

1. Good evening! 7:00 PM, call the November 15, 2021 meeting of the Handsworth PAC to order. 34 attendees.
2. Welcome
We acknowledge and thank the Coast Salish people, upon whose traditional territory the North Vancouver School District resides. We express our gratitude to the Squamish Nation and Tsleil Waututh Nation and we value the opportunity to learn, live and share educational experiences on this traditional territory.

Reminders: Virtual meeting process:

- Meeting will be recorded only for the purposes of the Secretary accurately reflecting the meeting with accurate minutes.
 - Stay on mute.
 - Vote using hand icon.
 - For questions, use chat function or hands up feature.
 - One question per person.
 - Minutes are posted on the Handsworth website.
3. The **agenda** was provided through the broadcast message sent on Friday Nov 12. Are there any changes to the Friday Nov 12, 2021 agenda? Can we have a motion to adopt the agenda?
Move: Janet
Second: Mel
Vote Carried
 4. The **minutes** were provided through the broadcast message sent on Friday Nov 12. Are there any corrections to the minutes? If there are no corrections, can we have a motion to approve the minutes?
Move: Mel
S: Megan
Vote Carried
 5. Treasurer Report: Jana Madill
 - Review of budget and balance sheet (Motion to approve)
 - i. Gaming funds are delayed coming in, decreases and timing changes this year
 - ii. Funding should come in before the end of the year
 - iii. Staff and admin have put together a wish list for items (\$65,000), we normally get about \$25,000 - \$30,000. We had some carryover from last year (\$8,000) which we will allocate now in anticipation of receiving more funds soon; we also had carryover items from last year (\$1800) pre-approved. Tonight is just new funding.
 - iv. Wishlist:
 1. Mr Bogan art society. Prioritize initiative from last year from Arts Club and Mural society for new school. Coloring book program for life skills learners, needs to be done prior to Feb. Can look at more when new funding coming in. \$1500.
 2. Robotics. Same process as last year – club is growing rapidly and want to continue this early in year so we can continue this program.
 3. First Responders. Mr Barrett – need to register and plan for \$1000.
 4. Math competitions – new this year. Approved funding from last year – catching this cost early. \$1000 – monthly spend for ongoing contests.
 5. Citizenship scholarship awards. Planning ahead for allocation to recipients.

6. Once we have new funding we can look at additional requests. Rest of recommendations will come forward when we have more funds. Gone thru with admin to decide on priorities for now. Consistent with previous years. These are items that need funding right away so they can get going.
- Proposed Budget for this year (attachment on Handsworth website, also screen shared).
 - i. Comparative to actuals and conservative this year since we aren't sure what funding will come in from province, fundraising, etc.
 - ii. Some monies from community, ad hoc donations, grants, etc. Budgeted zero for now.
 - iii. Budgeting for a gift to the new school. \$10,000. No separate funding on this yet but may have a fundraiser, may take from carry over amounts from previous years.
 - iv. Expenses, staff and volunteer thank you gifts, grade 8 programs, potentially doing live PAC meetings, guest speakers, and wish list from school staff
 - v. We can budget more in expenses than revenue since we have monies left over
 - vi. Nice addition this year of hot lunch program.
 1. Helps support athletics \$18,000, \$90,000 in sales.
 2. Pre pandemic – started late and with less options this year
 3. Thank you to volunteers for helping this year – great uptake.
 4. Biggest source of revenue for this year.
 - Review and vote on teacher wish list 2021-2022
 - i. Motion to approve 2021/22 budget
 1. Move: Esther/Jana
 2. Second: Megan
 3. Opposition: none
 4. Motion is approved and budget is approved.
6. Administration Report: Rupi Samra-Gynane
 - Update on new school
 - i. Thank you to HPAC for your work on budget – lots of complications and demands!
 - ii. Exciting that we may have in person events.
 - iii. Rupi's office has lots of stuff related to new school move! In 2 months – Jan 15 – 4 years to the date after the announcement will be moving into new office in school
 - iv. Mark B took a group of school staff in for a tour – looking at spaces, PD for staff, welcoming to students. Mel and Megan – thanks for coming to school planning session. Different stakeholders come together to discuss “belonging” in new school. Excitement may translate to anxiety – how do we get staff familiar and ready – and students with greatest needs, with Choices program. What can we do to create space and environment that they own? We're Royals!
 - v. Looking at elementary schools for guidance – knowing where to go and sense of belonging. Committee will be created to address welcoming. Students in elementary go back to original teacher – perhaps there's a transition program in place with tutorial time to facilitate this. First entry is critical – also grade 8's.
 - vi. Historically we've had a grade 8 retreats – sense of connection and get to know. Because of Covid we recognize that grade 8/9 didn't have the same opportunity.
 - vii. Lots of stuff happening in addition to physically taking desks into new build!
 - viii. Very excited for Feb opening. Meeting with Argyle team for more information and learning. We've been ahead of schedule and looking to have a settled space.
 - ix. Jan – HPAC exec to come in for tour. Take possession in late Dec/early Jan. Maybe be put to work! Newsletter will come out soon. We've adjusted our schedule to accommodate moving.
 1. Mon Jan 31 is review and completion day
 2. Tues Feb 1 semester turnaround/report cards

