

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, October 20, 2015.

PRESENT: C. Gerlach, Chair
M. Higgins, Vice-Chair
B. Forward
C. Sacré
S. Skinner
F. Stratton

ABSENT: J. Stanley

A. Call to Order

Chair Cyndi Gerlach called the meeting to order at 7:00 pm and welcomed those in attendance.

Chair Gerlach provided clarification relating to the recruitment for the Superintendent of Schools: the North Vancouver School District will be recruiting for a Superintendent as opposed to a Deputy Superintendent as previously stated. The search will commence in January 2016 with a start date of July 1, 2016.

A.2. Approval of Agenda

Moved by F. Stratton

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by C. Sacré

Carried

A.3. Public Comment Period

The ten minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

No one wished to speak.

A.4. Approval of Minutes

Moved by F. Stratton

that the minutes of the public meeting of September 15, 2015 be approved as circulated.

Seconded by B. Forward

Carried

A.5. Student Recognition - Canadian Living Free the Children Award

Chair Gerlach introduced Vicky Milner, teacher at Brooksbank Elementary School and Nikayla Allen, Faith Grant, Nicole Helgason, and Adam Yahav, students at Brooksbank Elementary School. The Board Chair informed the Trustees that Nikayla Allen had recently received a *Canadian Living* Me to We Award, which shines a spotlight on Canadians who are making a difference in their communities. The students, with the help of teacher sponsor Ms. Milner, founded Brooksbank's "Do Good" committee to fundraise for worthy causes and helped initiate the school's community garden.

A.5. Student Recognition - Canadian Living Free the Children Award (continued)

Nikayla received a \$1,000 donation to a registered Canadian charity, a commemorative award, coverage in the October issue of Canadian Living magazine, a Me to We Volunteer Trip and was invited to and attended Toronto's We Day. Brooksbank Elementary School hosted its own Mini We Day on October 14, 2015 with inspirational speeches, singers and special guest, City of North Vancouver's Mayor Darrell Mussatto.

A.6. Presentation – District Student Leadership Council Introduction

Superintendent of Schools John Lewis welcomed members of the District Student Leadership Council (DSLCL) to the table. DSLCL Coordinator Brenda Bell, Principal, Cove Cliff Elementary School shared that she has been working with this group of inspiring students, with Coordinators: Greg Hockley, Vice-Principal, Argyle Secondary School; Cary Hungle, Principal, Queensbury Elementary School; and Justin Wong, Vice-Principal, Handsworth Secondary School.

DSLCL members Kelly Tang (Argyle), David Wilson, Communications (Argyle) and Stella Yoo, President (Handsworth) introduced themselves and thanked the Board for an opportunity to share their ideas and plans for the 2015/16 school year. DSLCL member Nika Najafi (Argyle) was also in attendance.

The DSLCL representatives shared that the date of their annual District Wide Student Forum would be April 6, 2016, and invited Trustees to upcoming general meetings. Responding to Trustees' questions, the student council shared that they hope to promote student voice, share ideas and continue the communication between students, staff and Trustees.

On behalf of the Board, the Chair thanked the students for their involvement and leadership.

B.1. Five-Year Capital Plan 2015/2016 (for Approval)

In introducing this agenda item, Superintendent John Lewis noted that each year, boards of education are required to submit a five-year capital plan to the Ministry providing details on high priority projects needed for their school districts. It was noted that there was no Capital Plan last year. The deadline for the adoption of a Capital Plan is November 2, 2015.

The Board of Education's Capital Planning Committee is comprised of representatives from the Board, Partner groups, the City and District of North Vancouver, and the Recreation and Culture Commission, and was established in the spring of 2015 to facilitate the development of the 2015/16 Capital Plan. The Capital Planning Committee worked with Matrix Planning to revise the School District Facilities Plan (SDFP), which incorporates consideration of demographic changes, enrolment patterns, residential developments planned in the community, facility condition, and capacity utilization. The SDFP is required by the Ministry to support the Capital Plan.

Superintendent Lewis highlighted the instructions issued by the Ministry of Education to identify priorities, which included: addressing high risk safety deficiencies; ensuring existing school assets are maintained at or better than the Facilities Condition Index provincial average of 0.43; ensuring the school is a critical part of the district infrastructure for the investment return period; ensuring school districts are managing the schools within their districts to optimal utilization; and, supporting areas of rapid growth linked to major economic development. In addition, the Ministry introduced a new category of projects titled 'Routine Capital' Projects with the Capital Plan instructions, indicating total provincial funding in the amount of \$20 million. Superintendent Lewis shared that, with the help of Mark Thomson, Capital Project Manager, Facilities and Planning Department, the North Vancouver School District submitted routine capital projects totalling \$6.7 Million.

Superintendent Lewis reviewed the plan and highlighted requests in year one, which were to replace Seymour Heights Elementary, Queensbury Elementary and Larson Elementary; requests in year two included, replacing Lynnmour Elementary and a new school in the Lower Lonsdale

B.1. Five-Year Capital Plan 2015/2016 (for Approval) (continued)

area. These projects are supported by changes to the Official Community Plans of the District and the City of North Vancouver.

