

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, February 16, 2016.

PRESENT: C. Sacré, Chair
F. Stratton, Vice Chair
C. Gerlach
B. Forward
M. Higgins
J. Stanley

ABSENT: S. Skinner

A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged by the Chair.

Chair Sacré clarified that the Public Question & Comment Period is a time that attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District and that questions relating to personnel, negotiations or litigation must not be dealt with in a public session. Chair Sacré shared that the School District has followed the correct steps in reporting this personnel matter to the Teacher Regulation Branch.

A.2. Approval of Agenda

Moved by F. Stratton

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by B. Forward

Carried

A.3. Public Comment Period

The ten minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Samantha Mason, resident of North Vancouver, spoke regarding the proposed motion from Trustee Higgins.

Martin Stuible, Vice President of the North Vancouver Teachers' Association, spoke regarding the School District's Strategic Energy Management Plan.

Amanda Nichol, Chair of the North Vancouver Parent's Advisory Council, spoke regarding the approval of the January 19, 2016 Minutes.

A.4. Approval of Minutes

An amendment to the January 19, 2016 minutes was requested in the Public Question & Comment Period. The phrase, "published report from the Teacher Regulation Branch (TRB)" will be added to the end of the first sentence.

Moved by C. Gerlach

that the minutes of the public meeting of January 19, 2016 be approved as amended.

Seconded by J. Stanley

Carried

B.1. School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2015/16

Secretary Treasurer Georgia Allison introduced this agenda item and noted that the Board is being asked to adopt an Amended Budget Bylaw for Fiscal Year 2015/16 pursuant to Section 113 of the *School Act* which provides the authority for a Board to amend its annual budget bylaw. The Amended Budget in the amount of \$169,540,328 takes into account changes in revenue and expenditures that have occurred since the adoption of the 2015/16 Preliminary Budget on May 26, 2015.

Secretary Treasurer Allison introduced Stephen Wurz, Director of Financial Services, to provide clarification on various budget lines including salary and benefits cost, revenue, and services and supplies. Mr. Wurz highlighted the risks and liabilities, operating fund, special purpose and capital funds.

Mr. Wurz shared that the Board has increased its revenue budget by \$8,767,472 since the adoption of the Preliminary Budget in May 2015. The increase is primarily due to the recognition of the accounting gain on the sale of Ridgeway Annex, increased International tuition fees and rental income. The Operating Grant increased by \$2,715,161 due to increased student enrolment. \$1,239,981 of the operating surplus is used to balance the budget.

Total expenditures also increased by \$1,533,500. This is largely attributed to initiatives related to staff training and in-service through the use of 2014/15 surplus, the refinement in estimates for benefit costs and, increases in Administrator salaries.

In response to Trustees' questions, Secretary Treasurer Allison, Superintendent Lewis and Director of Financial Services Stephen Wurz provided clarification regarding international students and funds within services and supplies for training staff.

Moved by B. Forward

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2015/16 be read a first time;

Seconded by F. Stratton

Carried

Moved by F. Stratton

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2015/16 be read a second time;

Seconded by J. Stanley

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by C. Gerlach

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2015/16 be read a third time, passed and adopted.

Seconded by J. Stanley

Carried

**B.2. Legislated Amendments to the School Act – General School Election
Proposed Revised Policy 104: Board of Education**

Superintendent of Schools John Lewis introduced this agenda item, advising that the policy has been reviewed and revised to bring it into alignment with the *School Act* that was amended on January 1, 2016.

Moved by B. Forward

that the Board of Education approve *Proposed Revised Policy 104: Board of Education – Meetings*, as attached to this Administrative Memorandum of February 16, 2016.

Seconded by F. Stratton

Carried

B.3. Legislated Amendments to the School Act – School Planning Councils
Proposed Revised Policy 403: Parent Advisory Councils
Proposed Revised Policy 608: Video Surveillance
Proposed Revised Policy 706: School Fees

Superintendent John Lewis shared that pursuant to the Legislative Assembly of the Province of British Columbia enacting *Bill 11 – 2015: Education Statutes Amendment Act, 2015*, all references to “school planning council(s)” were repealed and/or struck from the *School Act*. Due to this, *Policy 403: Parent Advisory Council*, *Policy 608: Video Surveillance* and *Policy 706: School Fees* have been amended to show these changes.

Moved by F. Stratton

that the Board of Education approve *Proposed Revised Policy 403: Parents’ Advisory Councils*, *Proposed Revised Policy 608: Video Surveillance*, and *Proposed Revised Policy 706: School Fees*, as attached to this Administrative Memorandum of February 16, 2016.

Seconded by B. Forward

Carried

B.4. Proposed Motion from Trustee Higgins – Donations for Capital Projects

Board Chair Sacré introduced this agenda item and asked Trustee Higgins to share a narrative behind the proposed motion.

In her introductory statement, Trustee Higgins spoke of the concerns with obtaining funds for capital projects, specifically the Argyle Replacement Project. Citing the growing community, increased density and the lack of surplus land, Trustee Higgins suggested that other options for attaining funds should be considered. These other options should be brought forward to Trustees in a report prepared by District staff.

Discussion took place regarding the comprehensiveness and scope of the report and its timelines and parameters. Trustees expressed their appreciation for the intent of the motion; however, there was concern communicated that approval would set a precedence that there is less need for the government to fund capital projects. It was agreed that a further conversation should be had regarding this issue.

Moved by M. Higgins

that the staff prepare a report for the Board to consider at the next Public Board Meeting regarding the feasibility, advantages and disadvantages of soliciting private non-corporate donations for Argyle and potentially future capital projects. The report is to be prepared by current staff and not outside contractors.

