



ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
 2121 Lonsdale Avenue
 Mountain View Room – Fifth Floor
 North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
 Tuesday, November 26, 2013 at
 7:00 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Stratton’s opening remarks	(no schedule)	7:00 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	7:00 pm
A.3.	Public Comment Period		7:10 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of October 22, 2013 be approved as circulated)	(no schedule)	7:15 pm
B.	Action Items		
B.1.	Capital Project Bylaw No. 116873 Special Needs School Bus		7:20 pm
B.2.	District Specialty Programs – Proposed: a) North Shore U-15 Hockey Academy b) Windsor Dance Academy c) Seycove Basketball Academy		7:40 pm
B.3.	Disposal of Real Property Bylaw No. 2013-2 Monteray School		7:55 pm
B.4.	Election of a Board Chair		8:05 pm
B.5.	Election of a Board Vice Chair		8:10 pm
C.	Information and Proposals		
C.1.	City Schools Anti-Violence Grant: Update on Violence Prevention Initiatives		8:25 pm
C.2.	North Vancouver Parent Advisory Council Annual Report 2012/13		8:45 pm



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PUBLIC BOARD MEETING
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		Estimated Completion Time
	(continued)	
C.3.	Report on Collaboration Time	9:00 pm
C.4.	Land, Learning and Livability Community Engagement - Update	9:10 pm
C.5.	Tuesday, November 19, 2013 Meeting of the Education and Programs Standing Committee	9:15 pm
C.6.	Field Trips - Out of Country	9:20 pm
C.7.	Superintendent's Report	9:25 pm
C.8.	Trustees' Reports	9:35 pm
D.	Future Meetings	9:35 pm
E.	Public Question & Comment Period	9:55 pm
F.	Adjournment	(no schedule) 9:55 pm

Georgia Allison
Secretary Treasurer

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3.....
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **Public Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings (June 23, 2010 revision), the Board provides a (10) minute public comment period as the first item of business after the adoption of the agenda. Speakers will be allocated a maximum of two (2) minutes each. The ten-minute comment period is intended to be restricted to items on the evening’s Board Agenda and the Board will not respond to comments made during comment period. Members of the public wishing to discuss their concerns with Trustees should contact them after the meeting, by telephone or e-mail.

Speakers are requested to place their name on a sign up sheet in order to speak during the Public Comment Period. The sign up sheet will be available in the Board Room from 6:50 pm – 7:00 pm prior to the meeting’s commencement. The Chair will invite those wishing to speak in the order that their name appears on the sign up sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver), held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, October 22, 2013.

PRESENT: F. Stratton, Chair
B. Forward, Vice Chair
L. Bayne
C. Gerlach
M. McGraw
C. Sacré
S. Skinner

A.1. Call to Order

Chair Stratton called the meeting to order at 7:00 pm and welcomed those in attendance.

A.2. Approval of Agenda

Moved by B. Forward
that the agenda, as recommended in the Administrative Memorandum, be adopted.
Seconded by C. Gerlach Carried

A.3. Public Comment Period

The ten-minute comment period is intended to be restricted to items on the evening's Board Agenda. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Daniel Storms, President of the North Vancouver Teachers Association (NVTA) spoke to agenda item C.2., Learning Improvement Fund, and expressed his hope that, if continued, a greater percentage of the fund be assigned to teacher FTE's in the future.

A.4. Approval of Minutes

Moved by C. Sacré
that the minutes of the public meeting of October 22, 2013 be approved as circulated.
Seconded by S. Skinner Carried

B.1. Corporate Banking Services

Secretary Treasurer Georgia Allison introduced the following resolutions regarding signing officers for the school bank accounts and the Outdoor School account. The proposed change, the addition of the Secretary Treasurer and Director of Financial Services as signing officers, was as a consequence of a review of internal controls and discussions with representatives of the Toronto-Dominion Bank.

Moved by C. Gerlach
that the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as per Schedule B.1.(A) be approved.
Seconded by S. Skinner Carried

Moved by L. Bayne
that the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as per Schedule B.1.(B) be approved.
Seconded by B. Forward Carried

C.1. North Vancouver Teachers' Association (NVTa) Pro D Report 2012/13

Superintendent John Lewis introduced this agenda item and noted that each year through the Collective Agreement, the Board provides a grant of \$94,500 to the NVTa to fund professional development. The Superintendent invited to the table Daniel Storms, President of the North Vancouver Teachers' Association (NVTa), and Judi Israel, Chairperson of the Association's Professional Development Committee, to present the NVTa Professional Development Report. Thanking the Board for their continued support of the professional development of teachers in the North Vancouver School District, Ms. Israel noted that due to increasing costs and requests, the NVTa also contributes towards the fund, with the 2012/13 contribution totaling \$34,000. Drawing the Trustees' attention to the report distributed at the meeting, Ms. Israel highlighted the bi-annual District-wide conference which was last held in February 2013, and was very successful with 58 sessions, starting with an address by keynote speaker Craig Kielburger, social activist and founder of "Me to We".

Accompanying Mr. Storms and Ms. Israel, were Mary Ferraby, Teacher-Librarian (Carisbrooke Elementary), Alec Lewis, Teacher, Athletic Director and Soccer Academy Coordinator (Windsor Secondary) and Erin Boswell, Speech Language Pathologist (Augmentative Communication District Team). As examples of how the professional development funds are used, these three teachers described their experiences, which included attending: the Kaleidoscope Children's Literature Conference in Calgary, the National Athletic Directors Conference in San Antonio, Texas and a Special Education Conference in Seattle, Washington.

Trustees thanked the presenters for sharing their stories.

C.2. Learning Improvement Fund – 2013/14 Spending Plan

Superintendent of Schools John Lewis introduced this agenda item, noting this was the second year of the Learning Improvement Fund (*Bill 22-2012: Education Improvement Act*), which was implemented for a three-year term to help school districts address complex classroom composition issues. Due to a provincial agreement with the Canadian Union of Public Employees (CUPE) and its Support Staff Education and Adjustment committee, a portion of the fund is used for additional special education assistance. Through a consultative process between the Superintendent and the President of CUPE Local 389, agreement was reached for allocation of funds in 2013/14 for an addition of 18.8 paid hours to approximately 357 special education support staff.

Superintendent Lewis reported that the consultative process initially takes place at the school level with the principal and vice principal and staff, often through the school based resource team and chief staff representatives. Following school based consultation, the Superintendent and other senior staff met with the President of the NVTa to review the spending plan. Though the NVTa acknowledged that resources coming to the schools are beneficial, agreement was not achieved given the Association's belief that the Province has not fully resourced school districts. The additional resources identified in the early spending plan were allocated to schools in June to allow staffing in place for September. Consultation again took place in September at each school to review and consider any changes that may have impacted classroom needs and whether the additional resources received were adequate.

As the Superintendent identified, last year every school received some allocation of the LIF. This year twenty out of twenty-five elementary schools received support, with the remaining five schools not seeing a need for the additional support. At the secondary level, three out of seven schools received support and the remaining four schools did not identify a need. Administration will continue to monitor the funds throughout the year and through review, identify where to assign the balance of reserved LIF monies.

C.2. Learning Improvement Fund – 2013/14 Spending Plan (continued)

In response to Trustees' questions, Superintendent Lewis advised that the LIF expenditures are tracked by assignments and coded to LIF; that built within the fund is additional professional development funding set aside for in-service; and that administration is consulting with First Nations education staff to identify possible professional development opportunities.

C.3. Organization of Classes Report 2013/2014

John Lewis, Superintendent of Schools, introduced this item and stated that, although no longer required by legislation, the monitoring and tracking of changes in class size organization experienced from year to year is helpful to the Board. Superintendent Lewis walked through the detailed [presentation](#), which identified class sizes at each level as appropriate for learning. It was noted that some of the improvements achieved in class sizes for 2013/14 are attributed to the add-back of approximately \$1M to the 2013/14 operating budget. Concluding his report, the Superintendent reported that the class sizes at the secondary level are in relatively good shape, and administration will review primary and intermediate class sizes recognizing that there will be budget challenges going forward.

Responding to Trustees' questions, Superintendent Lewis clarified that Carson Graham has applied greater diligence in coordinating student scheduling with the result of a more even distribution of students and a significant reduction of classes over 30 this year; that there was not a lot of change District-wide in classes less than 22; that \$30,000 has been budgeted this year for eligible compensation, whereas last year \$100,000 was budgeted but only \$15,000 was incurred in compensation; and if there is a method to measure the "softer" improvements ie benefit to the class of a smaller class size. In response to a question regarding split classes, the Superintendent advised that this decision would have been made at the school level; and clarification from the administration and staff could be requested.

