

# Handsworth PAC

## Minutes January 20, 2024

Erin Stevenson, Esther Oyelumade, Jennifer Leroux, Karissa Rennie, Kathleen Fowke, Kirstie Pirie, Kulvir Mann, Brandy Hughes, Megan Enns, Nader Soleimani, Parisa Peyro, Shane Lowry, Somayeh Rahimi, Wei Hu, Carmen Jensen, Candace Storm, Amanda Nichol, Angela Santaro, Apple Sanaz, Asal Souri, Ekaterina Tomina, Karen Moola, Nafiseh Adibi, Vivian Raksakulthai, Jessica Young, Ali Agah, Somayeh Honarmand, Faezeh Soleimani, Sara Emadi, Charlotte Newling, Alex Oliveira, Mozghan Taheri, Nader Soleimani, Leili Nouria

Administration: Cary Hungle and Meghan Downie

### **1. Welcome Statement**

We would like to thank the Coast Salish people, specifically the Skwxwú7mesh Squamish Nation and Tsleil-Waututh Nation, upon whose unceded traditional territory the North Vancouver School District Handsworth Secondary resides. We value the opportunity to learn, share and grow on this traditional territory. As we are meeting virtually, I would like people who may be joining us from other land to take time to make an acknowledgment

### **2. Roll Call**

A quorum for the transaction of business at a general meeting is seven voting members, including at least two of the HPAC Directors. At least one of the HPAC Directors must be a signing officer. Quorum was achieved.

### **3. Approval of January 22, 2024, Agenda**

Agenda was circulated on the Handsworth Secondary Website under HPAC Tab  
Motion to accept the agenda as presented moved by Shannon Harris & second Megan Enns. All approved.

### **4. Approval of November 20, 2023, Meeting Minutes**

The minutes from the November 20, 2023, meeting was circulated by the Handsworth Secondary Website under the HPAC tab. Motion to accept the minutes as presented moved by Jessica Young and seconded by Carmen Jensen. All approved.

### **5. Chair Report**

We did not have a meeting in December due to winter break. After returning the focus has been wish list requests. A sub-set of the Executive have been working with Mr. Hungle to review the requests and to prepare recommendations for the HPAC. We have successfully completed all the documentation requirements for the CRA charity re-application. We also we were able to get our application fee of \$500 returned to the HPAC after we completed the paperwork to request a

reversal of the re-application fee. The HPAC is in good standing thanks to the significant efforts of Carmen and Candace.

### 6. Treasurer Report

All reports are available on the Handsworth website, HPAC page. The balance sheet shows our assets, the profit and loss sheets shows all revenue and expenses for the year, and the budget for the year was shared. The budget was approved in November 2023; we were not successful in receiving the gaming grant because the application was submitted after the deadline, but we have received some revenue from a fundraiser and a PST rebate. Expenses to date do not include a large invoice from a Hot Lunch vendor who has not invoiced the HPAC yet. The HPAC also supports the Basketball PAC’s poinsettia sale and the Parent Grad Committee efforts. Revenue is approximately \$9,200 with \$4674 spent on extracurricular expenses approved from the 2022/23 Wish list. The Gaming Grant account had a balance of \$7,523 and the Athletic Fund has a balance of \$25,000. Hot lunch revenue will be ~\$11,000 so there may be an opportunity for additional funding for extracurricular clubs and groups.

Question from the floor: Why was the Gaming Grant application missed?

Answer: There was a transition in the Executive this year and we understood the application has been submitted. We have written an appeal letter to the Community Gaming Commission requesting reconsideration. In our research we learned that there were several organizations that lost their gaming grant this year due to this technicality.

### 7. Wish List Recommendations

Candace reviewed the process to solicit requests. Mr. Hungle distributed the guidelines for funding considerations to the Handsworth community and collated the response. Proposals were considered from athletics, clubs, performing arts and enhancement. The initial response amounted to the budget being oversubscribed but the Executive worked with Mr. Hungle and the proponents to prioritize requests for this fiscal. We asked specifically if a request could be deferred or reduced and the risk to the club/program of a deferral or reduction in budget. The following recommendations for athletic funds are in the table below. At this point we are not recommending full allocation of the Athletic Reserve to allow for emergency purchases and cost overruns. Funds not spent in this round of funding are earmarked for a second round of funding recommendations or will be saved for allocation in the next fiscal. There were no questions from the floor and a vote from the HPAC was not necessary for this fund.

### Recommendation for Funding

Group	Previously received HPAC funding?	Items Requested	\$ Requested	\$ Recommended
Ski Team	N	Wax bench, wax, tuning supplies	\$2000	\$2000
Football	Y	Helmets	\$6000	\$6000

Rugby	Y	Jerseys	\$2,205	\$2,205
Basketball Sr Girls	Y	Jerseys	\$3,625	\$3,625
Soccer Sr/Jr Boys	Y	Jerseys	\$2,900	\$2,900
Field Hockey	N	Balls/uniforms	\$4,000	\$4,000
				=\$20,730.00

For Gaming Grant wish list recommendations, for many requests we are recommending full funding for their revised request however this was not possible for all requests due to our limited resources available. For some groups that have the ability to raise funds through ticket sales, we hope, ticket sale in part, can help fund some of the requests the HPAC was not able to cover. The Math Clubs request doubled this fiscal, and we have asked for further justification of this additional ask, for consideration of a potential second round of funding considerations. The Executive also considered the previous year's requests to ensure funds are fairly allocated. The HPAC Executive recommendation is to fully spend the Gaming Grant funds this fiscal year in consideration of guidelines requiring full utilization within a specific period.

