



## ADMINISTRATIVE MEMORANDUM

**Meeting Place:**

Education Services Centre  
 2121 Lonsdale Avenue  
 Mountain View Room – Fifth Floor  
 North Vancouver, British Columbia

**Format and Date:**

PUBLIC BOARD MEETING  
 Tuesday, February 19, 2019 at  
 7:00 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	7:00 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	7:00 pm
A.3.	Public Comment Period *		7:30 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of January 22, 2019 be approved as circulated)	(no schedule)	7:35 pm
A.5.	Student Presentation – Seycove Secondary School		7:50 pm
B.	Action Items		
B.1.	Meetings		8:10 pm
B.2.	School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2018/19		8:30 pm
B.3.	Motion for BC School Trustees Association (BCSTA) Annual General Meeting		8:40 pm
C.	Information and Proposals		
C.1.	Before and After School Care Update		8:55 pm
C.2.	Land Management Update		9:05 pm

Please note that this meeting may be video and/or audio recorded as per the motion passed on December 9, 2014 and with Board Chair authorization.

\* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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**Format and Date:**

PUBLIC BOARD MEETING  
Tuesday, February 19, 2019 at  
7:00 pm

		Estimated Completion Time
	(continued)	
C.3.	Thursday, January 23, 2019 Standing Committee Meeting	9:10 pm
C.4.	Tuesday, February 5, 2019 Standing Committee Meeting	9:15 pm
C.5.	Out of Country Field Trips - Secondary	9:20 pm
C.6.	Superintendent's Report	9:30 pm
C.7.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:40 pm
C.8.	Trustees' Reports	9:50 pm
D.	Future Meetings	9:50 pm
E.	Public Question & Comment Period	10:10 pm
F.	Adjournment	(no schedule) 10:10 pm

**Note:** The completion times on this agenda are estimates intended to assist the Board in its pacing.

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Georgia Allison  
Secretary Treasurer

**Schedule A.3**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Public Comment Period**

**Narration:**

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board's mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:50 – 7:00 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

## School District No. 44 (North Vancouver)

Minutes of the Inaugural Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, January 22, 2019.

**PRESENT:** C. Sacré, Chair  
G. Tsiakos, Vice Chair  
C. Gerlach  
M. Higgins  
K. Mann

**ABSENT:** D. Bruce  
M. Tasi Baker

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### A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

### A.2. Approval of Agenda

Following a request to include BCPSEA Special Education Advisory Committee as Item B.3., the agenda was amended.

Moved by G. Tsiakos  
that the agenda be adopted as amended.  
Seconded by C. Gerlach

Carried

### A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

There was no one wishing to speak.

### A.4. Approval of Minutes

Moved by K. Mann  
that the minutes of the public meeting of December 11, 2018 be approved as circulated.  
Seconded by C. Gerlach

Carried

### A.5. Student Presentation – Handsworth Secondary School

Students from Handsworth Secondary School shared an overview of the mentoring program and retreat designed for incoming Grade 8 students. Over the past three years, the Handsworth community has set out to design, plan, and implement a program that welcomes each Grade 8 student. Through sharing personal experiences the Grade 12 students who presented explained how they see a shifting culture within each new Grade 8 community and how in turn, that has begun to have an impact of the Handsworth community as a whole.

On behalf of the Board, Chair Sacré and Superintendent Mark Pearmain thanked the students for their courage to present and share their reflections.

**B.1. Election to BC Public School Employers' Association (BCPSEA)**

Chair Sacré reported that the current BC Public School Employers' Association (BCPSEA) representative had to step down due to work related reasons. As a result of this, the Board must elect one Trustees to serve as the Board's representative and one Trustee is required to serve as an alternate.

The Chair called for nominations for the position of Trustee Representative to the BCPSEA for 2019. Trustee Tsiakos nominated Trustee Gerlach. There being no other nominations, Trustee Gerlach was declared the Board's representative to BCPSEA.

The Chair called for nominations for the alternate representative to the BCPSEA for 2019. Trustee Higgins nominated Trustee Bruce. There being no other nominations, Trustee Bruce was declared the Board's alternate representative to the BCPSEA.

**B.2. Meetings**

Chair Sacré introduced this agenda item noting there were multiple requests from Trustees to postpone the motion until all members of the Board are in attendance.

Moved by C. Sacré  
that the motion be postponed to the February19, 2019 meeting.  
Seconded by M. Higgins Carried

**B.3. BCSTA Special Needs Advisory Committee**

Introducing this agenda item, Chair Sacré noted that due to the short time line, this motion is being brought up by Trustee Gerlach in order to adhere to the BC School Trustees Association's deadline. Trustee Gerlach shared the rationale behind the motion and asked for Trustee's approval to move forward with the motion.

Moved by C. Gerlach  
That BCSTA amend Bylaw 11 to include a Special Needs Advisory Committee. That the Special Needs Advisory Committee shall consist of nine (9) voting members appointed by the President, one of whom shall be a member of the Board of Directors (other than the Chief Executive Officer) who shall also act as a liaison between the Committee and the Board of Directors.

The mandate of the Committee is understood to encompass issues affecting the education of all special needs students.  
Seconded by K. Mann Carried

**C.1. North Vancouver Teachers' Association (NVTVA) Pro D Report 2017/18**

Each year through the Collective Agreement; the Board provides a grant to the North Vancouver Teachers' Association (NVTVA) to fund professional development. Martin Stuble, President of the NVTVA, and Carolyn Pena, Chair of the Association's Professional Development Committee, were welcomed to the table to present the NVTVA Professional Development Report.

Ms. Pena thanked the Board for their continued support and introduced Leigh Koenigsfest, teacher at Boundary Elementary School and, Kelsey Beaudry, teacher at Sutherland Secondary School. Both these teachers were able to benefit from the NVTVA's professional development fund.

As examples of how the professional development funds are used, Ms. Koenigsfest described her experience with courses she attended and how the developmental opportunities have assisted her to excel professionally. Ms. Beaudry benefited from the professional development fund by searching out specific courses on social studies, which allowed her to specialize in particular subjects.

**C.1. North Vancouver Teachers' Association (NVTa) Pro D Report 2017/18 (continued)**

Trustees thanked the presenters for sharing their stories and for their contributions to the School District.

**C.2. Summer Learning Update**

Kathleen Barter, District Principal, and the Summer Learning administrative team, Kammi Clark, Meghan Downie, Janice Mann, Jennifer Tieche and Hilary Watt, provided an overview and update of the Summer Learning Program to the Board of Education.

