



# Students: Scholantis

Self-Assessment of the Core Competencies (SACC)

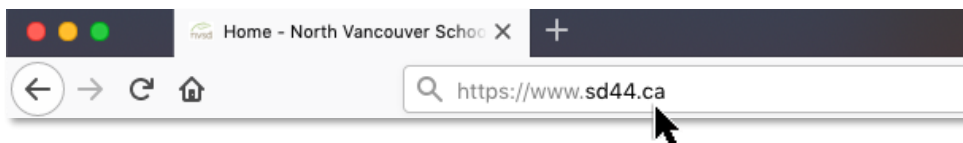


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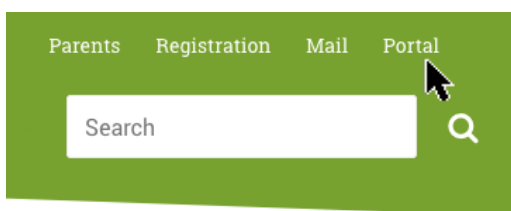
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# 1.0 Login to the SD44 Portal

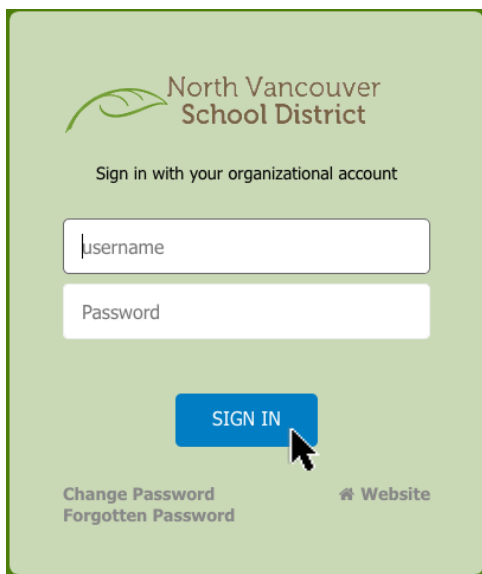
1. In any web browser, go to [www.sd44.ca](https://www.sd44.ca)



2. Click *Portal*.



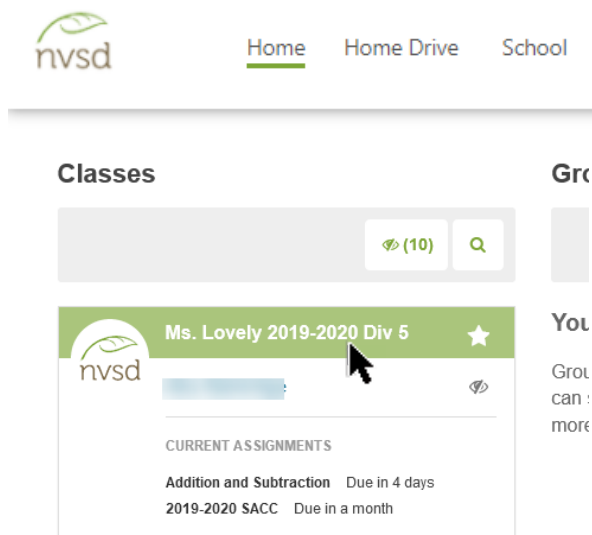
3. Enter your student login ID & password. Click *Sign In*.  
(This is the same login when you log onto a computer at school, SD44 student email or MS Teams)



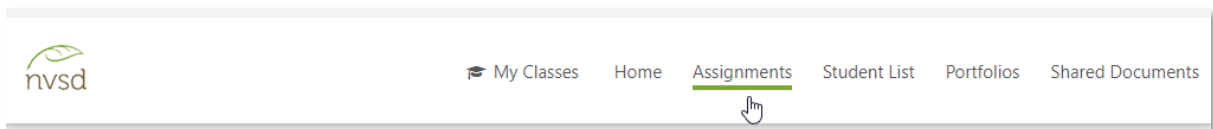
4. Follow your teacher's instruction:
  - If the SACC template is on your teacher's Class site, go to section 2.0 below.
  - If your teacher emails the SACC template to you, go to section 3.0 below.

## 2.0 Completing your Self-Assessment of the Core Competencies (template is on your teacher's Class Site)

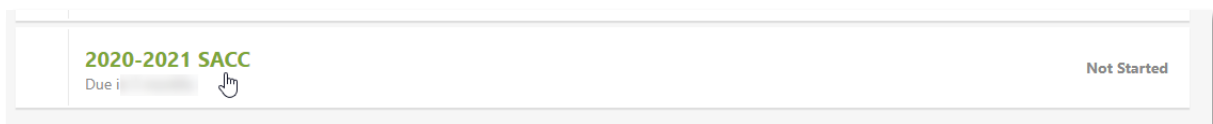
1. Click your teacher's class site under "Classes".



