

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, June 21, 2016 at
7:00 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	7:00 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	7:00 pm
A.3.	Public Comment Period		7:10 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of May 17, 2016 be approved as circulated)	(no schedule)	7:15 pm
A.5.	Community Presentation – Table Matters Network		7:25 pm
A.6.	Student Presentation – District Student Leadership Council Report		7:40 pm
B.	Action Items		
B.1.	2015/16 Capital Plan		7:55 pm
B.2.	Proposed Revised Policy 208: Summer Programs		8:05 pm
B.3.	Official Naming of the Education Services Centre		8:25 pm
B.4.	Community Presentation		8:40 pm
B.5.	Administrative Savings		8:55 pm
C.	Information and Proposals		
C.1.	Elementary School Fees 2016/17		9:00 pm

Please note that this meeting may be video and/or audio recorded as per the motion passed on December 9, 2014 and with Board Chair authorization.



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 7:00 pm

		Estimated Completion Time
	(continued)	
C.2.	2015/16 Year In Review	9:10 pm
C.3.	Three-Year Operating Plan	9:20 pm
C.4.	Public Board Meetings 2016/17 (Tentative Schedule)	9:25 pm
C.5.	Land, Learning and Livability Community Engagement - Update	9:30 pm
C.6.	Tuesday, June 14, 2016 Standing Committee Meeting	9:35 pm
C.7.	Superintendent's Report	9:40 pm
C.8.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA) <ul style="list-style-type: none"> • <i>Metro process for the development of Motions for AGM and PC</i> 	9:50 pm
C.9.	Trustees' Reports	10:00 pm
D.	Future Meetings (<i>Referenced in C.4.</i>)	(no schedule) 10:00 pm
E.	Public Question & Comment Period	10:20 pm
F.	Adjournment	(no schedule) 10:20 pm

Georgia Allison
 Secretary Treasurer

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Public Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings (May 26, 2015 revision), the Board provides a ten (10) minute public comment period as the first item of business after the adoption of the agenda. Speakers will be allocated a maximum of two (2) minutes each. The ten-minute comment period is intended to be restricted to items on the evening’s Board Agenda and the Board will not respond to comments made during comment period. Members of the public wishing to discuss their concerns with Trustees should contact them after the meeting, by telephone or e-mail.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:50 – 7:00 pm prior to the meeting’s commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, May 17, 2016.

PRESENT: C. Sacré, Chair
F. Stratton, Vice Chair
B. Forward
C. Gerlach
M. Higgins
S. Skinner
J. Stanley

A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged by the Chair.

A.2. Approval of Agenda

Moved by B. Forward

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by S. Skinner

Carried

A.3. Public Comment Period

The ten minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Carolyn Pena, President of the North Vancouver Teachers' Association, spoke regarding the School District's Annual Budget.

Brian Sheffield, resident of North Vancouver, spoke regarding the proposed motion from Trustee Stanley and the proposed Outdoor Education Academy.

A.4. Approval of Minutes

Moved by B. Forward

that the minutes of the public meeting of April 19, 2016 be approved as amended.

Seconded by J. Stanley

Carried

B.1. Annual Facilities Grant Capital Project Bylaw No. 127083

Secretary Treasurer Georgia Allison reported that the Ministry of Education recently announced the allocation of the Annual Facilities Grant (AFG) for 2016/17. The North Vancouver School District will receive a total of \$3,051,872 to fund the maintenance of schools, down from last year's \$3,235,525. The 2016/17 allocation is split between operating funds (\$679,583) and capital funds (\$2,372,289). A deduction of \$159,930 will be made from the operating portion of the funding allocation to pay for the North Vancouver School District's share of \$53,310 for the Capital Asset Management System (CAMS) and \$106,620 for the Next Generation Network (NGN).

B.1. Annual Facilities Grant Capital Project Bylaw No. 127083 (continued)

Secretary Treasurer Allison invited to the table Jim Mackenzie, Director of Facilities, Maintenance and Planning, to provide further information and respond to Trustees' questions. Clarification was provided concerning the Capital Asset Management System, priority of work, and the use of an arborist in the School District.

Moved by F. Stratton

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a first time;

Seconded by J. Stanley

Carried

Moved by B. Forward

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a second time;

Seconded by J. Stanley

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by S. Skinner

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 127083 be read a third time, passed and adopted.

Seconded by J. Stanley

Carried

B.2. School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2016/17

As required under the School Act, the Board of Education must adopt its budget bylaw on or before June 30, 2016 for the 2016/17 fiscal year. Secretary Treasurer Georgia Allison presented the 2016/17 Annual Budget in the amount of \$173,608,400. Secretary Treasurer Allison highlighted budget priorities, as identified by Partner Groups, and how they will be incorporated into the 2016/17 Preliminary Budget. It was noted that this budget was adding \$1M in new funding to support the budget priorities.

Stephen Wurz, Director of Financial Services, was invited to the table to provide an overview of the budget and respond to Trustees' questions. Mr. Wurz noted the following risks and liabilities not addressed in the budget: the Provincial Operating Grant, which is based on projections that may, or may not be achieved and Administrative Savings Plan, and the required savings plan of \$1,415,203 in 2016/17.

As Trustees were previously briefed, Mr. Wurz highlighted a few items: the Operating Grant increased by \$2,053,713 compared to the 2015/16 Amended Budget; international tuition fees are estimated to increase by \$255,500; salaries and benefits increased by \$2,207,452, which can be attributed to a combination of: teacher salaries increases, increments and reductions for the Administrative Savings Plan and planned health and wellness initiatives. Services and supplies increased by \$1,164,225 due to commissions for international revenue, 14-15 surplus utilization projects and increased software costs. The Special Purpose Fund increased by \$99,844 mostly due to increased Learning Improvement Funding (LIF) funding.

In response to Trustees' questions, clarification was provided regarding lower print sales with Artist for Kids; developing a course in partnership with Capilano University for autism support; the breakdown of administrative costs; and a further explanation of the Next Generation Network.

B.2. School District No. 44 (North Vancouver) Annual Budget Bylaw for Fiscal Year 2016/17 (continued)

Moved by F. Stratton

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a first time;

Seconded by S. Skinner

Carried

Moved by S. Skinner

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a second time;

Seconded by F. Stratton

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by C. Gerlach

that School District No. 44 (North Vancouver) Annual Budget Bylaw for fiscal year 2016/17 be read a third time, passed and adopted.

Seconded by B. Forward

Carried

B.3. Proposed Revised Policy 208: Summer Programs

Superintendent of Schools John Lewis introduced this agenda item, stating that this policy was reviewed to align it with the current mandates for elementary and secondary Summer Programs. After a discussion with Trustees, it was decided that the word inclusion, should be incorporated into the policy and brought back for approval at the June 21, 2016 Public Board Meeting.

Moved by B. Forward

that the *Proposed Revised Policy 208: Summer Programs*, be deferred to the June 21, 2016 Public Board Meeting.

Seconded by C. Gerlach

Carried

B.4. Outdoor Education Academy

Assistant Superintendent Mark Pearmain and District Principal Arlene Martin provided an overview of the proposed Outdoor Education Academy to the Board. Supplementing the written proposal included in the [Board Package](#), Ms. Martin provided a high level [overview](#) of the planning process, sharing the foundation, goals and objectives, model and structure of how the Outdoor Education Academy would operate.

Responding to Trustees questions, Assistant Superintendent Pearmain and District Principal Arlene Martin clarified the selection process and the cost of the program and supplies.

Moved by J. Stanley

that the Board of Education approve in principle the implementation of an Outdoor Education Academy program, as outlined in the Outdoor Education Academy Proposal document attached to the Administrative Memorandum of May 17, 2016, starting in September 2017, subject to student enrollment.

Seconded by B. Forward

Carried

B.5. Notice of Motion – Community Presentation

Board Chair Sacré introduced this agenda item and noted that Trustee Stanley had presented a Notice of Motion at the April 19, 2016 Public Board Meeting.

In her introductory statement, Trustee Stanley requested the Board's consideration of a standing item for Community Presentations at the beginning of each Public Board Meeting.

Trustees agreed that encouraging participation at meetings would increase communication and connection between the School District and the community; however, after discussing the motion, decided that more information was needed prior to final approval.

Moved by C. Gerlach

that the *Notice of Motion – Community Presentation* agenda item be deferred to a Trustee Seminar for further information and discussion.

Seconded by F. Stratton

Carried

Opposed: J. Stanley, M. Higgins

C.1. Youth Concurrent Disorders Unit at The HOpe Centre

Board Chair Sacré invited Assistant Superintendent Pius Ryan to the table to share in the celebration of the Youth Concurrent Disorders Unit at The HOpe Centre. Assistant Superintendent Ryan noted that an evolving partnership within the community has allowed for an integrated approach to supporting mental health on the North Shore.