Ms. Barter shared that the focus of the Summer Learning Program is on innovative programming and the work of providing opportunities for students continues to evolve and develop. To support these directions, Summer Learning provides a community of collaboration, innovation, and reflection. Ms. Mann continued, noting that the goal of the Elementary Summer Learning Program is to develop student self-awareness and self-advocacy with an emphasis on student engagement through hands on learning, and increasing confidence when approaching new learning. Ms. Tieche provided information on Secondary Learning Program, noting that the collaborative and vibrant environment drives the teachers at summer learning. Ms. Watt provided an overview on student engagement and learning.

Ms. Barter responded to Trustees' questions regarding funding, start time and program growth. On behalf of the Board, Chair Sacré thanked the Summer Learning administrative team.

**C.3. Academy Programs Update**

Michael Kee, Principal, Distributed Learning & District Academies, presented and updated current Academy offerings in the North Vancouver School District. Currently there are 11 Academy offerings with 21 classes and a total of 581 students enrolled. Mr. Kee shared that there are three expressions of interests for new Academies: rowing, skiing racing and rugby. These will be explored further in the current school year.

**C.4. BAA Course Update**

Chair Sacré invited Michael Kee, Principal, Distributed Learning & District Academies, to present and update the Board of Education on BAA courses. Mr. Kee shared that boards of education are required to review and update their Board/Authority Authorized (BAA) courses to align with the current Ministry of Education requirements. At the same time, Boards/Authorities should retire any BAA course not meeting new Ministry requirements. Through this process, teachers were invited to apply to be involved in rewriting Grade 11 and Grade 12 BAA courses.

Mr. Kee explained that Grade 10 courses were re-designed to fit the new BAA framework in June 2018, Grade 11 and 12 courses were re-designed in 2018/19 and this year, all BAA courses will be reviewed on a four year cycle.

Chair Sacré thanked Mr. Kee for his presentation to the Board of Education.

**C.5. Land Management Update**

Superintendent Mark Pearmain updated the Board on the Argyle and Handsworth Secondary School Replacement Projects as well as the Mountainside Secondary Seismic Upgrade.

**C.6. Tuesday, January 15, 2019 Education and Programs Standing Committee Meeting**

Trustee Mann reported on the meeting that focused on inclusive education in the North Vancouver School District.

**C.7. Out of Country Field Trips – Secondary**

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Carson Graham Secondary Schools – field trip to Costa Rica (March 17-28, 2019)
- Argyle Secondary School – field trip to Denmark (March 17-27, 2019)

**C.8. Superintendent’s Report**

Superintendent Mark Pearmain shared updates from his visits to secondary and elementary schools. Special recognition was provided to the significant Protocol Agreement for Collaboration and Communication signed by representatives from the Squamish Nation Council and the North Vancouver School District.

**C.9. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)**

Trustee Mann informed the Board that the BCSTA Provincial Council is scheduled for February 9, 2019. Trustee Gerlach noted that the BCPSEA AGM is on January 23, 2019 and asked Trustees for input on the motions being put forward.

**C.10. Trustees’ Reports**

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
  - Standing Committee Meeting
  - Integrated Transportation Meeting with DNV Mayor Little
  - Ridgeway Elementary PAC Meeting
  - AFK Committee Meeting
  - Communications Committee Meeting
  - North Shore Restorative Justice Society Advisory Committee Meeting
2. Events attended by Trustees included:
  - Protocol Signing Ceremony
  - NVTa and BOE Dinner
  - Lynn Valley School Camp Read
  - Canyon Heights Elementary Victorian Luncheon
  - Various Christmas Concerts
  - Capilano Elementary School Dragon’s Den Panel
  - Various school site visits

**D. Future Meetings**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
Tuesday, February 5, 2019 at 7:00 pm	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 19, 2019 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, March 12, 2019 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 2, 2019 at 7:00 pm	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

**E. Public Question & Comment Period**

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

**F. Adjournment**

The established agenda being completed, the Chair adjourned the meeting at 9:45 pm and thanked those who attended.

Certified Correct:

\_\_\_\_\_  
Georgia Allison  
Secretary Treasurer

\_\_\_\_\_  
Christie Sacré  
Chair, Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date



**Schedule A.5**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Student Presentation – Seycove Secondary School**

**Narration:**

It has been an exciting year for the Seycove Secondary *American Sign Language* (ASL) course. During course programming, last year (2017/18) ASL was requested by enough students to fill two blocks of ASL 8-12 for the 2018/19 school year. ASL is a modern language, and qualifies both as a graduation requirement and an admission requirement for post-Secondary.

Admittedly, since September it has been a steep learning curve for everyone, as we faced the challenges of establishing a new multi-grade course in a room where all the students were beginners, and where the curriculum was being designed day-by-day. It is certainly the quietest class in the school, with some of the hardest working and most committed students. Its popularity has increased and next year we hope to offer both beginner and second level of instruction for returning students.

ASL at Seycove however, is more than a course. It has provided an amazing opportunity for inclusion, and has allowed our students who are *Deaf and Hard of Hearing* to build connections and relationships with their classmates and their community with confidence. In that sense, it can be considered a reverse-inclusion, as we are being welcomed into their world.

**Schedule ...B.1....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Meetings**

**Narration:**

At the Public Board Meeting of January 22, 2019, the Board of Education voted to postpone the following motion to the February 19, 2019 Public Board Meeting:

*that the North Vancouver Board of Education direct staff to present information and materials formerly presented in private seminars at public standing committee meetings wherever possible.*

The original motion was brought forward by Jessica Stanley, who is no longer a Trustee with the North Vancouver Board of Education. With the new term of office and changed composition of the Board of Education, the Board of Education for the term of 2018-2022 will determine if the informational “trustee seminar” meetings should continue.

**Original Board Schedule (Administrative Memorandum of October 16, 2018):**

**Meetings**

Trustees, as publicly elected representatives, are accountable to the public. Their decision making process should be available for public scrutiny. The ongoing practice of holding informational “seminar” meetings in private has proven to be problematic, despite the best intentions of keeping trustees informed. Holding seminars in private has reduced transparency, undermined the public trust, and potentially contributed to an environment in which problematic behaviour occurred (as noted in the Ministry of Education Consultant Report). That report recommended: “That the Chair and Superintendent cease holding any further closed meetings of trustees until the end of current trustee term of office (exceptions: official in-camera meetings as legally required).”