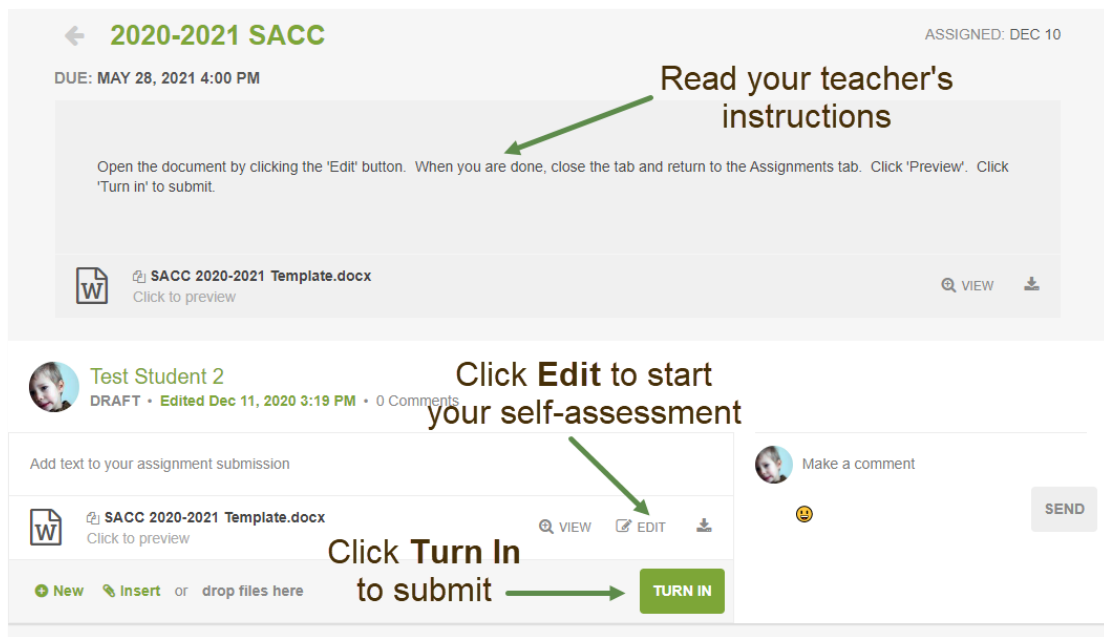
2. Go to Assignments.



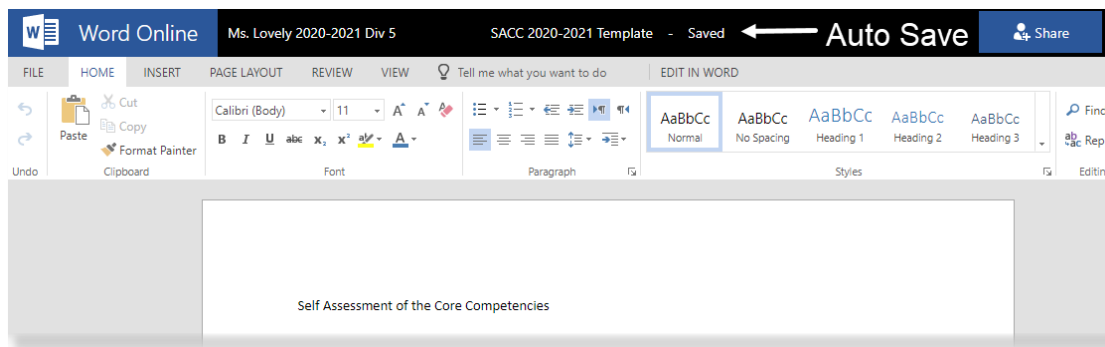
3. Click on the SACC assignment (i.e. "2021-2022 SACC")



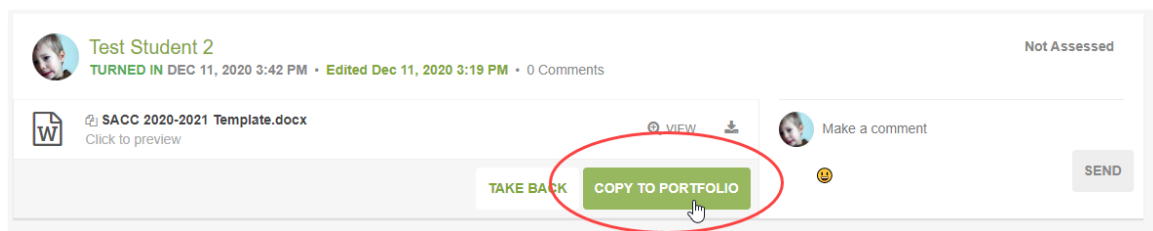
4. Explore the assignment.