C.2. Land, Learning and Livability Community Engagement - Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on the Argyle replacement project and the continued consultation with the City and District of North Vancouver.

C.3. Reports Received

As a consequence of the delayed start on April 19, 2016, the Public Board Meeting Agenda was amended. Due to this, the following reports were received:

- Tuesday, March 29, 2016 Standing Committee Meeting
- Tuesday, April 12, 2016 Standing Committee Meeting
- Superintendent's Report

C.4. Tuesday, May 10, 2016 Standing Committee Meeting

Trustee Barry Forward reported on the meeting that focused on Professional Learning. The next Standing Committee Meeting, which focuses on the School Planning Process, is on Tuesday, June 14, 2016.

C.5. Superintendent's Report

Superintendent Lewis noted that the following items are included in the Superintendent's Blog (<http://blog44.ca/superintendent>):

- Primary Days of Music
- Earth Day
- 44 Dresses supports more than 100 Grade 7 Students
- Day of Mourning Honoured
- North Vancouver Educator named 2016 Lindblad Expeditions and National Geographic Grosvenor Teacher Fellow
- Concours d'Art Oratoire
- The Big One at One Earthquake Drill

C.6. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Cyndi Gerlach reported out on the BCSTA AGM, sharing that out of the four motions put forward from the Board of Education, three were passed. Trustee Gerlach noted that a conference call with BCPSEA was taking place this coming Tuesday.

Motion to extend the Public Board Meeting past 10:00 pm

Moved by F. Stratton

to extend the meeting past 10:00 pm.

Seconded by C. Gerlach

Carried

C.7. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:

- Public Board Meeting
- Standing Committee Meeting
- Trustee Seminar
- Policy Review Committee Meeting
- School Planning Committee Meeting
- Sustainability Working Group
- Table Matters Meeting
- North Vancouver Recreation and Cultural Committee Meeting

2. Events attended by Trustees included:

- Alice in Wonderland – Montroyal Elementary School Production
- French Immersion breakfast – Windsor Secondary School
- Spring Fair – Ridgeway Elementary School
- District of North Vancouver / Board of Education Dinner Meeting
- District of North Vancouver Civic Youth Awards

D. Future Meetings

Date and Time	Event	Location
Tuesday, June 14, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, June 21, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Martin Stuible, Vice President of the North Vancouver Teachers' Association (NVTA), expressed the importance of consultation with staff, specifically with recent programming changes at the Cheakamus Centre, noting that the Centre could suffer financially if consultation wasn't part of the process.

Karen Nordquist, resident of North Vancouver, expressed her support with the proposed motion put forward by Trustee Stanley for more accessible community presentations. Ms. Nordquist also spoke in support of Fresh Grade, a pilot program which facilitates an online access point for teachers to communicate with parents.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 10:07 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule A.5.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Community Presentation – Table Matters Network**

Narration:

Margaret Broughton, from Vancouver Coastal Health, and Jenn Meilleur, Table Matters Network Coordinator, will be presenting the Board of Education with a signed Food Charter, provide a brief update about the Table Matters Network and offer next steps for the Food Charter.

Attachment:

North Shore Table Matters Network Update: June 2016

North Shore Table Matters Network Update: June 2016

Table Matters is a network of local citizens, organizations, businesses, governments and schools working together to bring the **North Shore Community Food Charter** to life. We support food policy and community development projects that build sustainable food systems and make healthy food accessible for everyone living on the North Shore.

Our Steering Committee

Our Network Steering Committee coalesced in 2008 and is a multi-sectoral team with representatives from three North Shore municipalities, School District 44, Vancouver Coastal Health, Edible Garden Project, and a local social enterprise, and passionate community members.

The North Shore Food Charter

The North Shore Community Food Charter is a high-level, locally developed policy tool with broad action goals to help guide and implement food policy. The Food Charter was created through a community consultation process in 2012/2013. It outlines a vision and 5 guiding principles for an integrated food system and encompasses food production, distribution, access, consumption, processing and waste handling.

In 2014/2015 it was approved and endorsed by the City of North Vancouver, District of North Vancouver, District of West Vancouver, Lions Bay, Bowen Island, the Squamish Nation, the Tsleil-Waututh Nation, Vancouver Coastal Health, North Vancouver School District and West Vancouver School District. It has also been acknowledged by local residents.

Community Engagement

The Network has hosted seven Annual Gatherings since 2008. Network members, including leaders from local municipalities, businesses and the community, gather to discuss current food issues. At our November 2015 event, we celebrated many initiatives happening on the North Shore including innovative work happening at Mountainside Secondary under the leadership of Jeremy Church. A Food Print Challenge engaged the public on the issue of reducing household food waste.

Why this Work Matters for Schools

Many schools currently have school gardens and are already connecting curriculum to hands-on learning through their gardens. School-based food, garden and outdoor education initiatives are a great fit with the new BC curriculum, and they naturally integrate nutrition, science, social studies, math, language arts, and social-emotional learning. Educators and students also teach/build food security and food literacy through these initiatives. Students learn about sustainable food systems, how they are part of the food system, and how there are jobs created from each step in the food system (i.e., growing, harvesting, processing, distributing, preparing, serving, composting and recycling). The North Shore Food Charter encompasses these elements (and more)!

Next Steps: 2016/2017

A North Shore Food Action Plan

In 2015/2016, North Shore Table Matters worked to develop our capacity to spearhead the next phase by developing a terms of reference, updating our website, hiring a part-time Coordinator and liaising with similar food security/sustainability groups from around the lower mainland and Sunshine Coast.

A Call to Action for North Shore Food Charter Signatories (5 municipalities, 2 school districts, 2 First Nations, and VCH)

North Shore Table Matters Network is proposing a “Collective Impact” approach in order to engage the 10 Food Charter signatories and create an Action Plan to implement the North Shore Community Food Charter. Our goal is to work together on the whole food system to provide health-promoting environments and make the healthy eating choice the easier choice for all.

Our Asks of Food Charter Signatories

We are requesting that Food Charter Signatories engage in the following ways:

1. Participate in a ‘strategic inquiry’ process which is qualitative research to better understand your organization’s mandate and perspective on food security and food systems. We request up to 3 interviews with a combination of staff and elected officials.
2. Direct staff to provide us with information for an environmental scan of food security/sustainability initiatives in your organization. This information will build on MetroVancouver’s *Food Asset Inventory*.
3. Attend (and direct staff to attend) our ‘Leaders Forum’ to discuss the Collective Impact approach and how we can use it to “move the dial” on the Food Charter. The thinking and outcomes created at this Forum will be integrated with later community workshops with our broader stakeholder groups.

Utilizing the results of our Leaders Forum, strategic inquiry process, and environmental scan, we will convene a Food Systems Action Plan taskforce to develop the Action Plan. The action plan would focus on identifying actions throughout the food system within the mandate of each stakeholder.

With this approach, we will strengthen relationships among all the players, attract new allies and build a base to create upstream solutions together. This will also increase understanding about sustainable food systems on the North Shore.

Featured Project

Breakfast Club: Healthy Food, Healthy Minds at School

Breakfast is Served

The North Shore Table Matters Network is making it easier to 'rise and shine' for the students at Sherwood Park Elementary school. Twice a week, breakfasts are being prepared and then delivered to the school for all to enjoy.

Thanks to collaboration among the Tsleil-Waututh Nation, North Vancouver School District and the Harvest Project, students are provided with nutritious breakfasts that ready them for learning and the entire school is given an opportunity to come together as a community to connect over a meal. Community bonding over a meal is an important cultural component for First Nations communities and, thus, this program supports the school district's commitment to embedding First People's ways of knowing into the educational system. This breakfast program also teaches students about the importance of healthy eating and how easy and delicious it is to eat healthy foods.



In addition to these incredible benefits at the school, the project also supports the broader community in several ways. Youth at the Tsleil-Waututh Nation prepare the meals in the commercial kitchen located at the Nation. This provides them with valuable life-skills and potential career opportunities, as well as the innate satisfaction of supporting their community. The produce used for the program has been provided by local grocery stores, and is leftover stock that would have otherwise been discarded. This program supports a commitment to sustainability by all partners involved, by saving this produce and transforming it into healthy breakfasts. Overall, the project is a win-win in many ways.

Other partners that have come together to make this program a reality include Vancouver Coastal Health, District of North Vancouver, Through the Food Lens, and Metro Vancouver.

Table Matters is a network of local citizens, organizations, businesses, governments and schools working together to bring the North Shore Community Food Charter to life. They support food policy and community development projects that build sustainable food systems and make healthy food accessible for everyone living on the North Shore. For more information, visit:

<http://www.tablematters.ca/>

Written by Rubina Jamal and Deneka Michaud



*making
food matter*
On the North Shore

The North Shore Community Food Charter outlines a vision and principles for an integrated food system. Generated after community wide consultation it articulates shared community principles related to food production, distribution, access, consumption, processing and waste handling.