Seconded by J. Stanley

Defeated

C.1. Strategic Energy Management Plan – Presentation

Superintendent John Lewis introduced Robert Greenwald, North Vancouver School District Energy Manager and Principal of PRISM Engineering, to the Board to present highlights of the School District’s Updated [Strategic Energy Management Plan](#).

Mr. Greenwald provided a brief introduction to the Strategic Energy Management Plan (SEMP) showcasing the positive actions that have been taken to reduce the District’s carbon footprint through better lighting, heat and air circulation. This reduction has been attributed to technical, organization and behavioural energy management. Mr. Greenwald shared the many initiatives going on throughout the School District, which include: Workplace Conservation Awareness, Earth Day Assembly Presentations, Lights Out Lunch – LOL for Earth Day, Sweater Day, Spring Break and Summer Shutdown and the Green Tea Event.

Thanking the Board for its support, Mr. Greenwald noted the Board’s commitment to energy savings and sustainability through both the *3-Year Operating Plan* and the *2011-2021 Strategic Plan*.

C.1. Strategic Energy Management Plan – Presentation (continued)

On behalf of the Board, Chair Sacré thanked Mr. Greenwald for his presentation.

C.2. School District Facilities Plan (SDFP) – Staff Comments

John Lewis, Superintendent of Schools, shared that following the presentation from Matrix Planning Associates on December 8, 2015, staff of the School District, the City of North Vancouver (CNV) and the District of North Vancouver (DNV) each reviewed the School District Facilities Plan (SDFP) 2015 Update to provide comments on the report and its recommendations.

Superintendent Lewis highlighted some comments in the [SDFP](#), noting that this plan continues to be a working document for the Facilities and Planning Department. A key conclusion of the School District, City and District planning departments is the critical importance of continued collaboration and planning between the respective organizations.

Responding to Trustees' questions, Superintendent Lewis clarified that this plan does have some flexibility; the rationale behind reassigning elementary schools to different catchment areas; optimal school sizes; and the reason that Larson Elementary moved up in priority.

C.3. Compensation Increase for Principals & Vice Principals

Secretary Treasurer Georgia Allison introduced this agenda item and shared that in accordance with the Public Sector Employers' Council (PSEC) guidelines and approval, the Board has authorized a compensation increase for the Principals and Vice Principals of up to two percent effective July 1, 2015 and January 1, 2016. Under the PSEC guidelines, the compensation increase could not be a general wage increase and was to be differentiated on the basis of demonstrated salary compression or inversion and/or recruitment/retention risks. It was noted that Exempt and Management and some District Principals have yet to be addressed.

C.4. Land, Learning & Livability Community Engagement – Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on the Argyle replacement project, the Braemar parcel and correspondence with the Ministry of Education.

C.5. Tuesday, February 2, 2016 Standing Committee Meeting

Trustee Stratton reported on the meeting that focused on Engagement Evening: Enhancing Student Learning, thanking facilitator Dorli Duffy, Dean Goodman from the Ministry of Education and Assistant Superintendent Pius Ryan for the evening.

C.6. Tuesday, February 9, 2016 Standing Committee Meeting

Trustee Gerlach reported on the meeting that focused on Distributed Learning and the 2016/17 Operating Budget Development, thanking all who engaged in the evening.

C.7. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Seycove Secondary School – field trip to Seattle, WA, USA (May 1-3, 2016)

C.8. Superintendent's Report

Superintendent Lewis noted that the following items are included in the Superintendent's Blog (<http://blog44.ca/superintendent>):

- Tragedy in La Loche, Saskatchewan
- National Sweater Day
- Digital Media Expo
- Westview's Random Acts of Kindness Project
- Open Letter to the Community
- National Flag of Canada Day

C.9. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Gerlach shared that the BCSTA Provincial Council was taking place February 19 – 20, 2016 and that six motions have been put forward. The Trustees discussed the six motions and determined how Trustee Gerlach should vote at the Provincial Council.

BCPSEA representative Trustee Gerlach shared that at the BCPSEA AGM held on January 29, 2016, three motions were passed.

C.10. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board Meeting
 - Standing Committee Meetings
 - Trustee Seminars
 - Class Acts Meeting
 - Sustainability Strategy Session
 - Safe and Caring Schools Meeting
 - Presidents Council Meeting
 - BCSTA Finance Committee Meeting
 - Delbrook Lands Community Dialogue – Engagement Meeting
 - Argyle Replacement Project Steering Committee Meeting
 - Inclusion Committee Meeting
 - NVPAC General Meeting
 - BCPSEA AGM
 - Policy Review Committee
 - Seycove Secondary GSA Club
 - Meeting with District Councillors
 - Meeting with President of Blueridge Community Association
2. Events attended by Trustees included:
 - Freedom Friday at Canyon Heights Elementary School
 - Senior Improv Tournament at Carson Graham Secondary School
 - Still/Falling A Play About Depression Anxiety and Youth
 - Mayors Lunch – Chamber of Commerce

D. Future Meetings

Date and Time	Event	Location
Tuesday, March 8, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, March 29, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 12, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 19, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Karen Nordquist, resident of North Vancouver, addressed the Board of Education with regards to public accountability and transparency, sharing that parents need to be heard and respected.

Dakota McGovern, resident of North Vancouver, provided his perspective as the president of BC Student Alliance. Mr. McGovern shared his concerns of procedural accountability and student voice.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:45 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

March 8, 2016

Date

Original signed by C. Sacré

Christie Sacré
Chair, Board of Education

March 8, 2016

Date