

# HANDSWORTH PAC

MINUTES OCTOBER 17, 2022

Call to order: Meeting was called to order at 7 PM.

Exec: Esther Oyelumade, Candace Storm, Carmen Jansen, Jana Madill, Erin Stevenson, Shane Lowry, Amanda Nichol,

Staff: Mark Barrett, Mike Forsyth, Jagruti Desai

Guests: Linda Munro, Kulvir Mann,

Parents: Yi Liu, Lorna Moffat, Nancy Forde, Charlotte Neweling, Ariena Jong, Signe Nørgaard, Angela Parsons, Vivian Raksakulthai, Heather Morrison, Des Griffin, John Brown, Suni Chuttoo, Theresa Schmidt, Mona Izadnegahdar, Olena Diachek, Laura Hotte, Yasmine Hassanian, Anouk Kluyskens, Greg Ambrozic, Patricia Conte, Jin Liu, Eva Parker, Megan Enns, Jennifer Roberts

## Welcome and Opening Remarks

*We acknowledge and thank the Coast Salish people, upon whose traditional territory the North Vancouver School District resides. We express our gratitude to the Squamish Nation and Tsleil Waututh Nation and we value the opportunity to learn, live and share educational experiences on this traditional territory.*

Roll Call: A quorum for the transaction of business at a general meeting is 7 voting members, including at least 2 of the HSSA Directors. At least one of the HSSA Directors must be a signing officer. We have a quorum.

1. Approval of October 17, 2022 Agenda: The agenda and minutes were provided through the broadcast message on Thursday, October 13.

Changes to agenda as follows:

Thomas Gallant not able to present tonight - Removed from agenda

Mike Forsyth will be providing some information about the AP Program.

- Moved: Jana Madill
- Seconded: Amanda Nichols
- Adopted with no opposition

2. Approval of the September 26, 2022 Minutes: Motion to approve the minutes as circulated through broadcast message.

- Moved: Ester Oyelumade
- Seconded: Amanda Nichol
- Approved without opposition

3. Treasurer Report (Jana Madill): Presentation of the HPAC Budget 2022-2023 (see attached)
  - budget was presented by email through email broadcast
  - Gaming Fund has been received and wish list process has been initiated
  - hot lunch is a conservative estimate due to confirmed Semester 1
  - some carry over funds from last year
  - 2 term investment and have been renewed in term deposits (90 day & 1 year hold)
  - Sub Grad account is reflected in budget but managed by Grad committee for transparency

Budget Discussion:

1) Do we have a budget for ATF A: No budget under HPAC. Looking at applying for a capital grant.

2) Why does football receive \$10,000 of Hotlunch? Football was previously 100% funded by hotlunch and they ran the program. 4 years ago the admin asked if HPAC would take over the program. It was decided with Admin and HPAC that the first \$10,000 would go to football and the remainder to athletics. Reviewed with Admin this year and will continue as the same.

Motion: That the 2022/23 HPAC Budget be approved by the membership as recommended by the HPAC Executive.

- Moved- Jana Madill
- Seconded- Amanda Nichol
- Discussion- see above questions
- Approved

4. Guest Presentation: Mike Forsyth- AP Program\
  - There are over a dozen exams available to write on top of the in class AP options. There is a cost for the exam as they need to be purchased.
  - Deadline is Nov 1, 2022 to apply. Payment must be received prior to ordering.
  - If they choose to submit their exams they can receive 1st year university credits.

