

Capilano Elementary

Weekly Reminders – September 8th, 2023



Welcome Back Capilano! We look forward to a fantastic 2023/2024 year ahead.



IMPORTANT Information

Online Forms – Please ensure that you have filled out your child’s online forms as soon as possible. To access the SchoolCash Online forms please click [HERE](#). The district will be sending out an email with SchoolCash Online instructions and log in information for new students, including kindergarten, on September 13th.

Paper Form – The Student Information Verification form was sent home with the first day package. Please return **only the white form** to the classroom teacher or main office – it is important to have the most current information on file for your student. If your address has changed, please provide proof of your new address in the form of a utility bill, or purchase or rental agreement.

Drop Table – The drop table is located just in front of the office. The table is checked often and we will then call the students to come retrieve their items.

PARENTS – Please use the front door located closest to the staff parking lot for entering and exiting the school. We ask that ALL parents come to the OFFICE to sign-in. For students’ safety all other doors are locked before, during and after school.



STUDENTS ARRIVING LATE – If you need enter the school with your child, please come to the office and have the student sign in. Parents are then asked to exit using the front.



STUDENTS LEAVING EARLY – If you need to pick your child up early, please come to the office to sign your student out and the office will call the classroom so the student can come down.

If you are entering the school for any other reason than the above, please check in with the office staff regarding your visit. We ask that you do not go to your child’s classroom. We ask that all parents check in with the office staff before your visit and sign out after.

ATTENDANCE

Attendance – Is your student leaving early, arriving late, or going to be absent? Please let the office know using one of the following...

1. Email capilano@sd44.ca
2. Use the [SafeArrival](#) system, or
3. Call (604) 903-3370, press '2' at any time to reach the absent line ***leaving a message is the preferred method when calling, the office is extra busy in the mornings during attendance.**

Please provide the first and last name of your student, grade, and division, if known. **It is important to let both the office and the classroom teacher know of any absences, late arrivals, or early departures.** Our school website (staff top tab) is updated with all of the current divisions and classroom teacher emails.

PAC Information

To check out the new Capilano PAC website click [HERE!](#) There is a lot of important information, including how to register for afterschool programs!

HEALTH INFORMATION



Is your child feeling unwell? Reminder to keep your child at home if they are feeling unwell. Please refer to the NVSD website below for student health information and resources.

[Student Health – Information and Resources](#)

Calendar Event Information

Sept 18	School-Based Professional Development Day – School not in session
Sept 21	Photo Day
Sept 22	Terry Fox & Nancy Leith Run <i>Donations collected Sept 11-22.</i>