### Recommendations for Funding

Group	Previously received HPAC funding?	Requested	Initial Request	Revised \$ Requested	\$ Recommended
Esports Gaming	Y	Gaming Laptop	\$2,100	\$1,100	1,100
Coding	Y	Programable Objects	\$900	\$900	900
Animal Rights	N	Stationary	\$250	\$100	\$100
Arts Club	Y	Merchandise (tshirts/totes) for printing projects	\$3,145	\$1,500	\$1,500
Math Club	Y	Competition Fees	\$1,300	\$1300	\$675
Theatre	Y	Microphone	\$12,600	\$1,400	\$1,400
Band/String Etc	Y	Uniform plus other items	\$23,280	\$23,280	\$1,650
					=\$7,325.00

Questions from the floor: For the Band and Strings, what was the amount that did not qualify for gaming funds and how much did they scale back? Can they apply for this request next year?  
 Answer: TOC is not outside of the guidelines. There may be an opportunity to cover some of the items not funded in the school fees. We tried to pick items that would hit the most students and

that can be used for many years such as uniforms that could continue to serve the students for years to come.

**Motion:** Move to accept the recommendations as presented. Moved by Megan Enns and seconded by Amanda Nicol. All in favor.

Question from the floor: Moving forward will Athletic Requests be eligible for gaming grant funds?

Answer: As a PAC we need to decide how we manage future revenue. If there is feedback from the community, we need to hear it but at this point there has not been a discussion on how surplus funds will be allocated in the future.

## **7. Administration Report**

Mr. Hungle thanked the HPAC for their careful consideration of the requests to find a way to support the greatest number of students possible. Ms. Downie and Mr. Hungle presented to the HPAC. Course planning and course selection is kicking off with Megan spearheading this activity. There have been several chances for students to shine through concerts, band, string, dance performances, the No Regrets Tournament and the basketball playoff season ahead.

Athletes Report-Lucas Reble provided a report for Mr. Hungle to share with the HAPC. Spring season is only a month away with girls' soccer, track and field, boys' and girls' rugby, golf, badminton, mountain biking, ultimate frisbee, bantam boys' football and the introduction of new team juvenile boys' volleyball. Coaches are in place for all teams except for badminton.

Field situation-No update on our field yet but working with SD44 to prioritize access to community fields-request is in for the 3-5 pm timeslot for bantam football and rugby, soccer request to Cleveland Park is being worked through.

Question: When will the school field be open?

Drainage issues remain for the school's field. There has not been work done on the field to date as the drainage issues remain and it is not an appropriate season for replanting. There was a discussion on opening of east edge of lawn/field and he continues to press for this however this is on hold because of a reluctance for the School Board to release any of the space from the contractor's contract. Mr. Hungle will seek an update as we approach Spring.

The snow day has backed up some athletic events, grad 7 parent information night, enhanced academy was rescheduled to Jan. 31, cyber information was rescheduled to end of Feb. End of semester turnover is largely by invite for students to demonstrate their learning but if students feel they need to attend they should contact teacher. The students must go to their homeroom at to receive their timetables; there are a number of changes such as room location or teacher, but courses will not change for individual students. This is due to additional students in the school. Timetables can be accessed through MyEd or from homeroom on Feb 1<sup>st</sup>.

Ms. Downie reported the Cybersafe from Exploitation presentation was rescheduled to Feb 22. There are tickets available for the parent session at Kay Meek Center. Congratulations to our film and television students held a fabulous film festival today.

Programming-website is up to date with the course planning guide for next year. Courses must be requested by students for the school to support the elective. Parent sessions for course planning is on January 30. The student course selection sessions will be during the tutorial sessions on Feb. 6-9. Instructions will be sent to families on how to complete the course request entries. All students in grade 8-11 will do course request entries from home on MyEd between Feb 14-29 in addition to returning the paper copy to the school. The course selection sheet will be given to students the week of Feb 6-9<sup>th</sup>, the MyEd will open Feb 14-29 and final learning updates will be available Feb 6<sup>th</sup> to the parent portal. A draft course selection form should be available for parents as well. This sheet will be available at the parent information night.

9. **Announcements:** Teacher appreciation lunch is scheduled to be held in June and the HPAC is requesting a parent volunteer to support this activity. This is usually a catered event that needs coordination and assistance the day of the event.

Next HPAC meeting will be held Monday, February 26, 2024 @ 7 PM will be online.

10. Adjournment at 8:07 pm

“The Handsworth community develops empowered, innovative, and compassionate learners

Check with Kelly Obrian on process.