5 Principles for an integrated food system

NORTH
SHORE
COMMUNITY
**FOOD
CHARTER**



*Go to our website to learn more
about Table Matters and the North
Shore Community Food Charter.*

tablematters.ca

The North Shore Community Food Charter is a high-level, locally developed policy tool that combines broad action goals to help guide and implement food policy.

NORTH SHORE COMMUNITY FOOD CHARTER



5 Principles for an integrated food system

1. Health Access & Equity:

Nutritious, safe and personally acceptable food is accessible to all people in a dignified manner.

2. Environmental Responsibility:

The environment is protected from adverse impacts of the food system while community self-reliance is promoted.

3. Government Leadership & Collaboration:

Regional, provincial and national governments collaborate to improve community food security.

4. Economic Vitality:

Local food enterprises strengthen the local economy and enhance every step of the food system.

5. Food Culture & Education:

Our community becomes proficient in food literacy and celebrates all food cultures.

Vancouver Coastal Health



North Vancouver School District
the natural place to learn



WEST VANCOUVER SCHOOL DISTRICT
The premier place for learning.



west vancouver

BOWEN ISLAND MUNICIPALITY

city of north vancouver



making food matter
On the North Shore

Go to our website to learn more about Table Matters and the North Shore Community Food Charter.

tablematters.ca

Schedule A.6.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Presentation – District Student Leadership Council**

Narration:

The District Student Leadership Council (DSLCC) provides an avenue for the provision of student opinion, voice and input on educational issues and practices that affect student learning within the School District. Established in 2005, and guided by Board [Policy 411: Student Leadership Council](#), the District Student Leadership Council draws its membership of 40 plus students from all secondary schools in the North Vancouver School District. The entire Council meets at least once each month to discuss relevant issues, ideas, and areas of concern regarding students' education. Student representatives from the DSLCC meet regularly with various School District groups and committees and attend most open School District meetings with a mandate to present and provide a student voice on important issues.

The Board provides an annual budget to support and foster the activities of the District Student Leadership Council, and staffing support to coordinate and facilitate the activities of the Council.

DSLCC Coordinators Brenda Bell, Principal, Cove Cliff Elementary School, and Greg, Hockley, Vice Principal, Argyle Secondary School, Cary Hungle, Principal, Queensbury Elementary School and Justin Wong, Vice Principal, Handsworth Secondary School, work with the District Student Leadership Council.

Following the presentation, members of the District Student Leadership Council will respond to questions from the Trustees.

Schedule B.1
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **2015/16 Capital Plan**

Narration:

The Ministry of Education has recently changed the process for the approval of capital projects and the issuance of Certificates of Approval (COA). The School District's Five Year Capital Plan submissions and emergent issues are identified by the School District annually, or at the request of the Ministry of Education. Under the new process:

- the School District submits its Five Year Capital Plan that has been approved by resolution of the Board;
- the Ministry provides a letter of support for specific capital projects;
- the School District passes a single Bylaw for the Ministry identified projects.

It is noteworthy that the Ministry of Education's letter now replaces the previous "echo check" document that had previously identified the Ministry's agreement of the Five Year Capital Plan.

In October 2015, the Board of Education passed a resolution approving the Five Year Capital Plan and submitted it to the Ministry of Education. On May 24, 2016, the Ministry of Education provided a letter to the School District (see attached letter) identifying the capital projects that would be supported for the advancement of project development or delivery of specific projects.

The Board of Education is now required to pass a bylaw that will allow the School District to sign Project Agreements and proceed with the respective projects identified in the Ministry's May 24, 2016 letter. Specifically, the Argyle Secondary School Replacement Project Agreement, the Cove Cliff Elementary Roofing Project Agreement, and a replacement School Bus are funded projects. The Handsworth Secondary Seismic Mitigation project is identified with the intent for the delivery of the Project Definition Report (PDR) by September 30, 2016, and is a non-monetary item.

Attachments:

Capital Bylaw No.1516CP44-01

Letter from MOE to NVSD re: Ministry Response to Annual Capital Plan Submission – May 24, 2016

Letter from MOE to NVSD re: Capital Project Bylaws Policy Change – May 6, 2016

Schedule B.1 (continued)

Narration (continued):

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Capital Project Bylaw No.1516CP44-01 be read a first time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No.1516CP44-01 be read a second time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No.1516CP44-01 be read a third time, passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

**CAPITAL BYLAW NO. 1516CP44-01
CAPITAL PLAN 2015/16**

A BYLAW by the Board of Education of School District No. 44 (North Vancouver) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of May/24/2016 from the 2015/16 Capital Plan is hereby adopted.
- 2. This Bylaw may be cited as School District No. 44 (North Vancouver) Capital Bylaw No.1516CP44-01.

READ A FIRST TIME THE _____ DAY OF JUNE, 2016;
READ A SECOND TIME THE _____ DAY OF JUNE, 2016;
READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF JUNE, 2016.

CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 44 (North Vancouver) Capital Bylaw No. 1516CP44-01 adopted by the Board the _____ day of June, 2016.

Secretary-Treasurer



May 24, 2016

Ref: 186886

To: Secretary-Treasurer and Superintendent
 School District No. 44 (North Vancouver)

Re: Ministry Response to Annual Capital Plan Submission

This letter is in response to the Board's Annual Capital Plan submission and provides direction as to the next steps for advancing capital projects that align with provincial capital priorities.

The Ministry reviewed all the 5-year Capital Plan submissions across the participating 60 school districts to determine priorities for available capital funding in the programs of:

- Seismic Mitigation & Safety,
- Expansion,
- Building Envelope,
- Carbon Neutral Capital,
- School Enhancement, and
- Buses

I am pleased to advise Ministry support for advancing project development or delivery of the following projects:

SCHOOL PROJECT(S)		
School Name	Project Type	Next Steps & Timing
Argyle Secondary	Seismic Mitigation	Pending funding approval
Handsworth Secondary	Seismic Mitigation	Deliver final Project Definition Report by September 30, 2016, for future funding decision
Cove Cliff Elementary	School Enhancement	Proceed to design, tender & construction and complete by March 2017

.../2

Ministry of Education

Capital Delivery Branch
 Planning and Major Projects Division

Mailing Address:
 PO Box 9151 Stn Prov Govt
 Victoria BC V8W 9H1

Location:
 5th Floor, 620 Superior St
 Victoria BC V8V 1V2

BUS PROJECT(S)		
Existing Bus - Fleet #	Replacement Bus Type	Next Steps & Timing
007	A2 OVER 6350KG (24-33)	Proceed to ordering the school buses by June 30, 2016, through the list of approved vendors available at the ASTSBC website http://www.astsb.org

Follow-up meetings will be scheduled by your assigned Regional Director to confirm scope, schedule, budget and the terms of project approval for the projects listed above. **No works or expenditures can proceed without a signed project agreement or other signed authorization from the Ministry.**

As a brief follow-up from a recent correspondence, the Ministry has recently revised the procedures on the Bylaws and the Annual Capital Plan submission which are briefly summarized below;

1. The Ministry eliminated the requirement for the Boards of Education to pass Bylaws for each individual capital project. For additional information, please visit our website at:

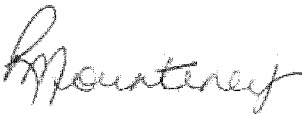
<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws>

2. The Annual Capital Plan submission deadline was initially revised to August 31, 2016, and based on recent feedback, the submission deadline will now be extended to September 9, 2016, to better align school district capital planning with government's fiscal cycle. The Capital Plan Instructions will be issued to you shortly with further details.

Should you have any questions regarding the Ministry's Capital Plan process, we would be more than happy to set-up a meeting with you to go over any questions you may have. At any time, please do not hesitate to contact your Regional Director, Ryan Spillett at Ryan.Y.Spillett@gov.bc.ca to schedule a time to meet to discuss your inquiries.

Thank you for your dedication to the students of the North Vancouver School District.

Sincerely,



Renée Mounteney, MBA
Executive Director, Capital Delivery Branch
Planning and Major Projects Division

Cc: Ryan Spillett, Regional Director, Capital Delivery Branch
Rob Drew, Planning Officer, Capital Delivery Branch



May 6, 2016

Ref: 187562

To: All Superintendents
All Secretary-Treasurers

Re: Capital Project Bylaws Policy Change

As part of our Capital Program review, we are looking for ways to streamline the project development, approval and delivery cycle. One area that many of you identified for streamlining pertains to the requirement for capital bylaws for each approved capital project.

