

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, April 28, 2020 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Moment of Silence - Day of Mourning for Persons Killed or Injured in the Workplace		6:35 pm
A.4.	Public Comment Period *		6:55 pm
A.5.	Approval of Minutes (that the minutes of the Public Meeting of March 10, 2020 be approved as circulated)	(no schedule)	7:00 pm
B.	Action Items		
B.1.	Capital Plan Bylaw No. 2020/21-CPSD44-01		7:15 pm
B.2.	North Vancouver Larson School Statutory Right of Way Bylaw 2020		7:30 pm
B.3.	Handsworth Tree Covenant and Statutory Right of Way Bylaw 2020		7:45 pm
B.4.	2020/21 Budget Consultation Update and Board Direction		8:00 pm
B.5.	City of North Vancouver and School District 44 Collaborative Working Relationship		8:15 pm
C.	Information and Proposals		
C.1.	Technology Update		8:30 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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PUBLIC BOARD MEETING
Tuesday, April 28, 2020 at
6:30 pm

		Estimated Completion Time
	(continued)	
C.2.	Committee of the Whole	8:45 pm
C.3.	Land Management Update	8:55 pm
C.4.	Tuesday, April 7, 2020 Standing Committee Meeting – Cancelled due to COVID-19	8:55 pm
C.5.	Out of Country Field Trips – Secondary – All Cancelled	8:55 pm
C.6.	Superintendent’s Report – COVID Update	9:10 pm
C.7.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)	9:15 pm
C.8.	Trustees’ Reports	9:25 pm
D.	Future Meetings	9:25 pm
E.	Public Question & Comment Period	9:45 pm
F.	Adjournment	(no schedule) 9:45 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Moment of Silence – Day of Mourning for Persons Killed or Injured in the Workplace**

Narration:

Across Canada, April 28 has been designated a Day of Mourning to commemorate workers whose lives have been lost or injured through work-related incidents or occupational diseases.

The Chair will call for a moment of silence in recognition of those workers who have lost their lives on the job.

Schedule ~~A.4~~
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board's mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:20 – 6:30 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

For the purposes of April 28, 2020 Public Board Meeting, please follow these procedures:

NEW: COVID-19 Procedures for Public Board Meetings

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming public board meetings will continue to be live-streamed and recorded, but the majority of staff and trustees will now participate by teleconference. Partner groups and the public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to speak provide their full name, address, phone number, and topic of discussion to publiccomments@sd44.ca. Please do not provide a written submission.

For the Public Comment Period, we will accept requests to be placed on the speakers' list by email from 6:20 p.m. to 6:30 p.m. We will allow the first 10 requests -- to a maximum of two minutes per speaker, for a total of 20 minutes -- the opportunity to speak. The Chair will phone the public speakers during the Public Comment Period in the order they have signed up.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, March 10, 2020.

PRESENT: C. Sacré, Chair
G. Tsiakos, Vice Chair
D. Bruce
C. Gerlach
M. Higgins
M. Tasi Baker
K. Mann

A1. Call to Order

Chair Sacré called the meeting to order at 6:30 p.m. and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Chair Sacré highlighted events from the School District's Class Acts 2020 week which celebrates school programs and students and addressed COVID-19 and shared that staff are monitoring it closely and taking heed from Vancouver Coastal Health's direction.

A.2. Approval of Agenda

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by M. Tasi Baker

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

During the Public Comment Period, residents of North Vancouver, Andrew Wilczynski, Paul Kevener, Rob Britton, and Craig Lundy from Tsawwassen spoke to the Elite Hockey Academy Proposal and shared their concerns.

Andrea Eilers, resident of North Vancouver, spoke in support of the Performance Learning Program (PLP) at Seycove Secondary and noted that due to the limited space in the program that the registration should be only available to students from the North Vancouver School District.

A.4. Approval of Minutes

Moved by K. Mann

that the minutes of the public meeting of February 25, 2020, be approved as circulated.

Seconded by D. Bruce

Carried

A.5. Moved by C. Sacré

Amend the previously adopted Minutes of Agenda Item B.4. of the Public Meeting of January 21, 2020, as circulated.

Seconded by C. Gerlach

Carried

A.6. Student Presentation – Dorothy Lynas Elementary School

Grade 6 and 7 students from Mrs. Lonneberg's and Ms. Denny's classes presented the story of their highly engaging, collaborative literacy project "Battle of the Books". The project is one that celebrates and nurtures reading and has motivated students to re-engage with literature and intentionally find time for reading.

Students Holly Latta, Sierra Earl-Thomas, Alfie Hebson and Max Louie shared with the Board the process they undertook to read and understand a total of 15 novels as well as their preparation and approach to their mock "Battle of the Books" competition.

On behalf of the Board, Chair Sacré and Superintendent Pearmain thanked the students for their courage to present and share their reflections.

B.1. Policy 203: Communicating Student Learning to Parents (Reporting)

Kathleen Barter, District Principal, introduced this agenda item and provided a review of the draft changes to *Policy 203: Communicating Student Learning to Parents (Reporting)*. The North Vancouver School District Policy Review Committee met on January 13, 2020, which included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA) and the North Vancouver Teachers' Association (NVTa). The North Vancouver Parent Advisory Council (NVPAC), District Student Leadership Council (DSLc) and Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Moved by D. Bruce

that the Board of Education approve Proposed Revised Policy 203: Communicating Student Learning to Parents (Reporting), as attached to this Administrative Memorandum of March 10, 2020.

Seconded by G. Tsiakos

Carried

B.2. Proposed 2020/21 School Calendar for Board Approval

Assistant Superintendent Chris Atkinson provided the Board of Education with an update on the work that has been completed with the proposed school calendar for the 2020/21 school year. The 2020/21 calendar proposal developed by the School District's School Calendar Committee was published to the School District website on January 24, 2020, and notification of a one-month public comment period was provided to staff and parents of students through the online engagement tool Thoughtexchange.

Responding to Trustees' questions, Assistant Superintendent Chris Atkinson clarified that the school year start and end dates coincide with Metro Vancouver however, there is no requirement to do so.

Moved by K. Mann

that the Board of Education approve the Proposed 2020/21 School Calendar as attached to the Administrative Memorandum of March 10, 2020.

Seconded by M. Higgins

Carried

B.3. Physical Literacy

Chair Christie Sacré introduced this agenda item and highlighted that research shows that students who are more physically active are healthier, both physically and mentally. Research also shows that children who are not properly taught the fundamentals of movement at a young age, are not comfortable with their own abilities and can become less active.

According to Dr. Dean Kreillaars, students need to be taught the fundamental movement skills before they are 10 -11 years old, in order to be more successful. Like academics, there is value in

B.3. Physical Literacy (continued)

assessing students on these fundamental skills to make sure that the skills are being learned as it is proven that a physically fit child is more confident, better able to learn, socially and emotionally healthier and a more physically resilient adult.

Professional development sessions are being offered in our School District for educators to learn more about and how to teach physical literacy, most recently at the February 20th Professional Development Day at Sutherland Secondary School. As well, our Board is advocating through BC School Trustees Association that post-secondary institutions need to teach physical literacy skills to teachers but we also need to work with the students that we have in our schools today.

Moved by C. Sacré

to direct the Superintendent to investigate what is needed in order to assess the physical literacy of our elementary age students and report back to the Board by June 23, 2020 with a potential plan and any associated costs.

Seconded by C. Gerlach

Carried

The Chair called a recess at 7:34 p.m. and called the meeting back to Order at 7:38 p.m.

C.1. RCMP Presentation

North Vancouver RCMP Superintendent Ghalib Bhayani, was invited to the table to present to the Board and discuss his Vision for the North Vancouver RCMP and discuss opportunities for collaboration with the North Vancouver School District.

Superintendent Bhayani introduced himself to the Board and shared his past 28 years of work experience as an officer in the policing service. A university educator, parent and a responsible adult, Superintendent Bhayani has a better insight of what it's like to have a child growing up in the North Vancouver community.

Relationships have been created with the School Trustees, the Superintendent and school staff and Superintendent Bhayani has made it his goal to meet as many partners and stakeholders as possible to understand what is important to adults and children in this community.

Superintendent Bhayani shared that his key priorities are in alignment with the Board of Education, acknowledging and building relationships with the diverse communities including the youth and indigenous people, minimizing the footprint on traditional territories, addressing the mental health and substance use issues across the School District of all ages and to optimize the North Vancouver RCMP officers in order to continue to serve the community.

The PAR 5 Model has been implemented where officers attend the elementary schools during recess and lunch to engage with the children to help build positive role modeling and create relationships with parents. Superintendent Bhayani would like to launch an Advisory Committee made up of youth, LGTBQ, indigenous and seniors to help inform and give direction on how to better serve the people that are impacted the most. Strategies on cyber bullying, ICBC Graduated Licensing Program, distracted driving are areas of concern and Superintendent Bhayani concluded that his commitment is to listen, be responsive and work with the community and youth.

Chair Sacré thanked Superintendent Bhayani for sharing his Vision with the Board and acknowledged that his values were in alignment with the North Vancouver School District.

C.2. Land Management Update

Superintendent Mark Pearmain updated the Board on the Argyle and Handsworth Secondary School Replacement Projects, as well as the Mountainside Secondary Seismic Upgrade. Notification was provided that there was no change in the status of Lucas Centre and Cloverley sites and shared that he was hopeful that there will be an update on Cloverley from the Ministry at the next Public Board Meeting.

C.3. Superintendent's Report

Superintendent Mark Pearmain provided an update to the Board about the efforts that were being taken in the North Vancouver School District to help prevent the risk of transmission of the coronavirus (COVID-19).

Superintendent Pearmain recognized that the efforts to help reduce the risk of transmission of COVID-19 with increased cleaning and disinfecting of high-touch surfaces will continue and that there is consideration of further measures for the coming week and the weeks following Spring Break. Students and staff have been asked to stay home if they are sick or a family member is sick to prevent the transmission of COVID-19.

In response to Trustees questions, Superintendent Pearmain clarified that the School District is taking direction from the Provincial Health Officer and Vancouver Coastal Health and any communication to families would be under their direction and will be available on the North Vancouver School District website, School Messenger and by email.

C.4. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Tasi Baker shared with the Board that the BCSTA Annual General Meeting will be on April 16 – 19, 2020.

There was no update on BCPSEA.

C.5. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - PluginBC Meeting
 - Meeting with Larson PAC
 - DSLC Meeting at Handsworth
 - North Shore Restorative Justice Society AGM Meeting
 - North Shore Table Matters Meeting
 - Westview ICBC Driving Awareness
 - Public Board Meeting
 - NVPAC Budget Meeting
 - Argyle Youth & Philanthropy Meeting
 - BCSTA Conference Call
 - Secove PAC Meeting
 - Integrated Transportation Meeting
2. Events attended by Trustees included:
 - Ridgeway Coast Salish Peace Bone Game
 - Ridgeway Parking/Traffic Open House
 - CNV City Hall Pink Shirt Day
 - Carson Graham Pink Shirt Day Presentation
 - Westview Pink Shirt Day School Visit
 - Larson Pink Shirt Day School Visit

C.5. Trustees’ Reports (continued)

- Queen Mary Pink Shirt Day Assembly
- ICBC Day at Handsworth Secondary
- Carson Graham Career Fair
- Intermediate Music Festival at Centennial Theatre
- NVSD Strategic Planning Session #2 at Carson Graham
- Westview ICBC Distracted Driving Awareness Safety Blitz
- Rick Hansen Ambassador Presentation at Canyon Heights
- 25 Year Employee Recognition
- Canyon Heights ICBC Distracted Driving Awareness Safety Blitz
- Handsworth Ground Breaking Ceremony
- Sherwood Park Sensory Room
- Sherwood Park Principal Shadowing for the Day
- Staff Orientation
- Boundary School Visit

D. Future Meetings

Date and Time	Event	Location
Tuesday, April 7, 2020 at 7:00 p.m.	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 28, 2020 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, May 5, 2020 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, May 26, 2020 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Paul Kevener and Tiffany Britton, both residents of North Vancouver, spoke on the Elite Hockey Academy proposal and requested that the Board make a full investigation prior to making any further decisions.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 8.54 p.m. and thanked those who attended.