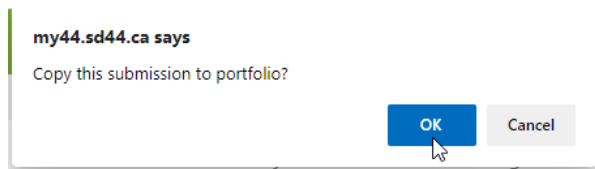
5. Complete your assignment online. Document is automatically saved.



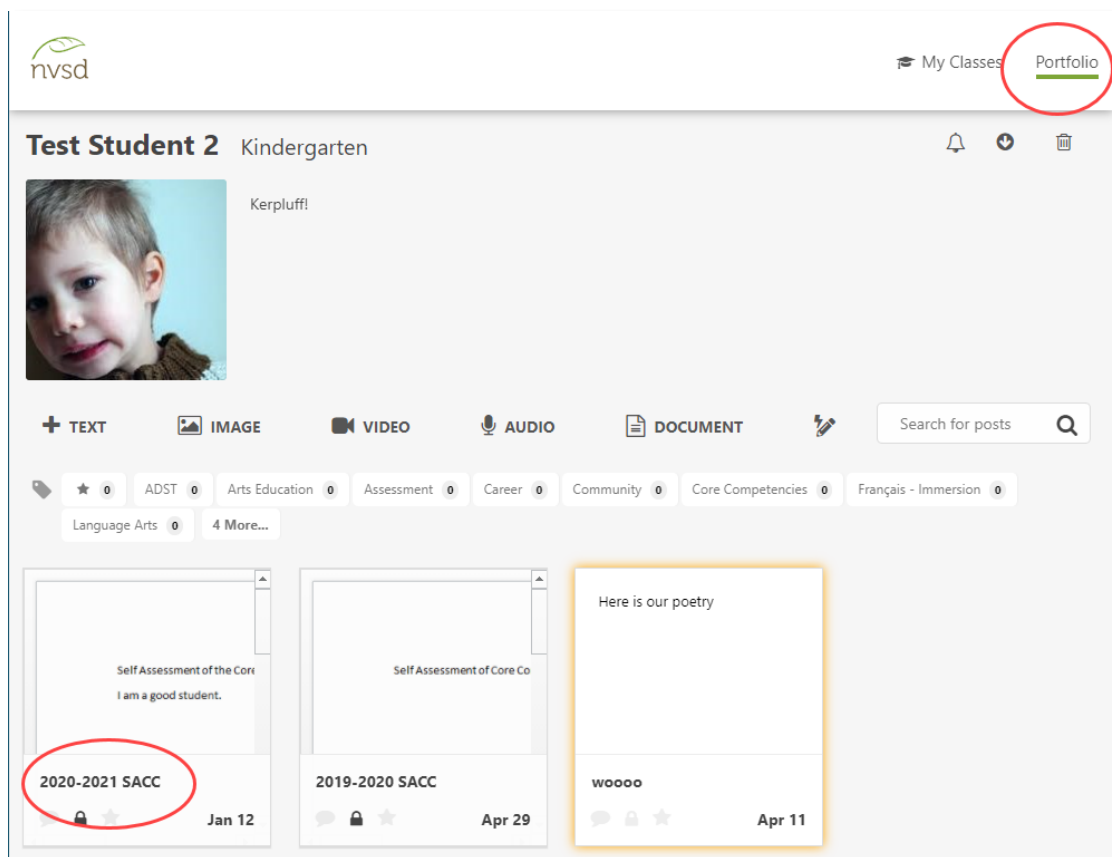
6. Close the browser tab when finished. Click *Turn In* to submit your work to your teacher. Then click *Copy to Portfolio*.



7. Click "OK".



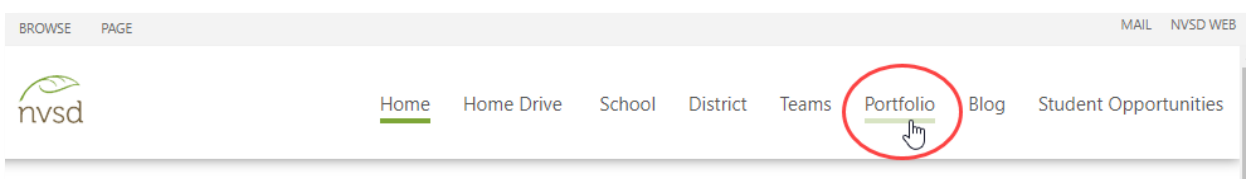
8. Navigate to your Portfolio to confirm the file has been copied.