C.4. Argyle Secondary School Replacement Project - Update

John Lewis, Superintendent of Schools, introduced this item and highlighted the steps that have taken place to date in support of the request for a full replacement project at Argyle Secondary rather than proceeding with the approved seismic upgrade. A meeting arranged by the Board with the Honourable Peter Fassbender, Minister of Education, was attended by both City and District mayors, members of council, municipal staff, Ministry capital management staff and local MLA's. As a result of this meeting, a series of next steps were identified: 1) the need to develop and submit a business case to support the requested borrowing authority, 2) to identify the priority components of a Neighbourhood Learning Centre in consultation with the school community and municipality, 3) to identify any additional priorities of the School District for inclusion in a replacement school, 4) to identify partnership opportunities for the redevelopment of the school and site, and 5) to examine the procurement methods for the capital project in consultation with the Ministry Capital Branch. Superintendent Lewis reported that a business case has been submitted to the Ministry of Education Capital Branch for review and referral to the Ministry of Finance; and it would be prudent to start the consultation due to the length of the design process (two years) and then the construction process (two years). After further review and completion of a Project Identification Report, the difference between the approved seismic upgrade project and a replacement school is just under \$9M, which is the amount the School District would look to fund.

The above information has now been communicated to the Argyle staff and the Argyle Parent Advisory Council. The School District will continue with discussions regarding community amenities with the District of North Vancouver staff.

In response to a question regarding the municipality and community amenities in relation to the Argyle project, Superintendent Lewis advised that there had been no indication if the District of North Vancouver had yet had an opportunity to include the North Vancouver Recreation Commission or Vancouver Coastal Health in its considerations. It was further clarified that the

C.4. Argyle Secondary School Replacement Project - Update (continued)

municipality had just completed their Official Community Plan review. Regarding a Neighbourhood of Learning (NOL) centre at Argyle, Superintendent Lewis clarified that when the Ministry approves and funds a replacement school, the capital cost of the NOL is included in the funding; but the Argyle situation is unique as the approved project is a seismic upgrade project.

C.5. Land, Learning and Livability Community Engagement – Update

John Lewis, Superintendent of Schools, introduced this agenda item and provided a brief update on the status of the Board's work to date towards long-term management of School District surplus sites.

- Monterey Facility and Site – A review of the proposals concluded with the identification of Morningstar Development Limited (a Polygon Associate) as the lead proponent for the redevelopment of the site. Morningstar is an experienced single family home specialist. The Board will now proceed with negotiations to achieve a Purchase and Sales Agreement by no later than the end of January 2014.
- Plymouth Facility and Site – Negotiations with the Tsleil-Waututh Nation (TWN) concluded at the end of October and were unable to come to terms within the original Request for Proposal guidelines. The Board has invited each of the previously shortlisted candidates (Darwin Construction, Polygon Homes, Lions Gate Christian Academy and the Tsleil-Waututh Nation) to submit a revised proposal for consideration by the Board. Options for consideration include purchase of the building and site, a pre-paid long-term lease of the site or a shorter-term lease of up to 10 years. Proposals will be due in late November 2013.
- Ridgeway Annex site – Anthem Properties held an initial "Neighbourhood Meet and Greet" on September 25, 2013 and conducted a survey with participants to determine their perspectives and explore how they wished to be involved in the consultative process.
- Keith Lynn Facility and Site – The School District is continuing to meet with the District of North Vancouver.
- Lucas Centre and Cloverley School and Site – A short-list has been prepared with three planning consultant teams identified who will each present to the Board their approach to provide expertise, advice and support in facilitating the School District's land management planning process, specifically for the Lucas Centre and former Cloverley School site.

In response to a question regarding whether there was Board or District Council attendance at the Anthem Properties "Meet and Greet", Superintendent Lewis noted that in previous conversations with Anthem, it was agreed the initial meeting would be with the Ridgeway Annex neighbourhood and that, in the future, the School District may be asked to show support at rezoning meetings. Since she lives in the neighbourhood, Trustee Sacré did attend the "Meet and Greet".

C.6. Tuesday, October 1, 2013 Meeting of the Towards the Future for Schools Standing Committee

Trustee McGraw, Chair of the Towards the Future for Schools Standing Committee, touched on highlights of the meeting which included an enrolment update and the three-year operating plan as well as a presentation on opportunities for expansion of Enhanced Programs within the School District.

C.7. Tuesday, October 8, 2013 Meeting of the Education and Programs Standing Committee

As Trustee Skinner, Chair of the Education and Programs Standing Committee, was unable to attend the October 8th meeting, Board Chair Stratton reported on the meeting, which featured the Literacy 44 eBook launch. Thanks were extended to the teachers who have worked on this project.

C.8. Out of Country Field Trips - Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Argyle Secondary School – field trip to Tacoma, WA, USA (Feb 14-15, 2014)
- Seycove Secondary School – field trip to Anaheim, CA, USA (Feb 19-23/14)

C.9. Superintendent's Report

Superintendent Lewis noted that the following items are included in the *Superintendent's Blog* (<http://blog44.ca/superintendent>):

- “A Taste of Art” Open House, Education Services Centre – was a great success with approximately 600 people in attendance. Thank you to the organizing team and volunteers.
- CACE/ACAC'E Conference – held in Whistler, BC and organized by BC based communicators and chaired by Victoria Miles, Communications Manager.
- International Programs Video – posted on the Superintendent's blog, promoting the International Program.
- World Teachers Day, October 5th – a day set aside to honour the work of teachers and their contributions to society.
- New Smith Foundation Executive Director – welcome to Astrid Heyerdahl.
- World Mental Health Day, October 10th – raising awareness of mental health issues across the globe.
- Cheakamus Centre – building on the Outdoor School legacy, the site is now set to offer expanded programming, events and conference services, with a continued commitment to outdoor educational programs for elementary and secondary school students. To reflect this broader vision, the North Vancouver School District is pleased to announce that the site will henceforth be known as “Cheakamus Centre”
- Literacy 44 eBook Launch – District Literacy Team unveiled the online version of Literacy 44.

C.10. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:

- Public Board meeting
- Board Planning meetings for public Board meeting and standing committee meeting
- Trustee Seminar/In Camera meetings
- Informal Trustee meeting – Board evaluation
- Towards the Future for Schools and Education and Programs Standing Committee meetings
- Meeting with Minister Fassbender, Municipal Councils, MLA's, Senior Staff
- City of North Advisory Planning Commission
- City of North Vancouver Parks and Environment Advisory Committee
- Sustainability Leadership Committee
- Family of Schools (FOS) School Planning Council (SPC) meeting
- School Calendar Committee meeting
- Learning Together meeting
- Liaison visits at Carson Graham, Westview, Queen Mary, Seymour Heights, Cleveland, Upper Lynn, Seycove
- International Baccalaureate Programme parent meeting at Carson Graham
- Board Chair Meeting with Mayor Mussatto, City of North Vancouver, and Superintendent John Lewis
- Director of Facilities and Maintenance proponent short-listing

C.10. Trustees’ Reports (continued)

- BCSTA Provincial and BCSTA task force meetings – unified approach to ensure the Province works with BCSTA regarding any changes to the bargaining structure; task force dealing with conflict of interest as it relates to the *School Act*
- Autism Spectrum Disorder (ASD) parent meeting

2. Events attended by Trustees included:

- “Shake Out BC” media event at Ridgeway Elementary
- Sutherland Secondary Pole Blessing
- Squamish Nation Family Night
- Blueridge Back to School Barbecue
- “A Taste of Art” Education Services Centre Open House
- Gordon Smith Gallery of Canadian Art Opening Reception – Alistair Macready Bell exhibition
- Lynn Valley Elementary Pumpkin Patch
- “Walk to School Week” at Montroyal

Superintendent Lewis also acknowledged the work done by District Administrator Brad Baker and Mike Morgan, Aboriginal Success teacher, who recently guest facilitated an Indspire Institute webinar entitled “Supporting Indigenous students in the public school system. This webinar allowed educators from across the country to engage in discussions and learn about the social, emotional development, academic and cultural support services available in the North Vancouver School District.

D. Future Meetings

Future public meetings of the Board are confirmed as follows:

Tuesday, Nov 5, 2013	CANCELLED Finance & Facilities Standing Committee	Trustees will tour the Queen Mary Capital Project
Tuesday, Nov 19, 2013 at 7:00 pm	Education & Programs Standing Committee	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Nov 26, 2013 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question and Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 8:43 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Franci Stratton
Chair, Board of Education

Date

Date

Schedule B.1
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Capital Project Bylaw No. 116873 Special Needs School Bus**

Narration:

In October 2013, the Board submitted the District's Five-Year Capital Plan, which included a request for the replacement of a Special Needs bus, originally purchased in the mid 1990's. This approval will allow the School District to purchase a third Special Needs bus, slightly smaller but similar to the buses requested in June 2012 and October 2012. This bus will seat 32–48 students and be used to transport Special Needs students to and from school.

The Board is required to approve Capital Project Bylaw No. 116873 in order to draw upon the Ministry of Education capital funds.

Attachment:

School District No. 44 (North Vancouver) Capital Project Bylaw No. 116873

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 116873 be read a first time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 116873 be read a second time;

that School District No. 44 (North Vancouver) Capital Project Bylaw No. 116873 be read a third time, passed and adopted.

Procedural Note:(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

School District No. 44 (North Vancouver)

CAPITAL PROJECT BYLAW NO. 116873

A BYLAW by The Board of Education of School District No. 44 (North Vancouver) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c.412 as amended from time to time (called the "Act")".

