

WINDSOR SECONDARY SCHOOL NOTIFICATION FORM – EXTENDED STUDENT ABSENCE FORM

While it is understood that some family vacations will occur while school is in session, Windsor does not condone such absences during school time. The class work, activities, and learning experiences which are missed are often difficult to duplicate. If a student is absent for family holidays or for other non-medical reasons, the school and teaching staff are not expected to make special arrangements for missed work or tests. They may do so if they so choose. In any case, students will be held accountable and responsible for the learning outcomes missed. The responsibility for the decision to take a student out of school and the resulting consequences must rest solely with the student and the parent. Although the school does not approve such absences, the following must be completed in order to properly notify all teachers and office staff.

My son/daughter _____ in Grade ____ will be absent
(Print student's name)

from _____ until _____ .
(Leaving Date) (Date student will be back at school)

PLEASE CALL THE SCHOOL AT (604) 903-3700 IF YOU HAVE ANY QUESTIONS.

Period	Course	Teacher's Signature	Comment
AM			
1			
2			
3			
4			
5			
6			
7			
8			
PM			

I UNDERSTAND THE ABOVE

_____ (Parent's Signature)

_____ (Date)

*** Returned this completed form to the Main Office**