Our current meeting structure includes regular standing committee meetings on “Education and Programs”, “Finances and Facilities”, and “Towards the Future for Schools”. These standing committee meetings provide an opportunity to inform trustees and the public and offer an opportunity for participants to ask questions and seek clarifying information.

Whereas the North Vancouver School District’s (NVSD) Vision of Community Connections and Communications respectively state that we aspire to: “build strong, trusting relationships that develop the confidence and sensitivity needed to share ideas and create solutions within our schools, families of schools and school district” and “build trust, respect, and mutual understanding through open, proactive communications that convey the achievements and challenges of the school district.”;

Whereas NVSD’s Values which “set the tone for how individuals relate to each other..., support consistency and fairness in leadership, and guide us in working productively together to realize our vision” include Trust and Responsibility. The value of Trust states that “We act with integrity. We are open and honest in our communication with one another”. The value of Responsibility states that “We are accountable for our actions”;

Whereas NVSD Trustee Code of Ethics states, “In exercising their duties of governance, trustees understand the importance of mutual respect, transparency, and impartiality. Committed to ethical practice and principles, trustees shall act with integrity and be accountable for their actions and decisions”;  
Whereas acting consistently with these Vision, Values, and Code of Ethics is particularly important for elected representatives. As elected representatives, School Trustees are entrusted by their community to ensure that the local community values are represented in the implementation of the education of their children in a public setting. Transparency and accountability are necessary for community members to be informed voters and elect the best people to represent their community interests.

**RECOMMENDED MOTION:**

that the North Vancouver Board of Education direct staff to present information and materials formerly presented in private seminars at public standing committee meetings wherever possible.

**Schedule B.2.....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2018/19**

**Narration:**

The Board is being asked to adopt an Amended Annual Budget Bylaw for Fiscal Year 2018/19. Section 113 of the School Act provides the authority for a Board to amend its annual budget bylaw. The Amended Budget is the final budget for the 2018/19 fiscal year and includes numerous budget variations that have taken place since the adoption of the 2018/19 Preliminary Budget on June 27, 2018.

In the 2018/19 Amended Annual Budget, the revenue has been increased by \$7,297,557 over the Preliminary Annual Budget. Significant adjustments include an increase to the Operating Grant budget by \$2,755,244 as a result of higher than anticipated enrollment. The Classroom Enhancement Fund Grant has been increased by \$3,323,667 to fund the provisions of restored contract language. International Student Tuition fee revenue has been increased by \$1,043,125 as a result of higher international student enrollment. The use of \$4,461,828 of Accumulated Operating Surplus balances the Operating Budget.

Total planned expenditures have increased by \$3,047,959. This is largely attributed to an increase in staffing that is required to meet ratio staffing and restored language provisions. The Salary and Benefit expense budget has been decreased, compared to the Preliminary Budget, as a result of a reduction to some Employer funded payroll taxes.

The Amended Budget incorporates the utilization of the Accumulated Operating Surplus of \$1,475,000 Appropriated Operating Surplus that was approved by the Board with the 2017-18 Year End Audited Financial Statements. In addition, a \$4 Million capital reserve for Argyle Secondary and Handsworth Secondary Schools is included in the Amended Annual Budget. This reserve will be utilized to address the School District's share of project costs related to newly introduced steel tariffs and cost escalations. Across the Province, the impact of the steel tariffs and the rapidly increasing cost of construction (approximately 1% - 2% per month) has impacted capital projects in all government sectors. The Province is expecting each School District to contribute available funds to cover between 20% - 50% of the change in their respective capital project construction costs.

Supporting Schedules 2, 3, and 4 provide details of the Operating, Special Purpose, and Capital Funds, respectively.

The Total Budget Bylaw amount is \$189,551,079. The Amended Annual Budget includes a Capital Surplus of \$3,771,531.

Kristen Watson, Director of Financial Services will be in attendance to speak to the 2018/19 Amended Annual Budget.

**Attachment:**  
Amended Annual Budget School District No. 44 (North Vancouver) June 30, 2019



## Schedule B.2. (continued)

Narration (continued):

### RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2018/19 be read a first time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2018/19 be read a second time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2018/19 be read a third time, passed and adopted.

### Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

Amended Annual Budget

## **School District No. 44 (North Vancouver)**

June 30, 2019

# School District No. 44 (North Vancouver)

June 30, 2019

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\*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

## AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2018/2019 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2018/2019.
3. The attached Statement 2 showing the estimated revenue and expense for the 2018/2019 fiscal year and the total budget bylaw amount of \$189,551,079 for the 2018/2019 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2018/2019.

READ A FIRST TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019;

READ A SECOND TIME THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019;

READ A THIRD TIME, PASSED AND ADOPTED THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019;

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**Chairperson of the Board**

**( Corporate Seal )**

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**Secretary Treasurer**

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Amended Annual Budget Bylaw 2018/2019, adopted by the Board the \_\_\_\_\_ DAY OF \_\_\_\_\_, 2019.

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**Secretary Treasurer**



# School District No. 44 (North Vancouver)

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
<b>Ministry Operating Grant Funded FTE's</b>		
School-Age	15,277.875	15,068.728
Adult	12.500	20.000
Other	115.250	107.250
<b>Total Ministry Operating Grant Funded FTE's</b>	<b>15,405.625</b>	<b>15,195.978</b>
<b>Revenues</b>		
	\$	\$
Provincial Grants		
Ministry of Education	155,423,146	149,420,658
Other	62,000	18,000
Federal Grants	5,000	5,000
Tuition	10,545,625	9,502,500
Other Revenue	12,211,510	12,178,566
Rentals and Leases	2,094,323	2,094,323
Investment Income	701,300	526,300
Amortization of Deferred Capital Revenue	5,756,300	5,756,300
<b>Total Revenue</b>	<b>186,799,204</b>	<b>179,501,647</b>
<b>Expenses</b>		
Instruction	155,502,901	152,810,219
District Administration	5,584,730	5,318,260
Operations and Maintenance	25,933,225	25,847,113
Transportation and Housing	468,645	465,950
<b>Total Expense</b>	<b>187,489,501</b>	<b>184,441,542</b>
<b>Net Revenue (Expense)</b>	<b>(690,297)</b>	<b>(4,939,895)</b>
<b>Budgeted Allocation (Retirement) of Surplus (Deficit)</b>	<b>4,461,828</b>	<b>2,297,811</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>3,771,531</b>	<b>(2,642,084)</b>
<b>Budgeted Surplus (Deficit), for the year comprised of:</b>		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	3,771,531	(2,642,084)
<b>Budgeted Surplus (Deficit), for the year</b>	<b>3,771,531</b>	<b>(2,642,084)</b>