We reviewed Division 6, Sections 142 and 143 of the School Act and determined Bylaws are not required for each approved capital project providing the following:

1. The School Board prepares and submits an Annual Capital Plan approved by resolution by the Board prior to submission.
2. The Ministry receives and approves, with or without modification, the Capital Plan.
3. The Board passes a Bylaw adopting the Ministry's approved plan.

We have are hopeful this change will reduce workload across the sector and streamline the project approval and project agreement process.

As such, effective immediately, we are eliminating the requirement for Boards of Education to pass Bylaws for each individual capital project - providing Boards pass an Annual Bylaw adopting the supported projects identified by the Ministry.

Please see the Ministry of Education's Capital Plan Project Bylaws policy on our website at:

<http://www2.gov.bc.ca/gov/content/education-training/administration/resource-management/capital-planning/capital-bylaws>

Also, in an effort to better align school district capital planning with government's fiscal cycle; we have accelerated the Annual Capital Plan submission deadline from November 2016, to August 31st, 2016. You will receive Capital Plan instructions regarding this shortly.

.../2

**Ministry of
Education**

Capital Delivery Branch
Planning and Major Projects
Division

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

Should you have questions on any aspect of this letter, please do not hesitate to contact me at Michael.Nyikes@gov.bc.ca or (250) 893-6268.

Sincerely,

A handwritten signature in dark ink, appearing to read "Michael Nyikes". The signature is written in a cursive style with some loops and flourishes.

Michael Nyikes
Director, Standards and Construction
Planning and Major Projects Division

cc: Shanna Mason, Assistant Deputy Minister, Planning and Major Projects Division
Carlo Vijandre, Manager, Facility Condition, Standards and Construction Branch

Schedule .B.2..
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Proposed Revised Policy 208: Summer Programs**

Narration:

With consideration to the motion by the Board at its Public Meeting on May 17, 2016 to defer *Proposed Revised Policy 208: Summer Programs* to the Board's Public Meeting on June 21, 2016, the *Policy* has undergone a change in text. In the opening statement of *Proposed Revised Policy 208: Summer Programs*, the word "inclusive" was inserted in the description of the pathways to education.

Policy 208: Summer Programs dates back to 2001 when the Board converted its policies and regulations to the current format. It was initially adopted in 1963 and during the intervening years 53 years the mandate of Summer Programs has changed from fee-based general interest and remedial programs to current opportunities for students to complete a full-credit program, improve English language skills, review and enhance their understanding of key concepts, and facilitate the transition from elementary to secondary school routines. The schedule of Summer Programs aligns with the August Provincial Exam Schedule, enabling secondary students to complete provincial assessments and achieve credit towards their graduation requirements.

A pilot elementary program, *Supporting Student Learning: Summer School Program*, for Grade 4 students with identified learning disabilities was implemented in early July and late August 2015. An update and a summary report were presented at the Board's Public Meetings on [October 20, 2015](#) and [January 19, 2016](#). The 2016 *Supporting Student Learning* program is expanded to include Grade 4 and 5 students with High Incidence Learning Disabilities and Grade 6/7 students with Low Incidence Social Learning Needs. Students are selected and referred to the program by School-Based Resource Teams.

In March 2016, a review of *Policy 208: Summer Programs* was undertaken to align it with the current mandates for elementary and secondary Summer Programs. The Policy has received input from the Summer Programs administrative staff under the leadership of Kathleen Barter, the Principal of Summer Learning 2016.

Proposed Revised Policy 208: Summer Programs was presented at the Policy Review Committee's scheduled meeting on April 25, 2016. The Policy Review Committee includes Trustees Megan Higgins and Franci Stratton, representatives from the secondary and elementary North Vancouver Administrators' Association (NoVA), the North Vancouver Teachers' Association (NVTA), the Canadian Union of Public Employees (CUPE Local 389), the North Vancouver Parents' Advisory Council (NVPAC), and the Student Leadership Council (DSLCL).

Schedule B.2.(continued)

Narration (continued):

John Lewis, Superintendent of Schools, will introduce *Proposed Revised Policy 208: Summer Programs*, as attached to this Administrative Memorandum of June 21, 2016.

Link:

[Policy 208: Summer Programs](#)

Attachments:

Proposed Revised Policy 208: Summer Programs
Proposed Revised Policy 208: Administrative Procedures

RECOMMENDED MOTION:

that the Board of Education approve *Proposed Revised Policy 208: Summer Programs*, as attached to this Administrative Memorandum of June 21, 2016.

208 Summer Programs

Revised: September 25, 2001
Proposed Revised: June 21, 2016

Proposed
Revised

Policy

The Board considers the provision of alternative and inclusive pathways to education as key features of the educational programs offered in the North Vancouver School District. The Board authorizes the operation of Summer Programs, during the months of July and August, to provide a variety of opportunities for students to enhance and advance their learning. The educational programs offered address a wide variety of needs and meet the quality of instructional programs offered during the regular school year.

The flexible summer learning opportunities are offered for students who wish to take summer courses that suit their individual learning plans and provide an alternative pathway to completing academic courses for graduation.

Summer learning opportunities range from a review of courses already completed, skill building courses to enhance student success, elementary support programs, to regular academic courses. Some courses and programs may require referral.

Summer program offerings are determined each year and communicated broadly to inform students, parents, and guardians of the learning opportunities available to students.

The Superintendent or the Superintendent's designate will review this policy as required.

POLICY 208: SUMMER PROGRAMS

ADMINISTRATIVE PROCEDURES

Administrative Supervision

The supervising administrator for summer programs is the Assistant Superintendent or designate. The program administrator shall act in the capacity of a principal and shall have the authority of a principal appointed under the *School Act*. As required, administrative personnel may be appointed to assist the program administrator with supervision of Summer Programs. All Board policies and procedures shall apply to the operation of Summer Programs.

Advisory Committee

The Superintendent may appoint an advisory committee to consult with the program administrator regarding the operation of Summer Programs. Membership of the Advisory committee should consist of an elementary and a secondary administrative officer and two representative teachers.

Teaching Personnel

The duties of instructors appointed to teach Summer Programs shall be as defined in the *School Act* and the relevant provisions of the collective agreement between the Board and the North Vancouver Teachers' Association shall apply.

Annual Report

The Summer Programs' administrative team shall prepare an annual report in the fall of each year which will provide an update on Summer Programs.

Schedule B.3.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Official Naming of the Education Services Centre**

Narration:

On June 20, 2016 the North Vancouver School District Education Services Centre is being gifted with the Squamish traditional name Chilhiñup, meaning 'High Ground'. A humbling moment for the North Vancouver School District indeed. Bestowing a non-corporate name for one of our most visible and prominent buildings seems appropriate. However, the official name of the building at 2121 Lonsdale will remain the 'Education Services Centre'.

A Board policy around the OFFICIAL naming of buildings, facilities and rooms throughout the North Vancouver School District has been in development for several years, but has not been finalized and approved by the Board of Education.

RECOMMENDED MOTION:

that a working group consisting of Trustees, staff, parents and members of the Squamish and Tsleil-Waututh First Nations be established in September 2016 and be tasked with coming up with recommendations for a new official name for the Education Services Centre by January 2017. These recommendations would be presented to the Board for approval on/or before the Board's Public Meeting in January 2017; and,

that the North Vancouver Board of Education's Policy Review Committee put the creation and finalization of a naming policy back on its agenda and put it at the top of the Committee's workflow plan; and,

that the committee bring recommendations for the new naming policy to the Board for approval by February 2017.

Schedule B.4
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Notice of Motion – Community Presentation**

Narration:

At the May 17, 2016 Public Board Meeting, Trustees asked that the Notice of Motion – Community Presentation be deferred to a Trustee Seminar for further information. Consideration to the motion was discussed at a Trustee Seminar.

The North Vancouver School District’s 2015-2018 Operating Plan identifies several goals and objectives aimed at valuing and improving our connection with our community, including partner groups. Among these are the identified goals of “strengthen[ing] and expand[ing] reciprocal community relations” and “strengthen[ing] the delivery of services to support children and families through closer connections with the community”. Related identified objectives are: 1) to develop and reinforce a culture of acceptance, openness, and inclusivity of diverse perspectives and opinions; 2) to promote recognition of the value and contributions of our students, our staff, our parents, and our community partners; 3) to reinforce a sense of belonging and welcoming for all students, staff, and parents within our classrooms, schools, district, and community; and 4) to develop and reinforce a culture of acceptance, openness, and inclusivity of diverse perspectives and opinions. As well, the administrative procedures for Policy 104, under the delegation section, affirm the “policy of open Board-community relations and the rights of citizens to make their views known to the board”. Despite a clear desire from the Board to increase community engagement, community participation in our meeting is rare.

