

Student Registration Form

Checklist

This form must be completed by a parent or legal guardian.

Complete the Student Registration form and bring it to Central Registration at
2121 Lonsdale Avenue, North Vancouver, along with the required **original** documents listed below.

Documents required for all student registrations:

Please bring originals - Central Registration staff will make copies

1. **Child's original birth certificate**
 - Ideally, showing parent names, with certified translation in English, if applicable
2. **Proof of Status in Canada both parents and children.**
 - **Canadian Citizens** – Canadian Birth Certificate, Canadian Passport or Citizenship Card/ Certificate, Certificate of Indian Status Identification Card
 - **Permanent Residents** - Permanent Residence Card (both sides) or Confirmation of Permanent Residence Document (valid landing document) and passports
 - **Work Permit** - Parent's Work Permit, accompanying parent & child's Study or Visitor Record Permit, parent's Letter/Offer of Employment **and** passports
 - **Study Permit** - Parent's Study Permit, accompanying parent & child's Study or Visitor Record Permit, Letter of Acceptance from school program/admission letter, and proof of tuition payment, course timetable/schedule **and** passports
 - Refugee Claimant Document(s) and copy of passport
 - Diplomatic Card and passports
3. **Legal documentation involving guardianship** - separation, divorce, guardianship orders, adoption orders, etc.
4. **Proof of address in BC**
(current address determines catchment, pre-sale agreements are not considered)
Accepted documents are:
 - a. Purchase agreement – for new home purchase with subjects removed
 - b. Current utility bill (BC Hydro, gas, landline telephone or internet/cable statement) in one of the parent/guardian's names
 - c. Formal rental or lease agreement and a current utility bill (BC Hydro, gas, landline telephone or internet/cable statement) in either the landlord(s)*/homeowner(s)' or the tenant(s)' name (as per lease/tenancy agreement)

*If the utility bill is in the landlord's name, a third document will be required. Acceptable documents include a banking statement, BC vehicle registration, renter's insurance, or a BC ID card in one of the parent's names.

 - d. If you do not have a formal tenancy agreement (living with family or friends) we require:
 - A letter from the tenant/homeowner verifying this living arrangement including the names of all your family members who are living in their residence and

Proof of the residence of the tenant/homeowner (BC Hydro, gas, landline telephone or internet/cable statement) and a third document will be required. Acceptable documents include a banking statement, BC vehicle registration, renter's insurance, or a BC ID card in one of the parent's names.
5. **School Reports**, with certified translation in English, if applicable
 - Elementary School (grades 1-7): Report cards from the most recent school year
 - Secondary School (grades 8-12): Most recent report card (for grades 8 and 9) or, for older students, report cards from Grade 10 to current year
 - If applicable, any Individual Education Plan (IEP), Psych Ed reports, or medical reports

Student Registration Form

English K Fr Immersion K English (Gr 1-12) Fr Immersion (Gr 1-12) Late Fr Immersion (Gr 6/7 entry)

This form must be submitted in person by a parent or legal guardian to
Central Registration, 2nd Floor, 2121 Lonsdale Avenue, North Vancouver, BC V7M 2K6
Please refer to checklist for original documents required for registration

North Van Catchment Area School

1st School/Program Request: 2nd School/Program Request:

Student Information Please Print

Entering School Year (YYYY-YYYY): Entering Grade:

LEGAL Last Name: LEGAL First Name: LEGAL Middle Name(s):

Usual Last Name: Usual First Name: Usual Middle Name(s):

Gender: Birthdate (DD/MMM/YYYY):

Apt #: Address: City: Postal Code:

Name of Previous School: City: Province: Country:

Has the student ever previously attended a school in British Columbia? Yes No

If yes, please list name of school(s): School Year(s) attended:

Inclusive Education: IEP Speech/Lang. OT / PT NSCDP Additional Assessment Information (please specify):

Language(s) Spoken at Home: ELL

Medical Alerts: Anaphylaxis (Acute Allergic Reaction) Blood Clotting Disorder Diabetes Serious Heart Condition
 Seizure Disorder Severe Asthma Complex Medical Needs (potentially life threatening)

Doctor Name: Doctor Phone: Care Card #:

Indigenous Ancestry

Squamish Tseil-Waututh Other: On Reserve Off Reserve Status Non Status

Citizenship Status

Country of Birth: Citizen of: Canadian Citizen
 Permanent Resident/Landed Immigrant Refugee
 Study Visa Work Visa

Sibling Information (school aged)

Sibling 1 - Last Name: First Name: Birthdate (DD/MMM/YYYY):

Current School/Program: School Year: Grade:

Sibling 2 - Last Name: First Name: Birthdate (DD/MMM/YYYY):