# School District No. 44 (North Vancouver)

Amended Annual Budget - Revenue and Expense  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
<b>Budget Bylaw Amount</b>		
Operating - Total Expense	152,775,871	152,710,682
Operating - Tangible Capital Assets Purchased	1,168,000	550,000
Special Purpose Funds - Total Expense	25,192,283	22,209,513
Special Purpose Funds - Tangible Capital Assets Purchased	893,578	572,963
Capital Fund - Total Expense	9,521,347	9,521,347
Capital Fund - Tangible Capital Assets Purchased from Local Capital		4,798,000
<b>Total Budget Bylaw Amount</b>	<b>189,551,079</b>	<b>190,362,505</b>

## Approved by the Board

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Signature of the Chairperson of the Board of Education

Date Signed

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Signature of the Superintendent

Date Signed

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Signature of the Secretary Treasurer

Date Signed

# School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Net Financial Assets (Debt)

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
<b>Surplus (Deficit) for the year</b>	<u>(690,297)</u>	<u>(4,939,895)</u>
<b>Effect of change in Tangible Capital Assets</b>		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,061,578)	(1,122,963)
From Local Capital		(4,798,000)
From Deferred Capital Revenue	(3,875,488)	(4,300,000)
<b>Total Acquisition of Tangible Capital Assets</b>	<u>(5,937,066)</u>	<u>(10,220,963)</u>
Amortization of Tangible Capital Assets	9,521,347	9,521,347
<b>Total Effect of change in Tangible Capital Assets</b>	<u>3,584,281</u>	<u>(699,616)</u>
	-	-
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>	<u><u>2,893,984</u></u>	<u><u>(5,639,511)</u></u>

# School District No. 44 (North Vancouver)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
Year Ended June 30, 2019

	<b>Operating Fund</b>	<b>Special Purpose Fund</b>	<b>Capital Fund</b>	<b>2019 Amended Annual Budget</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Accumulated Surplus (Deficit), beginning of year</b>	10,018,731		100,825,714	<b>110,844,445</b>
<b>Changes for the year</b>				
Net Revenue (Expense) for the year	2,181,172	893,578	(3,765,047)	<b>(690,297)</b>
Interfund Transfers				
Tangible Capital Assets Purchased	(1,168,000)	(893,578)	2,061,578	-
Local Capital	(5,475,000)		5,475,000	-
<b>Net Changes for the year</b>	<b>(4,461,828)</b>	<b>-</b>	<b>3,771,531</b>	<b>(690,297)</b>
<b>Budgeted Accumulated Surplus (Deficit), end of year</b>	<b>5,556,903</b>	<b>-</b>	<b>104,597,245</b>	<b>110,154,148</b>

# School District No. 44 (North Vancouver)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	136,528,426	133,773,182
Other	62,000	18,000
Federal Grants	5,000	5,000
Tuition	10,545,625	9,502,500
Other Revenue	5,020,369	5,043,566
Rentals and Leases	2,094,323	2,094,323
Investment Income	701,300	526,300
<b>Total Revenue</b>	<b>154,957,043</b>	<b>150,962,871</b>
<b>Expenses</b>		
Instruction	130,528,928	130,819,016
District Administration	5,419,730	5,153,260
Operations and Maintenance	16,358,568	16,272,456
Transportation and Housing	468,645	465,950
<b>Total Expense</b>	<b>152,775,871</b>	<b>152,710,682</b>
<b>Net Revenue (Expense)</b>	<b>2,181,172</b>	<b>(1,747,811)</b>
<b>Budgeted Prior Year Surplus Appropriation</b>	<b>4,461,828</b>	<b>2,297,811</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(1,168,000)	(550,000)
Local Capital	(5,475,000)	
<b>Total Net Transfers</b>	<b>(6,643,000)</b>	<b>(550,000)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

# School District No. 44 (North Vancouver)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source

Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
<b>Provincial Grants - Ministry of Education</b>		
Operating Grant, Ministry of Education	133,297,955	130,646,829
Other Ministry of Education Grants		
Pay Equity	2,966,047	2,966,047
Funding for Graduated Adults	12,000	12,000
Transportation Supplement	40,566	40,566
Carbon Tax Grant	90,000	90,000
FSA Marking Grant	17,740	17,740
Support Staff Benefits	104,118	
<b>Total Provincial Grants - Ministry of Education</b>	<b>136,528,426</b>	<b>133,773,182</b>
<b>Provincial Grants - Other</b>	<b>62,000</b>	<b>18,000</b>
<b>Federal Grants</b>	<b>5,000</b>	<b>5,000</b>
<b>Tuition</b>		
Summer School Fees	133,125	90,000
International and Out of Province Students	10,412,500	9,412,500
<b>Total Tuition</b>	<b>10,545,625</b>	<b>9,502,500</b>
<b>Other Revenues</b>		
Miscellaneous		
Cheakamus Centre	2,538,616	2,538,616
Band and Strings	607,953	583,000
Academy Fees	984,000	1,080,150
Donations and Recoveries	94,500	94,500
Artist For Kids	353,300	340,300
Cafeteria and Vending	75,000	75,000
Other	367,000	332,000
<b>Total Other Revenue</b>	<b>5,020,369</b>	<b>5,043,566</b>
<b>Rentals and Leases</b>	<b>2,094,323</b>	<b>2,094,323</b>
<b>Investment Income</b>	<b>701,300</b>	<b>526,300</b>
<b>Total Operating Revenue</b>	<b>154,957,043</b>	<b>150,962,871</b>

# School District No. 44 (North Vancouver)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object  
Year Ended June 30, 2019