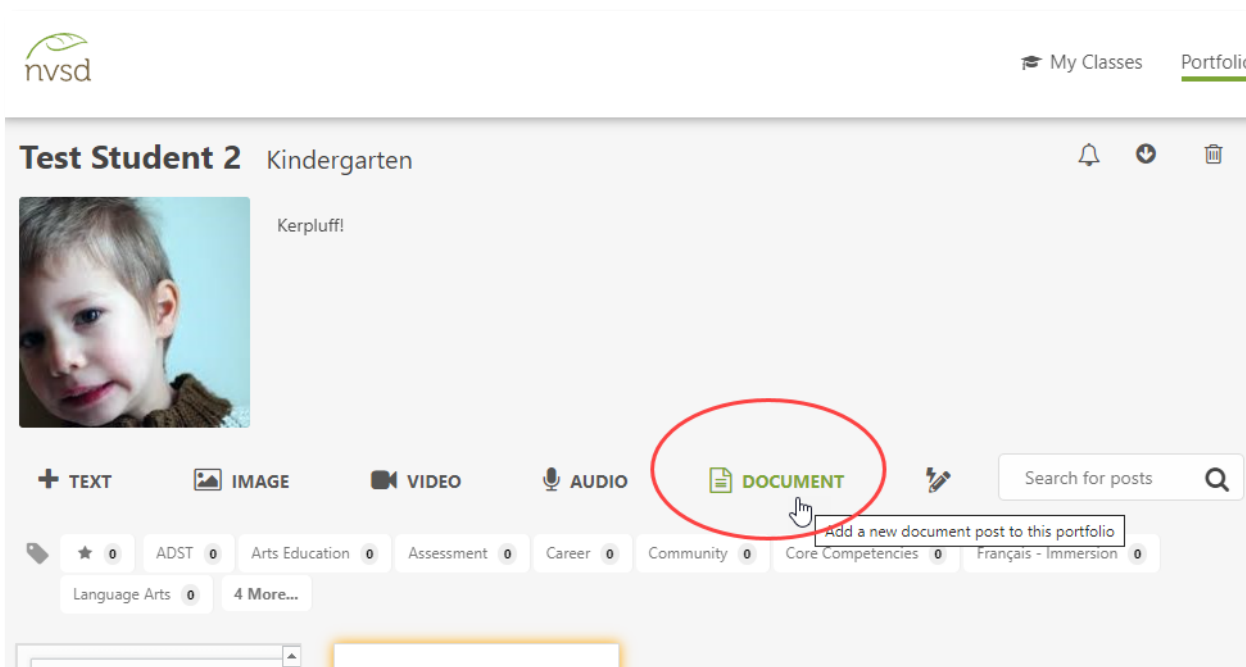
9. You are done!

## 3.0 Completing your Self-Assessment of the Core Competencies (teacher emails the template to you)

1. Complete your SACC which was emailed to you by your teacher and save it on your computer.
2. Login and go to the *Portfolio* tab.



3. Click *Document* to add.



4. Change *Post Title* to “2021-2022 SACC”; add the “Core Competencies” tag; and click “Add document” to add your SACC.

The screenshot shows a web interface for adding a document to a post. The post title is "2020-2021 SACC". The date is "Jan 12, 2021". The "Core Competencies" tag is selected. A file named "SACC 2020-2021.docx" is being added from a file explorer window. The "SUBMIT" button is visible.

**2020-2021 SACC** ← **Add a Post Title**

DATE: Jan 12, 2021

← **Add a Tag**

ADST Arts Education Assessment Career Community **Core Competencies** Français - immersion Language Arts Mathematics

Physical and Health Education Science Social Studies Support

← **Add document**

Open

← Desktop > SACC

Search SACC

Organize New folder

Name	Date modified	Type
SACC 2020-2021.docx	2020-12-14 3:25 PM	Microso

File name: SACC 2020-2021.docx

All files (\*.\*)

