

## **403 Parents' Advisory Councils**

Revised: September 25, 2001

Revised: May 23, 2006

Revised: February 16, 2016

### **Policy**

Parent participation in the public school system is an entitlement specified in the *School Act*. Such participation can be of significant assistance to individual schools and to the School District as a whole. The Board believes that the establishment of a Parents' Advisory Council in each of the School District's schools is an effective means by which parent participation in school affairs can be accomplished.

The Board as a matter of policy recognizes the School District Parents' Advisory Council made up of representatives from individual school Parents' Advisory Councils. In addition to educating and advising District parents, the District Parents' Advisory Council (DPAC) may also advise the Board on matters related to education in the School District. To this end, the DPAC liaises with community and provincial organizations and meets with the Superintendent or designate.

### **Procedures**

#### **Governance and Membership**

- There shall be only one Parents' Advisory Council (PAC) for each school
- The Council's membership shall include parents or guardians of children in the school
- The Council, in consultation with the principal, shall make bylaws governing its meetings, the business, conduct of its affairs, and its dissolution.

### **Mandate**

- The Parents' Advisory Council should deal with broad policies, programs, and issues rather than with specific details of school operation. The Council should avoid discussion of individual staff members, parents, or students
- The Parents' Advisory Council shall serve as a source of information and advise on matters relating to the school
- The Parents' Advisory Council (PAC), through its elected officers, may advise the Board and the principal and staff of the school respecting any matter relating to the school. The principal and staff shall continue to carry formal responsibility to the Board through the Superintendent for decisions concerning the school and its effective operation.

### **Communication**

- PAC communications provide an important vehicle serving the school community and in promoting two-way communication
- PAC communications are the joint responsibility of the parent committee members and the school principal
- The school principal also has the additional obligation to provide guidance to the PAC to insure that such communications and activities do not contravene School District policies and procedures.

### **Third Party Liability Insurance**

The School District's insurance coverage through the *Schools Protection Program*, extends third party legal liability insurance coverage to Parents' Advisory Councils:

- Where the Parents' Advisory Council has been recognized by the Board; and
- When Council members are engaged in activities approved by the principal and the School District.

Principals are responsible to communicate to Parents' Advisory Councils:

- Liability risk management practices with respect to the type of activity planned by the Council
- The School District's reporting procedures for any incidents that may occur and any claims that may arise.

If a principal considers a proposed Parents' Advisory Council's activity to be unacceptable due to its inherent risks, and is unsuccessful in influencing the Council to modify the proposed activity, then the principal shall disconnect the Council activity from the School District and so notify the Board.