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 116873.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the project substantially in accordance with the Project Agreement.
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$100,462 for Project No. 116873 is hereby adopted.
- 2. This Bylaw may be cited as School District No. 44 (North Vancouver) Capital Project Bylaw No. 116873.

READ A FIRST TIME THE 26TH DAY OF NOVEMBER 2013;

READ A SECOND TIME THE 26TH DAY OF NOVEMBER 2013;

READ A THIRD TIME, PASSED AND ADOPTED THE 26TH DAY OF NOVEMBER 2013.

Board Chair

Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 44 (North Vancouver) Capital Bylaw No. 116873, adopted by the Board the 26TH DAY OF NOVEMBER 2013.

Secretary Treasurer



VIA EMAIL
Ref: 170560

November 5, 2013

To: All Secretary-Treasurers
All School Districts

Re: 2013/14 Approved Bus Projects

Thank you for submitting your bus requests as part of your 2013 Capital Plan. Attached please find ministry-approved school bus replacements, based on district capital plans submitted in October 2013, and supporting documentation.

As with school buses procured during the 2012/13 school year, the Association of School Transportation Services of BC (ASTSBC) conducted a Request for Standing Offer (RFSO) to establish school bus pricing. School bus vendors were invited to submit standing offer prices for various types of school buses. Beginning today, the results of the RFSO and related documents will be available at the ASTSBC website at <http://www.astsbcc.org/>. To view click "Bus Standing Offer" then "Shares" then "Dropbox." Ministry funding allocations are based on the prices submitted to the RFSO.

Funding allocations are based on the average base unit price for each qualifying bid, an allocation for options, an administration fee (payable to the ASTSBC), and the net cost of GST/PST.

The current pricing is available until January 31, 2014. School districts may now contact school bus vendors and enter into contracts to purchase directly from the vendor of their choice, using the "Draw Down Form" described in the RFSO. After school districts order a bus, the ASTSBC will invoice school districts for two percent of their bus purchase price to recover the cost of administering this initiative, and to provide some services to districts and the ministry. The two percent fee is included in the funding allocation for the bus – it is not an additional cost to school districts.

Your Board of Education must adopt a Capital Project Bylaw using the assigned project number in the attachment, specifying a total maximum allocation equal to your school district's stated allocation. The original bylaw should be forwarded to the attention of Jennifer Coward, Capital Funding Clerk, Resource Management Division, at the Ministry of Education.

Following registration of the bylaw, and after confirmation from the vendor(s) that your purchase matches your approval, a COA will be issued to enable your school district to draw the appropriate funds as needed. In accordance with Provincial Treasury policy, draws against the COA cannot occur until capital project expenditures have been made. All COAs for school buses will expire June 30, 2014.

.../2

If you have any questions, please contact John Cavelti, Planning Officer, Capital Management Branch, Ministry of Education, at 250-415-9562 or John.Cavelti@gov.bc.ca.

Sincerely yours,

A handwritten signature in blue ink that reads "Heather Hill". The signature is written in a cursive, flowing style.

Heather Hill
A/Director
Capital Management Branch

School Bus Approvals & Funding, November 2013 (by School District)

SD #	School District	Project #	Total Buses	Bus Type						W/C	Total Funding	
				A2 (0-24)	A2 (25-30)	C (32-48)	C (50-59)	C (61-77)	D (80+ FE)			D (80+ RE)
5	Southeast Kootenay	115879	3							3	0	\$416,974
6	Rocky Mountain	115895	3					3			0	\$328,431
8	Kootenay Lake	116774	4					4			0	\$437,908
20	Kootenay-Columbia	116434	2					2			0	\$218,954
22	Vernon	116776	5	1				4			1	\$514,500
23	Central Okanagan	116456	4							4	0	\$555,965
27	Cariboo-Chilcotin	115974	10	1				9			1	\$1,061,886
28	Quesnel	116779	1							1	0	\$138,991
33	Chilliwack	116782	2			1				1	1	\$250,531
34	Abbotsford	116477	8					6		2	0	\$934,845
35	Langley	114476	2			1		1			0	\$209,940
38	Richmond	116794	1					1			0	\$109,477
44	North Vancouver	116873	1			1					0	\$100,462
47	Powell River	116886	1							1	0	\$138,991
48	Sea to Sky	116888	4				1			3	0	\$523,367
51	Boundary	116619	3							3	0	\$416,974
53	Okanagan Similkameen	116907	1					1			0	\$109,477
54	Bulkley Valley	115916	2					2			0	\$218,954
59	Peace River South	116915	2					2			0	\$218,954
60	Peace River North	116917	8				4	4			0	\$863,481
62	Sooke	116928	2							2	0	\$277,982
64	Gulf Islands	116939	1			1					0	\$100,462
68	Nanaimo-Ladysmith	116315	1							1	0	\$138,991
69	Qualicum	116702	2	1	1						1	\$143,259
70	Alberni	116707	1							1	0	\$138,991
72	Campbell River	116713	3			1		2			1	\$330,494
73	Kamloops/Thompson	116020	9					9			0	\$985,294
74	Gold Trail	116968	2					2			0	\$218,954
78	Fraser-Cascade	116974	1					1			1	\$120,554
83	North Okanagan-Shuswap	115854	6					6			0	\$656,862
92	Nisga'a	116986	1					1			1	\$120,554

Schedule B.2
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **District Specialty Programs - Proposed**

Narration:

One of the six high-level Goals identified within the North Vancouver School District's 2011-2021 Strategic Plan is to: *Develop and promote innovative and sustainable programs*. The 3-year Operating Plan for 2011-2014 identifies the objective to *increase access to existing and future specialty programs*.

A priority within this 2013/14 school year is to *encourage and consider proposals for the potential expansion of specialty programs, particularly for the east Seymour area of the School District*.

A call for proposals for new District specialty programs to be considered for introduction no earlier than September 2014 was distributed in association with the Board's Towards the Future for Schools Standing Committee. A total of five application briefs were received for consideration by the Executive Committee to determine whether approval would be provided on a preliminary basis. Three of the five proposals received preliminary approval for potential development including: a Dance Academy, a U15 Elite Hockey Academy, and a Basketball Academy.

The proposed Dance Academy would be located at Windsor Secondary School and would be developed in partnership with Seymour Dance, and the Royal Academy of Dance. As the home to the Hockey Academy and Soccer Academy, there is an excellent opportunity to integrate the operation of the Dance Academy within Windsor's program.

The proposed Under 15 (U15) Elite Hockey Academy would operate out of Sutherland Secondary School and be developed in partnership with North Shore Winter Club BC Hockey and Hockey Canada. This Academy would become part of the competitive program of the Canadian Sports School Hockey League. A number of these programs are presently offered in British Columbia, including Burnaby and Delta.

The proposed Basketball Academy would be based at Seycove Secondary School and would be developed in partnership with Basketball British Columbia and Basketball Canada.

Assistant Superintendent Mark Jefferson and District Administrator Greg Milner held meetings with each of the proponent groups to determine the state of 'readiness' for each of the proposed Academies and to identify the next steps in the development process.

Assistant Superintendent Mark Jefferson will provide an update on the progress of each of the proposed Academies and their potential for future approval by the Board of Education.

Schedule ...B.2..... (continued)

Narration (continued):

RECOMMENDED MOTION:

that the Board of Education support the potential expansion of enhanced programs to include a Dance Academy (Windsor Secondary and Seymour Dance/Royal Academy of Dance), an Elite U15 Hockey Academy (Sutherland Secondary and North Shore Winter Club) and a Basketball Academy (Seycove Secondary and Basketball BC/Canada); and

that a report be provided to the Board at the December 2013 Public Board Meeting, identifying those Academies that are recommended for implementation in September 2014.

Schedule B.3.
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Disposal of Real Property Bylaw No. 2013-2 Monterey Elementary School**

Narration:

In the winter of 2004, the Board embarked upon the potential School Closure process for school properties identified as surplus to future needs, including Monterey Elementary School.

In accordance with Ministerial requirements and *Board Policy 610: School Closures (Permanent)*, public consultation included fair consideration of community input and adequate opportunity for the community to respond to the Board's proposal to close the school permanently. Public meetings were held, newsletters, notices, postings to the School District's website and other communications, along with opportunity for written input, were also provided as part of the public consultation process. Future enrolment growth in the District of persons of school age, as well as possible alternative community use for all or part of the school, were all carefully considered.

Monterey Elementary School is in a residential location with limited demographics to draw upon for student enrolment. The long-term demographics demonstrate that the Monterey Elementary School site will not be required for future educational purposes by the Board of Education.

At the Public Board meeting of March 9, 2004, the Board of Education passed a Bylaw to close the Monterey Elementary School, effective June 30, 2004. The school was officially closed on June 30, 2004.

The school was leased to the Francophone Education Authority of BC, now EFIV, for several years but the building has been vacant since March 31, 2011.