Certified Correct:

 Georgia Allison
 Secretary Treasurer

 Christie Sacré
 Chair, Board of Education

 Date

 Date

Schedule B.1
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Capital Plan Bylaw No. 2020/2021-CPSD44-01**

Narration:

The Ministry of Education has now provided their written response to our 2020/21 Capital Plan submission of June 2019.

The Ministry reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following Programs:

- Seismic Mitigation (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

The Ministry response advised of major capital projects supported to proceed with Concept Plans* as well as minor capital projects from the Ministry's 2020/21 annual capital programs that are approved for funding and are able to proceed to procurement.

*Concept Plan approval is a new step required before a Project Definition Report (PDR) will be supported.

The following tables provide a summary of the Ministry's response for major and minor capital projects for School District No. 44 (North Vancouver) for 2020/21:

MAJOR CAPITAL PROJECTS (SMP, EXP)

SCHOOL PROJECT (S)			
Project #	Project Name	Project Type	Next Steps & Timing
128120	Cloverley Elementary	New School	Provide draft concept plan by December 1, 2020

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

SCHOOL PROJECT (S)			
Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Dorothy Lynas Elementary	BEP – Building Envelope Upgrades	TBD	BC Housing will contract the school district regarding next steps in project development.



Mountainside Secondary	SEP – Building Enclosure Upgrades PHASE 1 – Exterior upgrades	\$1,350,000	Proceed to design, tender & construction. Project is to be completed by March 31, 2021
Westview Elementary	PEP – New – Universally Accessible Playground Equipment	\$125,000	Proceed to design, tender & construction. Project is to be completed by March 31, 2021
BUS			
Existing Fleet #	New Bus Type	Amount Funded by Ministry	Next Steps & Timing
6440	C (52-57) with 3 wheelchair spaces	\$149,047	Proceed to ordering the school bus between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org .

As a reminder, In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a Capital Bylaw for its approved 2020/21 Five-Year Capital Plan.

The Ministry of Education response letter to our 2020/21 Capital Plan submission of June 2019 is attached to this schedule and the Board of Education is now required to pass a Bylaw to allow the North Vancouver School District to access the funding outlined in the letter.

Attachments:

SD No. 44 Capital Project Bylaw No. 20/21-CP-SD44-01

Ministry of Education – Ministry Response to the Annual Five-Year Capital Plan Submission for 2020/21

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Capital Bylaw No. 2020/21-CP-SD44-01 be read a first time;

that School District No. 44 (North Vancouver) Capital Bylaw No. 2020/21-CP-SD44-01 be read a second time;

that School District No. 44 (North Vancouver) Capital Bylaw No. 2020/21-CP-SD44-01 be read a third time, passed, and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

CAPITAL BYLAW NO. 2020/21-CPSD44-01
CAPITAL PLAN 2020/21

A BYLAW by the Board of Education of School District No. 44 (North Vancouver) (hereinafter called the "Board") to adopt a Capital Plan of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved the Board's Capital Plan.

NOW THEREFORE the Board agrees to the following:

- (a) authorizes the Secretary-Treasurer to execute project agreements related to the expenditures contemplated by the Capital Plan;
- (b) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete each Project substantially as directed by the Minister;
- (c) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project(s); and,
- (d) maintain proper books of account, and other information and documents with respect to the affairs of the Project(s), as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

- 1. The Capital Bylaw of the Board approved by the Minister that specifies the supported projects in the Ministry's letter of March 5, 2020 from the 2020/21 Capital Plan is hereby adopted.
- 2. This Bylaw may be cited as School District No. 44 (North Vancouver) Capital Bylaw No. 2020/21-CPSD44-01.

READ A FIRST TIME THE _____ DAY OF APRIL, 2020;
READ A SECOND TIME THE _____ DAY OF APRIL, 2020;
READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF APRIL, 2020.

CORPORATE SEAL

Board Chair

Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 44 (North Vancouver) Capital Bylaw No. 2020/21-CPSD44-01 adopted by the Board the _____ day of April, 2020.

Secretary-Treasurer



March 5, 2020

Ref: 218161

To: Secretary-Treasurer and Superintendent
School District No. 44 (North Vancouver)

Capital Plan Bylaw No. 2020/21-CPSD44-01

Re: Ministry Response to the Annual Five-Year Capital Plan Submission for 2020/21

This letter is in response to your School District's 2020/21 Annual Five-Year Capital Plan submission, submitted to the Ministry prior to June 30, 2019, and provides direction for advancing supported and approved capital projects.

The Ministry has reviewed all 60 school districts' Annual Five-Year Capital Plan submissions to determine priorities for available capital funding in the following programs:

- Seismic Mitigation Program (SMP)
- Expansion Program (EXP)
- Replacement Program (REP)
- Site Acquisition Program (SAP)
- Rural District Program (RDP)
- School Enhancement Program (SEP)
- Carbon Neutral Capital Program (CNCP)
- Building Envelope Program (BEP)
- Playground Equipment Program (PEP)
- Bus Acquisition Program (BUS)

Below you will see the major capital projects supported to proceed with Concept Plans* as well as minor capital projects from the Ministry's 2020/21 annual capital programs that are approved for funding and are able to proceed to procurement.

*Concept Plan approval is a new step required before a Project Definition Report (PDR) will be supported. Your respective Regional Director or Planning Officer will provide you with more information if you have major capital projects supported to proceed to a Concept Plan.

MAJOR CAPITAL PROJECTS (SMP, EXP)

Project #	Project Name	Project Type	Next Steps
128120	Cloverley Elementary	New School	Provide draft concept plan by December 1, 2020

Note: Follow-up meetings will be scheduled by your respective Regional Director or Planning Officer to confirm scope, schedule, and budget details and the terms of project approval for the projects listed above including steps regarding the preparation of the PDR. Also note that Capital Project Funding Agreements (CPFA) are not issued until after PDRs and all other required supporting documentation is received, reviewed and approved for funding by the Ministry.

If you do not see your major capital project(s) listed in the table(s) above the Ministry does not support the development of a concept plan or business case.

MINOR CAPITAL PROJECTS (SEP, CNCP, BEP, PEP, BUS)

New projects for SEP, CNCP, BEP, PEP

Facility Name	Program Project Description	Amount Funded by Ministry	Next Steps & Timing
Dorothy Lynas Elementary	BEP - Building Envelope Upgrades	TBD	BC Housing will contact you regarding next steps in project development.
Mountainside Secondary	SEP - Building Enclosure Upgrades PHASE 1 - Exterior upgrades	\$1,350,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.
Westview Elementary	PEP - New - Universally Accessible Playground Equipment	\$125,000	Proceed to design, tender and construction. Project is to be completed by March 31, 2021.

New projects for BUS

Existing Bus Fleet #	New Bus Type	Amount Funded by Ministry	Next Steps & Timing
6440	C (52-57) with 3 wheelchair spaces	\$149,047	Proceed to ordering the school bus(es) between March 4, 2020 and May 4, 2020 from the list of approved vendors available through the Bus Standing Offer portal on the ASTSBC website at http://www.astsbcc.org

Note: An Annual Programs Funding Agreement (APFA) accompanies this Capital Plan Response Letter which outlines specific Ministry and Board related obligations associated with the approved Minor Capital Projects for the 2020/21 fiscal year as listed above.

In accordance with Section 143 of the *School Act*, Boards of Education are required to adopt a single Capital Bylaw (using the Capital Plan Bylaw No. provided at the beginning of this document) for its approved 2020/21 Five-Year Capital Plan as identified in this Capital Plan Response Letter. For additional information, please visit the Capital Bylaw website at:

<https://www2.gov.bc.ca/gov/content/education-training/k-12/administration/capital/planning/capital-bylaws>

The Capital Bylaw and the APFA must be signed, dated and emailed to Ministry Planning Officer Ravnit Aujla at Ravnit.Aujla@gov.bc.ca as soon as possible. Upon receipt the Ministry will issue Certificates of Approvals as defined in the APFA.

With the 2020/21 Capital Plan process now complete, the Capital Plan Instructions for the upcoming 2021/22 Annual Five-Year Capital Plan submission process (with supplementary intake spreadsheets) will be provided within the next few weeks. These plans are to be submitted to the Ministry no later than June 30, 2020.

Please contact your respective Regional Director or Planning Officer as per the [Capital Management Branch Contact List](#) with any questions regarding this Capital Plan Response Letter or the Ministry's capital plan process.

Sincerely,



Joel Palmer, Executive Director
Capital Management Branch

pc: Rachelle Ray, Director, Capital Projects Unit, Capital Management Branch
Michael Nyikes, Director, Capital Programs Unit, Capital Management Branch
Ravnit Aujla, Planning Officer, Capital Management Branch
Hailley Honcharik, Regional Director, Capital Management Branch
Marek Benedik, Planning Officer, Capital Management Branch
Kyle Stratton, Planning Officer, Capital Management Branch

Schedule B.2
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **North Vancouver Larson School Statutory Right of Way Bylaw 2020**

Narration:

BC Hydro has advised the School District that they are in the process of proactively upgrading their electrical distribution network, which provides service to Larson Elementary School. The planned upgrade will entail the replacement of the existing BC Hydro Pad Mounted Transformer, which is currently located on the east side of the school. The replacement is required to adapt the equipment to operate at the new voltage of the upgraded BC Hydro electrical distribution network. BC Hydro would like to undertake this work in the summer of 2020, to avoid interruption of the Larson Elementary School electrical service during the school year. In order to undertake this work BC Hydro is seeking a statutory right of way to install and maintain these improvements on the School District's property. The improvements are for the sole purpose and benefit of providing electrical transformation and power to the school, and a statutory right of way is required where utility improvements will be situated on private property.

As per Board Policy 805 a Bylaw will be required to grant a statutory right of way to be registered on title. Jim Mackenzie, Director of Facilities, will be available to present and respond to questions on this matter.

Attachments:

North Vancouver Larson School Statutory Right of Way Bylaw 2020
Land Title Act FORM C

RECOMMENDED MOTION:

that the North Vancouver Larson School Statutory Right of Way Bylaw 2020 be read a first time;

that the North Vancouver Larson School Statutory Right of Way Bylaw 2020 be read a second time;

that the North Vancouver Larson School Statutory Right of Way Bylaw 2020 be read a third time, passed and adopted.

Procedural Note: (per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

LARSON ELEMENTARY SCHOOL BC HYDRO RIGHT-OF-WAY BYLAW 2020

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the “**Minister**”);

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw, and the granting of a statutory covenant or a statutory right-of-way is a disposal of an interest in land;

AND WHEREAS:

- (i) The Board of Education of School District No. 44 (North Vancouver) (the “**Board**”) owns the Larson Elementary School site (the “**Property**”), and British Columbia Hydro and Power Authority (“**BC Hydro**”) has asked the Board to grant BC Hydro a statutory right-of-way over the Property (the “**BC Hydro Right-of-Way**”) for the construction, maintenance and operation of telecommunication and electrical transmission and distribution works located on the Property approximately as shown on Schedule A attached hereto;
- (ii) the Property is facility number _____ ;
- (iii) the address of the Property is 2605 Larson Road, North Vancouver, British Columbia, V7N 3W4, and the legal description of the Property is:

Parcel Identifier: 008-916-225 Lot D Blocks 224, 224A and 243 District Lot 544 Plan 12324 and
- (iv) the Board is satisfied that it would be in the best interests of the Board to grant the BC Hydro Right-of-Way, and that the area to be encumbered by the BC Hydro Right-of-Way will not be required by the Board for future educational purposes.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board grant the BC Hydro Right-of-Way.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the BC Hydro Right-of-Way and all such amendments thereto as the Secretary-Treasurer may, in her discretion, consider advisable, and all related and ancillary documents required to complete the granting of the BC Hydro Right-of-Way.

This Bylaw may be cited as “School District No. 44 (North Vancouver) Larson Elementary School BC Hydro Right-of-Way Bylaw 2020”.

Read a first time this ____ day of _____ 2020.

Read a second time this ____ day of _____ 2020.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on _____ 2020, and finally passed and adopted this ____ day of _____ 2020.

