

## School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, May 17, 2016.

**PRESENT:** C. Sacré, Chair  
F. Stratton, Vice Chair  
B. Forward  
C. Gerlach  
M. Higgins  
S. Skinner  
J. Stanley

---

### A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged by the Chair.

### A.2. Approval of Agenda

Moved by B. Forward

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by S. Skinner

Carried

### A.3. Public Comment Period

The ten minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Carolyn Pena, President of the North Vancouver Teachers' Association, spoke regarding the School District's Annual Budget.

Brian Sheffield, resident of North Vancouver, spoke regarding the proposed motion from Trustee Stanley and the proposed Outdoor Education Academy.

### A.4. Approval of Minutes

Moved by B. Forward

that the minutes of the public meeting of April 19, 2016 be approved as amended.

Seconded by J. Stanley

Carried

### B.1. Annual Facilities Grant Capital Project Bylaw No. 127083

Secretary Treasurer Georgia Allison reported that the Ministry of Education recently announced the allocation of the Annual Facilities Grant (AFG) for 2016/17. The North Vancouver School District will receive a total of \$3,051,872 to fund the maintenance of schools, down from last year's \$3,235,525. The 2016/17 allocation is split between operating funds (\$679,583) and capital funds (\$2,372,289). A deduction of \$159,930 will be made from the operating portion of the funding allocation to pay for the North Vancouver School District's share of \$53,310 for the Capital Asset Management System (CAMS) and \$106,620 for the Next Generation Network (NGN).

**B.1. Annual Facilities Grant Capital Project Bylaw No. 127083 (continued)**

Secretary Treasurer Allison invited to the table Jim Mackenzie, Director of Facilities, Maintenance and Planning, to provide further information and respond to Trustees' questions. Clarification was provided concerning the Capital Asset Management System, priority of work, and the use of an arborist in the School District.

Moved by F. Stratton

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a first time;

Seconded by J. Stanley

Carried

Moved by B. Forward

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a second time;

Seconded by J. Stanley

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by S. Skinner

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a third time, passed and adopted.

Seconded by J. Stanley

Carried

**B.2. School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2016/17**

As required under the School Act, the Board of Education must adopt its budget bylaw on or before June 30, 2016 for the 2016/17 fiscal year. Secretary Treasurer Georgia Allison presented the 2016/17 Annual Budget in the amount of \$173,608,400. Secretary Treasurer Allison highlighted budget priorities, as identified by Partner Groups, and how they will be incorporated into the 2016/17 Preliminary Budget. It was noted that this budget was adding \$1M in new funding to support the budget priorities.

Stephen Wurz, Director of Financial Services, was invited to the table to provide an overview of the budget and respond to Trustees' questions. Mr. Wurz noted the following risks and liabilities not addressed in the budget: the Provincial Operating Grant, which is based on projections that may, or may not be achieved and Administrative Savings Plan, and the required savings plan of \$1,415,203 in 2016/17.

As Trustees were previously briefed, Mr. Wurz highlighted a few items: the Operating Grant increased by \$2,053,713 compared to the 2015/16 Amended Budget; international tuition fees are estimated to increase by \$255,500; salaries and benefits increased by \$2,207,452, which can be attributed to a combination of: teacher salaries increases, increments and reductions for the Administrative Savings Plan and planned health and wellness initiatives. Services and supplies increased by \$1,164,225 due to commissions for international revenue, 14-15 surplus utilization projects and increased software costs. The Special Purpose Fund increased by \$99,844 mostly due to increased Learning Improvement Funding (LIF) funding.

In response to Trustees' questions, clarification was provided regarding lower print sales with Artist for Kids; developing a course in partnership with Capilano University for autism support; the breakdown of administrative costs; and a further explanation of the Next Generation Network.

**B.2. School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2016/17 (continued)**

Moved by F. Stratton

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a first time;

Seconded by S. Skinner

Carried

Moved by S. Skinner

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a second time;

Seconded by F. Stratton

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by C. Gerlach

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a third time, passed and adopted.

Seconded by B. Forward

Carried

**B.3. Proposed Revised Policy 208: Summer Programs**

Superintendent of Schools John Lewis introduced this agenda item, stating that this policy was reviewed to align it with the current mandates for elementary and secondary Summer Programs. After a discussion with Trustees, it was decided that the word inclusion, should be incorporated into the policy and brought back for approval at the June 21, 2016 Public Board Meeting.

Moved by B. Forward

that the *Proposed Revised Policy 208: Summer Programs*, be deferred to the June 21, 2016 Public Board Meeting.

Seconded by C. Gerlach

Carried

**B.4. Outdoor Education Academy**

Assistant Superintendent Mark Pearmain and District Principal Arlene Martin provided an overview of the proposed Outdoor Education Academy to the Board. Supplementing the written proposal included in the [Board Package](#), Ms. Martin provided a high level [overview](#) of the planning process, sharing the foundation, goals and objectives, model and structure of how the Outdoor Education Academy would operate.