Responding to Trustees' questions, Superintendent Lewis clarified that Project Identification Reports are required for projects that involve school replacement or a change in capacity; other community functions, such as daycares, would have to be moved if the District needs to reclaim classroom space; and, that the Ministry of Education asks for projects that are ten years out to be documented on the Capital Plan.

Moved by F. Stratton

that the Board, approve the 2015/2016 Five-Year Capital Plan as presented in Schedule B.1. of October 20, 2015; and,

that the Board direct staff to meet with the Planning Department of the District of North Vancouver at the earliest opportunity to commence discussions regarding the proposed replacement of Lynnmour Elementary, to identify options available for the location of the school, giving consideration to potential co-location of community amenities and services, including, but not limited to child care; and,

that the Board direct staff to meet with the Planning Department of the City of North Vancouver to discuss the proposed new elementary school in the Lower Lonsdale area to identify options available for the location of the school, giving consideration to potential co-location of community amenities and services, including, but not limited to child care; and,

that the Board arrange a meeting with the Ministry of Education, District of North Vancouver and City of North Vancouver to discuss the priorities set out in the 2015/2016 Capital Plan.

Seconded by S. Skinner

Carried

B.2. REPEAL Policy 410: School Planning Councils

Superintendent of Schools John Lewis introduced this agenda item, advising that due to the Province of British Columbia enacting *Bill 11 – 2015: Education Statutes Amendment Act, 2015*, and the subsequent changes to the *School Act*, Board Policy 410: School Planning Councils became invalid effective July 1, 2015.

Moved by B. Forward

that the Board of Education repeal *Policy 410: School Planning Councils* effective October 21, 2015.

Seconded by C. Sacré

Carried

C.1. North Vancouver Parent Advisory Council Annual Report 2014/15

To provide highlights of the North Vancouver Parent Advisory Council's activities in the 2014/15 year, Superintendent Lewis welcomed Jane Lagden Hoborne, NVPAC past Chair, to the table.

Ms. Lagden Holborne thanked the Board for its continued support both financially and also for the provision of meeting space for the NVPAC's general meetings and special events held at the Education Services Centre, noting that in her seven years and Chair, there has never been a need to fundraise due to the Board's support. In her report, Ms. Lagden Holborne highlighted the 2014/15 Year at a Glance, specifically speaking to the two special events that NVPAC hosted: the School Trustee all-candidates meeting at Sutherland in November, and a parent education event, "The Problem with Discipline" featuring Christopher Burt, at Argyle in March.

C.1. North Vancouver Parent Advisory Council Annual Report 2014/15 (continued)

In response to Trustees' questions, Ms. Lagden Holborne noted that the data from the Annual Parent Perspectives Survey is being compiled and could be shared with the Board at a later date and, agreed that there is difficulty to encourage PAC's to become members of BC Confederation of Parent Advisory Councils due to the time commitment.

Trustees thanked Ms. Lagden Holborne for her report and all the time that she has put in to the NVPAC as Chair.

C.2. Summer Learning Program Update

Chair Gerlach welcomed Director of Instruction Dr. Joanne Robertson to the table to provide a summary and review of the *Supporting Student Learning Summer School Program Pilot* for Grade 4 students that took place July 6-9 and August 24-September 2, 2015.

Dr. Robertson acknowledged the expertise and dedication of the teaching staff, Ms. Nicky Paiuk (Learning Assistance at Capilano) and Kammi Clark (intermediate teacher at Westview), and provided the Board with a summary and review of the program which ran over 12 morning sessions. Challenges and recommendations were also noted in the presentation.

Responding to Trustees' questions, Dr. Robertson clarified that it was important to have a clear criteria for student attendees, which included a Ministry of Education designation, and that the teaching tools used in the program would be shared through professional development in the District. In conclusion, Dr. Robertson shared that a working group would be proposing new programs to the Board in early 2016.

C.3. Preliminary Enrolment Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided an update regarding the School District's enrolment for the 2015/16 school year and highlighted comparisons between the projected and actual enrolments for September 2015.

A total of 15,277 students have been enrolled at this time for the year, compared to the projected total of 15,010. The School District is on track towards total enrolment of 15,407 for the year, an increase from the final enrolment of 15,227 for 2014/15. Enrolment in the supplemental funding categories is higher than expected, notably with English Language Learners reaching 999, which is 99 greater than forecast.

Superintendent Lewis advised that a further enrolment update will be provided at the November 17, 2015 Public Board Meeting.

C.4. Learning Improvement Fund – Consultation Update

Superintendent of Schools John Lewis introduced this agenda item, noting that the *Learning Improvement Fund (Bill 22-2012: Education Improvement Act)* was implemented to help school districts address complex classroom composition issues. The negotiated settlement between BCTF and BCPSEA now includes the *Learning Improvement Fund (LIF)* within the collective agreement, thereby providing increased certainty of funding. The total funds of the LIF fund increase from a total of \$94M in 2014/15 to \$100M for the following three years and to \$106M for the 2018/19 school year. The portion of the fund available to the North Vancouver School District for the 2015/16 school year is \$2,620,747.