Current School/Program: School Year: Grade:

Student Registration Form

Parent/Guardian Information				
Student Lives With: <input type="radio"/> Both Parents <input type="radio"/> Mother Only <input type="radio"/> Father Only <input type="radio"/> Legal Guardian <input type="radio"/> Other: <input style="width: 100px;" type="text"/>				
Parent/Guardian/Caregiver 1		Relationship to Student: <input style="width: 150px;" type="text"/>		
Last Name <input style="width: 100%;" type="text"/>	First Name <input style="width: 100%;" type="text"/>	Address (if different from Parent/Guardian 2) <input style="width: 100%;" type="text"/>		
Email Address <input style="width: 100%;" type="text"/>	Home Phone <input style="width: 100%;" type="text"/>	Work Phone <input style="width: 100%;" type="text"/>	Cell Phone <input style="width: 100%;" type="text"/>	
Citizenship Status: <input type="radio"/> Canadian Citizen <input type="radio"/> Permanent Resident/Landed Immigrant <input type="radio"/> Refugee <input type="radio"/> Work Permit <input type="radio"/> Study Permit <input type="radio"/> Visitor Record Permit				
Parent/Guardian/Caregiver 2		Relationship to Student: <input style="width: 150px;" type="text"/>		
Last Name <input style="width: 100%;" type="text"/>	First Name <input style="width: 100%;" type="text"/>	Address (if different from Parent/Guardian 1) <input style="width: 100%;" type="text"/>		
Email Address <input style="width: 100%;" type="text"/>	Home Phone <input style="width: 100%;" type="text"/>	Work Phone <input style="width: 100%;" type="text"/>	Cell Phone <input style="width: 100%;" type="text"/>	
Citizenship Status: <input type="radio"/> Canadian Citizen <input type="radio"/> Permanent Resident/Landed Immigrant <input type="radio"/> Refugee <input type="radio"/> Work Permit <input type="radio"/> Study Permit <input type="radio"/> Visitor Record Permit				
Alternate Contact Information (if Parent/Guardian cannot be reached)				
Contact 1 - Last Name <input style="width: 100%;" type="text"/>		First Name <input style="width: 100%;" type="text"/>		Relationship to Student <input style="width: 100%;" type="text"/>
Home Phone <input style="width: 100%;" type="text"/>		Work Phone <input style="width: 100%;" type="text"/>		Cell Phone <input style="width: 100%;" type="text"/>

Applicant's Declaration and Agreement		
<p>The information on this form is collected under the authority of the <i>School Act</i>. The information provided will be used for educational programs and administrative purposes, and when required may be provided to health services, social services or support services as outlined in the <i>School Act</i>. The information collected on this form will be protected consistent with the <i>Freedom of Information and Protection of Privacy Act</i>. If you have any questions about the information recorded on this form, please contact the District Principal, Administrative Services.</p> <p><i>I certify that the above information is correct and valid of this date. I understand that the provision of false information may lead to my child no longer being able to attend the assigned school.</i></p>		
Parent/Guardian Name - <i>Please Print</i> <input style="width: 100%;" type="text"/>	Parent/Guardian Signature <input style="width: 100%;" type="text"/>	Date (DD/MMM/YYYY) <input style="width: 100%;" type="text"/>
Parent/Guardian Name - <i>Please Print</i> <input style="width: 100%;" type="text"/>	Parent/Guardian Signature <input style="width: 100%;" type="text"/>	Date (DD/MMM/YYYY) <input style="width: 100%;" type="text"/>

Information & Documentation - For Office Use Only	
Student: <input type="checkbox"/> Proof of Citizenship/Immigration Status <input type="checkbox"/> Fee paying Int'l Student (previously) <input type="checkbox"/> Proof of Age: <input type="checkbox"/> Birth Certificate <input type="checkbox"/> Passport <input type="checkbox"/> _____ <input type="checkbox"/> Report Cards/IEP/Evaluation/Medical Documents <input type="checkbox"/> English Language Assessment Required <input type="checkbox"/> Booked	Parent/Guardian: <input type="checkbox"/> Proof of Citizenship/Immigration Status <input type="checkbox"/> Proof of Residency <input type="checkbox"/> Parent Declaration Signed <input type="checkbox"/> Legal Court Order <input type="checkbox"/> 2nd Parent/Guardian Consent <input type="checkbox"/> Parents Work Permit Expiry Date(DD/MMM/YYYY): _____ <input type="checkbox"/> Parents Study Permit Expiry Date(DD/MMM/YYYY): _____
Received By: <input style="width: 150px;" type="text"/>	Date (DD/MMM/YYYY): <input style="width: 150px;" type="text"/>