As such, it is imperative for the Board to review its actions and procedures with an aim to encourage community participation, including at public meetings. In reviewing publically available material, such as our policies and meeting agendas, opportunities for community comment and participation in our public meetings are not apparent. Currently community members are allowed a two (2) minute comment before the meeting only if the comment is related to an agenda items. Otherwise, community members may provide comment or ask questions at the end of a meeting during a twenty (20) minute period. Although the Administrative Procedures for Policy 104 provide for the opportunity for delegations to present at public board meetings upon providing “a written statement outlining the issues”, this opportunity is not easily found by the public and does not show up under basic Google searches.

A survey from other school boards indicates that a public comment or delegation period is common and typically occurs early in the meeting. These procedures, much like our own, provide the community with an opportunity to share concerns and/or successes with the board and serve the function of increasing communication and connection between the school district and our community. This is consistent with the intention of the operating plan.

Schedule B.4. (continued)

Narration (continued):

RECOMMENDED MOTION:

that the Board initiate a pilot project that changes the 10 minute public comment period at the beginning of the Board meeting agenda to 20 minutes, invites comments that are relevant Board's mandate that are not necessarily related to items on that meeting's agenda, and allows for an additional 10 minutes for trustee questions of clarification, but not debate.; and,

that an asterisk be added after the first mention of Public Comment Period on public Board meeting agendas and the following be added at the bottom of the agendas " * Additional Community Presentations or Delegations are permitted with advanced notice - see Policy 104 and its Administrative Procedures" " with a live link to the Administrative Procedures page of Policy 104; and,

that the Board change the name 'Delegation' within the administrative procedures of Policy 104 and find ways to better communicate this opportunity more broadly; and,

that during this pilot period, the Board initiate an adhoc working group of Trustees and staff to review all segments of agenda(s) for Board public meetings within policy 104 to identify other opportunities to enhance community input and communication.

Schedule B.5
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Administrative Savings**

Narration:

On May 31, 2016 the Ministry of Education shared that \$25M in administrative savings from school districts would be redirected to frontline services and programs that directly benefit students.

Attachments:

Ministry of Education's May 31, 2016 Announcement
Letter from MOE to NVSD re: Administrative Savings – June 2, 2016
Ministry of Education's Questions and Answers
School District Allocations

RECOMMENDED MOTION:

that staff provide the Board with recommendations that comply with and implement the Ministry of Education's directive that administrative savings made in previous years and now returned to School Districts be directed to frontline services and programs that directly benefit students in the classroom.

British Columbia News

Administrative savings from school districts being directed back to students

<https://news.gov.bc.ca/11070>

Tuesday, May 31, 2016 9:45 AM

Surrey - The Government of British Columbia is redirecting \$25 million in administrative savings from school districts back into frontline services for students.

Education Minister Mike Bernier said districts can use the funding any way they see fit – for hiring new teachers, for programs, or for maintaining schools despite falling enrolment in certain regions.

“Our government is committed to ensuring that maximum education dollars go into services for students,” Bernier said. “Districts worked hard to reduce their administrative costs and we are pleased to be able to direct that \$25 million back to programs and initiatives that will directly benefit the kids of B.C.”

Districts made real efforts to reduce spending on their administration costs – and those efforts have made it possible to help flow those resources into classrooms and services for students. The amount of money being left with districts is equal to the Year 2 of Administrative savings districts were asked to find.

“The BC School Trustees Association is pleased that the Ministry of Education and government have been responsive to our ongoing advocacy,” said BC School Trustees Association president Teresa Rezansoff. “We thank them for engaging in open dialogue with us regarding the funding concerns of school districts. Local autonomy to allocate the money based on local priorities is important.”

School districts have been informed that they will not have to pay their share of \$25 million worth of provincial charges this year, and instead can redirect that money into frontline services for students.

“We are giving districts the ability to invest in their individual priorities,” Bernier added. “This provides a great opportunity for each district to spend the money in a way that will best meet the needs of the students of that district.”

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Media Contacts

Government Communications and Public Engagement
Ministry of Education
250 356-5963



June 2, 2016

Ref: 188043

To: All Superintendents
All Secretary Treasures

Re: May 31, 2016 \$25 million in redirected administrative savings for school districts

This letter is a follow-up to the Minister of Education's May 31 announcement of \$25 million redirected from Administrative Savings to frontline education services.

Minister Mike Bernier has been in active discussions with the Minister of Finance and his colleagues regarding the hard work done by districts to implement administrative savings. The result is that government has been receptive to our advocacy work on behalf of boards of education, enabling Minister Bernier to make this important announcement to redirect funding back into student services. **I can now advise that government has confirmed this level of funding as a permanent commitment for K-12 education; it is not only for the 2016/17 school year.**

In 2016/17, the \$25 million will be provided as reduced charges to districts for various cost items, such as the Next Generation Network, the School Protection Program, and potentially others. Each district will have reduced charges equal to a specific allocation, which is the same as their incremental administrative savings target for 2016/17 (see attachment for district allocations). This will free up funds in district budgets that can be used on any area a district chooses, without limitations.

District operating grants are not increasing with this announcement. Nor is the operating block increasing for 2016/17. The Ministry will be paying these charges (or partial charges) on behalf of districts. We will also track these amounts during the year so that we can demonstrate that districts have fully received their benefit. Most of these charges will not be confirmed until later in the fall 2016, which is when they are normally calculated. See the Q/A attachment for more details on the process.

In addition, administrative savings plans are not required for the incremental \$25 million in 2016/17. However, districts are still required to report on the ongoing \$29 million savings set in 2015/16.

.../2

Ministry of
Education

Deputy Minister's Office

Mailing Address:
PO Box 9151 Stn Prov Govt
Victoria BC V8W 9H1

Location:
5th Floor, 620 Superior St
Victoria BC V8V 1V2

I trust that our education partners will see this as a further positive step in our joint efforts to ensure BC students have the best learning opportunities in our education system.

Sincerely,

A handwritten signature in black ink, appearing to read "Dave Byng". The signature is stylized and somewhat cursive.

Dave Byng
Deputy Minister

Attachments

cc: School Board Chairs

Questions and Answers

May 31, 2016 announcement of \$25 million redirected to front-line education

Q.) What exactly is government doing?

Government is redirecting \$25 million in administrative savings into frontline services for students, by reducing certain charges to districts and therefore, freeing up funds in district budgets. **This level of funding will be provided moving forward – not just this year.**

Q.) How much money will each district be able to keep?

That is directly based on a district's incremental administrative savings target for 2016/17 – that is, their portion of the \$25 million in savings. Each district's benefit is equal to that savings allocation.

For example, Surrey with many schools and many students –and with a big operating budget -- will have \$3.1 million of room in its budget. A district like Qualicum will have \$197,263 of room in its budget.

Q.) Will funding flow as a grant to districts?

No. The \$25 million will be made available through reduced district charges for certain costs to the Ministry. To use the previous example, this year, Surrey will not have to pay \$3.1 million worth of charges to the province and instead, will be able to use that money to invest in their priorities. The Qualicum school district will be able to invest \$197,263 of its money in key priorities.

How it will work in practice, within the Ministry of Education:

- As charges are put through the funding payment system, such as for the Next Generation Network, we will reduce a district's charge by as much as possible, to achieve their allocation.
- If NGN isn't enough, then we'll go to the next largest charge-back which is likely the School Protection Program. We will reduce that charge by as much as possible to achieve a district's allocation.
- Most districts will only need 1 or 2 charges to make up their amounts, but others may need more. It will depend on their total allocation and their various charges. Other candidates for reducing charges are MyEd BC and the new Employment Practices Liability Program.

- It is likely the majority of a district's NGN charge will provide their funding room. But some districts may still have residual charges. Districts may wish to estimate what they will still need to pay for their charges.

Q.) So you're not telling districts what to use the money for?

That's correct. Districts can use their funds for whatever purpose they choose. Some might use it for busing, others to bring on extra classroom supports or to directly support students. But we expect most of it to flow into classrooms and services for kids.

Q.) Does this mean we don't have to demonstrate savings of \$25M and report to the ministry?

Districts will be required to provide reports for their ongoing \$29 million savings targets established in 2015/16, but will not have to submit savings reports related to the incremental \$25 million in 2016/17.

Q.) Will districts have to revise and re-submit their 2016/17 budget by June 30, 2016.

Districts may wish to do this but it is not a requirement. Districts are free to manage this change in funding information through internal working budgets, and capture any changes in their amended budget submission in February 2017.

Q.) If districts won't have to pay certain charges, who is paying those bills? Where's the money coming from?

The Ministry of Finance is supporting the Ministry of Education to cover the amounts districts owe for services.

Q) Why didn't you just give the money to the districts?

This achieves the same end result— districts have more resources to invest in priorities.

Q) Will districts in Funding Protection get this financial benefit?