Chairperson of the Board

Corporate Seal

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Larson Elementary School BC Hydro Right-of-Way Bylaw 2020, adopted by the Board the ____ day of _____ 2020.

Secretary-Treasurer

LAND TITLE ACT
FORM C (Section 233) CHARGE
GENERAL INSTRUMENT - PART 1 Province of British Columbia

PAGE 1 OF 3 PAGES

Your electronic signature is a representation that you are a designate authorized to certify this document under section 168.4 of the *Land Title Act*, RSBC 1996 c.250, that you certify this document under section 168.41(4) of the act, and that an execution copy, or a true copy of that execution copy, is in your possession.

--

1. APPLICATION: (Name, address, phone number of applicant, applicant's solicitor or agent)

Stacey Borud, agent for

British Columbia Hydro and Power Authority

12th Floor - 333 Dunsmuir Street

Vancouver

BC V6B 5R3

Telephone: (604) 623-4568

File: 405-1602.0(X219) Feb 20 2020

Work Task: 1197043 BCH BUE 3m w/dwg

Deduct LTSA Fees? Yes

2. PARCEL IDENTIFIER AND LEGAL DESCRIPTION OF LAND:

[PID]

[LEGAL DESCRIPTION]

008-916-225 LOT D BLOCKS 224, 224A AND 243 DISTRICT LOT 544 PLAN 12324

STC? YES

3. NATURE OF INTEREST

CHARGE NO.

ADDITIONAL INFORMATION

Statutory Right of Way

4. TERMS: Part 2 of this instrument consists of (select one only)

(a) Filed Standard Charge Terms D.F. No. **ST020101**

(b) Express Charge Terms Annexed as Part 2

A selection of (a) includes any additional or modified terms referred to in Item 7 or in a schedule annexed to this instrument.

5. TRANSFEROR(S):

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

6. TRANSFEREE(S): (including postal address(es) and postal code(s))

BRITISH COLUMBIA HYDRO AND POWER AUTHORITY

333 DUNSMUIR STREET

VANCOUVER

V6B 5R3

BRITISH COLUMBIA

CANADA

Incorporation No

N/A

7. ADDITIONAL OR MODIFIED TERMS:

SEE SCHEDULE

8. EXECUTION(S): This instrument creates, assigns, modifies, enlarges, discharges or governs the priority of the interest(s) described in Item 3 and the Transferor(s) and every other signatory agree to be bound by this instrument, and acknowledge(s) receipt of a true copy of the filed standard charge terms, if any.

Officer Signature(s)

Execution Date

Y	M	D
20		

Transferor(s) Signature(s)

**THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 44
(NORTH VANCOUVER)**

Print Name: _____

OFFICER CERTIFICATION:

Your signature constitutes a representation that you are a solicitor, notary public or other person authorized by the *Evidence Act*, R.S.B.C. 1996, c.124, to take affidavits for use in British Columbia and certifies the matters set out in Part 5 of the *Land Title Act* as they pertain to the execution of this instrument.

**LAND TITLE ACT
FORM E**

SCHEDULE

PAGE 2 OF 3 PAGES

ENTER THE REQUIRED INFORMATION IN THE SAME ORDER AS THE INFORMATION MUST APPEAR ON THE FREEHOLD TRANSFER FORM, MORTGAGE FORM OR GENERAL INSTRUMENT FORM.

7. ADDITIONAL OR MODIFIED TERMS:

7.1 The Standard Charge Terms ST020101 provide in section 1.1 that the following terms are as defined in the General Instrument Part 1:

- (a) The Area of the Works. The “Area of the Works” means that portion of the Land located within 3 metres of either side of the centre of the alignment of the Works.
- (b) The Works. The “Works” means all things and components, in any combination and using any type of technology or means, necessary or convenient for the purposes of transmitting and distributing electricity and for the purpose of telecommunications, including underground lines, cables, conduits and pipes of every kind, together with access nodes, cabinets, all ancillary appliances and fittings, above ground or underground transformers, including any associated protective installations, and related works.

7.2 The Standard Charge Terms ST020101 are amended by the addition of the following section:

“3.2 B.C. Hydro covenants with the Owner that notwithstanding section 2.1(a) of this Agreement that it will not place Works, except for service lines pursuant to section 2.1(f), anywhere upon or within the Land other than within that portion of the Land as shown approximately in heavy black outline on Drawing No. 1197043, (a copy of which is attached hereto) unless permission has been provided by the Owner, which permission will not be unreasonably withheld or delayed.”

BC Hydro Distribution Work Order

BC Hydro Map: BOM9E1
 PA #:
 CIRCUIT
 Lat/Long: 49.33442345 , -123.0852918

Municipality: City of North Vancouver
 Location: 2605 Larson Road, North Vancouver, BC

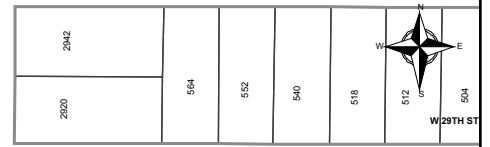
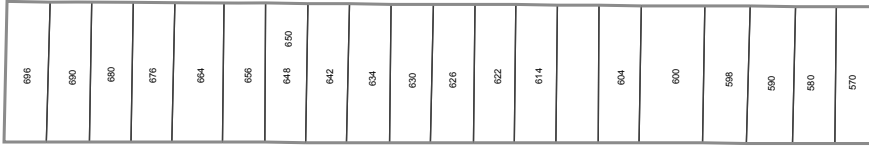
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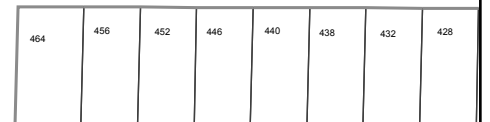
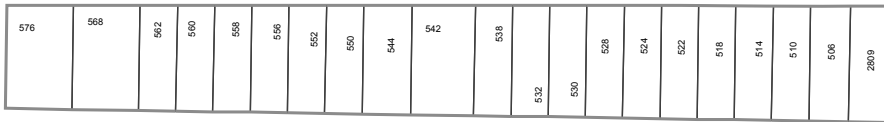
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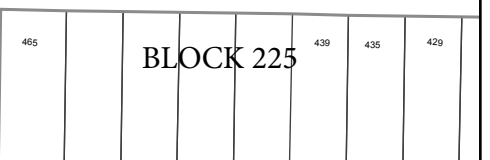
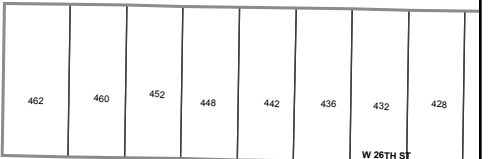
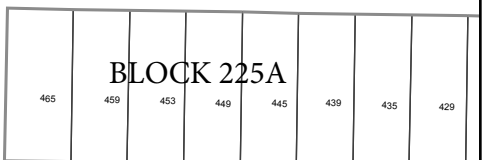
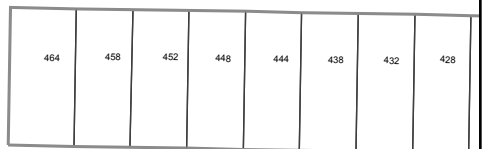
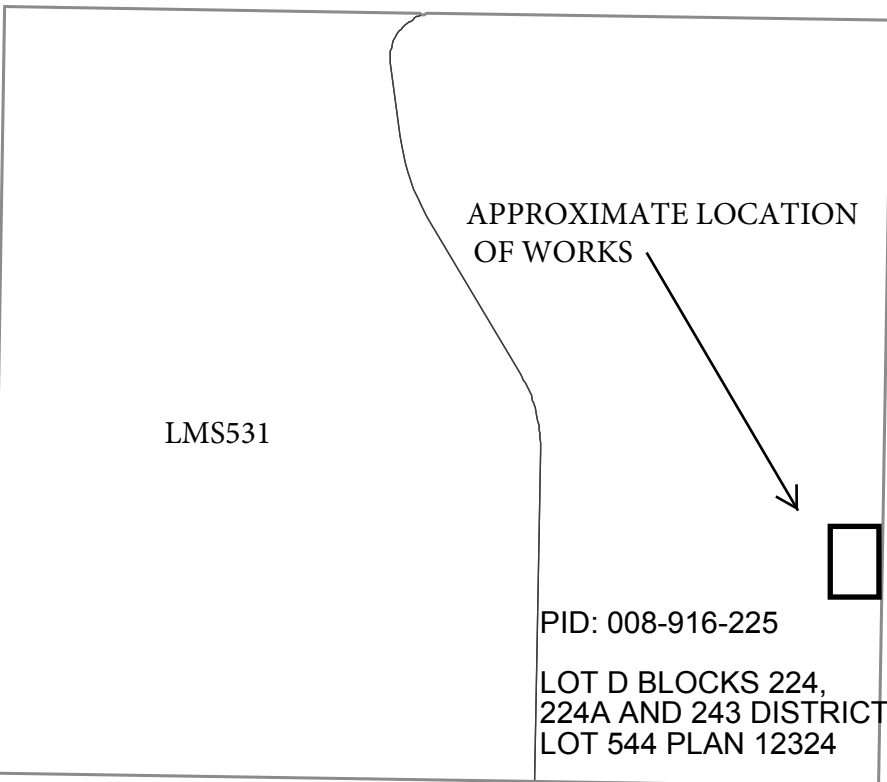
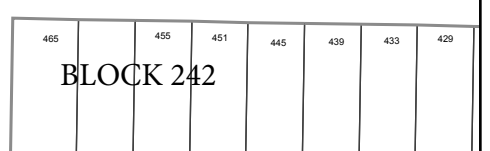
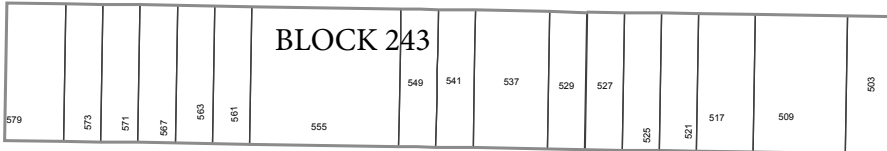
REV.



W 29TH ST



W 28TH ST



LARSON RD



Crew As-Constructed Notes

Date Complete (YY-MM-DD) : _____

Crew Lead Name: _____

Any Changes (circle one) : Yes No

Design / Job Updates Required Other Drawing Corrections

Crew Notes

Schedule B.3
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **North Vancouver Handsworth School Tree Covenant and Statutory Right of Way Bylaw 2020**

Narration:

During the District of North Vancouver's (DNV) Building Permit review process for the Handsworth Secondary School, the DNV flagged three items, which require a covenant and two statutory right of ways to be registered on the properties title.

- 1) The first item pertains to a Yew tree located on the North West corner of the property adjacent to Handsworth Road, which is of significant public interest. The DNV requires a section 219 Tree Protection Covenant to be registered on the Lands Title to protect and preserve this tree. The Section 219 Covenant serves to have the School District as the Owner ensure measures are taken to protect and maintain the tree in accordance with the projects Arborist BC Plant Health Care. The Handsworth consulting team and general contractor have been implementing and adhering to these prescribed measures.

- 2) The second item pertains to the need to install a new water main below the future schools parking lot, which will interconnect the water mains between Handsworth and Edgewood Roads providing sufficient water capacity for the new Handsworth school. The improvements are for the sole benefit of the School Districts property, which result in a reduced cost to the School District for offsite improvements, and less disruption to the community as alternate measures would require extensive off-site improvements in the neighboring streets.

- 3) The third item pertains to the need to install some new curbing and sidewalk on portions of the north side of the school districts property adjacent to Handsworth Road. The improvements will encroach approximately 1 meter onto the school districts' property and are to facilitate pedestrian access to the school along Handsworth Road.

Both the covenant and Statutory Right of Way Agreements were reviewed by the School District's legal counsel, and then amended to align the provisions so they are agreeable to both the School District and the DNV. The Ministry advises that placing a Statutory Right of Way on Title is a disposal of an interest (not ownership) in the land. As such, the Board must adopt a bylaw to support the Statutory Right of Way.

As per Board Policy 805 a Bylaw will be required to grant a statutory right of way to be registered on title. Jim Mackenzie, Director of Facilities, will be available to present and respond to questions on this matter.