	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$
<b>Salaries</b>		
Teachers	67,467,891	67,176,890
Principals and Vice Principals	9,911,417	9,463,304
Educational Assistants	12,902,461	12,902,461
Support Staff	11,918,264	11,912,648
Other Professionals	3,964,112	3,759,319
Substitutes	3,707,510	3,857,510
<b>Total Salaries</b>	<b>109,871,655</b>	<b>109,072,132</b>
<b>Employee Benefits</b>	<b>26,398,306</b>	<b>27,121,272</b>
<b>Total Salaries and Benefits</b>	<b>136,269,961</b>	<b>136,193,404</b>
<b>Services and Supplies</b>		
Services	8,524,283	8,670,651
Student Transportation	91,000	91,000
Professional Development and Travel	828,988	728,988
Rentals and Leases	31,000	31,000
Dues and Fees	58,100	58,100
Insurance	432,200	432,200
Supplies	3,665,118	3,630,118
Utilities	2,875,221	2,875,221
<b>Total Services and Supplies</b>	<b>16,505,910</b>	<b>16,517,278</b>
<b>Total Operating Expense</b>	<b>152,775,871</b>	<b>152,710,682</b>

# School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2019

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	52,915,832	3,603,310	1,706,926	1,768,278		3,094,410	63,088,756
1.03 Career Programs	79,008			234,700		22,000	335,708
1.07 Library Services	2,339,032		143,917	169,040		12,500	2,664,489
1.08 Counselling	2,195,015					9,000	2,204,015
1.10 Special Education	5,513,426	245,290	10,283,310	647,800		273,000	16,962,826
1.30 English Language Learning	1,290,544					11,000	1,301,544
1.31 Aboriginal Education	480,083	122,645	454,504			9,000	1,066,232
1.41 School Administration		5,780,733		785,969		36,500	6,603,202
1.60 Summer School	237,221	36,794	6,297	7,000			287,312
1.62 International and Out of Province Students	2,402,730			91,069	169,900		2,663,699
1.64 Other	15,000			13,800	172,867	49,800	251,467
<b>Total Function 1</b>	<b>67,467,891</b>	<b>9,788,772</b>	<b>12,594,954</b>	<b>3,717,656</b>	<b>342,767</b>	<b>3,517,210</b>	<b>97,429,250</b>
<b>4 District Administration</b>							
4.11 Educational Administration					693,608		693,608
4.40 School District Governance					169,061		169,061
4.41 Business Administration		122,645		1,083,225	1,472,988	3,000	2,681,858
<b>Total Function 4</b>	<b>-</b>	<b>122,645</b>	<b>-</b>	<b>1,083,225</b>	<b>2,335,657</b>	<b>3,000</b>	<b>3,544,527</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration				48,191	848,106		896,297
5.50 Maintenance Operations				6,700,223	437,582	185,300	7,323,105
5.52 Maintenance of Grounds				368,969			368,969
5.56 Utilities							-
<b>Total Function 5</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,117,383</b>	<b>1,285,688</b>	<b>185,300</b>	<b>8,588,371</b>
<b>7 Transportation and Housing</b>							
7.70 Student Transportation			307,507			2,000	309,507
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>307,507</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>309,507</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>67,467,891</b>	<b>9,911,417</b>	<b>12,902,461</b>	<b>11,918,264</b>	<b>3,964,112</b>	<b>3,707,510</b>	<b>109,871,655</b>



# School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object  
Year Ended June 30, 2019

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2019 Amended Annual Budget	2019 Annual Budget
	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>						
1.02 Regular Instruction	63,088,756	15,760,558	78,849,314	4,331,012	83,180,326	83,740,092
1.03 Career Programs	335,708	76,458	412,166	66,250	478,416	475,471
1.07 Library Services	2,664,489	679,011	3,343,500	17,000	3,360,500	3,335,494
1.08 Counselling	2,204,015	571,820	2,775,835	24,500	2,800,335	2,778,389
1.10 Special Education	16,962,826	3,921,557	20,884,383	435,400	21,319,783	21,601,548
1.30 English Language Learning	1,301,544	337,259	1,638,803	8,000	1,646,803	1,299,964
1.31 Aboriginal Education	1,066,232	250,685	1,316,917	48,700	1,365,617	1,351,648
1.41 School Administration	6,603,202	1,344,990	7,948,192	122,900	8,071,092	7,835,042
1.60 Summer School	287,312	62,354	349,666	13,200	362,866	360,324
1.62 International and Out of Province Students	2,663,699	680,343	3,344,042	1,444,800	4,788,842	4,893,691
1.64 Other	251,467	50,261	301,728	2,852,620	3,154,348	3,147,353
<b>Total Function 1</b>	<b>97,429,250</b>	<b>23,735,296</b>	<b>121,164,546</b>	<b>9,364,382</b>	<b>130,528,928</b>	<b>130,819,016</b>
<b>4 District Administration</b>						
4.11 Educational Administration	693,608	134,604	828,212	241,640	1,069,852	1,084,281
4.40 School District Governance	169,061	25,205	194,266	114,400	308,666	307,856
4.41 Business Administration	2,681,858	570,037	3,251,895	789,317	4,041,212	3,761,123
<b>Total Function 4</b>	<b>3,544,527</b>	<b>729,846</b>	<b>4,274,373</b>	<b>1,145,357</b>	<b>5,419,730</b>	<b>5,153,260</b>
<b>5 Operations and Maintenance</b>						
5.41 Operations and Maintenance Administration	896,297	190,365	1,086,662	539,100	1,625,762	1,607,119
5.50 Maintenance Operations	7,323,105	1,592,946	8,916,051	2,125,850	11,041,901	10,975,668
5.52 Maintenance of Grounds	368,969	81,715	450,684	365,000	815,684	814,448
5.56 Utilities	-	-	-	2,875,221	2,875,221	2,875,221
<b>Total Function 5</b>	<b>8,588,371</b>	<b>1,865,026</b>	<b>10,453,397</b>	<b>5,905,171</b>	<b>16,358,568</b>	<b>16,272,456</b>
<b>7 Transportation and Housing</b>						
7.70 Student Transportation	309,507	68,138	377,645	91,000	468,645	465,950
<b>Total Function 7</b>	<b>309,507</b>	<b>68,138</b>	<b>377,645</b>	<b>91,000</b>	<b>468,645</b>	<b>465,950</b>
<b>9 Debt Services</b>						
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>109,871,655</b>	<b>26,398,306</b>	<b>136,269,961</b>	<b>16,505,910</b>	<b>152,775,871</b>	<b>152,710,682</b>

# School District No. 44 (North Vancouver)

Amended Annual Budget - Special Purpose Revenue and Expense  
Year Ended June 30, 2019