Yes, all districts will benefit. A district's 2016/17 operating grant will remain unchanged, they'll just have lower bills to pay.

Q) What bills will the ministry be paying?

The ministry will review the various charges districts receive throughout the year and will reduce the charges to equal each district's amount. The types of charges would be:

Information Technology charges like Next Generation Network and MyEd BC, and insurance programs like the School Protection Program. The ministry will track these savings in order to demonstrate to districts the savings they have received during the school year. Most of the charges will occur in late fall/early winter after the fall enrolment count.

Q.) Will districts be able to expect similar funding room next year?

While budgets for future years will be confirmed next February, we recognize the pressures faced by school districts and we certainly have no intention of reducing funding going forward.

School District Allocations for \$25M Redirected Administrative Savings

School District	School District Allocations 2016/17
5 Southeast Kootenay	277,377
6 Rocky Mountain	168,700
8 Kootenay Lake	252,383
10 Arrow Lakes	36,091
19 Revelstoke	51,315
20 Kootenay-Columbia	178,204
22 Vernon	382,586
23 Central Okanagan	967,983
27 Cariboo-Chilcotin	259,687
28 Quesnel	168,780
33 Chilliwack	603,535
34 Abbotsford	846,484
35 Langley	851,770
36 Surrey	3,128,483
37 Delta	690,188
38 Richmond	871,987
39 Vancouver	2,251,318
40 New Westminster	295,560
41 Burnaby	1,027,783
42 Maple Ridge-Pitt Meadows	631,773
43 Coquitlam	1,338,556
44 North Vancouver	665,252
45 West Vancouver	284,472
46 Sunshine Coast	182,072
47 Powell River	105,664
48 Sea to Sky	224,674
49 Central Coast	28,001
50 Haida Gwaii	50,678
51 Boundary	77,888
52 Prince Rupert	123,861
53 Okanagan Similkameen	118,102
54 Bulkley Valley	110,533
57 Prince George	622,655
58 Nicola-Similkameen	122,301
59 Peace River South	205,328
60 Peace River North	307,317
61 Greater Victoria	827,353
62 Sooke	450,041
63 Saanich	329,692
64 Gulf Islands	99,976
67 Okanagan Skaha	266,527
68 Nanaimo-Ladysmith	593,079
69 Qualicum	197,263
70 Alberni	184,456
71 Comox Valley	354,941
72 Campbell River	255,596
73 Kamloops/Thompson	673,698
74 Gold Trail	97,792
75 Mission	280,146
78 Fraser-Cascade	96,520
79 Cowichan Valley	348,411
81 Fort Nelson	48,645
82 Coast Mountains	248,728
83 North Okanagan-Shuswap	302,206
84 Vancouver Island West	40,077
85 Vancouver Island North	89,257
87 Stikine	27,319
91 Nechako Lakes	253,903
92 Nisga'a	38,961
93 CSF	386,075
Provincial Total	25,000,000

Schedule C.1
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Elementary School Fees 2016/17**

Narration:

In accordance with the *School Act* s. 82 (3), Boards of Education may charge supplementary fees to students and parents for goods and services provided by the board. The North Vancouver School District Board of Education has developed Policy 706: School Fees, incorporating the requirements and provisions of the legislation and detailing administrative procedures for establishing and communicating school fees. The policy is reviewed on an ongoing basis to ensure consistency with changes in legislation, to reduce ambiguity in interpretation, and to support appropriate implementation.

Policy 706 requires that each North Vancouver school and specialty academy annually establish a schedule of fees. For elementary school fees, these are developed and reviewed each spring, in order that they may be published to school communities in advance of the school year for which they will apply. Fees for secondary schools and specialty academies are addressed in the winter, in order that they are available for inclusion in course programming guides that are published each January.

The process for developing school fees requires school administrators to consult with appropriate staff, students, and parents (PAC), and to establish supplementary fees at the minimum level necessary to recover the cost of the activity/material. The proposed fee schedules are shared with parents at PAC meetings prior to their finalization.

The Superintendent of Schools annually reviews the individual schedules of school fees for consistency across the school district and provides the schedule of fees to Trustees for their information. Accordingly, the Schedule of *Supplementary Elementary School Fees 2016/17* for the North Vancouver School District is attached for the Board's information.

Attachment:

School District No. 44 (North Vancouver) Schedule of Supplementary Elementary School Fees 2016/17



SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
SCHEDULE OF SUPPLEMENTARY ELEMENTARY SCHOOL FEES 2016-17

Policy 706: School Fees requires the Superintendent of Schools to review annually the schedule of school fees for all schools and to provide this schedule to Trustees for their information. Listed below are the Supplementary Elementary School Fees established for the 2016-17 school year.

A. ELEMENTARY SCHOOLS SUPPLEMENTARY FEES

Supplementary Elementary School Fees have been developed at each individual school through a consultative process that involves the school principal, staff and parents of the school community, and includes a presentation of proposed fees at a Parent Advisory Council (PAC) meeting. The following identifies the fee categories and the range of fee amounts that have been established across the school district for the 2016-17 school year.

	<u>Range:</u>
Materials used in special projects (intended for student to take home for personal use or as a gift)	\$2 - \$20
Student Planners	\$5 - \$12
Enrichment Learning Activities (e.g., gymnastics, tennis, dance, etc.)	\$5 - \$40
Field Trips	cost recovery on trip-by-trip basis

B. ELEMENTARY DISTRICT PROGRAM FEES

Band and Strings Program:		Registration Fee*:	\$470.00
<small>* registrations received by May 15th are eligible for \$35 rebate in October 2015</small>		Workbook Fee:	\$20.00

Outdoor School Programs:	
3-Day (Grade 6)	\$170.00
4-Day (Grade 6)	\$245.00
5-Day (Grade 6)	\$305.00
Bighouse - Skw'une-was Cultural History 2-Day Program (Grade 3)	\$115.00
Bighouse - Skw'une-was Cultural History 2-Day Transition Program (Grade 4)	\$140.00

Each NVSD school will post their supplementary school fees for 2016-17 on their individual school website or will publish the fees in their school newsletter. Fees are charged only for materials or activities that are supplementary to what is required to sufficiently meet the Province's general requirements for graduation. Please contact the school principal to discuss school fees and/or financial assistance.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **2015/16 Year In Review**

Narration:

Deneka Michaud, Communications Manager, will present to the Board *2015/16 Year in Review* – a brief reflection on some of the highlights and significant events that took place in the School District during the 2015/16 school year.

Schedule C.3
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Three-Year Operating Plan**

Narration:

The Three-Year Operating Plan 2015-2018 identifies the key objectives and strategies for the next three years in support of the North Vancouver School District 2011-2021 Strategic Plan. John Lewis, Superintendent of Schools, will present the *Three-Year Operating Plan 2015-2018; 2016 Progress Indicators* to highlight the progress achieved during the 2015/2016 school year that support the key goals and priorities within the Three-Year Operating Plan.

The *Three-Year Operating Plan 2015-2018; 2016 Progress Indicators* will be posted to the School District's website following the Public Board Meeting.

Attachment:

Three Year Operating Plan 2015-2018; 2016 Progress Indicators

3-Year Operating Plan 2015-2018



North Vancouver School District
2011-2021 Strategic Plan





2016 Progress Indicators

North Vancouver School District *the natural place to learn*

Expand the availability of best instructional practices and enriched curriculum



Expand

-  Ensure best instructional practices are provided to all students through skilled staff and ongoing professional growth.
-  Improve student engagement and support all learners through the development and integration of enhanced curriculum and assessment methods.
-  Build connections and partnerships with other educational organizations to support and strengthen our own instructional practice and to stay current with educational research. 

North Vancouver School District *the natural place to learn*

2016 Progress Indicators

- The district-wide curriculum implementation day and additional curriculum training days enabled all educators to become more familiar with the new Kindergarten through Grade 9 curriculum, the core competencies, and assessment and reporting practices. Parents and community were engaged in a well-attended Standing Committee meeting to learn about these changes.
- *Changing Results for Young Readers* in-service sessions were arranged for over 130 educators, focusing on the enhancement of literacy instruction for Grades 4 through 7.
- The *Design Series for Aboriginal Education* enabled over 50 educators to develop a deeper understanding of the First Peoples Principles of Learning to enhance the integration of Aboriginal worldviews & knowledge into curricular areas and instructional practices.



Expand

North Vancouver School District the natural place to learn

2016 Progress Indicators

- *Building Thinking Classroom* sessions engaged nearly 100 Grade 6 to 9 teachers in math instructional strategies, 'vertical learning' and building thinking classrooms.
- A cohort of 18 teachers were supported in their examination of *Outdoor Environmental Learning* to increase nature-based teaching and learning opportunities.
- We continued to celebrate and support the rich diversity expressed within our classrooms and school communities. Additional resources were allocated to further enhance the skill set of our staff in Applied Behavioural Analysis and Level B Assessment, working in collaboration with a Provincial Outreach Programs and Capilano University.






