

This flowchart is applicable for both School Sponsored and District Rentals that occur both inside and on the field.

Note that this addresses base custodial requirements. Any event may add additional custodial if desired.

Custodial Requirements

Modified: June 2022

Will the event or program be supervised by an SD44 employee who will be on site for the duration of the event?

YES

NO

Are any of the following statements true?

- There will be food or drink of any kind
- There will be decorations, art supplies (i.e. Paint, Glitter)
- There will be more than 200 people
- Extra Cleaning / assistance will be required during the event
- Extra cleaning will be required after the event (waste removal, washrooms, dirt or debris)
- The event requires additional District oversight (i.e. for building security purposes)

Are any of the following statements true?

- The usage will occur on a Non- School day (Weekend, Break Period, Holiday)
- There will be food or drink of any kind
- There will be decorations, art supplies (i.e. Paint, Glitter)
- There will be more than 50 people
- Extra Cleaning will be required during the event
- Extra cleaning will be required after the event (waste removal, washrooms, dirt or debris)
- The event requires additional District oversight (i.e. for building security purposes)

NO

YES

NO

YES

Does the Program or Event occur on a Non- School day?
Weekend, Break Period, Holiday

YES

NO

Custodial Services are Required
at minimum at the end of the event for post event clean up of washrooms and building

Additional custodial may not required but final determination will be made by SD44 Rentals

Additional custodial not required

Custodial Services Required for the duration of the event

Additional custodial may not required but final determination will be made by SD44 Rentals

The following event types always require custodial for the duration of the event:

- Filming
- Non School uses during any Non-School times