	<b>2019 Amended Annual Budget</b>	<b>2019 Annual Budget</b>
	\$	\$
<b>Revenues</b>		
Provincial Grants		
Ministry of Education	18,894,720	15,647,476
Other Revenue	7,191,141	7,135,000
<b>Total Revenue</b>	<b>26,085,861</b>	<b>22,782,476</b>
<b>Expenses</b>		
Instruction	24,973,973	21,991,203
District Administration	165,000	165,000
Operations and Maintenance	53,310	53,310
<b>Total Expense</b>	<b>25,192,283</b>	<b>22,209,513</b>
<b>Net Revenue (Expense)</b>	<b>893,578</b>	<b>572,963</b>
<b>Net Transfers (to) from other funds</b>		
Tangible Capital Assets Purchased	(893,578)	(572,963)
<b>Total Net Transfers</b>	<b>(893,578)</b>	<b>(572,963)</b>
<b>Budgeted Surplus (Deficit), for the year</b>	<b>-</b>	<b>-</b>

**School District No. 44 (North Vancouver)**

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2019

	Annual Facility Grant	Learning Improvement Fund	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing and Remedies	Mental Health HUB
	\$	\$	\$		\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>								322,273	225,515
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	626,273	506,353	224,000	61,250	268,464	1,098,847	5,317,327	10,374,788	
Other									
	626,273	506,353	224,000	61,250	268,464	1,098,847	5,317,327	10,374,788	-
<b>Less:</b> Allocated to Revenue	626,273	506,353	224,000	61,250	268,464	1,098,847	5,317,327	10,374,788	118,665
<b>Deferred Revenue, end of year</b>	-	-	-	-	-	-	-	<b>322,273</b>	<b>106,850</b>
<b>Revenues</b>									
Provincial Grants - Ministry of Education	626,273	506,353	224,000	61,250	268,464	1,098,847	5,317,327	10,374,788	118,665
Other Revenue									
	626,273	506,353	224,000	61,250	268,464	1,098,847	5,317,327	10,374,788	118,665
<b>Expenses</b>									
Salaries									
Teachers					79,000	237,000		7,093,533	
Principals and Vice Principals							46,840		70,083
Educational Assistants		417,039				385,868	3,842,100		
Support Staff			163,078			38,222	112,495		
Other Professionals							71,435		
Substitutes					30,000		51,271	1,231,701	
	-	417,039	163,078	-	109,000	661,090	4,124,141	8,325,234	70,083
Employee Benefits		89,314	34,866		25,261	150,252	872,571	2,049,554	13,582
Services and Supplies	53,310		26,056	61,250	134,203	287,505			35,000
	53,310	506,353	224,000	61,250	268,464	1,098,847	4,996,712	10,374,788	118,665
<b>Net Revenue (Expense) before Interfund Transfers</b>	572,963	-	-	-	-	-	320,615	-	-
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased	(572,963)						(320,615)		
	(572,963)	-	-	-	-	-	(320,615)	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-

**School District No. 44 (North Vancouver)**

Amended Annual Budget - Changes in Special Purpose Funds  
Year Ended June 30, 2019

	<b>Violence Prevention</b>	<b>Metro Regional Implementation</b>	<b>Carlisle Youth Inpatient Unit</b>	<b>Coding and Curriculum</b>	<b>School Generated Funds</b>	<b>Cheakamus Special Projects</b>	<b>TOTAL</b>
	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		304,967	330,786	83,287	3,452,889	6,141	<b>4,725,858</b>
<b>Add:</b> Restricted Grants							
Provincial Grants - Ministry of Education							<b>18,477,302</b>
Other	20,000				7,000,000		<b>7,020,000</b>
	20,000	-	-	-	7,000,000	-	<b>25,497,302</b>
<b>Less:</b> Allocated to Revenue	20,000	165,000	215,466	83,287	7,000,000	6,141	<b>26,085,861</b>
<b>Deferred Revenue, end of year</b>	<b>-</b>	<b>139,967</b>	<b>115,320</b>	<b>-</b>	<b>3,452,889</b>	<b>-</b>	<b>4,137,299</b>
<b>Revenues</b>							
Provincial Grants - Ministry of Education			215,466	83,287			<b>18,894,720</b>
Other Revenue	20,000	165,000			7,000,000	6,141	<b>7,191,141</b>
	20,000	165,000	215,466	83,287	7,000,000	6,141	<b>26,085,861</b>
<b>Expenses</b>							
Salaries							
Teachers			118,500				<b>7,528,033</b>
Principals and Vice Principals			14,067				<b>130,990</b>
Educational Assistants							<b>4,645,007</b>
Support Staff							<b>313,795</b>
Other Professionals							<b>71,435</b>
Substitutes			10,000	55,000			<b>1,377,972</b>
	-	-	142,567	55,000	-	-	<b>14,067,232</b>
Employee Benefits			47,899	9,900			<b>3,293,199</b>
Services and Supplies	20,000	165,000	25,000	18,387	7,000,000	6,141	<b>7,831,852</b>
	20,000	165,000	215,466	83,287	7,000,000	6,141	<b>25,192,283</b>
<b>Net Revenue (Expense) before Interfund Transfers</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>893,578</b>
<b>Interfund Transfers</b>							
Tangible Capital Assets Purchased							<b>(893,578)</b>
	-	-	-	-	-	-	<b>(893,578)</b>
<b>Net Revenue (Expense)</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

# School District No. 44 (North Vancouver)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2019

	2019 Amended Annual Budget			2019 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
<b>Revenues</b>				
Amortization of Deferred Capital Revenue	5,756,300		5,756,300	5,756,300
<b>Total Revenue</b>	<b>5,756,300</b>	-	<b>5,756,300</b>	5,756,300
<b>Expenses</b>				
Amortization of Tangible Capital Assets				
Operations and Maintenance	9,521,347		9,521,347	9,521,347
<b>Total Expense</b>	<b>9,521,347</b>	-	<b>9,521,347</b>	9,521,347
<b>Net Revenue (Expense)</b>	<b>(3,765,047)</b>	-	<b>(3,765,047)</b>	(3,765,047)
<b>Net Transfers (to) from other funds</b>				
Tangible Capital Assets Purchased	2,061,578		2,061,578	1,122,963
Local Capital		5,475,000	5,475,000	
<b>Total Net Transfers</b>	<b>2,061,578</b>	<b>5,475,000</b>	<b>7,536,578</b>	1,122,963
<b>Other Adjustments to Fund Balances</b>				
<b>Total Other Adjustments to Fund Balances</b>	-	-	-	
<b>Budgeted Surplus (Deficit), for the year</b>	<b>(1,703,469)</b>	<b>5,475,000</b>	<b>3,771,531</b>	(2,642,084)

**Schedule ...B.3...**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Motion for BC School Trustees Association (BCSTA) Annual General Meeting**

**Narration:**

Following BCSTA's procedures, in order to put forward a motion to the BCSTA AGM, boards of education must pass the final wording of the motion by a majority vote of the Board. This year's AGM is taking place on April 25-27, 2019 and the deadline for submitting motions is February 23, 2019.

