

**Norgate -Xwemelch'stn Community School PAC Meeting
September 21, 2021 7:00pm (via Zoom)**

Attendees: Stephanie, Pablo L, Kelly S, Glenda R, Eugenia O, Adriana, Chris M, Pia G, Jenna O, Steve M, Leila, Tamara S, Joshua H, Dyna F, Kammi C, Jeremy D.

Regrets: None

Introductions, welcome to a new year

- 1) Land acknowledgement
- 2) Intro to Kelly Sangha (community coordinator), new hire to Norgate
- 3) PAC email list. Jenna O mentioned PAC email collection campaign. Each year PAC needs to ask and receive email addresses to assist with our outreach. We purge the list after every school year and must collect emails again (due to privacy reasons). We have some gift cards as incentives, and we will hold a draw (thank you Meridian and The Workshop for their gift cards donated to help us generate interest). Please submit your email to communications.norgatepac@gmail.com to be entered in the draw. Would also like to have class parents and are seeking volunteers.
- 4) Fun Lunches. It has been 2 years since we could run Fun Lunches, it is significant fundraiser. As parents are not yet allowed in the school, we have no immediate plans to restart at this time but will continually revisit and will restart when it is safe to do so.
- 5) Pablo (PAC treasurer) shared current proposed budget for 21/22. Some highlights include \$538 in fun lunch funds still owed to multiple families. We would like to clear this owing balance, whether by e-transferring back to parents (at a cost of about \$1 per transfer to PAC), or receiving the balance as a donation. Communication will happen in the near future.
Other new/significant expenses PAC would like to support include outdoor learning spaces, field trips, musical instruments and the Helping Hand Fund. Volunteers are required to support fundraising. A 50/50 draw or raffle was suggested as a potentially simple and profitable fundraiser.

Motion: To approve the proposed budget as tabled at the meeting.

Motioned by: Eugenia O

Seconded by: Jenna O

Motion passes

- 6) Bylaws discussion. Need to be reviewed regularly and Norgate PAC Bylaws are very overdue for review and updating. Any changes to bylaws need to be approved by membership with an appropriate notice period to collect feedback and approve changes. PAC requested volunteers with experience in reviewing bylaws or skills in document management. Pia G. expressed an interest. We will explore the bylaws at a later meeting and will seek parent engagement at that time.

7) Principal's update/Administration update:

Sends a thanks to the PAC and PAC exec for volunteering their time Lots of new families in our school this year as well as several new staff members have begun at our school. We have about the same enrollment (137) as last year's numbers.

School Plan in development, and are currently seeking parent and student input. Felt very siloed last year due to Covid-19, hoping for more involvement this year if it's practical. The school is seeking 2-3 parents to be directly involved with Teacher Reps, Principal & Vice Principal, a CUPE rep, and hopefully a student rep. Currently plan is to meet 4x over the school year.

PAC Funding: The school greatly appreciates the PAC contributions and is actively looking at operationalizing the provided funding this year. A greenhouse is a current long-term legacy goal that may also be supported by these funds.

Class composition. The current combined structure is done to ensure we don't have to turn away any incoming families later into the year without running out of spots. Students will receive the appropriate grade level curriculum regardless of what class they are placed in.

Outdoor school update: North Vancouver Outdoor School facility (in Brakendale). District has not been able to offer Grade 3, 4 and 6 programming that they usually receive. Looking towards a grade 4/5 hybrid program that consists of a 1 day program. More will be sent soon to parents as soon as details are available.

Adjourned at 8:10pm