Attachment:

North Vancouver Handsworth School Tree Covenant and Statutory Right of Way Bylaw 2020

School District No. 44 (North Vancouver)

Schedule B.3. (continued)

Narration (continued)

RECOMMENDED MOTION:

that the North Vancouver Handsworth School Tree Covenant and Statutory Right of Way Bylaw 2020 be read a first time;

that the North Vancouver Handsworth School Tree Covenant and Statutory Right of Way Bylaw 2020 be read a second time;

that the North Vancouver Handsworth School Tree Covenant and Statutory Right of Way Bylaw 2020 be read a third time, passed and adopted.

Procedural Note:(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

HANDSWORTH TREE COVENANT AND SRW BYLAW 2020

WHEREAS a board of education may dispose of land or improvements owned or administered by the board under the authority of Section 96(3) of the School Act, subject to the Orders of the Minister of Education (the “**Minister**”);

AND WHEREAS the Minister issued Order M193/08 effective September 3, 2008 requiring fee simple sales and leases of land or improvements for a term of ten years or more to be specifically approved by the Minister, unless the transferee is an independent school or another school board;

AND WHEREAS Section 65(5) of the *School Act* requires a board of education to exercise a power with respect to the acquisition or disposal of property only by bylaw, and the granting of a statutory covenant or a statutory right-of-way is a disposal of an interest in land;

AND WHEREAS:

- (i) The Board of Education of School District No. 44 (North Vancouver) (the “**Board**”) has applied to the Corporation of the District of North Vancouver (the “**DNV**”) for a building permit in respect of the school replacement project at the Handsworth Secondary School site (the “**Property**”), and as a condition of issuing that permit the DNV requires the Board to grant in favour of the DNV and register against title to the Property a covenant to protect a Pacific Yew tree on the Property (the “**Tree Covenant**”), a statutory right-of-way for a sidewalk along a portion of the Property fronting Handsworth Road (the “**Sidewalk SRW**”) and a statutory right-of-way for upgraded water works (the “**Water SRW**” and together with the Sidewalk SRW, the “**Statutory Rights-of-Way**”);
- (ii) the Property is facility number _____ ;
- (iii) the address of the Property is 1044 Edgewood Road, North Vancouver, British Columbia, V7R 4G2, and the legal description of the Property is:

Parcel Identifier: 007-645-961 Lot A Blocks 8 to 10 District Lot 596 Plan 15603 and
- (iv) the Board is satisfied that it would be in the best interests of the Board to grant the Tree Covenant and the Statutory Rights-of-Way, and that the areas to be encumbered by those encumbrances will not be required by the Board for future educational purposes.

NOW THEREFORE be it resolved as a Bylaw of the Board that the Board grant the Tree Covenant, the Sidewalk SRW and the Water SRW.

BE IT FURTHER resolved that the Secretary-Treasurer be and is hereby authorized, on behalf of the Board, to execute and deliver the Tree Covenant and the Statutory Rights-of-Way and all such amendments thereto as the Secretary-Treasurer may, in her discretion, consider advisable, and all related and ancillary documents required to complete the granting of the Tree Covenant and the Statutory Rights-of-Way.

This Bylaw may be cited as "School District No. 44 (North Vancouver) Handsworth Tree Covenant and SRW Bylaw 2020".

Read a first time this ____ day of _____ 2020.

Read a second time this ____ day of _____ 2020.

Upon unanimous agreement of the Trustees of the Board in attendance, this Bylaw was read a third time on _____ 2020, and finally passed and adopted this ____ day of _____ 2020.

Chairperson of the Board

Corporate Seal

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Handsworth Tree Covenant and SRW Bylaw 2020, adopted by the Board the ____ day of _____ 2020.

Secretary-Treasurer

Schedule B.4.
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **2020/21 Budget Consultation Update and Board Direction**

Narration:

At the November 19, 2019, Public Meeting, the Board of Education approved the budget process for the 2020/21 Preliminary Annual budget. The five partner groups; North Vancouver Parent Advisory Council (NVPAC), North Vancouver Teachers' Association (NVTA), Canadian Union of Public Employees (CUPE Local 389), North Vancouver Administrators (NoVA), and District Student Leadership Council (DSLCL) were invited to attend information sessions and participate in discussions about the 2020/20 Budget Priorities at the scheduled Finance and Facilities Standing Committee Meetings. The Board requested that the 2020/21 budget priorities be framed in the context of the Strategic Goals and how the identified priorities relate to the Strategic Plan.

At the February 4, 2020, Finance and Facilities Standing Committee meeting, attendees were provided with the Budget development components for 2020/21, including historical and current revenues and expenses, budget timelines, operating grant and the three-year forecast. Participants and interested individuals were asked to provide their suggestions for the 2020/21 budget priorities by emailing the School District from February 4, 2020, through March 13, 2020. The *Thoughtexchange* online platform was also utilized to obtain feedback from February 18, 2020, through to March 13, 2020.

On March 12, 2020, the Ministry of Education announced the Preliminary Operating Grants for school districts. The Classroom Enhancement Fund (CEF) allocation was announced, using 90% of the Teacher staffing and reduced overhead funding. Additional funding for CEF full-time equivalent Teacher will be announced in the Fall of 2020.

The April 7, 2020, Finance and Facilities Standing Committee Meeting was cancelled due to COVID-19. As a result, partner groups were asked to make written submissions on their top three budget priorities. This input has been attached to this schedule.

The Executive Committee has utilized the input from partner groups and Thoughtexchange and offered recommendations within these five themes, for the Board's consideration, as identified in the attached Appendix A: *2020/21 Annual Budget Priorities – Executive Committee Recommendations*.

Attachments:

Appendix A: 2020-21 Annual Budget Priorities – Executive Committee Recommendations

Appendix B: Budget 2020/21 – Thoughtexchange Results

Appendix C: North Vancouver Administrators' Association (NoVA) NVSD Finance and Facilities Budget Development 2020-2021

Appendix D: District Student Leadership Council (DSLCL) Top Three Financial Priorities

Appendix E: North Vancouver Teachers Association (NVTA) Budget Priorities for 2020/2021 Budget

Appendix F: North Vancouver Parent Association Council (NVPAC) Parent Input 2020 SD#44 Budget Priorities

School District No. 44 (North Vancouver)

Schedule B.4. (continued)

Narration (continued)

RECOMMENDED MOTION:

that the Board direct staff to proceed with the development of the 2020/21 Annual Budget incorporating the budget priorities recommended by the Executive Committee, as identified in Appendix A.

**2020-2021 ANNUAL BUDGET PRIORITIES
EXECUTIVE COMMITTEE RECOMMENDATIONS**

The public consultation process for input into budget priorities presented opportunities for Partner Groups and the public to identify and discuss their top budget priorities. From that process, five broad themes and sub-categories were identified as being in line with the Board of Education’s Strategic Plan and as a result are representative of the desired organizational focus. The Executive Committee has organized this input and offered recommendations within these five themes for the Board’s consideration.

1. EQUITY

STRATEGIC GOALS:

- Expand the availability of best instructional practices and enriched curriculum*
- Encourage the growth of collaborative, adaptive and personalized learning environments*

A. CLASS SIZE AND COMPOSITION

Class size and composition is supported by the Classroom Enhancement Fund (CEF). For the 2020-21 fiscal, the CEF currently provides approximately 90 percent of prior year Teacher funding. The CEF funding will subsequently be adjusted in the Fall of 2020. Remedy requirements will be determined at the end of September and remedy funding finalized in October 2020, as per past practice.

- The current CEF funding of \$9,088,009 equates to approximately 88.4 FTE Teachers of the required 98.2 FTE Teachers. The CEF funding addresses 66.5 FTE enrolling Teachers, 7 FTE Teachers for the Special Needs School Committee, and 15 FTE non-enrolling Teachers. The Operating Fund is covering the shortfall in CEF funding of 10 FTE until adjusted by the Ministry in the Fall of 2020.
- CEF provides funding for 115 FTE Education Aides and full funding has been allocated by the Ministry.
- The Learning Improvement Fund – Support Staff for the 2020-21 fiscal is \$503,723 and provides an additional 30 minutes per week for all Education Assistants working with students with special needs, as well as approximately 5 FTE Education Assistants.

It is recommended that class size and composition be supported through both the CEF and LIF Support Staff funding and, where available Operating Fund budget exists, additional staffing be provided. The restored language identifies the specifications that need to be met in both class size and composition.

B. RESOURCING ABOVE RATIO

Ratio Staffing is funded by the Operating Grant, with the exception of 15 FTE funded by CEF for LST, SERT, and/or ELL staffing. Since the implementation of the Restored Language, the Board has enhanced non-enrolling ratio staffing from Operating funds. This has been achieved through the reallocation of resources from other areas within the organization.

It is recommended that during the budget creation opportunities for enhanced, non-enrolling staffing be explored, including the use of non-bargaining staff.

C. ADMINISTRATORS

- North Vancouver Administrators (NoVA) identified that the Elementary Vice-Principal workload was an area requiring capacity to allow for support to Teachers in the classroom and administrative time for Vice-Principals. Support to Teachers was identified as an ongoing need, given the increased number of Teachers in the schools, many who may be in an early stage of their career.
- Principals and Vice-Principals will need time to support teachers and transition to new curriculum and assessment practices.
- The CEF tracking requirements continue to present significant time challenges upon the Administrative Teams in the Schools and limits the time they have to dedicate to teacher mentoring and support in the classroom.
- Ongoing administrative Support for teachers in the areas of differentiation and continued implementation of the new curriculum.

It is recommended that some point time for District/School support be considered.

D. RESOURCES

- This category is broad and may address many facets of the classroom and school. Equity funding is currently held at the District level to support school initiatives when funds are limited at the school level.

2. CULTURE, CLIMATE, AND SCHOOL ORIENTATION

STRATEGIC GOALS:

Nurture an inspiring and healthy work environment

Expand the availability of best instructional practices and enriched curriculum

School Planning and Development utilizes a process of appreciative inquiry and provides a focus on education, culture, and climate within a school.

A. INVESTMENT IN PEOPLE

- Training and development opportunities continue to be an organizational focus in order to build capacity in all staff, at all levels of the organization. As priorities are identified, they will be addressed through in-service training or mentorship opportunities. Many of these initiatives are identified in other themes and categories within this document.
- The NVTA has requested that funding be provided for a Mentorship Coordinator for teacher mentorship.

It is recommended that staffing consideration be given to enhancing the Joint NVSD/NVTA Teacher Mentorship Program. In this regard, we note that the provincial parties have recently bargained a \$12 Million fund that will be prorated between school districts for the purpose of early career teachers engaging in mentorship opportunities.

- Both the NVTA and NoVA have requested an increase in the annual Professional Development funding.

It is recommended that consideration be given to the combined level of funding provided for both District targeted and individually chosen professional development opportunities. For the NVTA, it is to be noted that funding for professional development is a provincial bargaining topic. Locally, the parties did agree in bargaining for the contractual professional development funds to be provided in one September installment. Additionally, there is opportunity for this request to be addressed through the local parties' agreed to use of unspent remedy minutes.

B. STAFF RECRUITMENT & RETENTION

- The recruitment and retention of skilled and experienced staff, in all areas of the organization, remains a key focus. Numerous strategies to attract and retain employees have been utilized, such as collaboration with post-secondary institutions, attendance at job fairs, hosting Student Teacher and Education Assistant sessions, tuition reimbursement incentives, revitalized careers webpage, new employee recognition initiatives, targeted promotional materials and streamlined onboarding procedures.

It is recommended that resources be set aside for recruitment initiatives.

C. SCHOOL CLEANLINESS

- School Cleanliness includes consideration of Custodial staffing and organization that would improve overall cleanliness, staff engagement, and workload efficiencies.

It is recommended that the School Cleanliness Committee continue to be drawn upon to assist with the delineation of a multi-year project plan and that the funding for planning and implementation of approved strategies be included in the 2020-21 Preliminary Budget.