3. Wed Feb 2 move day
 4. Thurs Feb 3 school based pro D day
 5. Fri Feb 4 district wide pro D day
- x. This gives us a week to get into spaces, didn't make sense to bring in students for one day. Families can also do a vacation during this time. Can leave on Friday, come back following Sunday and into new school!
- Budget submitted to Superintendent's office, deadline end of month. School fees will stay the same. Finance and credit card charges have changed, when refunds were received there was a 2.5% deduction, changed to 4.5% deduction. Looking at helping with this. School can make accommodations for parents who are unable to pay. Info also included in course programming guide.
 - Thank you Rupi! Great to hear from you every month.
 - Questions?
 - i. Question about possible track/field at school?
 1. Conversations have been happening around this topic but focus (for Rupi) currently on new school and getting that off the ground.
 2. Nothing has changed since last HPAC meeting, site and space and costing was provided.
 3. We have a grass field, old space for track was added afterwards through fundraising or partnership with district.
 4. Grass vs turf? What does it cost to have turf? More expensive for this option. Work with regards to land is already done.
 5. Details on partnership with district are not worked out yet.
 6. Priority for admin is to get into school, academics, clubs and extra curriculars can use what will be our grass field. Advocacy is there for turf and track but it's a small portion of what we do. We can use spaces around the school as well.
 7. The need is there – but most of our teams do not play their sports on our field/track. There will never be a situation where we can accommodate everyone at our school for all sports.
 8. There will be a field – grass – which is what we had before. When HW was first built we did not have a track either, this was fundraised for and built after the fact.
 9. Track will be discussed more towards the end of the agenda.
 10. We have time since the old school needs to be torn down and field needs to be built.

7. Teacher Presentations: •

- Sofia Frith (Rupi) Christmas Bureau and Purdy's Fundraiser
 - i. Purdy's Christmas fundraiser happening again. 25% proceeds to school, online ordering. Families can order anytime, funds going towards grad events.
 - ii. Christmas Bureau, opp to give back to NS families. Family Services provides grocery gift cards, toys, gifts to families in need on the NS. This year more than ever! You can bring forward a family who needs help, and/or cash and gift cards, gift ideas are listed. Posters put throughout school with information. All posted to website. Ms Frith room 209 or to ANY teacher, they have envelopes to take the donations.
- Tracy Lloyd Theatre Seat Fundraiser
 - i. Thanks for the invite. Here on behalf of performing arts (theatre, dance, music)
 - ii. Thanks to the community for your amazing support. Committed to making sure that performing arts are thriving.
 - iii. Right now we have 500 students a year involved in Handsworth. We spend about \$40,000 a year renting a theatre, we raise money through ticket sales.
 - iv. We are now in process of looking at new theatre space, It's big and beautiful but has no seats, sound system, stage lights, curtains. All these items create the magic!