For questions see Website info or Mr Forsyth

5. Principal Report: Mark Barrett
  - introduction of Miss Jagruti Dasai Vice-Principal for Grade 8 & 11
  - Strachan Hartley Run 16th edition - great community partner event. Focussing on Handsworth as a community hub asset. Linda Munro spoke on behalf of the Hartley family.
  - new inclusive ed with Mr. Diakuw
  - Plan for Sexual exploitation and internet safety courses for Grade 9, 10.
  - Anti racism program for Grade 10.
  - Traffic Reminder-Parking lot to West of the school is one way! Hoping to install speed bumps.
  - Please encourage helmet use for e-bikes/scooters
  - Capilano traffic crosswalk and lights will be moved. Continuing to push for timeline to be sooner than later

- some concerns re respect with transit and local community
- Please look at the Student and Family Affordability Fund (see website)
- lots of Post Secondary fairs! See the website/posters/grade 12 page

Questions/Comments:

- Angela encouraged role-play to be included in anti-racism program.
- When will the cafeteria open? Canuel Catering does not have the staff to fulfill the contract. Hotlunch may end once the cafeteria opens. There may be a soft launch in second semester

6. Chair Report and Artificial Turf Advocacy (Carmen)

- Election was on Saturday
- Both of mayoral candidates committed to supporting Handsworth getting an ATF and track.
- The HPAC congratulates the winners. We are happy that all of the elected candidates were in support of an ATF and Track for Handsworth and we look forward to working with them.
- We also congratulate the elected school trustees.
- Planning on Capital Grant applications
- Mike Little expressed interest in a meeting and will be held accountable.
- Kulvir Mann: Ministry and School board do not fund anything beyond grass field. Municipality is responsible for funding. Kulvir is awaiting some funding application possibilities and then possibly for 3rd party partnership.
- Will eventually need to do fundraising for the extras Score board etc.

7. Announcements: The next HPAC meeting will be held Monday November 14th, 2022 @ 7PM. Location: Zoom

8. Adjournment

*“The Handsworth community develops empowered, innovative and compassionate learners who serve and lead with curiosity and integrity”*

**HANDSWORTH SECONDARY SCHOOL ASSOCIATION**  
**DRAFT Operating Budget for the 2022-2023 School Year**

Revenues	PROPOSED	PROPOSED	PROPOSED	Actual 2021/22
	Gaming Budget 2022/23	Hot Lunch Budget 2022/23	General Budget 2022/23	
Direct Access Gaming Grant	\$ 29,520.00		\$ -	\$ 28,640.00
DPAC Grants			\$ 300.00	\$ -
Hot Lunch Sales		\$ 55,000.00		\$ 138,926.75
Hot Lunch Off-Sales		\$ 1,600.00		\$ 4,209.85
BPAC Fundraiser		\$ 4,000.00		\$ 4,134.94
Ticket/Wine Sales - Community Event			\$ 3,500.00	\$ 3,825.00
Donations - Speakers and Other			\$ 500.00	\$ 405.57
Donations/Fundraiser - Legacy Gift			\$ 5,000.00	\$ 1,189.69
Donations - Teacher's Lunch/Other			\$ 3,000.00	\$ 3,390.00
Donations - Hot Lunch NonRefunds			\$ -	\$ 300.00
Interest/dividends			\$ 25.00	\$ 203.76
<b>Total Revenues</b>	<b>\$ 29,520.00</b>	<b>\$ 60,600.00</b>	<b>\$ 12,325.00</b>	<b>\$ 185,225.56</b>

NOTE: 40% sales in SEM1

Expenses				
General/HL Account				
Administration-website, accounting, zoom			\$ 350.00	\$ 340.08
BCCPAC			\$ 150.00	\$ 225.00
Staff and Volunteer appreciation-gifts for teachers, admin, PAC presenters			\$ 1,500.00	\$ 1,671.75
Teachers Lunch			\$ 3,600.00	\$ 3,554.89
Community Event			\$ 3,500.00	\$ 3,455.15
Grade 8 PAC welcome			\$ 1,000.00	\$ 1,200.00
Graduation Class Donation			\$ 500.00	\$ 500.00
PAC Speakers			\$ 500.00	\$ -
Legacy/Gift to New School			\$ 5,000.00	\$ -
Signage				\$ 828.80
Hot Lunch Administration & License	\$ 570.00			\$ 570.00
Hot Lunch Vendors/Costs	\$ 42,500.00			\$ 106,106.00
Hot Lunch ATHLETICS - Football Equipment	\$ 10,000.00			\$ 6,285.00
Hot Lunch ATHLETICS - All Other	\$ 3,000.00			\$ 2,800.00
BPAC Fundraiser	\$ 4,000.00			\$ 4,134.94
Banking Fees/Cheques		\$ 60.00	\$ 200.00	\$ 300.16
<b>Sub-Total General Expenses</b>	<b>\$ -</b>	<b>\$ 60,130.00</b>	<b>\$ 16,300.00</b>	<b>\$ 131,971.77</b>