D. TECHNOLOGY & INFRASTRUCTURE

- The technology equipment and devices used by Students for educational purposes in the classroom has been reviewed and is the subject of a Technology Plan for consideration for the 2020-21 Preliminary Budget.
- Students, through the District Student Leadership Council (DSLCL), have indicated the desire for a more sustainable learning environment and identified technology as playing a role in achieving that initiative.

It is recommended that the identified standard classroom equipment be incorporated into a School Technology Plan template. Further, the School Technology Plan will assist Schools in defining the baseline level of technology to support Student learning.

- The School District has replaced many aging buildings and upgraded others, however, the technology infrastructure (behind the walls) within school buildings has a much shorter useful life than the building life cycle. Providing functional technology for the classroom and office environment is a challenge that needs to be addressed through a multi-year, ongoing plan.

It is recommended that ICT develop a multi-year plan that will identify the ongoing upgrades and related costs to bring aging infrastructure up to date.

E. ENGAGEMENT SURVEY

- The recent Employee Engagement Survey will provide information on opportunities for action. To ensure that the organization is able to develop a plan to move forward, funding will need to be considered.

It is recommended that funding continue to be put aside in the 2020-21 budget to continue with the implementation of strategies to address opportunities arising from the results of the 2019 Engagement survey.

F. EXEMPT WAGE INCREASES

- As the Provincial Government continues to implement the managed thaw of the wage freeze for Exempt Staff (all non-unionized staff), there has been an expectation that Boards of Education will fund the PSEC authorized increases. There is no indication that the Provincial Government will change that practice and there is a need to plan for modest increases in the 2020-21.

It is recommended that the 2020-21 budget include an estimate for salary, labour market adjustment, and benefit increases for Exempt Staff that would fall within the PSEC guidelines.

G. CHILD CARE OPPORTUNITIES

- In February 2020, the Provincial Government amended the School Act to pave the way for several improvements, one of which was articulating a Board of Education’s mandate regarding the provision of before and after school care. That is, a School District may choose to operate a before and after school care directly or through the partnership with a before and after school care provider, subject to availability of space. This is reviewed on a regular basis.
- There are many ad hoc arrangements for after school activities in Schools currently in place. Staff have been reviewing these activities and determining whether proper licensing, supervision, room rental fees, and insurance are in place.

It is recommended that staff continue to work with our municipal partners in looking at child care opportunities across the North Shore.

3. ENHANCING CURRICULUM AND INSTRUCTION

STRATEGIC GOALS:

Nurture an inspiring and healthy work environment

Expand the availability of best instructional practices and enriched curriculum

Encourage the growth of collaborative, adaptive and personalized learning environments

A. CURRICULUM TRAINING AND MENTORSHIP

- The 2020-21 Curriculum and Learning Support Fund (replacing the BC Education Plan) will be directed toward the implementation of Early Literacy, Physical Literacy, Technology support for teachers, and supporting innovative teaching practices.
- New Teacher and TTOC training on curriculum and assessment practices has been identified as an opportunity to foster the growth of Teachers.
- Enhanced support for technology and hybrid learning opportunities.

It is recommended that the Curriculum and Learning Support Fund address new learning initiatives described above.

B. CURRICULUM DESIGN AND RESOURCES

- Various initiatives to develop Grade 11 and 12 curriculum materials are undertaken by the Design Series, Summer Writing, and JEPIC, and funded through the base budget. Curriculum resources may be required in the 2020-21 fiscal and there may be a need for additional funding for these resources.
- Curriculum Innovation Grants to schools may be an opportunity for individual schools to implement the new curriculum.
- Networks of Professional Practice Grants to FOS's may be an opportunity for groups of schools to implement the new curriculum.
- The establishment of School to School Educational Rounds is an excellent way to support school development and enable professional practice.

It is recommended that funding be set aside for curriculum resources, School to School Educational Rounds, and FOS based networks of practice.

C. LITERACY CENTRE

- The request for an additional Literacy Centre has been identified in the past and this year the NV District PAC identified this as a budget priority.

It is recommended that staff determine if a third Literacy Centre is a viable option in the central corridor. This exploration will include location and related funding required for staffing, resources, and the commensurate supports.

4. COMPLEX LEARNERS

STRATEGIC GOALS:

Expand the availability of best instructional practices and enriched curriculum

Encourage the growth of collaborative, adaptive and personalized learning environments

Addressing the needs of complex learners can be achieved through a wide variety of initiatives such as training, mentorship, and direct supports to students.

A. TRAINING & MENTORSHIP

For the past number of years, the following training initiatives have been funded:

- Principal and Vice Principal Training in Autism and related disorders through POPARD. Education Assistants, Learning Services Teachers, and Classroom Teachers were also included in this training initiative.
- Training and development to build the capacity of staff at all levels in supporting diverse learners across the School District, i.e. Autism Community Training sessions/webcasts and the UBC Summer Institute conference.

It is recommended that these initiatives continue to be funded from the 2020-21 Operating Budget.

B. DIRECT SUPPORTS TO STUDENTS

- Developing the skill sets of Learning Services Teachers and enhancing the capacity of Classroom Teachers to Teach to Diversity are two school-level initiatives supporting students with complex needs.
- Focused professional development for school-based staff increases consistency of practice, as well as enhances programming and direct service for complex learners, i.e. case management, instructional practice, program/curriculum design, and assessment.

It is recommended that resources be identified and training continue to be a priority in supporting LST development.

C. FACILITIES

- Most schools were not built with consideration of the sensory needs of complex learners. These spaces can be very important in supporting the self-regulation of emotion and behaviour of in children with complex needs.
- The District Occupational Therapist (O.T.) and Complex Learners Autism Support Services (C.L.A.S.S.) teams identify management of complex self-regulation as the area most commonly requested for additional support and the primary focus of Level IV interventions for students. Staff training continues to be enhanced by district teams but facilities need to better reflect the sensory needs to students and how they are being supported in schools.

It is recommended that we continue to support the development of appropriate sensory spaces in schools.

5. SOCIAL, EMOTIONAL LEARNING

STRATEGIC GOALS:

Develop and promote innovative and sustainable programs

Expand the availability of best instructional practices and enriched curriculum

Encourage the growth of collaborative, adaptive and personalized learning environments

A. TRAINING

A number of initiatives related to mental health were previously identified and these initiatives continue to offer value and address need.

- Coordinated training for employees in the Social Emotional Learning and Mental Health continuum. The training has supported the:
 1. Creation of a sense of belonging for all students;
 2. Teaching of SEL Skills;
 3. Positive Mental Health Literacy; and
 4. Integrated Mental Health.

It is recommended to maintain a financial commitment toward employee training in the Social Emotional Learning and Mental Health continuum, and to develop resources for parents.

- Implementation of the CASEL Model for Social Emotional Learning, and Stan Kutcher’s Positive Mental Health Initiative for adolescents.

It is recommended that we continue to work with School District Counsellors and community agencies, as identified in previous budgets, to implement our SEL/MH framework.

- Mental Health Training for Counsellors, Learning Support Teachers, and other staff to support Students with Special Needs and developmental disabilities. This training may also be considered for all types of students.

It is recommended that the training with Counsellors, Learning Support Teachers, and other staff, to build capacity, continue in 2020-21.

B. INCREASED RESOURCES

Service delivery and programs for social, emotional, and mental health are in high demand.

It is recommended that continued financial support be provided for school-wide implementation of Second Step, an SEL CASEL recommended program, as well as other promising resources.

Budget 2020/21 – Thoughtexchange Results

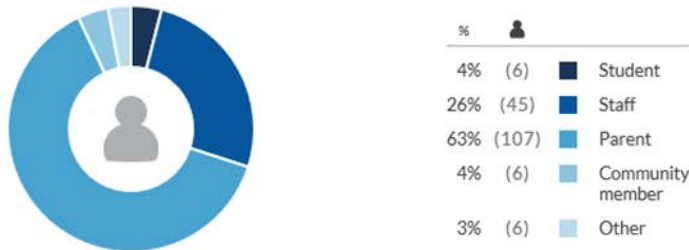
Between February 18 and March 13, 2020, the North Vancouver School District launched an exchange to discover different perspectives and inform our decisions on the creation of the 2020/21 budget. We asked students, staff, parents and community members to answer the following question: What are the initiatives of importance to you, and how does each initiative relate to the school district's six strategic goals?

The budget exchange involved 181 participants, who shared 121 thoughts. These thoughts received 2,386 ratings. Of those who participated, 63 per cent were parents, 27 per cent were employees, four per cent were students, three per cent were community members, and three per cent identified as 'other'.

What are the initiatives of importance to you, and how does each initiative relate to the school district's six strategic goals?



– Describe your relationship to the school district:

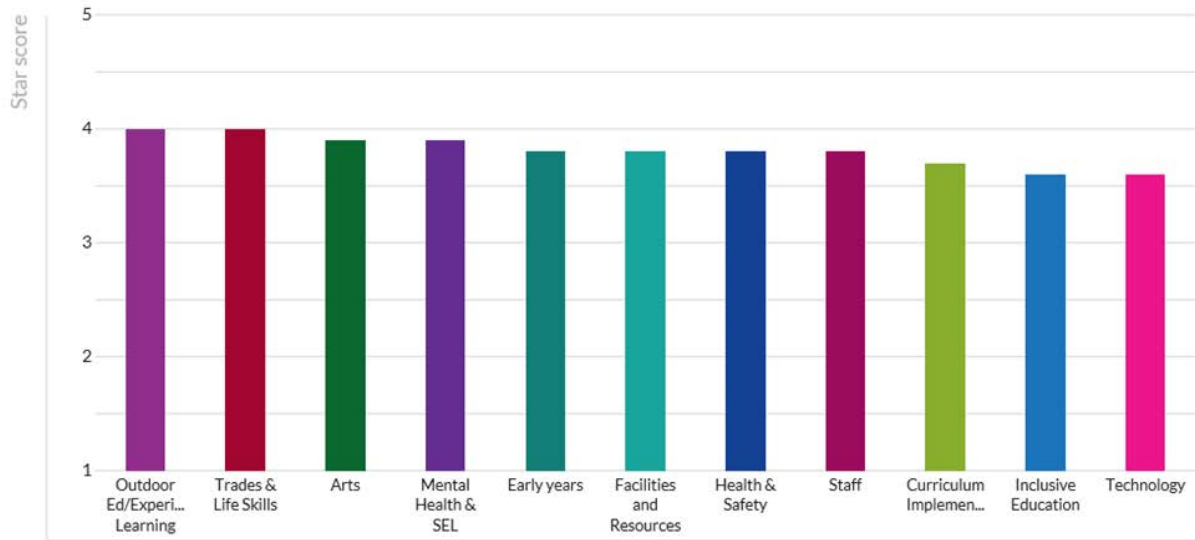


Overall, the feedback fell into the eleven main themes.

When considered based on the ratings of importance (Star Score rating), the list from highest to lowest was:

- Outdoor Education/Experiential Learning
- Trades & Life Skills
- Arts
- Mental Health & SEL
- Early Years
- Facilities & Resources
- Health & Safety
- Staff
- Curriculum Implementation
- Inclusive Education
- Technology

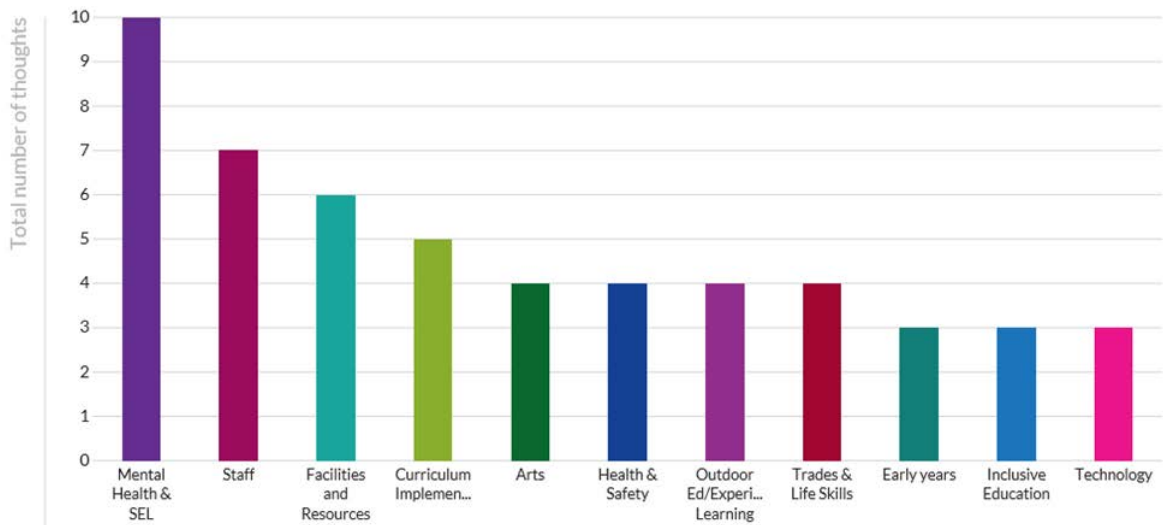
IMPORTANCE: STAR SCORE RATING BY TOPIC



When considered by the amount of feedback related to a theme, the list from highest to lowest was:

- Mental Health & SEL
- Staff
- Facilities & Resources
- Curriculum Implementation
- Arts
- Health & Safety
- Outdoor Ed/Experiential Learning
- Trades & Life Skills
- Early Years
- Inclusive Education
- Technology

AMOUNT OF FEEDBACK: NUMBER OF THOUGHTS BY TOPIC



NoVA envisions a future where a culture of trust, respect and collaboration fosters excellence in educational leadership. NoVA will achieve this vision by working collaboratively to support and develop our members, and provide leadership within the School District. We value Inclusivity, Leadership, Relationships, and Responsibility.