In the fall of 2010, the Board began a process towards the development of a long-term land management initiative that culminated in the Board's approval of the *Surplus Land Retention and Disposition Strategy* in February 2011. At its February 21, 2012 Public Meeting, the Board approved its *Community Engagement Principles, Goals and Decision-Making Framework*. At the June 19, 2012 Public Board Meeting, nine Recommendations were approved by the Board to facilitate process decisions that provide for the future consideration of options, rather than as a final decision for the future use of the properties. The land management *Guiding Principles* were further revised and adopted, at the September 18, 2012 Public Board Meeting, to incorporate the primary themes identified through the *Land, Learning and Livability* community consultation process.

On July 6, 2012, a Request for Proposals (RFP) was issued that included Monterey Elementary School, Keith Lynn School, Ridgeway Annex School, and Plymouth Elementary School. Closing date for proposals was September 28, 2012. The RFP generated no qualified proponents for the Monterey Elementary School property.

.../2

Schedule ..B.3... (continued)

Narration (continued):

On August 2, 2013 a new Request for Proposals (RFP) was issued soliciting proposals from parties interested in acquiring the former Monterey Elementary school site either by sale or long-term lease for the purpose of urban development. The School District staff provided interested parties with a copy of the District of North Vancouver's document that had been prepared to assist respondents in understanding the various items to be considered.

The RFP closed on September 18, 2013 and at the October Public Board meeting it was announced that the Board of Education had identified Morningstar Development Limited as the lead proponent for the redevelopment of the Monterey Elementary School site, with negotiations to commence to determine the terms and conditions of an agreement of sale for the Board's consideration. Morningstar's proposal involves redevelopment of the site, therefore community input and consultation will take place through the Municipal process. Morningstar has expressed a sincere interest in engaging with the community, the District, and the School District.

Based upon historical funding information, we will allocate the sale proceeds on a 50-50 basis between Restricted Capital and Local Capital. We will be requesting that 100% of the proceeds, both Restricted and Local Capital, be applied toward funding the difference between the Seismic upgrade versus the full replacement of Argyle Secondary School. The Board of Education would like to demonstrate its partnership with the Provincial Government and ensure that our schools address the educational needs, capacity, and functionality of a 21st Century Learning environment consistent with the BC Education Plan.

Discussions with the District of North Vancouver have been ongoing throughout this process. The District of North Vancouver has been informed of the Board of Education's intention to apply funds generated from the property toward a full replacement of Argyle Secondary School.

The Board of Education submitted a request to the Ministry of Education for authorization to dispose of the Monterey Elementary School surplus property on March 14, 2013. Approval for the disposition was received from the Ministry on April 4, 2013 (attached) and is conditional upon the transaction for the property being completed by March 31, 2014. An application for an extension of the disposition authority to March 31, 2015 was submitted on November 1, 2013, and it is anticipated that the extension will be provided by the Ministry. Should we experience a delay in completing the terms of the purchase and sales agreement by March 31, 2015, a further extension will be sought with the expectation that it will be provided by the Ministry.

Negotiations with Morningstar Development Limited have been underway for the past month and we anticipate completing a purchase and sale agreement for the disposition of Monterey Elementary School imminently. To continue the redevelopment process, the agreement must be signed before Morningstar Development Limited is able to commence their due diligence process.

Fair market value (FMV) of the Monterey Elementary School site has been determined by an appraisal completed by Cunningham & Rivard Appraisals LTD. and has provided the basis of the negotiations for land value. Ensuring fair market value is key to one of our *Guiding Principles*: "obtaining maximum financial returns while pursuing creative, holistic solutions for broad-based community objectives of affordable housing, recreation, green space, childcare and other emerging community needs...with consideration of the Official Community Plans of the respective municipality."

.../3

Schedule ..B.3... (continued)

Narration (continued):

It is recommended that the Board of Education authorize the Secretary Treasurer, on its behalf, to enter into an agreement to sell, and complete the sale of, the Monteray School and site to Morningstar Development Limited for a sale price of at least \$6.38M, and on such other terms and conditions as the Secretary Treasurer may consider reasonable and in the best interests of the Board of Education.

Attachments:

School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School
Ministry of Education - Disposal of Land or Improvements/Monteray Elementary School

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School be read a first time;

that School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School be read a second time;

that School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School be read a third time, passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting

**THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
DISPOSAL OF REAL PROPERTY BYLAW NO. 2013-2
MONTERAY ELEMENTARY SCHOOL**

WHEREAS section 65 (5) of the *School Act* provides that a board of education may exercise a power with respect to the acquisition or disposal of property owned or administered by the board only by bylaw;

AND WHEREAS pursuant to Section 96 (1) of the *School Act*, "land" includes any interest in land, including any right, title or estate in it of any tenure;

AND WHEREAS section 96 (3) of the *School Act* provides that a board of education may dispose of land or improvements, or both, subject to the orders of the minister;

AND WHEREAS section 3 of the Disposal of Land or Improvements Order provides that boards must not dispose of land or improvements by sale and transfer in fee simple or by way of lease of 10 years or more unless such disposal is to another board or an independent school for educational purposes or is approved by the Minister in accordance with section 5 of the Disposal of Land or Improvements Order;

AND WHEREAS section 5 of the Disposal of Land or Improvements Order provides that the Minister may approve, with any terms and conditions, a disposition of land or improvements;

NOW THEREFORE be it resolved that the Board of Education of School District No. 44 (North Vancouver) hereby authorizes the sale of the former Monteray Elementary School, the property located at 4353 Starlight Way, North Vancouver, BC identified as Facility No. 44042, and legally described as:

PID: 008-951-756 Lot 8 Block 4 District Lot 785 PLAN 12456

NOW THEREFORE be it resolved that the Board of Education of School District No. 44 (North Vancouver) hereby authorizes the Secretary Treasurer, on behalf of the Board of Education, to enter into an agreement to sell, and complete the sale of, the above property to Morningstar Developments Limited for a sale price of at least \$6.38M, and on such other terms and conditions as the Secretary Treasurer may consider reasonable and in the best interests of the Board of Education.

The Board of Education confirms that the disposal of Monteray Elementary School has received the necessary ministerial approval pursuant to the Disposal of Land or Improvements Order and that the Monteray Elementary School will not be required for future educational purposes in School District No. 44 (North Vancouver).

This bylaw may be cited as School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School.

Read a first time this 26th day of November, 2013

Read a second time this 26th day of November, 2013

Read a third and final time, passed and adopted this _____ day of _____, 2013

Chair

Secretary Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 44 (North Vancouver) Disposal of Real Property Bylaw No. 2013-2 Monteray Elementary School adopted by the Board of Education this _____ day of _____, 2013.

Secretary Treasurer



DISPOSAL OF LAND OR IMPROVEMENTS

The Board of Education of School District No. 44 (North Vancouver) is seeking to dispose of land or improvements in accordance with Section 96 (3) of the School Act and Section 5 of the Disposal of Land or Improvements Order (M193/08), as follows:

X Sale of Land or/ Improvements
Conveyance
Dedication
Exchange
Lease
Other

Description:

The Board of Education of School District No. 44 (North Vancouver) requests that ministerial approval be granted to dispose of the Property commonly known as Monteray Elementary School, located at 4343 Starlight Way, District of North Vancouver, and more particularly described as:

Legal Description:

PID: 008-951-756
LOT 8 BLOCK 4 DISTRICT LOT 785 PLAN 12456

with boundaries approximately as shown on the attached site plan.

The request and supporting documentation have been reviewed and the granting of ministerial approval for the disposition of the Property is recommended.

[Signature]
Resource Management Division

March 25 2013
Date

Approved, but subject to the transaction for the sale and purchase of the Property being completed, and the instrument transferring title to the Property being registered, on or after April 1, 2013 but no later than March 31, 2014.