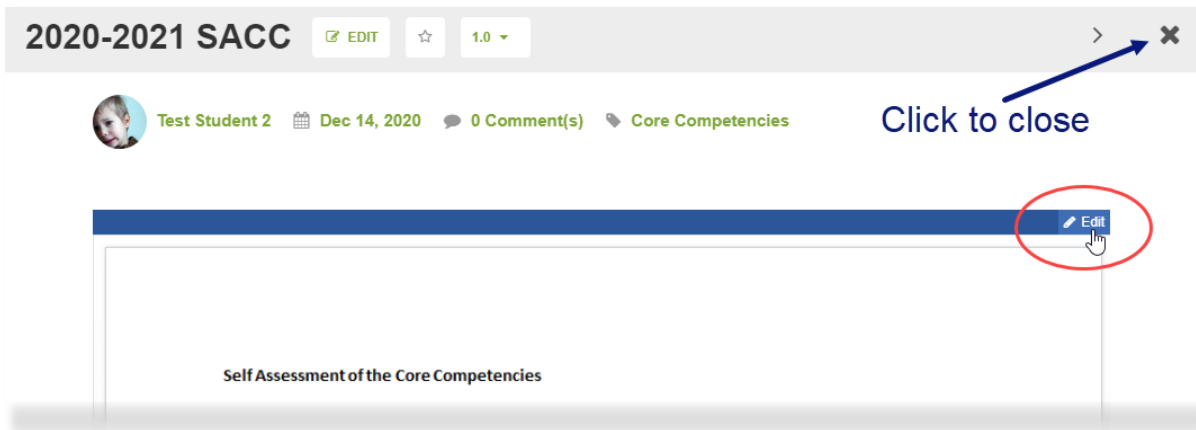
Open Cancel

**SUBMIT** **CANCEL**

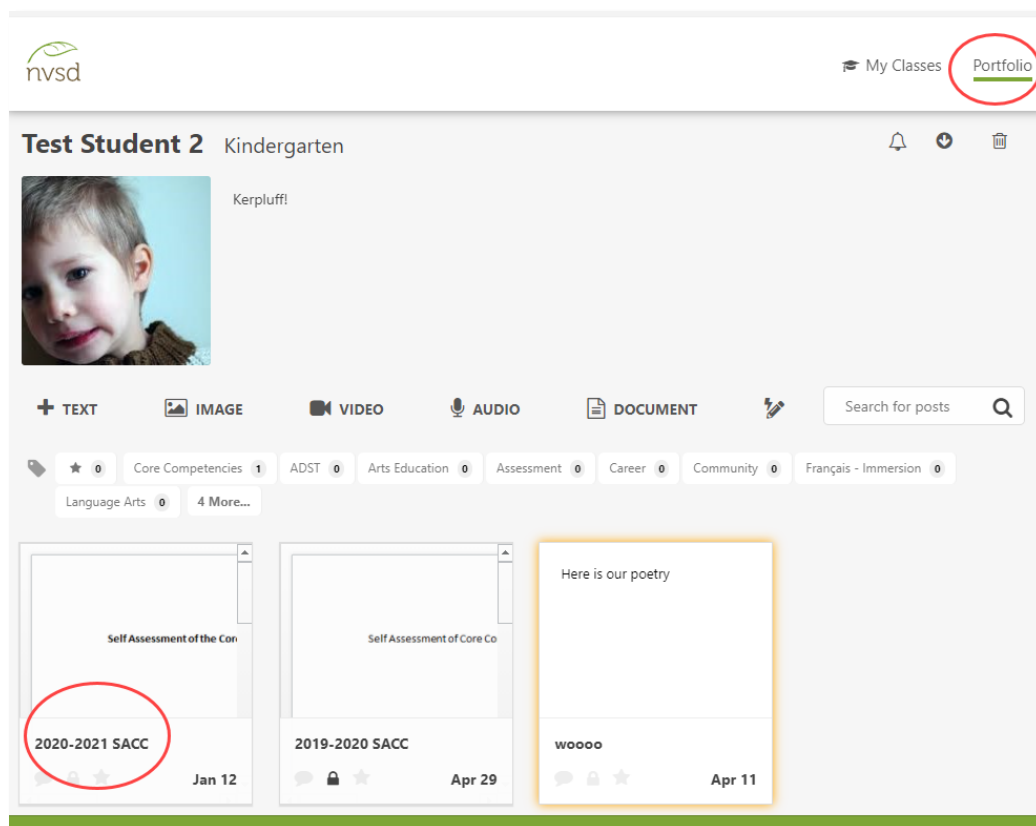
5. Click *Submit*.



- If you need to review the file; click *Edit* to make changes in Word Online; click the “X” to close.



- Navigate to back to your Portfolio to confirm the file has been uploaded.



- You are done!