



Westview Elementary School

Ta na wa nsiiy xnit tl'a Teltiwet
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Thursday October 22nd, 2015

Reminders/Announcements/Information:

School Office Hours: Monday to Friday from 8:15 am to 3:45 pm

Friday, October 23rd is a District Professional Day. Students do not attend school.

Wednesday, October 28th students will be dismissed at 2pm for Staff collaboration.

Important Attendance reminders:

In the interest of the child's progress at school, it is important to maintain regular attendance and to avoid arriving late. Being on time for school is a very important skill to develop responsibility. Arriving late is disruptive to others however, when absence or late arrival is necessary we ask you to note the following procedures:

Absences - please leave a message on the school's **24hour Callback phone at #604-903-3844** before 8:55 am if your child will be absent that day. Also, leave a message at the same number if you are withdrawing your child for the afternoon. If your child is not feeling well, please do not send them to school.

Late Arrivals - children who arrive late for school must **check in at the office** before proceeding to class. A child will be marked late, but excused by parent even if they are at a pre-arranged appointment.

Early Dismissal -Children going home early in the day must be **signed out in the office** by their parent or guardian.

In order to provide an added measure of safety for our children, the office will follow a "call back" procedure. If a student does not arrive at school in the morning or afternoon and we do not have prior notification, we will proceed as follows:

- attempt to contact parent through home or business number
- call emergency numbers that you have provided
- failing these contacts, we will notify the police if deemed prudent.

Dismissal at 3:00 pm

In most instances, children will be dismissed by 3:00 pm. Try to be at school on time to pick up your child. Children should not hang around afterschool and play at school unsupervised for safety reasons. If you will be late, please call the office to let us know. Children will be asked to wait in the office until you arrive.

Collaborative Days / 2:00 PM Dismissal Schedule

The 2015-2016 School Calendar has provided staff with collaboration time. Staff collaboration times are accommodated with an early dismissal at 2:00 pm typically on the last Wednesday of the month. Please note the following days of the year to be marked on your calendar:

October 28, 2015	February 24, 2016
November 25, 2015	April 27, 2016
January 27, 2016	May 25, 2016

Halloween:

Primary students will be participating in a costume parade at 9:00am, Friday October 30th; Students will parade with their class throughout the hallways and intermediate classrooms. ALL students are welcome to wear their costumes for the day, but masks and weapons are not permitted. The school Halloween Dance takes place at 1pm in the gym. We will be dancing to our favourite songs we have been practicing in our music classes. Although there is no room for spectators, parents are welcome to join in!

The Westview PAC will be hosting their Annual Halloween Howl (Please see attached poster) on Thursday, October 29th from 6:30 - 8pm.

The Halloween Howl is a PAC sponsored activity that takes place on the last Thursday of the month of October prior to Halloween. It is for all the families at Westview Elementary School. There is a small admission fee (\$2) that goes directly to PAC to support the PAC events / school activities. There is pizza available for purchase and lots of music and dancing. You can come dressed in your costumes for an enjoyable evening of socialization and fun. **All children must be accompanied by an adult.** Parents volunteer their time for the event. If you are interested in helping out for this or any other event, please contact the PAC President or Exec to let them know your availability or attend a PAC meeting to find out more.

Also attached please see the minutes of the PAC Meeting held in September. **The next PAC meeting will be held on Tuesday, October 27th at 7pm.** All parents are invited and encouraged to attend. Child minding will be provided.

Barbara Leigh
Principal

Kate Lechleiter
Vice Principal