Responding to Trustees questions, Assistant Superintendent Pearmain and District Principal Arlene Martin clarified the selection process and the cost of the program and supplies.

Moved by J. Stanley

that the Board of Education approve in principle the implementation of an Outdoor Education Academy program, as outlined in the Outdoor Education Academy Proposal document attached to the Administrative Memorandum of May 17, 2016, starting in September 2017, subject to student enrollment.

Seconded by B. Forward

Carried

#### **B.5. Notice of Motion – Community Presentation**

Board Chair Sacré introduced this agenda item and noted that Trustee Stanley had presented a Notice of Motion at the April 19, 2016 Public Board Meeting.

In her introductory statement, Trustee Stanley requested the Board's consideration of a standing item for Community Presentations at the beginning of each Public Board Meeting.

Trustees agreed that encouraging participation at meetings would increase communication and connection between the School District and the community; however, after discussing the motion, decided that more information was needed prior to final approval.

Moved by C. Gerlach

that the *Notice of Motion – Community Presentation* agenda item be deferred to a Trustee Seminar for further information and discussion.

Seconded by F. Stratton

Carried

Opposed: J. Stanley, M. Higgins

#### **C.1. Youth Concurrent Disorders Unit at The HOpe Centre**

Board Chair Sacré invited Assistant Superintendent Pius Ryan to the table to share in the celebration of the Youth Concurrent Disorders Unit at The HOpe Centre. Assistant Superintendent Ryan noted that an evolving partnership within the community has allowed for an integrated approach to supporting mental health on the North Shore.

#### **C.2. Land, Learning and Livability Community Engagement - Update**

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on the Argyle replacement project and the continued consultation with the City and District of North Vancouver.

#### **C.3. Reports Received**

As a consequence of the delayed start on April 19, 2016, the Public Board Meeting Agenda was amended. Due to this, the following reports were received:

- Tuesday, March 29, 2016 Standing Committee Meeting
- Tuesday, April 12, 2016 Standing Committee Meeting
- Superintendent's Report

#### **C.4. Tuesday, May 10, 2016 Standing Committee Meeting**

Trustee Barry Forward reported on the meeting that focused on Professional Learning. The next Standing Committee Meeting, which focuses on the School Planning Process, is on Tuesday, June 14, 2016.

#### **C.5. Superintendent's Report**

Superintendent Lewis noted that the following items are included in the Superintendent's Blog (<http://blog44.ca/superintendent>):

- Primary Days of Music
- Earth Day
- 44 Dresses supports more than 100 Grade 7 Students
- Day of Mourning Honoured
- North Vancouver Educator named 2016 Lindblad Expeditions and National Geographic Grosvenor Teacher Fellow
- Concours d'Art Oratoire
- The Big One at One Earthquake Drill

**C.6. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Trustee Cyndi Gerlach reported out on the BCSTA AGM, sharing that out of the four motions put forward from the Board of Education, three were passed. Trustee Gerlach noted that a conference call with BCPSEA was taking place this coming Tuesday.

**Motion to extend the Public Board Meeting past 10:00 pm**

Moved by F. Stratton

to extend the meeting past 10:00 pm.

Seconded by C. Gerlach

Carried

**C.7. Trustees' Reports**

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:

- Public Board Meeting
- Standing Committee Meeting
- Trustee Seminar
- Policy Review Committee Meeting
- School Planning Committee Meeting
- Sustainability Working Group
- Table Matters Meeting
- North Vancouver Recreation and Cultural Committee Meeting

2. Events attended by Trustees included:

- Alice in Wonderland – Montroyal Elementary School Production
- French Immersion breakfast – Windsor Secondary School
- Spring Fair – Ridgeway Elementary School
- District of North Vancouver / Board of Education Dinner Meeting
- District of North Vancouver Civic Youth Awards

**D. Future Meetings**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
Tuesday, June 14, 2016 at <b>7:00 pm</b>	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, June 21, 2016 at <b>7:00 pm</b>	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

**E. Public Question & Comment Period**

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Martin Stuible, Vice President of the North Vancouver Teachers' Association (NVTA), expressed the importance of consultation with staff, specifically with recent programming changes at the Cheakamus Centre, noting that the Centre could suffer financially if consultation wasn't part of the process.

Karen Nordquist, resident of North Vancouver, expressed her support with the proposed motion put forward by Trustee Stanley for more accessible community presentations. Ms. Nordquist also spoke in support of Fresh Grade, a pilot program which facilitates an online access point for teachers to communicate with parents.

**F. Adjournment**

The established agenda being completed, the Chair adjourned the meeting at 10:07 pm and thanked those who attended.

Certified Correct:

*Original signed by G. Allison*

---

Georgia Allison  
Secretary Treasurer

*June 21, 2016*

---

Date

*Original signed by C. Sacré*

---

Christie Sacré  
Chair, Board of Education

*June 21, 2016*

---

Date