The North Vancouver Board of Education wishes to put forward two substantive motions to the BCSTA AGM. Both motions are attached to this memorandum.

**Attachments:**

- Education Assistants Regulatory Body Motion
- Mental Health Supports for Students with Intellectual Disabilities and/or Autism Motion

**RECOMMENDED MOTION:**

that the North Vancouver Board of Education approve the two substantive motions as attached to this memorandum of February 19, 2019.



**Title**

*Education Assistants Regulatory Body*

**Sponsor**

**Authorization**

**To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:**

- \*This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
- \* [Cyndi Gerlach] is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person’s [cgerlach@sd44.ca] and [604-831-6608].
- \*I confirm that I have read the BCSTA Motion Guide

**BCSTA Bylaws, Policies and Foundational Statements**

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA’s Policies](#). You must check one or more boxes.

- Relates to Foundational Statement No. .
- Relates to Policy Statement No.
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

## Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education, Ministry of Finance, etc.)

*That BCSTA... advocate to the Ministry of Education to establish a provincial education standards branch for Educational Assistants that would oversee the appropriate standard of qualification, designation, and requirements for ongoing professional development and support.*

## Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

This motion is needed because... In 2016 North Vancouver School District brought forward the following motion:

That BCSTA support the work of the provincial Education Assistants Committee arising from the 2014-2019 Provincial Framework Agreement, and request a BCSTA seat on the Committee to discuss the potential need to establish a provincial education standard for EAs that would oversee the appropriate standard of qualification, designation, and requirements for ongoing professional development and support.

Currently there are no standards for Educational Assistants working with the most vulnerable students in our schools. Having a standard would ensure that all Educational Assistants would have a similar criteria regardless of which school district they work for and would elevate the professional standards of our Educational Assistants.

## Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

### REMINDERS:

**\*PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**



\*Please send a **Word version** of the completed motion submission form to [motions@bcsta.org](mailto:motions@bcsta.org).

\*Visit the [BCSTA HUB](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.



**Title**

*Mental Health Supports for Students with Intellectual Disabilities and/or Autism*

**Sponsor**

**Authorization**

**To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:**

- \*This motion has been passed in final wording by a majority vote of the Board/Branch/Committee and that vote is recorded in the official proceedings of the Board/Branch/Committee
- \* [Cyndi Gerlach] is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person’s [cgerlach@sd44.ca] and [604-831-6608].
- \*I confirm that I have read the BCSTA Motion Guide

**BCSTA Bylaws, Policies and Foundational Statements**

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA’s Policies](#). You must check one or more boxes.

- Relates to Foundational Statement No. .
- Relates to Policy Statement No.
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

## Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education, Ministry of Finance, etc.)

*That BCSTA... advocate to the Ministry of Education, the Ministry of Health, the Ministry of Mental Health & Addictions to build capacity and expertise for school based councillors and educators in the field of mental health for students and young people living with an intellectual disability and/or autism.*

## Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

This motion is needed because... Locally, nationally and internationally there is recognition of the impact of mental health challenges on our society. The province and school districts are doing great work in supporting students with mental health issues. However, research shows that people with Intellectual Disabilities (ID) and/or Autism Spectrum Disorder (ASD) experience higher rates of psychiatric disorders, such as anxiety, obsessive compulsive disorder, depression, eating disorders etc. Mental health issues often go unrecognized in this population due to the overshadowing of the cognitive, sensory, or physical disability. Mental health issues can manifest in irritability, fight or flight response including aggression or self harm. Having an understanding how to recognize symptoms and having the tools, including how to use adapted or modified Cognitive Behaviour Therapy (CBT) or Dialectical Behaviour Therapy (DBT), in supporting students with Intellectual Disorders and/or Autism Spectrum Disorder will provide teachers, counsellors and education assistance the supports necessary to support this group of students. At present, few if any school level and community counsellors have training in the differential diagnosis and co-morbid expression of mental health in said populations. It would be of great benefit for the school system and families if training was provided to build awareness of and the impact of mental health challenges for the full continuum of the population. This would be an ultimate expression of inclusion and the society we wish to develop.

## Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

Rates and Risk Factors of Psychiatrist Disorders in Children with Autism Spectrum Disorders

<http://asdmentalhealth.blog.yorku.ca/files/2013/03/Simonoff.-Rates-and-Risk-Factors-of-Psychiatric-Disorders-in-Children-with-Autism-Spectrum-Disorders.pdf>

Rates and Risk Factors of Psychiatric Disorder in Children with Down Syndrome

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC4373108/>

Mental Health of children and adolescents with intellectual disabilities in Britain

<https://www.cambridge.org/core/journals/the-british-journal-of-psychiatry/article/mental-health-of-children-and-adolescents-with-intellectual-disabilities-in-britain/55DE6D72FFD74CDE99F438C538751DB5>

Comorbidity of intellectual disability and mental disorder in children and adolescents: A systematic review

<https://www.tandfonline.com/doi/abs/10.1080/13668250.2011.572548>

#### **REMINDERS:**

**\*PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

\*Please send a **Word version** of the completed motion submission form to [motions@bcsta.org](mailto:motions@bcsta.org).

\*Visit the [BCSTA HUB](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

**Schedule ...C.1....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Before and After School Care Update**

**Narration:**

Deborah Wanner, District Principal of Enhanced Programs, will update to the Board of Education on Child Care availability within the North Vancouver School District. This review of Preschool, Daycare and Out of School Care will provide the Board of Education with an overview of Child Care provisions in North Vancouver School District schools and properties.

**Schedule C.2**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Land Management**

**Narration:**

Updates on the Board's Land Management have been provided at each of the monthly Public Board Meetings.

Mark Pearmain, Superintendent of Schools, will present the attached *Land Management Update* (February 2019).

**Attachment:**

Land Management UPDATE – February 2019

## **Land Management Update**

### **Argyle Secondary School: Replacement Update**

Construction continues on the new replacement school; however, the recent inclement (severe) weather has slowed progress on the project.

It is expected that the erection of the steel structure (frame) is anticipated to commence within the coming month.

