

# School Calendar Steering Group

Meeting #2

January 8, 2013



# Meeting Objectives

- Review findings from December 11 meeting
- Discuss the needs and considerations of students, families and staff in relation to the structure of a school calendar
- Confirm the objectives and process for the January 24, 2013 meeting
- Finalize the discussion framework and key questions for the January 24 meeting
- Clarify next steps including additional information needs, homework and subsequent meetings



# Proposed Agenda

- Review issues and feedback from December 11 meeting
- Identify additional issues and considerations
- Complete exercise to consider needs of students, families and staff in relation to the structure of a school calendar
- Review draft agenda and discussion questions for January 24 meeting
- Review draft calendar options for consideration at January 24 meeting



# A few guidelines

We will work best if we:

- Honour one voice at a time
- Challenge ideas, not people
- Listen
- Try to be succinct
- Make space for others to participate
- Stay on topic and on time
- Make sure your words are recorded



# Steering Group Timeline

- Dec 11 and Jan 8 - Steering Group meetings
- January 24 - Representative Partner Group discussions
- February 12 – Steering Group meeting
- February 19 - Board Meeting to discuss School Calendar
- Feb 20 – Mar 3 - Public Survey of options for 2013-2014 Calendar
- March 6 - Final School Calendar Steering Group Meeting to consider survey results and confirm recommendations to Executive Committee and the Board of Education



# Exercise #1

- **Question:** How do the needs of students, families and staff and their considerations relate to the structure of a school calendar?
- Review summary of needs and considerations from December 11 meeting notes (themed issues and considerations)
- Work together to populate the table of needs and considerations



# Table of Needs & Considerations

	School Day	School Week	School Year	Holidays & Breaks
Students				
Families				
Staff				
Other				



# Exercise #2

- **Question:** What are the strengths and weaknesses of the sample calendar options?
  - Discuss the strengths and weaknesses of each sample calendar option
  - Individually complete the Likert scale questions regarding each calendar option





# January 24 meeting – Agenda and Questions



# January 24<sup>th</sup> Meeting

## Blue Sky Exercise:

- What does the ideal calendar look like to you?
- What is most important to you about how the calendar is structured? What are the most important issues and considerations from your perspective?
- Consider the school day, school week, school year, and holidays and breaks



# January 24<sup>th</sup> Meeting (cont'd)

## Table Exercise of Needs & Considerations:

How do the needs of students, families and staff and their considerations relate to the structure of a school calendar?

- Review table of needs and considerations from School Calendar Steering Group
- How do these themed issues/ themed considerations relate to the issues/ considerations you discussed earlier? Gaps or omissions?



# January 24<sup>th</sup> Meeting (cont'd)

## Discussion of Calendar Options:

What are the strengths and weaknesses of these sample calendar options?

- Consider these sample calendar options from the perspective of students, teachers, staff members and parents, and the issues and considerations you discussed at your table.
- Discussion of strengths and weaknesses in light of themed issues and considerations



# January 24<sup>th</sup> Meeting (cont'd)

## Discussion of Calendar Options (cont'd):

What are the strengths and weaknesses of these sample calendar options?

- Consider these sample calendar options from the perspective of students, teachers, staff members and parents, and the issues and considerations you discussed at your table.
- Discussion of strengths and weaknesses in light of themed issues and considerations



# February 8, 2013 SCSG Meeting

- Review findings from January 24 representatives meeting
- Confirm calendar options and survey questions for February 20 – March 2 Public Survey
- Clarify next steps including additional information needs, homework and subsequent meetings



# Next Steps

- Develop meeting summary - circulate to Steering Group and post on website
- Steering Group members to communicate progress to constituencies
- Next Meeting – January 24, 2013

Closing / Thank you!

