

SUMMER LEARNING POLICY



ACADEMIC HONESTY

The *Summer Learning* staff expects students to act with integrity and honesty. We have a high standard for academic honesty and students will be held accountable for their actions and the resulting consequences.

An academically honest student:

- Documents all source material consistently in a standard style of referencing
- Respects others' intellectual property
- Understands what constitutes academic dishonesty
- Understands the consequences of cheating regarding both academic and non-academic school work, examinations and assessments
- Follows all exam rules
- Acts with integrity

An academically honest student DOES NOT:

- Submit as their own any material that has been copied from another source without giving credit to that source in proper bibliographic format
- Engage in any behaviour that gains an unfair advantage over others (including the use of unauthorized electronic devices)
- Give another student their work to copy
- Copy the work of another student
- Present material written, created or produced by another person as their own (including a tutor)
- Use notes during a test unless allowed by the teacher or permitted by the examination rules
- Purchase and submit pieces written by someone else
- Present artistic or creative work in any medium that has literally been reproduced except in a manner allowed by the teacher or permitted by the examination rules
- Do work for another student

While the staff at *Summer Learning* chooses to focus on implementing positive behaviour supports aimed at teaching and fostering academic honesty and student integrity, students who either intentionally or accidentally engage in behaviour that provides an unfair advantage over others, including academic dishonesty or malpractice, will be subject to consequences as follows:

1. The first time a student is suspected of or caught being dishonest in an academic or non-academic course, the following actions will be taken:
 - Teacher will inform the administration
 - Administration will support student in their understanding of the principles of academic honesty
 - The student will resubmit an authentic assignment as per teacher instructions

- Administration will enter information into MYED detailing the incident
 - This information will remain on file
 - Teacher will notify parents/guardians
2. The second time a student is suspected of or caught being dishonest in an academic or non-academic course, the following actions will be taken:
- Teacher will inform the administration
 - Assignment in question will receive a zero
 - Administration will enter information into MYED detailing the incident
 - This information will remain on file
 - Administration will decide on further consequences
 - Administration will contact the home school
 - Parents/guardians will be notified by the Administration
 - Student may be withdrawn from a class or program

Being unaware or pleading ignorance of the standards related to academic honesty and student integrity is not an excuse for dishonesty, plagiarism and malpractice.