[Signature]
Minister of Education

March 25/2013
Date

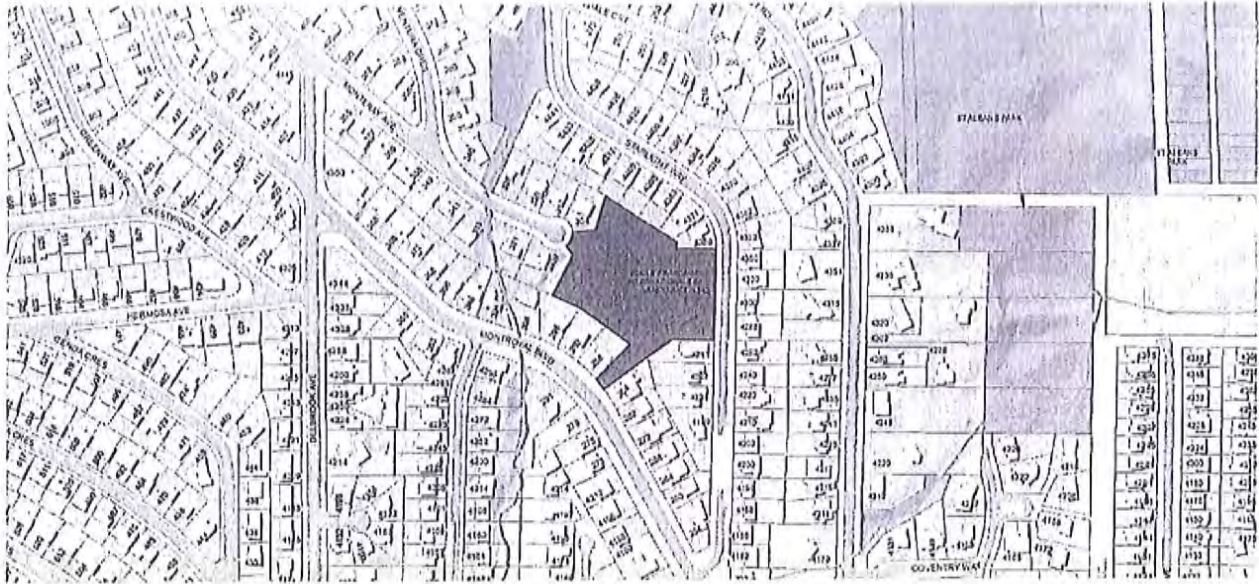
Ministry of Education

Resource Management Division

Mailing Address: PO BOX 9151 STN PROV GOVT Victoria BC V8W 9H1 Telephone: (250) 356-2588 Facsimile: (250) 387-1451

Location: 5th Floor 620 Superior St Victoria BC

Monterey Site Plan



Date: 14-Mar-2013 TITLE SEARCH PRINT
 Requestor: (PH87102) KOFFMAN KALEF
 Folio: 47176-27 TITLE - CA3011134

Time: 13:28:04
 Page 001 of 001

VANCOUVER LAND TITLE OFFICE TITLE NO: CA3011134
 FROM TITLE NO: 540050

APPLICATION FOR REGISTRATION RECEIVED ON: 27 FEBRUARY, 2013
 ENTERED: 11 MARCH, 2013

REGISTERED OWNER IN FEE SIMPLE:

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)
 2121 LONSDALE AVENUE
 NORTH VANCOUVER, BC
 V7M 2K6

TAXATION AUTHORITY:

MUNICIPALITY OF NORTH VANCOUVER

DESCRIPTION OF LAND:

PARCEL IDENTIFIER: 008-951-756
 LOT 8 BLOCK 4 DISTRICT LOT 785 PLAN 12456

LEGAL NOTATIONS: NONE

CHARGES, LIENS AND INTERESTS:

NATURE OF CHARGE

CHARGE NUMBER	DATE	TIME
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RIGHT OF WAY

435384M	1966-10-14	14:38
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REGISTERED OWNER OF CHARGE:

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
 435384M

REMARKS: TRANSMISSION OF RIGHT OF WAY 385691M RECEIVED

19/06/1964 @ 13:21
 PART IN EXPLANATORY PLAN 8005
 INTER ALIA

STATUTORY RIGHT OF WAY

M35832	1984-05-01	12:30
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REGISTERED OWNER OF CHARGE:

THE CORPORATION OF THE DISTRICT OF NORTH VANCOUVER
 M35832

REMARKS: PART IN EXPLANATORY PLAN 17171

"CAUTION - CHARGES MAY NOT APPEAR IN ORDER OF PRIORITY. SEE SECTION 28, L.T.A."

DUPLICATE INDEFEASIBLE TITLE: NONE OUTSTANDING

TRANSFERS: NONE

PENDING APPLICATIONS: NONE

*** CURRENT INFORMATION ONLY - NO CANCELLED INFORMATION SHOWN ***

Schedule B.4
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **Election of a Board Chair**

Narration:

The Board is required by its [Policy 104 - Board of Education - Meetings](#) to elect one of its members to be Chair of the Board. Under the authority of [Policy 101 - Board of Education - Role and Function](#) and Section 67 (4) of the *School Act*, the election of a Chair shall generally adhere to the following standard format:

- (i) call for nominations for the position of Chair of the Board for the term commencing December 1, 2013 and ending November 30, 2014, this being the third year of the current term;
- (ii) declare the Chair elected if there is only one nomination;
- (iii) if there is more than one nomination, appoint two scrutineers and conduct an election by ballot;
- (iv) announce the successful candidate; and
- (v) if necessary, call for a board resolution authorizing the destruction of the ballots.

Secretary Treasurer Georgia Allison will call for nominations for the position of Chair of the Board.

Schedule B.5
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **Election of a Board Vice Chair**

Narration:

In keeping with Section 67 (4) of the School Act and as required by Board Policy 101, the Chair will conduct the election for a Vice Chair for the term commencing December 1, 2013 and ending November 30, 2014. The Chair will adhere to the format used to elect the Chair.

Schedule C.1
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **City Schools Anti-Violence Grant: Update on Violence Prevention Initiatives**

Narration:

Since Council approval in January 1994, North Vancouver School District has received funding from the City of North Vancouver to support anti-violence initiatives. Many individuals (students, staff and parents) residing in the City have benefitted from the programs that the grant monies have provided. Examples of these programs are: Social Media Education and Awareness; SafeTeen; Green Thumb Theatre; Justice Theatre as well as smaller scale programs at individual schools.

Brad Baker, District Administrator and Safe and Caring Schools Coordinator, and Jeremy Church, Principal of Mountainside Secondary, will elaborate on this partnership between the City of North Vancouver and the School District and the initiatives that have taken place in the last year.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **North Vancouver Parent Advisory Council Annual Report 2012/13**

Narration:

The North Vancouver Parent Advisory Council (NVPAC) provides a collective voice for parents in the North Vancouver School District. The NVPAC liaises with parent advisory councils (PACs) at all District schools and provides valuable feedback to the Board of Education, Senior Executive staff, and the BC Council of Parent Advisory Councils (BCCPAC), its provincial affiliate.

The Board of Education provides an annual grant to the NVPAC to support the Council's activities. As a condition of receiving the annual grant, the NVPAC provides a summary report to the Board on its major activities during the school year.

David Whitehead, Past Chair of the North Vancouver Parent Advisory Council, will present the NVPAC's Annual Report for the 2012/13 school year.

John Lewis, Superintendent of Schools, will introduce current NVPAC Chair, Jane Lagden Holborne, and Past Chair David Whitehead and their Annual Report to the Board.

Schedule C.3
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Collaboration Time**

Narration:

During the 2012/13 Calendar Review Process, there was an interest from the joint partner School Calendar Steering Committee to pursue "Collaboration Time" for all schools for the 2013/14 school-year. The purpose of collaboration time is for all school staff to engage in activities within the "four pillars" (that support enhancing all students' progress and achievement). The four pillars refer to Curriculum, Instruction, Assessment and Social/Emotional Learning for all students.

Collaboration time will allow schools a collective staff engagement time for the opportunity to pursue their specific School Plans that are aligned with the School District Ten Year Strategic and Three Year Operating Plans.

These staff collaboration times will occur seven times for the 2013/14 school-year. Each session will occur on the last Wednesday of each of the following months (September, October, November, January, February, April, and May). Secondary School collaboration times will take place from approximately 8:30 – 9:45 am on the aforementioned day and month; while Elementary Schools will have collaboration time from 2:00 – 3:00 pm on the same day and month referenced above.

The document presented this evening is a summarized representation of the focus for all elementary and secondary schools and what activities they will be engaged in during their seven staff collaboration times for the 2013/14 school-year.

Assistant Superintendent Mark Jefferson will present the Collaboration Time summary to the Board.

Attachment:
Summary of 2013-14 Staff Collaboration Time Planned Topics



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

ARGYLE FAMILY OF SCHOOLS							
School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Argyle	SEL Sense of Belonging – School-wide Focus on Student Engagement	I Differentiated Assessment – Meeting the Needs of all Learners	SEL Managing Student Anxiety – A Universal Approach to Supporting Students	I Differentiated Instruction – Re-visit: How are we doing in meeting the needs of all learners?	SEL Sense of Belonging – Re-visit our strategies and approach to engagement and belonging	I A Differentiation in the Classroom – Continued Focus on Meeting Diverse Learning Styles	SEL Interdisciplinary Projects – An Appreciative Inquiry into Departmental Learnings
Boundary	SEL School-wide Anti-bullying Approach and Student Leadership	I A Nature-based Education in all Classrooms	SEL Community-building and Student Recognition	I Student Engagement and Performance in Mathematics	I Nature-based education - Re-visit – How are we doing? Next Steps	C I A SEL Student Writing Skills and School-side writes	C I A SEL Reflect, revise, and next steps on effective instructional practices to date
Lynn Valley	I SEL School-wide focus on Student Engagement and Belonging	C Establish Grade to Grade Baselines for Math Fact Understanding	C I Writing Across Curricula	SEL Student Engagement and Attachment	I Writing with Focus on Form and Meaning	A Planning with Assessment in Mind – Meeting the Needs of all Learners	A School-wide Assessment of Students' Math Facts
Ross Road	I A School-wide Focus on Differentiating Instruction and Assessment	SEL School-wide Action Schools / DPA	I A Directed Instruction of Eight Writing skills: "Write Traits"	I Key Strategies to Increase student Engagement in Math	SEL School-wide SEL Plan – A shared Pro-active Plan and Instruction	I A Differentiation continued - Self-evaluation as a Tool for Learning	C I A SEL Review and Evaluation of Goals and Plan for Next Year
Upper Lynn	I A Math Vocabulary – Develop School-wide pre- and post-Assessment	A Develop Strategies to Teach Math Vocabulary across all Grades	I Using Math Word Walls as a Key Strategy in all Grades	A Assessing patterns K through 7 – The Importance of Concrete Learning	A Adapting in Patterning – Strategies for Differentiation	SEL Anxiety in Math and Homework: How to prevent and manage in students	A Math vocab – Review Post – test; Next steps