### **Handsworth Secondary School: Replacement Update**

The Design / Development phase of the project is nearing completion with overall fine tuning of internal design schematics now the main focus.

It is anticipated that the public tendering process for the construction contractor will be completed in July/August.

### **Mountainside Secondary School: Seismic Upgrade**

Mountainside Secondary received approval for a full seismic upgrade on November 16, 2018. The respondents and their respective application to the RFP for Architectural Prime Consulting Services are currently being reviewed. The next step will be awarding of the contract.

### **Lucas: Status**

There has been no change in the status of the Lucas site.

### **Cloverley: Status**

Cloverley Elementary replacement is now the School Districts number one priority in our five-year capital plan, which was submitted to the Ministry. Feedback on the five-year capital plan is not anticipated until March of 2019.

### **Staff Housing: Innovation District Opportunity:**

The NVSD is discussing will be entering into an MOU with Tsleil-waututh Nation and Darwin Properties on securing a block of housing options (1-bedroom, 2-bedroom and 3-bedroom units) for NVSD Staff in the proposed Innovation District Development. All NVSD staff would be eligible to participate in this opportunity of securing 20% discounted rental accommodation (from market rates). Details such as the number of units, process and timelines are still to be worked out between the parties. This opportunity is subject to the project moving forward.

**Schedule ...C.3....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Thursday, January 23, 2019 Standing Committee Meeting**

**Narration:**

As part of the North Vancouver School District’s Ten-Year Strategic Plan and Three-Year Operating Plan, the School District has been working diligently for a number of years to support all of our students in the area of “Choice” set by the Ministry of Education in 2002.

The focus of the Board of Education Standing Committee meeting of January 23, 2019 was highlighting all of the available enhanced programs for students, at the secondary level, in the School District.

The evening was well attended, with students, parents and staff present in the Sutherland Secondary School gymnasium. Information booths, supported by students and staff from our enhanced programs, were set-up so that students and parents could meet, share and discuss, with staff, the opportunities available for students, in secondary schools within the School District.

Trustee Gerlach will report on highlights of the meeting.



**Schedule C.4**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Tuesday, February 5, 2019 Standing Committee Meeting**

**Narration:**

The Board will find attached a copy of the meeting summary from the February 5, 2019 Standing Committee Meeting.

Trustee Devon Bruce will report on highlights of the meeting.

**Attachment:**

Meeting Summary – Board of Education Standing Committee, February 5, 2019

**BOARD OF EDUCATION STANDING COMMITTEE  
NORTH VANCOUVER SCHOOL DISTRICT  
Meeting Summary of February 5, 2019**

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, February 5, 2019.

**Meeting Attendance:**

Trustees Bruce, Gerlach, Higgins, Mann, Sacre, Tasi Baker and Tsiakos were all in attendance.

**Call to Order:**

Standing Committee Chair Devon Bruce called the Standing Committee Meeting to order, thanking those in attendance for coming to engage with the School District. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged.

**Budget Session: 2018/19 Operating Budget Development:**

Secretary Treasurer Georgia Allison, Superintendent Mark Pearmain, Executive Director of Human Resources Scott Stanley and Assistant Superintendent's Chris Atkinson and Pius Ryan presented the Budget development components for 2019/20, including historical and current revenues and expenses, budget timelines, operating grant and the Three Year Forecast.

Director of ICT Ian Larsson presented the North Vancouver School District's technology plan. Mr. Larsson provided clarification and updated the group on a planning cycle, planning framework, the current technology plan and the new technology plan. Emphasis was provided on the process of how the NVSD would deliver the technology goals within the ten-year strategic plan.

Concluding the presentation, Assistant Superintendent Ryan asked that the Partner Groups consider possible initiatives that could be recommended for inclusion into the 2019/20 Preliminary Budget and invited all Groups to attend the April 2, 2019 Standing Committee Meeting to make a short presentation outlining their top three priorities.

The presentations can be found online: [Meetings & Minutes 2018/19](#)

**Next Meeting:**

April 2, 2019  
Budget Session: Development  
Mountain View Room

**Schedule C.5**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Out-of-Country Field Trips - Secondary**

**Narration:**

**Handsworth** – a field trip to Japan has been scheduled for April 2-16, 2019. The trip involves 20-30 students in Grade 9, who will be accompanied by two teacher supervisors and one other employee of the Board.

Students will travel by air to Japan, and by train, boat, bus and private car while there. Students will be accommodated in a hotel for part of the stay and with host families for the student exchange portion of their trip. The estimated cost per student is \$4,950 and will be paid by students.

The objective of this extracurricular trip is continued participation in the Handsworth/Inage (Chiba) Japan Exchange, which has been in existence for over 20 years. Students will share discussions and activities with host students from Inage School and will visit historic and culturally significant sites in a number of Japanese cities.

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**Sutherland** – a field trip to Anaheim, CA, USA has been scheduled for April 11-14, 2019. The trip involves 30 Grade 9-12 Senior Concert Band students, accompanied by two teacher supervisors and one additional adult supervisor.

Students will travel by air to Los Angeles and by charter bus to their Anaheim hotel. The trip cost is approximately \$1,700 per student, paid by the students.

The purpose of this extracurricular trip is to supplement their musical performance experience. Students will perform on stage within the Disneyland park and will also participate in an instrumental workshop at the Disneyland recording studios. The workshop will be directed by a Broadway musical conductor, and will involve participation in a recording session in which students will play soundtrack music from a number of Disney movies alongside the real movie scenes.

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**Schedule ...C.6....**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Superintendent's Report**

**Narration:**

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

**Schedule C.7**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

**Narration:**

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

**Schedule C.8**  
**of the**  
**Administrative Memorandum**

**Meeting Date:** February 19, 2019       **Board**       **Board, in camera**

**Topic (as per the Memorandum):**      **Trustees' Reports**

**Narration:**

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**Schedule ...D.....  
of the  
Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Future Meetings**

**Narration:**

<b>Date and Time</b>	<b>Event</b>	<b>Location</b>
Tuesday, March 12, 2019 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 2, 2019 at 7:00 pm	Finance & Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 16, 2019 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, May 7, 2019 at 7:00 pm	Education & Programs Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.  
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.  
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**Schedule .....E.....  
of the  
Administrative Memorandum**

**Meeting Date:** February 19, 2019                       **Board**                       **Board, in camera**

**Topic (as per the Memorandum):**                      **Public Question & Comment Period**

**Narration:**

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.