North Vancouver Administrators



NVSD Finance and Facilities Budget Development 2020-2021

We thank the Coast Salish people, specifically the Squamish Nation and Tsleil Waututh Nation, whose traditional territory North Vancouver School District resides on. We value the opportunity to learn, live and share educational experiences on this territory.

NVSD Finance and Facilities

Budget Development

Overview

North Vancouver Administrator’s Association (NoVA) members are committed to developing vibrant learning communities where students and educators learn, share and grow together. As leaders in supporting District Priorities of Modernizing Curriculum, Complex Learners, Indigenous Education, Social Emotional Learning and Career Development, we have a clear insight into the needs at the District, school, and classroom levels. We create school climates in which measurable goals are created and monitored, teachers collaborate on curriculum and assessment, and we promote the collective efficacy of staff, which in turn has the highest effect on student success (Hattie, 2017).

Our actions as educational leaders involve engaging our community of learners in appreciating the many positive features of our schools and drawing attention to future directions and focus areas within the context of the School Plan, and in alignment with the School District’s vision, values, and goals. NoVA recognizes that the Board of Education has to make difficult decisions within a balanced budget. We also recognize that Operational, Educational, and Stewardship aspects of leadership are all part of our administrative portfolios, but are finding that reaching a reasonable balance between these demands is becoming increasingly difficult in this time of change in education.

As relational, instructional, ethical, and organizational leaders, we are committed to promoting and advancing education at all levels and for all people. We respectfully request your consideration of the following budget priorities:

1. Increase elementary administrative time by 0.10 FTE at each elementary school site. Total ask is 2.50 FTE with total cost approximately \$250 000.
2. Increase Instructional Learning Fund monies for all NoVA members by an additional \$500 per year (with a total amount allocation of \$1000 per NoVA member per year). Total ask for this addition is approximately \$44 0000.

Principals and Vice Principals are leaders in curriculum, instruction, assessment and social-emotional learning. The complexities of leadership continue to grow and influence effective leadership, and Principals and Vice Principals put a great deal of time and energy into supporting vibrant school learning communities.

There is a strong connection between NoVA’s two priorities and the current 10-Year Strategic Plan and the Three-Year Operating Pan. The following goals connect to both of NoVA’s priorities:

- Expand the availability of best instructional practices and enriched curriculum
- Encourage the growth of collaborative, adaptive and personalized learning environments
- Nurture an inspiring and healthy work environment
- Develop and promote innovative and sustainable programs
- Provide leadership in environmental education and sustainability practices
- Strengthen and expand reciprocal community relations

Priority 1: Increase elementary administrative time by 0.10 FTE at each elementary school site. Total approximate cost approximately \$250 000.

Below are key reasons why NoVA believes this investment is important.

In order to build Vibrant Learning Communities, increased time is required to support leadership for:

- modernizing the curriculum
- celebrating and supporting diverse students and school communities
- increasing the awareness and development of career paths for the future
- modelling best practices
- co-teaching and mentoring
- guiding and directing school planning
- building community connections

Provision of additional administrative time allows Principals and Vice Principals greater opportunity to:

- connect more regularly with students, staff, parents, and community members;
- be lead learners to co-teach and co-plan with staff; and
- provide more feedback to staff as outlined in the Employee Engagement Survey;

With the Memorandum of Agreement (MOA) in place, we have many new teachers and experienced teachers from other districts, as well as support staff who need to learn and understand the North Vancouver culture and vision, and require targeted leadership support.

The current reality for staffing in the NVSD, and across the Lower Mainland, presents us with shortages in teaching and support staff. Consequently, Principals and Vice Principals frequently cover a variety of roles such as classroom teacher, counselor, Learning Support Teacher, Education Assistant, Behaviour Support Worker, custodian, and Office Assistant. Our foremost responsibility is to support learning in our schools, and therefore, we do our best to fulfill these staff roles within the reality of what is possible amid our other responsibilities. Often, because we prioritize coverage of other staff roles in times of shortage, we have to “find time” to fulfill our administrative duties. This does not lend itself well to work-life balance, leading to many hours spent at home completing work-related tasks.

Additional administration time, for our elementary Vice Principals in particular, would allow for a better work-life balance. Administrative tasks and demands have increased each year, with little to no increases in time allocated to school administration. Balancing teaching responsibilities while taking on an increasing number of administrative tasks is not sustainable within the current time allotments provided to elementary Vice Principals.

By allocating additional administrative time, the Board would support improved wellness for our elementary administrators as they would be better able to cultivate and help to supervise a culture of learning, as well as complete operational tasks and demands during the work day. By having more time during work hours to fulfill their responsibilities, it is hoped our Elementary Vice Principal colleagues will experience a decrease in work-related stress. And, as a result, we anticipate they will report improved work-life balance, and an increased sense of self-efficacy in being able to influence staff and student learning in a positive way.

An increase in administrative time is furthermore likely to support succession planning; this will allow administrative teams more time to work more together, and will facilitate ongoing growth for our Vice Principals, so that they are better equipped to pursue principalships in their futures. Additionally, with more time to take on the Vice-Principal role at the elementary level, it is likely more current NVSD staff members would elect to apply for administrative positions.

As highlighted in the Employee Engagement Survey – participation was excellent at 98% which indicates the results were both accurate and representative:

- Many comments identify difficulties administrative staff are facing with their current workloads, and their struggle to maintain some semblance of work/life balance
- Staffing shortages are a common source of frustration and stress by NoVA staff
- Lowest scoring question = #23 I feel NVSD supports my wellness with an average score of 3.8. This is despite the wellness resources offered through Homewood Health, and this indicates that demands on Principals and Vice Principals exceeds what is supportable
- *NVSD supports my wellness* scored an average score of 3.7 for school-based administrators
- The two highest “major improvement area themes” are (1) work/life balance and (2) staffing issues and a few comments:
 - “I’d like to see less pressure on school administration teams in terms of work load.”
 - “Less workload/stresses for everyone from the top down to the school level employees. Everyone is overworked.”
 - “We are often short staffed in the school with no replacements for EAs, non-enrolling

Priority 2: Increase Instructional Learning Fund monies for all NoVA members by an additional \$500 per year (with a total amount allocation of \$1000 per NoVA member per year). Total approximate cost will be \$44 000.

Through investment in professional development, the NVSD Board will increase its ability to attract, recruit and retain qualified and experienced administrators. Below are key reasons why NoVA believes this investment is important.

Provision of additional Instructional Learning Funds will enhance members' ability to:

- Increase leadership capacity for professional growth, currently out of reach for some.
- Be apprised of, and adept at facilitating, current practices and support all staff members in acquiring "best practice" skills and understandings
- Ensure best instructional practices are provided to all students by building capacity to up-skill staff through engagement in ongoing professional growth.
- Improve student engagement and support all learners through the development and integration of enhanced curriculum and assessment methods.
- Engage in more intensive and rich professional growth to facilitate staff members' and students' growth in skills and knowledge that is personalized to their needs.
- Pursue personalized professional growth opportunities, supported by our PVP team, as well as through conference and/or course opportunities

TOP THREE FINANCIAL PRIORITIES

Jordan McCarthy
jmccarthy22@gmail.com
[m](#)

April 5, 2020

Brayden Yuen
brayden.yuen@gmail.com
[m](#)

Dear,

North Vancouver Board of Education

Despite being in the midst of a time of uncertainty and upheaval, on behalf of the District Student Leadership Council we value the opportunity to continue providing the Board of Education with student voice. My name is Jordan McCarthy and I am Sutherland's Executive Leader and Co-President of the DSLC for the 2019/2020 school term. Myself, along with Brayden Yuen, Windsor's Executive Leader and Vice-President of DSLC have put together the top three financial priorities on behalf of our fellow students to allow them to perform best in their learning environment.

To begin, the District Student Leadership Council this year was planning to focus on the development of a sustainable learning environment for our annual Student Forum. Our goal with the DSLC was to gain student voice on how to promote, build, and educate students about the importance and impact on the topic of climate action. Despite the Student Forum being postponed, the members of the DSLC had already met prior to discuss the positives and negatives of this concept. DSLC members established that the major disadvantage to constructing our school district in such a way was due to the lack of funds. This economical circumstance could be fixed if we put our focus towards making it a financial priority. The main change that we could make that would create an enormous impact due to the fact that school's consist of such large bodies of individuals would be to make the move to a more technological learning platform. Rather than handing in assignments via print out, students could submit through email. Instead of printed out notes, lessons, and packages, students could be supplied with ipads or computers to receive their material. Tests, homework, and even posters advertising for clubs or theme days within schools can so easily be moved onto online platforms. Furthermore, supplemental funds could be used to create initiatives that promote green ways to get to school or improved recycling programs. The possibilities are endless. The future is in the hands of our students, we need to raise them to be aware of climate action as there will be no future for the strategic plan if we do not change our actions soon.

Likewise, the runner-up theme for our Student Forum was technology. As a never ending subject that will only improve and change over time, students find it very important to have access to this equipment and/or programs. Since technology has been and will be with students for our whole lives, it is crucial for us to have the opportunity and resources to learn and utilize it to its full potential. To do that, we believe that schools require supplemental funds to stay up to date on technology available to students. Fortunately, this theme fits perfectly with two of NVSD's Six Strategic Goals:

-Expand the availability of best instructional practices and enriched curriculum and Encourage the growth of collaborative, adaptive and personalized learning environments

-By upgrading outdated areas of technology in schools, NVSD would be expanding the availability of the best instructional practices and show leadership to not only the students, teachers and parents but also to other school districts that they encourage the growth of collaborative and adaptive learning environments.

Lastly, a crucial, extensive, and persistent issue that relates to the children in our school district as well as the adults that they become after they graduate out of the NVSD is; mental illness. The prime concern when discussing financial priorities in order to consummate our roles as leaders in the school district should be focussed on building up students character, morals, and sense of belonging from adolescence, throughout the transitional period of maturity, and carried throughout adulthood. It is key that we focus on supplying the students with tools that they can carry for the rest of their life, not just while they are members of their learning environment. Mental health is a growing issue for individuals of all ages. To put the emphasis on providing students at a younger age on how to empathetically cope with mental illnesses but with coexisting development of their sense of resiliency is a lifelong gift and skill that we can give students. We believe that if given proper funding the school district can fulfill a community responsibility. In the past, students have received few presentations at their school's discretion to repeat the same speech on mental health that we have heard for years. It should not be up to the schools as to when the students learn about mental health, the decision should be left in the hands of the students. One idea was to create a yoga unit in PE and bring in instructors trained in calming physical activity and who have coping mechanisms to soothe students when they are at utmost stress. Non-demanding physical activity has been shown to increasingly help individuals with anxiety and depression and we

should have funds to promote that idea in schools routinely. I, Jordan McCarthy, was trained as a peer counsellor with Family Services of the North Shore. The exact group was called YouthLAB and we spent months learning about many branches of mental health and were sent out to speak at schools to our fellow peers. The group was made up of students who attend various schools in the North Vancouver School District. Therefore, it is easily said that many students in our district value helping other students and are willing to take time out of their day to do so. We should be building relationships with Family Services to have these peer counsellors known within their schools as people you can reach out to who are knowledgeable and relatable. This peer-to-peer conversation is so underrated but incredibly advantageous. The last idea, of many that can be developed through conversation, is having youth centres closer or within schools. It does not have to be big, fancy, or extreme but would be very beneficial as sometimes a counsellors office is seen as a vicinity to get help with courses or post-secondary advice. Students should feel that they are always supported, and this can be easily fixed by having an area designated to mental health services. Many of these ideas are still very much in their embryonic stages, but there should be no denying in that we are not there yet at playing a role in the students mental health. I am more than happy to continue this conversation and do more brainstorming if we feel this is important.