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

CARSON GRAHAM FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Carson Graham	C I A SEL IB Department Plans/Collegial Conferencing – Alignment with School Goals	A SEL Reviewing Assessment Strategies – Interdisciplinary Units	C I A Finalize Sample Lesson Plans and Interdisciplinary Units; Review Evaluation Visit	C I A SEL Review Evaluation Visit – Areas of Strength and Areas for Improvement	C SEL School Goal 3 - 7/8 Transition; Grade 8 connectivity project	C I A SEL School Planning Process – Action Plans and Collegial Conferencing Projects for 2013-14	C I Refocus on School Goal 3 – 7/8 Transition and 8-12 Engagement; IB Learner Profile, Code of Conduct, SEL, Personal Project
Braemar	SEL Social Responsibility – ERASE Bullying	C Strengthening Reading & Math Performance – Working Memory – Executive Functioning	SEL Social Responsibility - MindUP	A Strengthen Student Literacy Through Writing – Assessing Student Writing	C Reading Portfolios	C Strategies for Teaching Difficult Concepts	SEL Social Interaction
Capilano	SEL IBO Standards and Practices – Effective Communication and Collaboration	C I PYP Values & Learning Framework and Vision/Mission Statement Review	C I A Improve Literacy and Numeracy Proficiency – Inquiry, Concept-based and Constructivist Instruction & Assessment	C I A SEL Trans-disciplinary Literacy and Numeracy - Inquiry, Concept-based and Constructivist Instruction & Assessment	C I A Incorporate Mathematics into Programme of Inquiry – Development of Planners Outside the Programme of Inquiry	C I A SEL Expectations of IBO – Broadening our IB World School Community Connections	C I A SEL Programme of Inquiry Review and Evaluation – Effectiveness of our teaching
Carisbrooke	C I A Examination of Current Instructional Practice	C I A Math Literacy – Improving Proficiency in Understanding and Answering Math Word Problems	C I Examination of Numeracy Across the Curriculum – Increasing Reading Comprehension in “language of numeracy”	C I A SEL Examination of Numeracy Across the Curriculum – Increasing Reading Comprehension in “language of numeracy”	C I A SEL Plan for the Future - Improving Proficiency in Understanding and Answering Math Word Problems	C I A SEL Transition – Preparing Students for Change – Examination of Student Transitions Grade 7 to 8	C I A SEL Transition – From Elementary School to High School – Grade 7 to 8



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

CARSON GRAHAM FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Larson	CIA Writing – Larson School-wide Writes: Strengths & Weaknesses	CIA Technology – Enhancing School's Positive Learning Environment	CIA Writing – As Assessed by BC Performance Standards – Instructional Strategies and Approaches	ASEL PBIS – Positive Learning Environment	I Technology – Exploration and Development of Strategies	SEL PBIS & SEL – Student Sense of Empowerment, Leadership and Sense of Belonging	CIA Writing – Supporting the Development of Students' Personal Writing
Norgate	CIA SEL Assessment – SBRT and Assessment Data	CIA SEL Norgate “Clan” Groupings – Student Engagement and Connection	CIA SEL Instructional Groupings – Re-evaluate Instructional Groupings in Reading and Math	CIA SEL Instructional Groupings – Re-evaluate Instructional Groupings in Reading and Math	CIA SEL Norgate “Clan” Groupings – Student Engagement and Connection	CIA SEL Instructional Groupings – Re-evaluate Instructional Groupings in Reading and Math	CIA SEL Assessment and Instructional Planning – Planning Reading and Math Groupings
Queen Mary	I SEL Effective Collaboration – Collaboration and the Requirements of IBO PYP	C I Primary Years Programme PYP Curriculum Framework	CIA Integration of Learning Outcomes in Units of Inquiry	CIA SEL Assessment Practices - Formative Assessment	SEL Development and Assessment of IB Learner Profile Attributes	CIA SEL Focus on Practices and Standards – Expectations of IBO	CIA SEL IBO Expectations & Authorization Process – School Consultant Recommendations
Westview	C SEL Positive School Environment: Curricular-focused School-wide Celebrations	C SEL Shared Vision and Sense of Cooperation and Belonging: Fine Arts (Dance) Celebration	C SEL Shared Vision and Sense of Cooperation and Belonging: Fine Arts (Dance) Celebration (continuation)	C SEL Respect, Inclusiveness, and Sense of Community: Global Education (Social Studies) Celebration	C SEL Respect, Inclusiveness, and Sense of Community: Global Education (Social Studies) Celebration (continuation)	C SEL Sense of Community and Pride: Fine Arts (Visual Arts) Celebration	C SEL Sense of Community and Pride: Fine Arts (Visual Arts) Celebration (continuation)



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

HANDSWORTH FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Handsworth	C I A SEL Framework for Collaboration across Departments	I A Inquiry Process – Inspire Curiosity in our Students - Creating Connections	I A Inquiry Process 2 – Appreciative Inquiry – What Practices are Making an impact?	SEL Strategies to Enhance Student Focus – What Supports Student Engagement?	I A Differentiated Instruction / Assessment – Meeting the Needs of All Learners	C I Design a Celebration of Learning – Teacher Showcase of Learning	I A Teacher Presentation on Successful Strategies
Canyon Hgts	SEL Using Multi-age Groupings to Build Connections, Inclusion, and Connectedness	SEL Zones of Regulation – How to Teach Students to be Calm, Alert, and Learning?	SEL Teacher and EA focus on Strategies being used to Impact Self-regulation; Multi-age Groupings Plan	SEL September to December Review and Chart Direction for Remainder of the Year regarding SEL	I SEL A focus on Playground Activities as an Opportunity to Build Student Social Skills	C I SEL Staff Program Review - Identifying Shared Support Programs to be Implemented School-wide	C I A SEL A review of the Year's Progress and Identifying Areas for Future Attention - What practices need to be maintained?
Cleveland	SEL A Focus on the Social Emotional Needs of our Learners - Review	I A A School-wide Investigation of Teaching and Assessment of Reading	C I School-wide Math Data and How We Teach Math in Alignment with Best practices	SEL Building Bridges: Collegial Conferencing Project Research and Review	SEL Review Safe School Data to Action	I Examine Role of Support Services – A school-wide Approach	C I A SEL Year in Review – Next Steps
Highlands	SEL Assessment of Progress with MindUP Strategies	A Reviewing School-developed Math Benchmark Assessments	A Exploring Rubric Central as a Tool for Formative Assessments	I A Exploring Reading 44 – Shared Best Practices in Literacy instruction	I A Exploring Math 44 – Shared Best Practices in Math Instruction	A Revisiting Rubric Central – How is formative assessment developing?	SEL Revisiting Implementation of MindUP Strategies
Montroyal	SEL Self-Regulation – MindUP; Class-wide strategies	SEL School-wide Collaborative Approach to Teaching SEL	I A Math 44 Alignment of Best Practices /Resources in the Teaching of Math	SEL Picture Books to Teach Social/Emotional Learning	I A Math 44 – Review of Successful Tactics	A SEL Teaching of SEL; Classroom/School Climate	I A Writing 44 to Increase the Instructional Strategies /Assessment