Expand

North Vancouver School District the natural place to learn



Encourage

Encourage the growth of collaborative, adaptive and personalized learning environments

-  Strengthen engagement and connection for all learners.
-  Provide increased and unique opportunities for personalized learning.
-  Enhance collaboration among all students, parents, partners, and educators to create relevant learning opportunities.



2016 Progress Indicators

- Our learning community engaged in the development of new processes for school planning through the framework for *enhancing student learning*. Resources and supports were provided to assist schools to develop school-based planning for communication and implementation during the 2016/17 school year. More than 40 staff, parents, and community members attended a Standing Committee Meeting; learning about the framework for enhancing student learning and providing their input and perspectives.
- Professional learning opportunities for teachers were significantly expanded and supported through Family of School Networks and Collaborative Inquiry groups.



Encourage

2016 Progress Indicators

- We enhanced support for complex learners, allocating additional resources to strengthen home-school partnerships, support student transition to adult life, and to provide mental health support for students with complex needs.
- The District Student Leadership Council Annual Forum engaged more than 160 students in presentations and discussions related to the new curriculum. The forum enabled students to share their perspectives with the school district and Ministry of Education.
- Our First Nations leadership team co-hosted an Aboriginal Literacy Symposium at UBC's First Nations House of Learning, demonstrating the capacity to embed first nations principles of learning through literacy instruction.
- In collaboration with 90 educators, we completed a study to determine supports necessary to enhance embedding technology in classroom instruction.



North Vancouver School District *the natural place to learn*

Nurture an inspiring and healthy work environment



Nurture

- 👁️ Promote recognition of the value and contributions of our students, our staff, and our community partners.
- 👁️ Encourage leadership at all levels of the organization.
- 👁️ Attract, recruit and retain exceptional staff.
- 👁️ Support the ongoing development of all employees.
- 👁️ Develop modern, attractive and efficient facilities that enhance the learning and teaching experience, improve health and safety conditions, and provide a welcoming environment.

North Vancouver School District *the natural place to learn*

2016 Progress Indicators

- The Board enhanced its investment in staff through budget priorities and the allocation of surplus funds, providing workshops and in-service sessions during the school day, supporting health and wellness, and employee recognition and celebration events.
- Employee orientation was revised and implemented, welcoming more than 250 new employees during full-day sessions in the fall and again in January. The active involvement of current staff, as well as students from the DLC, was greatly appreciated.
- In collaboration with employee groups, initiatives were introduced to support health and wellness within our organization and made available to all staff and their families.
- A new teacher mentorship program was developed in collaboration with the NVTa, with full implementation planned for 2016/17.



North Vancouver School District the natural place to learn

2016 Progress Indicators

- In consultation with our partner groups we are developing an employee engagement survey for implementation in the fall.
- *Truth and Reconciliation* actions included; embedding the acknowledgement of the traditional territories of the Coast Salish people in our practices, an Open Letter to the community, and the traditional naming of Lynnmour (Xá7elcha), and the Education Services Centre (Chilhiñup).
- In support of those members of our school community who are LGBTQ+, we engaged in a comprehensive policy review with partner groups to ensure that this area of diversity is meaningfully celebrated and supported.
- We continued to improve the learning environment through; AFG projects, functional upgrades, a revised Facilities Plan, a seismic project at Windsor, and with approval to replace Argyle Secondary.






North Vancouver School District the natural place to learn



Develop

Develop and promote innovative and sustainable programs

-  Increase access to existing and future specialty programs.
-  Promote greater awareness of the specialty program opportunities and delivery methods available to students.
-  Develop and implement a consolidated alternate program to meet a diverse range of student needs.



2016 Progress Indicators

- Enrolment continued to grow in our *Enhanced Programs and Academies* with 570 students now registered in one of our Academy Programs, including 41 students from other school districts, including public and independent schools. The Board approved a new *Outdoor Education Academy*, contingent upon sufficient student enrolment.
- With an increase of course offerings from 36 to 46, and the launch of an *e-Campus* our Distributed Learning expanded alternate pathways to graduation through NVDLS. As of June, we have 2,750 students enrolled in 3,716 courses, with 2,614 activated.
- Attendance at our annual *Transitions 7/8 Evening* at Sutherland exceeded 1,000 parents and students exploring the diversity of innovative programs available to our secondary students.



Develop

2016 Progress Indicators

- Enrolment in our International Baccalaureate Diploma Programme increased from one to two cohorts with enhanced special events, parent information sessions and celebrations of learning.
- The Cheakamus Centre touched every school in the NVSD through our Outdoor School, Skw'unc-was, professional development and programs including a community-building event for 175 Windsor Gr. 8 & leadership students and a full day session in environmental and indigenous learning for Principals & Vice Principals.
- The Board supported the expansion of the Summer Learning Programs: expanding the offerings directed towards students in Grades 4 to 7 with specific learning needs.
- We engaged our partner groups in a review of our French Immersion program delivery with consideration of future secondary course offerings.



Provide leadership in environmental education and sustainability practices



Provide

- 🌿 Facilitate student participation in environmental leadership and sustainability practices.
- 🌿 Embed sustainability in all planning, decision making, and daily practice.
- 🌿 Utilize our resources to optimize the well-being of learners and benefit the long-term interests of the community.



2016 Progress Indicators

- A DRAFT strategic sustainability plan was developed in consultation with partner groups to establish a common vision and action plan for environmental, nature-based learning & sustainability practices to connect our educational initiatives with corporate responsibilities.
- Outdoor learning spaces, classrooms, and urban gardens have been introduced and expanded to continue to support and enhance nature-based learning.
- Environmental education and experiential-based learning continues to be nurtured through our ongoing development of the *Cheakamus Centre* and Outdoor School. Over 2,000 visitors participated in the 47th Annual Open House; a family day of nature exploration and discovery.



Provide

North Vancouver School District the natural place to learn

2016 Progress Indicators

- Sustainable food initiatives and “hands-on learning” for students and visitors were created at the Cheakamus Centre including; tapping maple trees, re-introducing honey bees and expanding food producing gardens - all supporting healthy eating and increasing the amount of locally grown, seasonable food in our menu plans.
- Energy intensity reduction of 13% will be achieved by June 2016, saving approximately \$350,000 in annual avoided electrical and fuel costs, for reinvestment in the classroom.
- The Board sustained its solid financial position, increasing funds in its operating budget, retiring its capital debt, and using assets to secure funding to support the full replacement of Argyle Secondary.






Provide

North Vancouver School District the natural place to learn



Strengthen

Strengthen and expand reciprocal community relations

-  Strengthen the delivery of services to support children and families through closer connections with the community.
-  Provide seamless transitions for all students at each stage of their growth and development.
-  Enhance opportunities for all students by expanding and integrating school and community services.



2016 Progress Indicators

- Mountainside is serving as an exemplary model for integrated services, supporting students' mental health, while supporting continued academic success. A Standing Committee forum was dedicated to positive mental health and engaged our partners and community agencies to develop common understandings.
- We deepened our partnership with Kwantlen Polytechnic U and the Squamish Nation Trades Centre, providing students with increased access to trades training in specialized areas including; Pipefitting, electrical safety, confined spaces, fall protection and Occupational First Aid; made possible through a Skills Training Grant in cooperation with the Ministry of Education.
- In partnership with Listel Canada, we developed short-term Japanese Education Programs "Shugaku Ryoko"; a successful pilot with students from Tokyo.



Strengthen

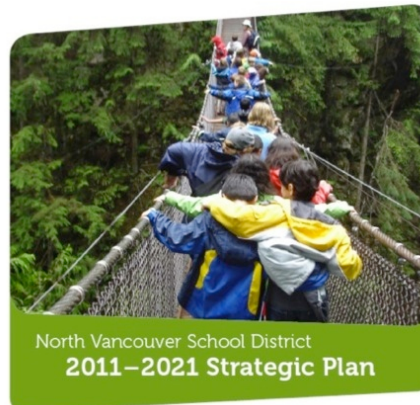
2016 Progress Indicators

- The Cheakamus Centre served as a host venue with *World Wide Opportunities On Organic Farms*. Ten young adult volunteers from Europe, Central America and Eastern Canada were provided the opportunity to live and learn with us, while helping us out with farm, gardens and grounds work.
- In partnership with *Overwaitea Foods* and *Table Matters*, our *Food Access Program* was expanded to serve more schools to help support vulnerable youth in hunger eradication.
- For a second consecutive year, classroom funding of \$100,000 was secured through the *Fuel Your School* and *My Classroom Needs* program; oversubscribed with applications from educators.