To conclude, The District Student Leadership Council firmly believes that the North Vancouver School District's top three budget priorities should be; Sustainability in the School District, Upgrading Technology in the School District and Better Education and Support for Mental Health. All three of these priorities relate to NVSD's strategic goals and are strongly supported by the student voice.

Thank you for your consideration,

Brayden Yuen and Jordan McCarthy on behalf of the District Student Leadership Council



NVTA Budget Priorities for 2020/2021 Budget

Maintain Elementary Counselling Levels

We live in a society with many inequities. Schools are vital for providing an equality of opportunity to all of our students. The current situation, which has been created by the COVID 19 pandemic, is highlighting some of those inequities. We have students with significant social emotional needs and some families, for a variety of reasons, are struggling to support their children. These are pre-existing issues that are amplified by the current state of emergency, highlighting the crucial supports schools provide for families and students. Counsellors are central pillars in that support and will continue to be as we move forward from this crisis, as families start pulling their lives back from chaos.

The above is an addition to the ongoing concerns that the NVTA has brought for a number of years; allowing for stability of staffing for counsellors, early intervention has been repeatedly shown to have the most bang for the buck.

Please put school counsellors front and centre when setting the budget for the upcoming school year.

Additional PD funding for teachers.

PD funding has not increased since 1996 yet the cost of PD activities has increased substantially. Over the last two years, teachers have spent about \$50 000 of their own money to attend PD activities. An increase in funding for PD would allow more teachers to attend more PD activities.

With the continued implementation of the new curriculum, new course offerings at secondary schools and an increasing focus on expanding teachers' knowledge of aboriginal history and ways of knowing, teachers need additional opportunities for PD. Each year, many teachers are unable to attend PD activities simply because they can't afford it.

Mentorship

Funding is needed for a Mentorship coordinator for teacher mentorship. With many new teachers entering the profession, mentorship is an important support to offer. Effective, early career mentorship maintains teachers in the profession and enhances the learning opportunities for students. Many other Lower Mainland districts have a more comprehensive program supported by a teacher to coordinate the program and expand the participation by both new teachers and mentors.

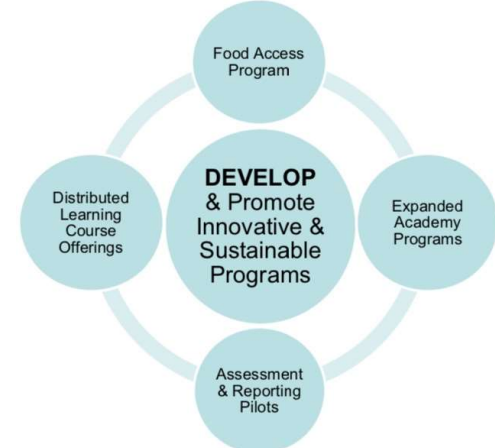
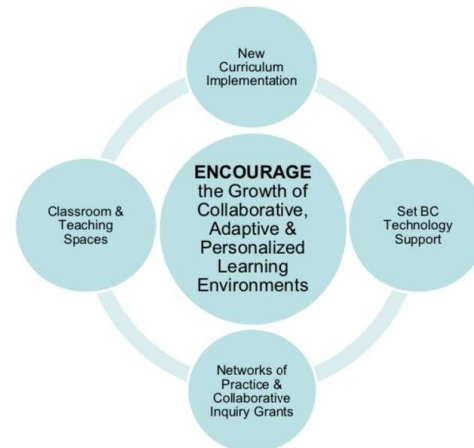
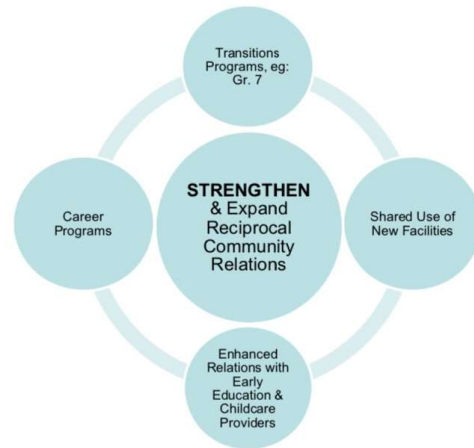
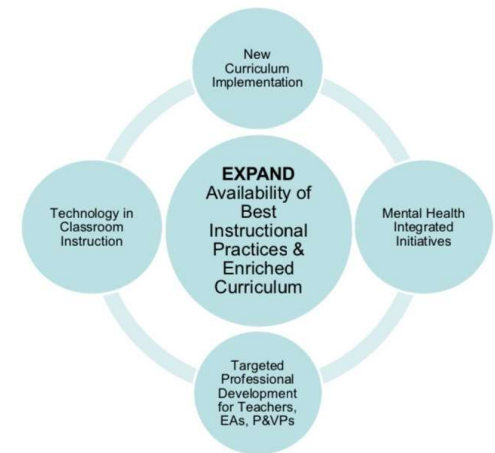


Parent Input 2020 SD#44 Budget Priorities

health
Centres
complex physical
programs supports ed more
transportation students
gardens HW training
resources
healthy sex food DMALAC
wellness outdoor mental
expansion academy
staff lunches
learners Literacy
track School

WordItOut

Operating Budget Strategic Plan Relationships – from February 5, 2019 Standing Committee Meeting





ENCOURAGE

- Resources for complex learners
- More room and more money for Literacy Centres
- More room and more money for LAC
- **TECHNOLOGY** for students
- Teacher resources and supplies
- Rotating terms for replacement of computers and technology per school
- Social media education for students & parents
- Different learning style options for everyone
- More opportunities for trades as careers



EXPAND

- Invest in people for teacher training in technology and technology support
- More Literacy Centres
- Mental health integration/more support for students with anxiety
- Social emotional learning: programs consistent at every school, training for educational assistants, learning support teachers, teachers and parents
- More counselling support at elementary schools
- Trauma informed training for educational assistants, learning support teachers, teachers



DEVELOP & PROMOTE

- Expand Digital Media Academy and include transportation
- Match dollars for landscaping/funding for greenspace
- Transportation for SPARKS program (elementary gifted programs)
- More help with school gardens
- More AP class at ALL high schools
- Promote healthy eating – NO SUGAR
- Finances & life skills training for students
- More critical thinking and problem solving



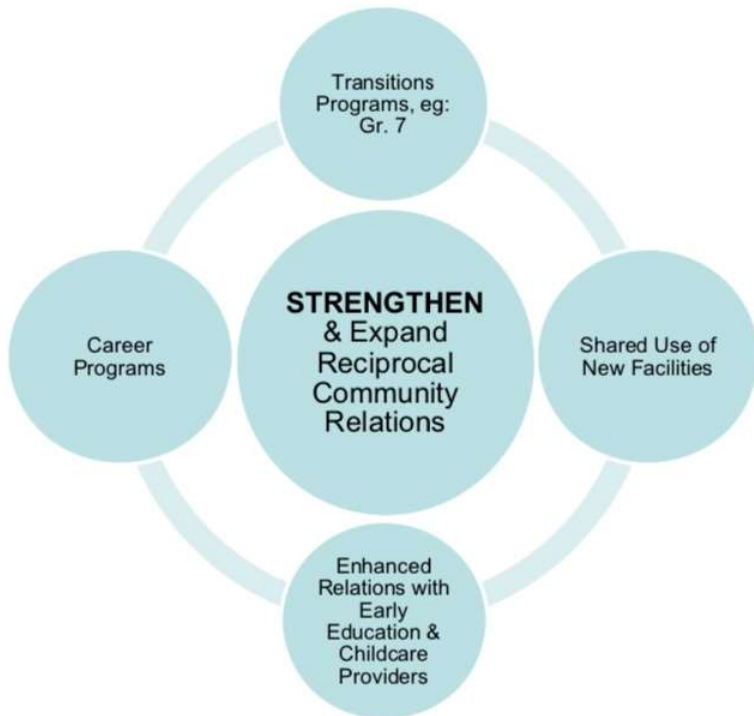
PROVIDE

- More outdoor education opportunities/continued support for outdoor school
- BAN sugar/food as rewards in class
- School gardens/food programs/healthy lunches
- More physical literacy
- Expand learning opportunities for environmental protection and responsibility



NURTURE

- INVEST in training & new skills in TECHNOLOGY
- Staff wellness & education around physical education importance to children (PHYSICAL LITERACY)
- Mental Health support for staff and students
- Sex Ed training for teachers, more options for schools to access sex ed resources
- provide more support for administration to prioritize the development of relationships with parents/families



STRENGTHEN & EXPAND

- **Consistent & progressive before and after school opportunities at elementary schools**
- **Encourage more opportunities for trades as careers**

TOP PRIORITIES

Almost limited to **THREE**,
where do you think our kids
get it from?!

- **1. Resources for complex learners including adaptive curriculum and sensory friendly spaces/classrooms**
- **2. More room and more Literacy Centres, LAC spaces**
- **3. Consistent social emotional learning programs, training for staff and support for parents**

ADDITIONAL PRIORITIES:

- **TECHNOLOGY**
- Consistent & progressive before/after school opportunities at elementary schools
- Provide more support for administration to prioritize the development of relationships with parents/families

Schedule B.5
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **City of North Vancouver and School District 44 Collaborative Working Relationship**

Narration:

The School District and the City of North Vancouver have a good history of co-operative effort and planning to create the best potential for success. Through the City of North Vancouver's policies and OCP, families with school age children have been attracted to the City and our schools within the City of North Vancouver are now at or near capacity. The 2019 Long Range Facilities Plan identified six schools within the City of North Vancouver for expansion or replacement. (Carson Graham, Queensbury, Westview, Queen Mary, Larson, and Cloverley). School sites play an important role within neighbourhoods beyond the public school use for a variety of formal and informal uses and there is benefit in our continued co-operative effort moving forward.

Chair Sacré will speak to the following motion regarding the City of North Vancouver and School District 44 collaborative working relationship.

RECOMMENDED MOTION:

that the School District and the City of North Vancouver continue to work together more formally through annual meetings of City Council and the Board of Education;

and that staff be directed through a formal working committee reporting to these governing bodies to consider and develop options, which may include other related partnerships, which benefit the children, families and community in the City of North Vancouver.

Schedule ...C.1....
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Technology Update**

Narration:

As a direct response to previous budget feedback from NVPAC and NVTA, IBM was engaged in September 2019 to undertake a review of the School District's technology. Following an extensive process, IBM presented their recommendations to the Executive team in mid-February 2020. The Executive team will speak to their recommended action plan to address technology for the School District, based upon the findings and recommendations of IBM.

Attachment:

Technology Plan - Overview

TECHNOLOGY PLAN – OVERVIEW

As a direct response to previous budget feedback from NVPAC and NVTA, IBM was engaged in September 2019 to undertake a review of the School District's technology. The IBM work consisted of two parts:

- (1) Classroom Technology Review (CTR)
 - IBM was tasked to make recommendations on how to provide services to support NVSD in defining a standard set of digital hardware resources to support teaching and learning in classrooms across the School District.
- (2) Information Technology Optimization Plan (ITOP)
 - IBM was tasked to assess NVSD's current IT infrastructure against best practices and provide recommendations and a strategic roadmap to address gaps.