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

SEYCOVE FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Seycove	<u>SEL</u> Social Media Awareness – Social Media Abuses	<u>C</u> <u>I</u> <u>SEL</u> How Mobile Technology has Redefined the Classroom	<u>C</u> <u>I</u> <u>SEL</u> Power of Social Media	<u>C</u> <u>I</u> <u>A</u> Social Media Positive Uses	<u>C</u> <u>I</u> <u>SEL</u> Student Engagement	<u>A</u> Year-End Assessment	<u>C</u> <u>I</u> <u>SEL</u> Sharing and Celebration of Collaboration
Cove Cliff	<u>SEL</u> Self-Regulation – Supporting Emotional Needs of Students Through Periods of Transition	<u>C</u> <u>I</u> Foundational Writing Skills – Student Feelings of Success During Writing	<u>SEL</u> Opportunities for Communication – Student Oral Communication	<u>I</u> <u>A</u> Differentiation in Math and Formative Assessment	<u>I</u> <u>A</u> Differentiation in Math and Formative Assessment	<u>I</u> Using Technology to Support Student Learning and Digital Communication	<u>SEL</u> Supporting Student Emotional Needs Through Periods of Transition – Continued Development of Strategies and Structures
Dorothy Lynas	<u>SEL</u> Self-Regulation: 5 Domain Model – Student Sense of Social Responsibility	<u>SEL</u> Biological Domain – Classroom Strategies to Help with Biological Regulation	<u>SEL</u> Emotional Domain 1 – Modulating Feelings and Moods, Emotional Resiliency and Healthy Self-Esteem	<u>SEL</u> Emotional Domain 2 – Communication Skills, Self-Regulation and SNAP	<u>SEL</u> Cognitive Domain – Executive Functions, Mental Processes, Memory and Attention	<u>SEL</u> Social Domain – Social Cues	<u>SEL</u> Pro-Social Self-Regulation; Goal-setting for Next Year
Sherwood Park	<u>SEL</u> Improve Ethos of School by Working on Social/emotional Aspects – Code of Conduct	<u>SEL</u> Improve Ethos of School by Working on Social/emotional Aspects – Interventions Creation	<u>SEL</u> Improve Ethos of School by Working on Social/emotional Aspects – Interventions Creation II	<u>A</u> Improve Success Rate of Students in K-7 in Mathematics – Math Assessments	<u>C</u> Improve Success Rate of Students in K-7 in Mathematics – Math: Uncovering Curriculum K-7	<u>I</u> Improve Success Rate of Students in K-7 in Mathematics – How do we teach Math? Instructional Strategies	<u>A</u> Improve Success Rate of Students in K-7 in Mathematics – Math Assessment – Validity and Examining Students' Progress



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

SUTHERLAND FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Sutherland	<p>C I</p> <p>Development of High Profile Reading Weeks</p>	<p>C SEL</p> <p>A Focus on Making Connections with the School's Aboriginal Learners</p>	<p>I A</p> <p>Literacy – Interdepartmental Exploration of New Methods on Instruction and Assessment</p>	<p>C I</p> <p>Cross-Curricular Connections – Focused Interdepartmental</p>	<p>I A</p> <p>Adapted or Modified Programs – Supporting all Learners</p>	<p>C I A</p> <p>SBRT – Communicating Student Needs</p>	<p>C</p> <p>Developing Curricular Understanding between Secondary and Elementary Schools</p>
Brooksbank	<p>I A</p> <p>Collaborative Planning to Increase Student Engagement</p>	<p>C I</p> <p>Inquiry-based Teaching / Learning</p>	<p>I SEL</p> <p>Inquiry / Project-based Science; Digital Citizenship</p>	<p>A</p> <p>A School-wide Focus on Formative Assessment</p>	<p>I A</p> <p>Inquiry-based Learning and Assessment at all Grades</p>	<p>C I A</p> <p>Collaborative Planning of a Showcase of Student Achievement</p>	<p>I A</p> <p>Review of In-classroom and School-wide Practices; Future Directions</p>
Eastview	<p>SEL</p> <p>Review and Implement MindUP Strategies across all Grades</p>	<p>I</p> <p>Differentiating Instruction – A Focus on Meeting the Needs of all Learners</p>	<p>I</p> <p>Technology in Instructional Practice</p>	<p>I A</p> <p>Assessment – Self-assessments, Rubrics and Critiquing</p>	<p>C I</p> <p>Technology and Instructional Strategies – Re-visit: How are we doing?</p>	<p>I A</p> <p>Inquiry Circles in Action – Student Focus</p>	<p>C I A SEL</p> <p>Map School District for the New Year</p>
Queensbury	<p>C I</p> <p>Grade Group Collaboration to Develop Shared Unit plans and Team Teaching Strategies.</p>	<p>C I A</p> <p>Develop Skills using iPads and Document Readers in Enhancing Instruction across all Grades</p>	<p>C SEL</p> <p>Develop Classroom Websites and Class Pages - Create greater connection and access of information for parents and students</p>	<p>I</p> <p>Revisit Use of New Technology for In-class Instruction</p>	<p>SEL</p> <p>A Focus on School Climate and Culture: How are we doing? Develop Future Strategies to Enhance School Climate</p>	<p>C I A</p> <p>Inquiry-based Instruction – A Focus on Ideas, Strategies and Activities to Support Inquiry Process in Learning</p>	<p>C I A SEL</p> <p>Review of Collaboration Time, School Plan, Collegial Conferencing and Plan for Next School Year</p>



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

SUTHERLAND FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Ridgeway	C I Collaborative Planning Math Concepts; Learning to Use the Portal	C I Adapting Curriculum, Teachers and EA's Focus on Differentiated Instruction	SEL Child Abuse Prevention and Pro-active Programs	SEL Anxiety – Shared Strategies to Support Students to Manage Anxiety	C I Literacy – A Focus on Reading for Meaning	C I A Reading 44 – Focus on Shared Strategies from Tool Kit	C I Environmental Education – Use Environmental Studies to Support Literacy and Numeracy Development



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

WINDSOR FAMILY OF SCHOOLS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Windsor	SEL Student Belonging and Feeling Valued - Partnerships for Success: Building the Professional Teacher-student Relationship – Roles and Responsibilities	SEL Student Belonging - Building on our Strengths as well as Areas for Development	C I A SEL Student Belonging and Feeling Valued and Respected - Post-Secondary Opportunities	I SEL Student Belonging - Academic Transitions	A Literacy - Formative Assessment	I Success in Mathematics - Innovation in the Classroom; Instructional Methods	C I A SEL The Year in Review
Blueridge	C SEL Student Sense of Belonging - Support Students who Report not Feeling Safe at School; Connection to Code of Conduct	C A Literacy – Writing	A SEL Student Sense of Belonging; MindUP program	C A Literacy – Reading; Rubric Central	C SEL Literacy – Reading; Assessing Students' Abilities, Knowledge and Performance	C Literacy – Reading	SEL Student Sense of Belonging – Tribes Training
Lynnmour	C Digital Literacy – Apps in the Classroom	C SEL Social Responsibility – Social Emotional Curriculum	C SEL Social Responsibility – Social Emotional Curriculum	I Thinking Competency Gr 2, 3 and 6 – Math Vocabulary	I Thinking Competency Gr 2, 3 and 6 – Math Vocabulary	SEL Thinking Competency Gr 2, 3 and 6 – Anxiety in Math and Homework	A Thinking Competency Gr 2, 3 and 6 – Math Grade-level Assessments
Seymour Heights	I SEL Student Sense of Safety, Engagement and Belonging K-7 – Outdoor Learning	C I Literacy – Reading; Reading Resources	SEL Student Sense of Safety, Engagement and Belonging K-7 – MindUP and Self-Regulation	I SEL Student Sense of Safety, Engagement and Belonging K-7 – Learning with Nature	I SEL Student Sense of Safety, Engagement and Belonging K-7 – Self-Regulation	I SEL Student Sense of Safety, Engagement and Belonging K-7 and Literacy – Reading; PBL session	I A Student Sense of Safety, Engagement and Belonging K-7 and Literacy – Reading; PBL session



SUMMARY OF 2013-14 STAFF COLLABORATION TIME PLANNED TOPICS

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
Mountainside Secondary	SEL	SEL	C I A	SEL	C I A	SEL	C I A SEL
	Student Connectedness and Engagement at School – Use of Advisory Time	Student Connectedness and Engagement at School – Tracking and Monitoring Attendance Patterns – Supporting Struggling Patterns	Improve Students' Literacy Skills – Course Outlines Content	Student Engagement and Connectedness – Review of Immersion Structure	Strategies for School-wide Focus on Mental Math	Student Engagement and Connectedness – How can teaching and learning evolve as the primary means of SEL and Connection?	School Plan 2013-14 Review – Direction of School and School Plan

School	Sept 25	Oct 30	Nov 27	Jan 29	Feb 26	April 30	May 28
NV Distributed Learning School	SEL	SEL	C	C	I	A	A
	Increase Support for DL Students' Social/emotional Learning – Create a Sense of Belonging and Connectedness	Increasing numbers of SEL Students – How can we support them?	Increase Student Engagement in Online Learning Experiences – Focus on Backward Design	Increase Student Engagement in Online Learning Experiences – Improve the Quality and Relevance of the Curriculum Provided in Online Courses	Increase Student Engagement in Online Learning Experiences – Improve Instructional Strategies through Increased Interactivity in Online Courses	Increase Student Engagement in Online Learning Experiences – Best Practices in Assessment	Increase Student Engagement in Online Learning Experiences – How do we develop a relevant performance task and rubric?

Schedule C.4
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Land, Learning and Livability Community Engagement - Update**

Narration:

In the fall of 2010, the Board of Education began a process towards the development of a long-term land management initiative that culminated in the Board's approval of the *Surplus Land Retention and Disposition Strategy* at its Public Meeting on February 22, 2011.

The Board approved its *Community Engagement Principles, Goals and Decision-Making Framework* at its Public Meeting on February 21, 2012. Over the following four months, the Board engaged in its *Land, Learning and Livability*, a comprehensive series of community engagement and consultation events and processes, which included advertisements, chat and public dialogue sessions, regular website and blog updates, workshops, meetings, conversations, an open house and an on-line survey.

