

Seycove PAC Meeting Minutes

Date: March 12, 2019

Time Start: 7:06pm

Location: Seycove Secondary Library

Members in attendance: Lindsay Witham (Co-Chair), Sam Barker (Co-Chair), Daniel Dandar (Treasurer), Kym Bontinen (Secretary), Pam Craven (Principal)

Agenda Item	Speaker	Discussion	Action Items
Introductions		Introductions around the table	
Approval of Agenda	Sam	Approved	
Approval of Minutes: Jan 15, 2019	Kym	Approved & posted to website	
Principal's Report	Ms. Pam Craven	<ul style="list-style-type: none"> • Staff and students felt that the vaping presentation by Maya was heavy handed. Mr. McLeod went through the district policy/rules and the students appreciated that. • Gr. 10 – tobacco health nurse will present to Gr 10 PE classes – preview this presentation for grade 8/9s. Smaller groups may be better received. • School based budget – developing a leaflet to communicate to parent community and staff and how it relates to curriculum. Families who have not paid their school fees will receive email reminders. Paper copies will be sent out in April. Approx. 52 % paid at the moment <ul style="list-style-type: none"> ○ Suggestion from PAC re: Donation option in School Cash Online: Remove multiple donation lines with different monetary amounts and leave one option open to donate on School Cash Online system 	Pam will add Seycove Auction (donation) as one of the methods by which we receive funding

		<ul style="list-style-type: none"> • LGTBQ community – media exhibit/campaign in the school to come through as a class to view. Approved by BCTF. Media would like to be present – waiting on approval – April • Students are inputting their courses input into MyEd portal. Email verification notice will be sent home by email to ensure that the courses are correct. Paper copy verifications will still be sent out for Gr 11/12 will go in and potentially 10s to ensure that they are in the courses that they should be in terms of where they want to go to post-secondary. • Proposing that the week before provincial exam week – staff will not run regular schedule – rotation will be Monday to Thursday 2 courses/day with lunch in the middle, Friday would be celebrations where certificates can receive their awards Junior/Senior and grade 12 as usual at their ceremonies, early dismissal, and locker clean up – all principals need to agree because of the academies. Final week of the school year is provincial exam week. • Looking at first week of classes geared toward orientation activities, course changes and then starting on the Monday. 	
Treasurer’s Report	Dan Dandar	<ul style="list-style-type: none"> • Reviewed financial statement. See attached. • Discussed RBC grant process – thank you Lindsay • Reviewed second wish list – see additional items below • Looking for a Co-Treasurer for next year – any names come forward please send to Dan Dandar. 	<p>Motion (Dan, 2nd Kim Tattrie): to have the PAC fund the items that are identified making up the total of \$14,308.13. Motion passed.</p> <p>ACTION: email Dan with interest daniel8680@gmail.com</p>
DPAC Report	Mag Caron	Deferred	
New Business		<p>Process for Daily Announcements</p> <ul style="list-style-type: none"> • Teacher’s provide announcements by 10:00 • Announcements are read out at 11:30 	

		<ul style="list-style-type: none"> Announcements are posted by 11:40 on the app, website, monitors, and a printed copy on a rolling board inside the front door by the gym and on a post by office <p>Day for grounds clean-up – Lindsay will select a date, trying to match that with an event at the school</p> <p>Phones in schools – have a clear policy when the phones are acceptable in class and when they need to be put away.</p> <p>Seycove Auction – a huge success, great time and exciting performances by Vancouver Circus School.</p> <ul style="list-style-type: none"> Need to educate the community about the purpose of this event and the importance to school programs Start early Save the date in September Possibly a name change Attend a family of schools meeting to give the message and seek out volunteers 	<p>Action Item: Need Chair/Co-Chairs for Seycove Auction next year</p>
Adjourned	9:00 pm		
Next PAC Meeting: April 16, 2019 (normally every 2nd Tuesday of the month)			

#	Request	Quantity	PAC	Notes
1	MacBook with upgrades	1	1,252.16	50%
2	iMac computers	4	2,725.44	50%
3	Sewing machines	28	4,704.00	33%
4	Scoring table 8'	1	5,626.53	60%
			\$14,308.13	