Wishlist Items from Gaming Funds				
Prior Year Wishlist projects - Orange Shirts/Math				\$ 1,951.12
Royals Recognition				\$ 400.00
HPAC Scholarships - Citizenship x2				\$ 3,000.00
Math Club Competitions				\$ 756.28
Athletics-Football - Helmet refurbishment				\$ 6,500.00
Arts/Mural Society - mural supplies new school; shirts (sale); Lifeskills projects				\$ 2,383.15
Culinary Arts - new club supplies				\$ 3,623.68
Grad Council - selfie signage				\$ 863.58
Identity - branded table cloths (Admin)				\$ 508.25
e-Sports Club - gaming tools				\$ 2,435.34
ELL				\$ 307.23
Music - microphones & stands				\$ 1,304.64
Music - Strings: bass stools				\$ 1,422.66
Grand Commons Bench/Furniture - New School				\$ 2,000.00
Drama/Theatre - new LED lighting console				\$ 8,248.93
Robotics Club - kits				\$ 2,359.06
First Responders - fees				\$ 450.00
Learning Commons/Library - pizza & prizes				\$ 1,036.67
G8 Retreat - Leadership				\$ 1,000.00
<b>Sub-Total Wishlist Expenditures</b>	<b>\$ 25,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ -</b>	<b>\$ 40,550.59</b>

<b>Revenue Less Expenditures</b>	<b>\$ 4,520.00</b>	<b>\$ (14,530.00)</b>	<b>\$ (3,975.00)</b>	
<b>Opening Cash Balance</b>	<b>\$ 1,764.16</b>	<b>\$ 24,584.46</b>	<b>\$ 5,499.06</b>	
Investments/Term Deposits	\$ -	\$ -	\$ 10,000.00	
Projected Revenue	\$ 29,520.00	\$ 60,600.00	\$ 12,325.00	
<b>Total Available Projected Cash</b>	<b>\$ 31,284.16</b>	<b>\$ 85,184.46</b>	<b>\$ 27,824.06</b>	
CASH HOLDS (See Below)	\$ 1,000.00	\$ 7,515.84	\$ 2,709.84	
Proposed Expenditures	\$ 25,000.00	\$ 75,130.00	\$ 16,300.00	
<b>Cash Still Available YE</b>	<b>\$ 6,284.16</b>	<b>\$ 10,054.46</b>	<b>\$ 11,524.06</b>	

** NOTE: General Accounts is HOLDING from Grad Class of 2018 for a new school Track/Field	\$ 1,000.00
** NOTE: General Accounts is HOLDING a balance from RBC Donation for YELL program	\$ 520.15
** NOTE: General Accounts is HOLDING a balance of \$1,189.69 for LEGACY GIFT	\$ 1,189.69
** NOTE: Hot Lunch Account is HOLDING a balance of from 2021-22 Unspent funding	\$ 3,715.84
** NOTE: Hot Lunch Account is HOLDING a balance from PY Athletic Requests -Tents	\$ 3,125.00
** NOTE: Hot Lunch Account is HOLDING a balance of from PY roll-over	\$ 675.00
** NOTE: Gaming is required to repay HPAC for G8 Leadership advance	\$ 1,000.00