A key outcome of the *Land, Learning and Livability* community engagement and consultation processes was the identification of the next steps to facilitate the Board of Education's decision making, either on a per property basis or as groups of properties. The Board provided direction to the North Vancouver School District's Executive Committee to proceed with a series of recommendations to continue to advance the Surplus Land Strategy.

At the Public Board Meeting of September 18, 2012, the Board reviewed and adopted the revised land management *Guiding Principles* that incorporated the key themes identified through the community engagement and consultation process and additional input provided at a Trustee Seminar in September 2012.

At the Public Board Meeting of October 23, 2012, the Board received a report from the Executive Committee regarding Priority Educational Needs, identified through engagement with the Partner Groups. A breadth of needs was identified by the Partner Groups that could be partially addressed through proceeds generated through School District lands.

At the Public Board Meeting of December 11, 2012, the Board received a preliminary report from the Executive Committee on the concept of a Land or Community Trust. The report identified the need for further research and the need to engage the Ministry of Education in discussion related to the potential application of a Land or Community Trust for School District properties.

Based on the Board's adoption of recommendations at its June 19, 2012 Public Board Meeting, the Board proceeded with a Request for Proposals for Monteray, Plymouth Elementary, Ridgeway Annex and Keith Lynn with a closing date of September 30, 2012.

ScheduleC.4..... (continued)

Narration (continued):

Regular updates are being provided through the School District website, through e-mail distribution and at the Public Board Meetings to help keep the public informed of the Board's progress in relation to the identified surplus school sites.

A Land, Learning and Livability Community Consultation Update was published to School District's website in October. This update provides a status report on all properties identified as surplus and the main activities of the Board since the spring of 2012 to advance the School District's land management strategy up until October 1, 2013.

<http://www.sd44.ca/Board/LandLearningLivability/Documents/LandLearningLivabilityUpdate20131001.pdf>

John Lewis, Superintendent of Schools will present the attached *Land, Learning, Livability Community Engagement Update* that highlights the selection of Dialog Design to provide land management planning services for the Lucas Centre and the Cloverley School site, and the progress towards a Purchase and Sales Agreement with Morningstar Development Limited for the Monterey school site.

Attachment:

Land, Learning and Livability Community Engagement Update 131126

Land, Learning and Livability Community Engagement Update

Monterey facility and site

Substantial progress has been achieved with the negotiation of a Purchase and Sales Agreement with Morningstar Development Limited for the Monterey site. The Board will consider a recommendation to proceed with an agreement for the disposition of Monterey in accordance with the terms and conditions of the Purchase and Sales Agreement at the November 26, 2013 Public Board Meeting.

Lucas Centre and Cloverley School and site

From a shortlist of three highly qualified firms, the Board of Education has selected DIALOG Design to provide Land Management Planning services for the Lucas Centre and the former Cloverley School and site. The Board was impressed with the comprehensive and integrated approach to planning presented by DIALOG Design and demonstrated through a breadth of projects completed in the Metro Vancouver area.

DIALOG Design will now proceed with its preliminary planning with the Board of Education to prepare for community engagement early in 2014.

Ridgeway Annex site

Anthem Properties will be holding its second neighbourhood meeting on Thursday, December 12th at Ridgeway Annex. This meeting will provide an opportunity for the community to engage with Anthem in the examination of residential options being considered for the site.

Plymouth facility and site

The closing date for Proposals from each of the previously shortlisted candidates (Darwin Construction, Polygon Homes, Lions Gate Christian Academy, and the Tsleil-Waututh Nation) is November 29, 2013. Options for consideration include purchase of the building and site, a pre-paid, long-term lease of the site, or a shorter-term lease of up to 10 years.

Proposals received will be reviewed and evaluated during December. A public meeting for the presentation of selected final proponents is tentatively scheduled for Tuesday, January 28, 2014 at Plymouth School. We expect to confirm the Public Meeting arrangements and date no later than December 16, 2013.

Keith Lynn facility and site

The School District is continuing to meet with representatives from the District of North Vancouver to discuss the potential disposition of the Keith Lynn site. The District of North Vancouver is currently studying the feasibility of various options for the site.

Argyle replacement project request

The Board of Education received a response from the Minister on November 21, 2013 regarding the request for borrowing authority and to proceed with a replacement project, rather than a seismic upgrade project. The Minister has indicated that the level of approval required for the Argyle project will be determined by the Ministry of Finance, based on their risk screening process. Before Ministry staff can engage in the risk screening process, two conditions were identified that need to be met. These conditions are;

- A letter of support for the Board's property disposal plan is needed from the District of North Vancouver, particularly with regard to the sale of the Keith Lynn and Monteray properties, and;
- An outline of the intended uses for the proposed Neighbourhood Learning Centre space in Argyle Secondary should be provided to the Ministry's Capital Management Branch staff.

We will request a letter of support from the District of North Vancouver and provide the outline of intended uses of the Neighbourhood Learning Centre to the Capital Management Branch staff at the earliest opportunity to continue to advance our request for a full replacement project.

Schedule C.5
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **Tuesday, November 19, 2013 Meeting of the Education and Programs Standing
Committee**

Narration:

The Board will find attached a copy of the meeting notes from the November 19, 2013 meeting of the Education and Programs Standing Committee.

Trustee Lisa Bayne, Committee Alternate Chair, will report on highlights of the meeting.

Attachment:

Meeting Summary – Education and Programs Standing Committee, November 19, 2013

EDUCATION AND PROGRAMS STANDING COMMITTEE
NORTH VANCOUVER SCHOOL DISTRICT
Meeting Summary of November 19, 2013

Meeting Summary of the Board of Education's Education and Programs Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia on Tuesday, November 19, 2013.

Meeting Attendance:

Trustees, partner group representatives and staff attended the meeting which was chaired by Trustee Lisa Bayne.

Vision to Action – “One School’s Story”:

“System change begins and ends with ongoing conversations about important questions”

This Education and Program Standing Committee meeting focused on one school's story of aligning vision and actions towards creating a vibrant Learning Organization. The presentation demonstrated many of the areas the Board of Education has endorsed and demonstrated how these structures and strategies are being used to support meaningful school, educator, and student development. The presenting team included Administration, teaching staff, students, and parents (including Arlene Martin, Spencer Kelly, Nikayla Allen, Kiaya Foskett, Adam Yahav, Tim Ireland, Paul Clarke, Angela McKay, and Tracey White).

Overall, the Brooksbank Elementary School Team brought together how their focus on a 'sense of belonging', and 'meaningful collaboration' with all stakeholders (teachers, administration, students, parents, educational assistants) led to a vibrant learning organization. The school team shared how collaborative inquiry was a cornerstone to teacher development and student learning. They shared numerous examples of how collaborative teacher inquiry and sense of belonging were key to integrating new knowledge into existing practices such as:

- Authentic School Plan
- Designs Series on Project Based Learning
- Reframing the role of the SBRT
- Collegial Conferencing
- Transition and Articulation
- Student Leadership
- The 'Do Good' club
- Multi-age house teams
- Connect parenting program
- Co-teaching

The school team highlighted how creating a collaborative school is the path to supporting the best quality of teaching ... “teachers change how they teach – students change how they learn”.

Next Meeting:

May 6, 2014 (7:00 p.m. at the Education Services Centre)

Schedule C.6
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): Out of Country Field Trips - Secondary

Narration:

Seycove – a field trip to Seattle, WA, USA occurred November 14-15, 2013. The trip involved approximately 18 Grade 9 students from the Seycove FLIGHT program, accompanied by three teacher supervisors.

Travel to Seattle was by three mini-vans and students were accommodated in a hotel. The student cost for the trip was \$250 per student.

The trip objective was to supplement studies in English and Social Studies with tours of the Boeing Factory and the Science Fiction Museum.

Seycove – a field trip to Seattle, WA, USA is scheduled for December 12-13, 2013. The trip involves approximately 12 Grade 11 students from the Seycove FLIGHT program, accompanied by two teacher supervisors.

Students will travel to Seattle by mini-van; overnight accommodation will be in a hotel. The student cost for the trip is \$225 and will be paid by students.

The purpose of this extracurricular trip is to visit the corporate headquarters of video game development and design companies, as well as the Bill & Melinda Gates Foundation Visitor Center as an enhancement activity for the “Gamification: For the Win!” unit of FLIGHT 11.

Schedule C.7
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board that will be highlighted in the *Superintendent's Blog* (<http://blog44.ca/superintendent>).

Schedule C.8.
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

ScheduleD.....
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, Dec 10, 2013 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Thursday, Jan 16, 2014 at 7:00 pm	Programs Night – Towards the Future for Schools	Carson Graham Secondary 2145 Jones Ave, N Vancouver
Tuesday, Jan 21, 2014 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, Feb 4, 2014 at 7:00 pm	Finance and Facilities Standing Committee	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, Parking Level P1 and proceed by elevator to 5th Floor.

ScheduleE.....
of the
Administrative Memorandum

Meeting Date: November 26, 2013 Board Board, in camera

Topic (as per the
Memorandum): **Public Question and Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.