3-Year Operating Plan

2016 Progress Indicators



Schedule C.4
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Public Board Meetings 2016/17 (Tentative Schedule)**

Narration:

A proposed, tentative schedule of Public Board Meetings 2016/17 was prepared in accordance with [Policy 104: Board of Education – Meetings](#). It reads:

The Board shall conduct regular or special meetings at which all formal and legal business of the Board will be conducted. Regular meetings, scheduled in advance by the Board, shall be held monthly during the school year, usually on the third or fourth Tuesday of the month. An additional special meeting may be held at any time with the consent of all Trustees present at a properly called meeting of the Board, or if all Trustees holding office waive notice. Meetings will be held in July and August at the call of the Chair of the Board for urgent business only.

On the written request of a majority of Trustees, the Chair or the Secretary Treasurer may call special meetings on dates other than those of regularly scheduled meetings. All Trustees must be provided written notice no less than 24-hours in advance of the special meeting. No business other than that for which the meeting was called shall be conducted at such a special meeting.

And

Regular meetings of the Board shall be held in the Board Room and shall begin at 7:00 pm, unless otherwise decided by the Board.

The proposed, tentative schedule of Public Board Meetings 2016/17 is attached to this Administrative Memorandum of June 21, 2016.

The schedule of Standing Committee meetings will be determined and announced in September 2016.

Attachment:

Public Board Meetings 2016/2017 – Tentative Schedule

TENTATIVE SCHEDULE

Public Board Meetings 2016/2017 - 7:00 p.m.

<i>Board of Education - Public Meeting</i>	<i>September 20, 2016</i>
<i>Board of Education - Public Meeting</i>	<i>October 18, 2016</i>
<i>Board of Education - Public Meeting</i>	<i>November 15, 2016</i>
<i>Board of Education - Public Meeting</i>	<i>December 6, 2016</i>
<i>Board of Education - Public Meeting</i>	<i>January 17, 2017</i>
<i>Board of Education - Public Meeting</i>	<i>February 14, 2017</i>
<i>Board of Education - Public Meeting</i>	<i>March 7, 2017</i>
<i>Board of Education - Public Meeting</i>	<i>April 11, 2017</i>
<i>Board of Education - Public Meeting</i>	<i>May 16, 2017</i>
<i>Board of Education - Public Meeting</i>	<i>June 20, 2017</i>
<i>Education Month Celebrations - March 2017</i>	

Schedule C.5.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Land, Learning and Livability Community Engagement - Update**

Narration:

Updates on the Board's Land, Learning and Livability Community Engagement process have been provided at each of the monthly Public Board Meetings.

John Lewis, Superintendent of Schools, will present the attached *Land, Learning, Livability Community Engagement Update* (June 2016) that highlights the progress related to properties identified as surplus to the long-term educational needs for the School District.

This Update also makes reference to the Board receiving approval for the full replacement of Argyle Secondary, as well as a status update of Handsworth Secondary, an approved Seismic Project, which the Board has indicated its intent to pursue as a full replacement project.

Attachments:

Land, Learning and Livability Community Consultation Engagement UPDATE – June 2016
Land, Learning, Livability surplus site status summary

Land, Learning and Livability Community Engagement Update 160621

Argyle replacement project approved

The Ministry of Education has confirmed approval of the Argyle Secondary School Project as a replacement school project, rather than a seismic upgrade project. The Ministry has committed funding equal to that required for the seismic upgrade in the amount of \$37.6M and has agreed to convert the project to a full replacement project at \$45.7M with the North Vancouver School District providing required funding of \$8.1M.

In addition to the funding required for the base replacement project, the School District has committed further funding of \$3.47M to enable the construction of area to support a partial Neighbourhood Learning Centre. This will provide for an enhanced multi-purpose area to support fine arts performances, community meetings and special events.

KMBR architects will now be in a position to proceed with the schematic design and design development work to move the replacement project forward. A Project Agreement between the Board of Education and the Ministry of Education is now before the Board for approval.

Handsworth replacement request

The Ministry of Education has responded to our Capital Plan submission of October 2015, indicating its expectation that the Project Definition Report (PDR) will be completed by September 2016. The DRAFT Project Definition Report is now being revised to meet Ministerial requirements and incorporate the development costs identified in consultation with the District of North Vancouver Planning Department.

Preliminary reports have indicated an estimated cost of \$42.5M for the seismic upgrade project, with the full replacement project estimated at \$52.9M, for a difference of \$10.4M. The Board has requested a meeting with the Ministry to discuss its intent to pursue the Handsworth project as a full replacement school.

Land, Learning, Livability surplus site status summary

Lease agreements	Status of Lease	Revenue	Proceeds
SUMMARY of LEASES	10-Year Leases in place for 5 surplus sites	Lease revenue to operating budget	Operating Budget revenue of \$1.35M per year
Fromme	Leased until 2021 to EFIV	Lease revenue to operating budget	Proceeds of \$345K/year to operating budget
Lonsdale Creek Annex	Leased until 2023 to Lonsdale Creek Daycare Society	Lease revenue to operating budget	Lease revenue is nominal
Maplewood	Leased until 2021 to Kenneth Gordon	Lease revenue to operating budget	Proceeds of \$340K/year to operating budget
Plymouth	Leased until 2024 to Lions Gate Christian Academy	Lease revenue to operating budget	Proceeds of \$350K/year to operating budget
Westover	Leased until 2020 to Brockton School	Lease revenue to operating budget	Proceeds of \$318K/year to operating budget
Sales agreements	Status of sale	Revenue	Proceeds
SUMMARY of SALES	Sales completed for 3 sites	Proceeds retired capital debt and funded Argyle 'gap'	\$11.4M to Argyle replacement; \$5.1M retired capital debt
Keith Lynn	Sold to District of North Vancouver	Agreement reached August 2014 for \$5M	\$5M supporting approved Argyle replacement project
Monteray	Sold to Morningstar Development Ltd.	Agreement reached in 2014 for \$6.38M	\$6.38M supporting approved Argyle replacement project.
Ridgeway Annex	Sold to Anthem Properties	Agreement completed in 2015 for \$5.1M	\$5.1M cleared debt related to Sutherland / Westview replacements
TO BE DETERMINED	Status of site	Consultation / Request	Future activity
Blueridge	Remains open as an operating school	Five-Year Capital Plan request submitted in 2013 and 2015	Awaiting approval for the replacement of Seymour Heights
Cloverley	Vacant building / portion of site leased to City of NV for park	Preliminary Consultation completed June 2014	Board deferred any further action in 2015. Considered in relation to Lower Lonsdale school.
Lucas Centre / LMCC	District facility for Maintenance and temporary use permit	Preliminary Consultation completed June 2014	Board deferred any further action in 2015.

Schedule C.6.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Tuesday, June 14, 2016 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the June 14, 2016 Standing Committee Meeting.

Trustee Barry Forward will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, June 14, 2016

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of June 14, 2016

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, June 14, 2016.

Meeting Attendance:

Trustees, representatives of the North Vancouver Parent Advisory Council (NVPAC), North Vancouver Administrators (NoVA), North Vancouver Teachers' Association (NVTa), Canadian Union of Public Employees (CUPE Local 389), members from the public, and School District Staff attended the meeting.

Call to Order:

Standing Committee Chair Barry Forward called the Standing Committee Meeting to order at 7:00 pm, thanking those in attendance for coming to engage with the School District.

School Planning Process

Assistant Superintendent Dr. Pius Ryan shared that the evening would provide an update and review of the new North Vancouver School District School Planning and Development process established under the Ministry of Education's newly introduced Enhancing Student Learning Framework.

Representatives from provincial education partner groups formed a Provincial Advisory Group to inform the development of an improved K-12 Accountability Framework. This group focused on student learning to ensure each student achieves his or her potential through meaningful, impactful, flexible, realistic and sustainable learning.

Carolyn Pena, President of the North Vancouver Teacher's Association shared how the North Vancouver School District's Enhancing Student Learning Working Group designed a school planning process that reflects and honours the values and responsibilities of educators, while providing meaningful consultation with parents and students. Ms. Pena noted three key elements to the school planning process: shared values and vision; student engagement and learning; and, collaboration, communication and community.

Administrators and staff from Seymour Heights Elementary School introduced the new School Planning Resource website currently being developed, and shared their personal experiences and thoughts as to how the school planning process was being established and enhanced at their school.

Concluding the evening, Standing Committee Chair Forward thanked all of those who attended.

The presentation can be found online: [Meetings & Minutes 2015/16](#)

Next Meeting:

September 2016

Schedule C.7
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.8.
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools
Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

The Metro process for the development of Motions for AGM and PC will be discussed.

Schedule C.9
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

ScheduleE.....
of the
Administrative Memorandum

Meeting Date: June 21, 2016 Board Board, in camera

Topic (as per the
Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.