 - 7:30pm

School

Library

2022-10-03 WPAC 2022-2023.xlsx

[Signature]

Windsor Secondary School PAC Budget 2021-2022 APPROVED		
RECEIPTS	Budget 21/22	Actual 21-22
Parent Donations	\$ 9,300.00	\$ 10,752.57
Miscellaneous (rebates and PST claim & speaker donations etc)	\$ 200.00	\$ 3,199.18
Interest & Bank charges	\$ -	
Gaming Account	\$ 17,980.00	\$ 16,400.00
Sub-Total	27,480	30,352
Gala accounting		
Sub-Total	0	0
GAMING ACCOUNT ITEMS & AMOUNTS		
Planning Department (Out in Schools, Mindfulness)	\$ 675.00	
Club Grant (max \$200/club application is by presentation at mtg)	\$ 600.00	\$ 342.40
Choices	\$ 590.00	
English Department - Bard in the Classroom	\$ 5,280.00	\$ 425.75
Athletics - Jersey program (Sr. Girls Soccer)	\$ 3,000.00	\$ 4,325.94
Ambassador Club	\$ 4,920.00	
Athletics - Raquets (badminton team)	\$ 500.00	\$ 223.98
Grad council - new standing item	\$ 700.00	\$ 231.79
Sub-Total	16,265	5,318
General requests		
Spec Ed.	\$ 465.00	\$ 403.53
Science department	\$ 2,305.80	\$ 2,231.14
Drama department	\$ 1,275.00	\$ 1,243.14
PE department	\$ 155.00	\$ 101.01
Sub-Total	4,201	3,979
Extraordinary requests		
WPAC banner	\$ 350.00	\$ 347.20
Bus trip - (Lazarova - May 30,2022)	\$ 600.00	\$ 593.25
Garden Club - garden project	\$ 1,500.00	\$ 1,227.96
Garden Bench	\$ 1,650.00	\$ 1,820.90
Sub-Total	4,100	2,168
GENERAL ACCOUNT ITEMS & AMOUNTS		
Scholarships	\$ 2,000.00	\$ 2,000.00
Gifts	\$ 240.00	\$ 35.00
Staff appreciation	\$ 500.00	\$ 486.24
Contingency	\$ 2,000.00	\$ 300.00
Additional staff appreciation	\$ 350.00	\$ 319.07
Sub-Total	5,090	3,140
Total ALL Costs (Gaming & General)	29,656	14,606
NET REVENUE LESS ALL COSTS	-2,176	15,746
Bank Account Balances: opening closing (jun 5/22)		
General (Vancity)	\$ 11,469.24	16,392
Gaming (Vancity)	\$ 26,635.45	31,548.42
SD44 (Trust)	\$ 9,386.72	13,484.97
	\$ 47,491.41	\$ 61,425.68
Opening Bal Sept 1st, (chequing, Gaming and Trust)	\$ 47,491.41	\$ 61,425.68
Forecasted closing balance June 30, 2020	\$ 45,315.61	
Forecasted closing balance June 30, 2020	\$ 45,315.61	