- v. Equipment will cost about \$500,000. Committee launched last week and started our first fundraising project. Handsworth Legacy Seats Project.
 - vi. Invites parents, community, staff students, etc. All donors will be engraved with plaque. Could have student name or family name or play name or performance.
 - vii. Seats will be \$500 - \$2000 depending on row. 270 seats. We hope to sell them all out!
 - viii. Filming an informational video this week to launch next week. Launching Monday Nov 22 and on FB, Insta, etc. Going to blast all alumni as well. If we sell out we can start productions in May/June of this year.
 - ix. If we invest in this space, we can have the tradition of excellence but also no outside facilities – and all ticket sales go back into programs!
 - x. We appreciate parent support so much! Parents are so important and do so much work behind the scenes.
- Questions?
 - i. Cash online program? Is that for theatre seats as well? Separate things – this is a start to our fundraising. Monies from school cash online program goes for seats first and then work backwards with lighting, etc.
 - ii. Goal for timing is May for seats. High priority.
 - iii. Rupi – goal for seats is to have them ordered and in and POR is signed off then by May. Vendor was good with payment which means we can push some payment into next year. Performances will generate monies for school for us and can also be rented. Used for MANY things outside of performing arts as well. Hopefully have an update for the next PAC meeting. Can the trustees help nudge this along?
 - iv. Can you share costs of seats with other families? Yes, would just need to decide what goes on plaque. Seats are tiered so parents can buy anywhere from \$500 – 2000. Detailed info will be available next week.
 - v. Video will be very clear as to how the seats will be marketed and messaging clear from cash online option.
8. School Board Rep: Linda Munro, NVSD Trustee Liaison for Handsworth PAC
- Thank you for having me, elected during by-election for May.
 - Handsworth grad of '93, did many trips with school, international experience. Lived in North Van again since 2008.
 - Been a PAC chair for last 3 years at child's school
 - Helping making policy decisions for district and your rep to district between communities.
 - Work at Cap University, working on a seat campaign there as well, like the name the seat campaign.
 - Was part of fundraising for the original track at HW, happy to answer questions, email is on district website.
9. Call out for volunteers for the Handsworth Outdoor Athletics Facilities - Shane Lowry
- Call to community, outside of PAC.
 - Formal request from us and PAC to lead the committee for the facilities.
 - Now is the time for us to move forward with a formal group to organize.
 - Asked for request from a professional on what costs would be for a track, for turf, lights, etc – several options. Schematic has been done and will be re-evaluated and committee will move forward with talking to all stakeholders on what we want at the school.
 - Will have lots of backing from PAC, admin, needs someone to step up and drive the movement.
 - Anyone wanting to respond to this call to action can email the PAC chairperson – not just a leader but also members of the committee. It sounds daunting but there's lots of support in community and drive the process with leadership.
 - District and school board will get in at some point, but the committee has to get the ideas together and find out what we want.

- Linda Munro – reaching out to Argyle and other schools connecting with track, also elementary schools. No track planned for Argyle, just a grass field – district side will take possession around next spring.
- Interest and support is there, we need to define what it is and that needs to come from a committee with leadership.

10. Call out for Co-Treasurer

- Opportunity for someone to work with Jana for the year to learn the ropes and job shadow and then take it on in the next year. Email the PAC chair. Or recommend to someone!
- The more people who get involved, the easier it is! Great way to be part of the parent community.

11. Other business

- Next meeting is Jan 17

12. Breakout Rooms - random groups of 5 to meet some other people at the school.

“The Handsworth community develops empowered, innovative and compassionate learners who serve and lead with curiosity and integrity”

Next PAC meeting is Monday Jan 17th, 2022 at 7 PM, Location TBD.