Superintendent Lewis reported that the allocation of LIF funds requires the dedication of 80% of the fund to teaching positions and this portion of the fund is referred to as the *Education Fund*. The *Education Fund* amount for the North Vancouver School District is \$2,096,598 and will

C.4. Learning Improvement Fund – Consultation Update (continued)

generate approximately 21.3 full time equivalent (FTE) additional teaching positions in the 2015/16 school year.

The remaining 20%, considered the *Support Staff Fund*, will be allocated to support staff positions. Through a consultative process between the Superintendent and the President of Canadian Union of Public Employees (CUPE) Local 389, an agreement was reached to provide additional paid hours to special education support staff. The 2015/16 *Support Staff Fund* for the North Vancouver School District is \$524,129 with a minimum of \$249,258 dedicated to an adjustment in assigned hours for CUPE positions supporting students with special needs.

Superintendent Lewis provided highlights of the consultative process that has already taken place, initially at the school level with the Principal, Vice-Principal and staff, and then at the District level with the Superintendent and the North Vancouver Teachers' Association (NVTAA) President and Vice-Presidents.

C.5. Land, Learning & Livability Community Engagement – Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on Ridgeway Annex, the Argyle replacement project, and the Braemar parcel. The proposed redevelopment of Ridgeway Annex received second and third readings at the City Council Meeting of October 5, 2015. Fourth and final reading is expected to be on October 26, 2015. The final Project Definition Report for the replacement of Argyle has been provided to the Ministry and the School District should have a response by the end of the calendar year. Wedgewood continues with the redevelopment proposal for the surplus parcel of land at Braemar.

Superintendent Lewis also provided a high level update on each of the eleven properties identified in 2012 as surplus to long-term public education needs.

C.6. Tuesday, September 22, 2015 Standing Committee Meeting

Trustee Christie Sacré reported on the meeting that highlighted the Ministry of Education's initiatives in the areas of curriculum and assessment, thanking everyone who attended for their input and dialogue.

C.7. Tuesday, October 13, 2015 Standing Committee Meeting

Trustee Susan Skinner reported on the meeting that focused on the Aboriginal Education Enhancement Agreement, specifically how the North Vancouver School District is Indigenizing the Curriculum. The District's Draft Five-Year Capital Plan 2015/16 was also discussed.

C.8. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Windsor Secondary School – field trip to Honolulu, Hawaii, USA (December 15-23, 2015)
- Seycove Secondary School – field trip to the southern states of Georgia, Alabama, Mississippi and Tennessee, USA (January 27-February 8, 2016)

C.9. Superintendent’s Report

Superintendent Lewis noted that the following items are included in the Superintendent’s Blog (<http://blog44.ca/superintendent>):

- Cops for Cancer
- Orange Shirt Day – September 30, 2015
- World Teachers’ Day – October 5
- Seymour Heights’ New Outdoor Classroom
- World Mental Health Day – October 10
- Smith Foundation Generously Supports Artists for Kids Program
- Great BC ShakeOut – October 15, 2015
- Election Day – Student Vote

C.10. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)

Trustee Skinner shared that she would be attending BCSTA’s Provincial Council this weekend. It was also noted that the North Vancouver School District had put forth a motion to advocate for Exempt and Management Compensation.

C.11. Trustees’ Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board Meeting
 - Standing Committee Meetings
 - Squamish Nation and Board of Education Dinner Meeting
 - Presidents’ Council Meeting
 - Trustee Seminars
 - NVSD Capital Planning Committee Meeting
 - Policy Committee Meeting
 - Table Matters Meeting
 - Integrated Transportation Committee Meeting
 - North Shore Safety Council Meeting

2. Events attended by Trustees included:
 - AfK 25th Anniversary
 - Hidden Journals Book Donation Event
 - Norgate Orange Shirt Day
 - Curriculum Implementation Day
 - Canyon Heights Elementary Thanksgiving Assembly
 - Westview Elementary Thanksgiving Lunch
 - “Walk and Wheel” to school

D. Future Meetings

Date and Time	Event	Location
Tuesday, November 3, 2015 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 17, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, December 8, 2015 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Thursday, January 14, 2015 at 7:00 pm	Transitions 7/8 Programs Evening	Sutherland Secondary School 1860 Sutherland Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Martin Stuible, Vice-President of the North Vancouver Teachers' Association, asked the Board to recognize that even with the support of the Education Fund, there are still classrooms in the District that are too large. Mr. Stuible advocated for part of the year-end surplus to be used to enhance services for Kindergarten to Grade 12.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:54 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

December 8, 2015

Date

Original signed by C. Gerlach

Cyndi Gerlach
Chair, Board of Education

December 8, 2015

Date