IBM presented their recommendations to the Executive team in mid-February.

The Executive team proposes the following actions to address technology for the School District, based upon the findings and recommendations of IBM.

DISTRICT PLAN

- Funding
For the technology plan to be successful it must have sufficient, ongoing funding. This will require the commitment by the Board and the School District that technology is essential in the way we operate and deliver education.
- Educational Technology Alignment
Identification of standard classroom technology for students at various Grade Levels with the intent to enhance the classroom learning environment.
 - Proposed standard equipment for Elementary:
 - Primary: 5 iPads per Division with either a charging shelf or iPad cart
 - Intermediate: 30 laptops per 5 Divisions, plus a laptop cart
 - Proposed standard equipment for Secondary:
 - Bring Your Own Device (BYOD) supported by network access
 - Computers in Library and/or Laptop on carts
- Device Standardization
This requires the adoption of a limited number of device types, peripherals, and operating systems to provide consistency for users, efficient ICT support, and optimization of limited funding.
- IT Infrastructure
There is a critical need to address a broad spectrum of technical infrastructure requirements, such as wireless access / connectivity and life cycle replacement. Additional strategies are required to address security threats and ensure that sensitive personal information and financial information is protected.

SCHOOL PLAN

- **School Technology Plans**

School Technology Plans will be developed by the ICT department for all Schools in order to provide improved decision making and budgeting. The School Technology Plans will be incorporated into the broader School Plans. Technology investments supported by the School PAC will augment, but be in sync with, the School Technology Plan.

STRATEGIC PLAN CONSIDERATIONS

The School District currently incurs an annual investment of approximately \$1.9M for Software & Maintenance and IT Infrastructure.

The historic annual cost of computer replacement (Hardware) for staff runs in the range of \$250K - \$600K, depending on the equipment (i.e. PC vs Apple). Standardization of device types and operating systems will greatly reduce hardware costs and allow for the redeployment of funds to acquire classroom technology.

Throughout the Elementary schools there is existing classroom technology, such as iPads and laptops, with a current life cycle that will allow the equipment to continue to be viable for several years. The rollout of new Elementary classroom technology would be over a 3-4 year time period with an assessment of the age of existing equipment being taken into consideration.

The COVID-19 pandemic has provided many lessons, including the need to have a business continuity plan to maintain continuity of learning and operations. Key to this is having a mobile workforce and technology available for students who do not have access to equipment in their home environment. IBM recommended that all teaching staff should have a laptop to provide mobility and the ongoing opportunity for teachers to utilize the laptop for both school and personal purposes. We propose extending the utilization of laptops, instead of desktops, to all staff positions that would be required to work from home to maintain operations in the case of disruption.

TECHNOLOGY PLAN - PROJECTED ANNUAL BUDGET			
Category	Annual Expenditure Range		Examples of items captured in this category
Hardware	\$500,000	\$800,000	Technology for Staff, Students, & Repairs
Software & Maintenance	\$1,200,000	\$1,300,000	District wide software, Apps, MyEd, KEV, & Atrieve
Infrastructure	<u>\$750,000</u>	<u>\$900,000</u>	Wireless Access, Servers, NGN
PROJECTED ANNUAL COST	\$2,450,000	\$3,000,000	

The annual costs for Software & Maintenance and Infrastructure will continue to be a cost of doing business. These are overhead costs that cannot be avoided and staff monitor these costs on a consistent basis. Some of costs that are impacted by the provincial initiatives (e.g. NGN and MyEd) while others are vendor supplied enterprise systems (e.g. KEV & Atrieve) for Finance and HR.

The incremental financial commitment to support the Technology Plan will be in an annual range of \$300K - \$500K, as the acquisition of hardware will be expanded to include classroom technology and distribution of mobile devices to staff.

The acceptance of this plan by the BOE is a multi-year commitment and must be viewed as an ongoing operational expense that cannot be abandoned.

Schedule ...C.2...
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Committee of the Whole**

Narration:

At the January 21, 2020, Public Board meeting the Board of Education directed the Superintendent

“to prepare several Board meeting Agenda options that would address feedback and discussion we had today on January 21, 2020 and provide the Board with options by no later than April 2020.”

The attached two Board of Education Meeting Agenda options are provided for consideration by the Board. Superintendent Pearmain will provide an oral report outlining the proposed changes to the Board Agenda’s and Administrative procedures.

Attachments:

DRAFT Agenda – Option 1

DRAFT Agenda – Option 2

Policy 104 Board of Education – Meetings AP 20190712

ADMINISTRATIVE MEMORANDUM

Option 1

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, April 28, 2020 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Moment of Silence - Day of Mourning for Persons Killed or Injured in the Workplace		6:35 pm
A.4.	Public Comment Period *		6:55 pm
A.5.	Stakeholder Comment Period		7:15 pm
A.6..	Approval of Minutes (that the minutes of the Public Meeting of March 10, 2020 be approved as circulated)	(no schedule)	7:35 pm
B.	Action Items		
B.1.	Capital Plan Bylaw No. 2020/21-CPSD44-01		7:40 pm
B.2.	North Vancouver Larson School Statutory Right of Way Bylaw 2020		7:50 pm
B.3.	Handsworth Tree Covenant and Statutory Right of Way Bylaw 2020		8:00 pm
B.4.	2020/21 Budget Consultation Update and Board Direction		8:10 pm
B.5.	Committee of the Whole		8:20 pm
B.6.	Notice of Motion: City of North Vancouver and School District 44 Collaborative Working Relationship		8:40 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



Meeting Place:

Education Services Centre
 2121 Lonsdale Avenue
 Mountain View Room – Fifth Floor
 North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
 Tuesday, April 28, 2020 at
 6:30 pm

		Estimated Completion Time
	(continued)	
C.	Information and Proposals	
C.1.	Technology Update	9:00 pm
C.2.	Land Management Update	9:15 pm
C.3.	Tuesday, April 7, 2020 Standing Committee Meeting – Cancelled due to COVID-19	9:20 pm
C.4.	Out of Country Field Trips – Secondary – All Cancelled	9:20 pm
C.5.	Superintendent's Report – COVID Update	9:20 pm
C.6.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:30 pm
C.7.	Trustees' Reports	9:30 pm
D.	Future Meetings	9:30 pm
E.	Public Question & Comment Period	9:50 pm
F.	Adjournment	(no schedule) 10:00 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

ADMINISTRATIVE MEMORANDUM

Option 2 (5 Minutes)

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, April 28, 2020 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Moment of Silence - Day of Mourning for Persons Killed or Injured in the Workplace		6:35 pm
A.4.	Public Comment Period *		6:55 pm
A.5.	Stakeholder Comment Period		7:15 pm
A.6.	Approval of Minutes (that the minutes of the Public Meeting of March 10, 2020 be approved as circulated)	(no schedule)	7:40 pm
B.	Action Items		
B.1.	Capital Plan Bylaw No. 2020/21-CPSD44-01		7:45 pm
B.2.	North Vancouver Larson School Statutory Right of Way Bylaw 2020		7:55 pm
B.3.	Handsworth Tree Covenant and Statutory Right of Way Bylaw 2020		8:05 pm
B.4.	2020/21 Budget Consultation Update and Board Direction		8:15 pm
B.5.	Notice of Motion: City of North Vancouver and School District 44 Collaborative Working Relationship		8:40pm
C.	Information and Proposals		

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



Meeting Place:

Education Services Centre
 2121 Lonsdale Avenue
 Mountain View Room – Fifth Floor
 North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
 Tuesday, April 28, 2020 at
 6:30 pm

		Estimated Completion Time
	(continued)	
C.1.	Technology Update	8:50 pm
C.2.	Committee of the Whole Update	9:10 pm
C.3.	Land Management Update	9:35 pm
C.4.	Tuesday, April 7, 2020 Standing Committee Meeting – Cancelled due to COVID-19	9:40 pm
C.5.	Out of Country Field Trips – Secondary – All Cancelled	9:40 pm
C.6.	Superintendent's Report – COVID Update	9:40 pm
C.7.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:50 pm
C.8.	Trustees' Reports	9:50 pm
D.	Future Meetings	10:00 pm
E.	Public Question & Comment Period	10:10pm
F.	Adjournment	(no schedule) 10:30 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

POLICY 104: BOARD OF EDUCATION - MEETINGS

ADMINISTRATIVE PROCEDURES

General Operating Procedures for Board Meetings

Notice of Meeting

Notice of all meetings shall be posted on the School District website. Except for meetings called with less than 24 hours' notice, the notice shall be posted at least 24 hours in advance of the meeting.

Time and Place of Meetings

Regular meetings of the Board of Education shall be held in the Board Room and shall begin at 6:30 p.m., unless otherwise decided by the Board of Education. No regular or special meeting, nor combination thereof, shall remain in session longer than three (3) hours, except by resolution of the Board of Education.

Meeting Agendas

The Secretary Treasurer in consultation with the Board Chair and Vice Chair and the Superintendent of Schools shall prepare an agenda for each Board of Education meeting. The Secretary Treasurer shall endeavour to provide the agenda and supporting materials to each Trustee ~~96~~ 120 hours (Thursday) in advance of the meeting and no later than 24 hours prior to each regular meeting. Delivery of an agenda shall constitute notice of meeting. The agenda package shall be made available to the public on the School District website once the package has been delivered to Trustees.

Trustees who wish to have items included on the Public Board agenda may make a Notice of Motion at the Public Board meeting or may request the addition of the item to the Board Chair or Secretary Treasurer at least one (1) week in advance of the meeting.

Order of Business for Regular Meetings

The order in which the Board of Education transacts its business at regular meetings shall be substantially as follows:

- Call to Order
- Adoption of Agenda
- Approval of Minutes
- Public Comment Period
- Stakeholder Comment Period
- Action Items
- Information and Proposals
- Field Trips
- Superintendent's Report
- Trustee Reports
- Future Meetings
- Public Question and Comment Period
- Adjournment.

A change to the order of business may be proposed by any Trustee and shall require consent of those present without debate.

Quorum

A quorum for all Public, Special and In-Camera Board meetings shall be a majority of Trustees holding office at that time. At the appointed time for commencement of a meeting, the Chair shall ascertain that a quorum is present before proceeding to the business of the meeting. No business of the Board of Education shall be conducted unless a quorum is present.

Public Comment Period

After approval of the minutes, the Board of Education will provide a twenty (20) minute public comment period restricted to items on the Board of Education agenda. Speakers will be allocated a maximum of two (2) minutes each. **Each speaker is to provide their name, address and topic in writing on a sheet provided. 10 spaces will be available on a first come first serve basis. A waitlist will be created should there be more than 10 members of the public who wish to speak. In the circumstance where multiple members of the public have spoken on the same issue and if there are more members of the public who wish to speak on a different issue, the Chair, with approval of the Board, may add 10 minutes for members of the public who wish to speak on a different topics. The same rules will apply.** The Board will not respond to comments made during the Public Comment period but may direct questions to staff related to the Public comments. Members of the public wishing to discuss their concerns with Trustees should contact them after the meeting, by telephone or e-mail.

Stakeholder Comment Period:

After Public Comment Period, the Board of Education will provide a (20) minute Stakeholder comment period restricted to items on the Board of Education agenda (B and C). Each stakeholder group will have 4 minutes to speak to one or multiple agenda items within their allotted time. The Board of Education will not respond to comments made during the Stakeholder Comment Period but, during regular Board discussion of B and C agenda items, may direct questions to staff related to the Stakeholder comments. The Stakeholder groups recognized by the Board of Education are: CUPE, NVTA, NOVA, NVPAC and DSLC.

Rules of Order at Regular Meetings

It is the intention of the Board of Education that its meetings be conducted in a dignified and efficient manner. Rules of order will be applied as a means of assisting the conduct of Board of Education business without providing undue formality or hindering useful discussion.

Except where otherwise provided in the *School Act* or in Board of Education policy, the procedures included in *Robert's Rules of Order (Newly Revised)* shall govern the conduct of meetings. The Secretary Treasurer will serve as parliamentarian, providing procedural advice to the Board.

Time Limits on Speech

Trustees speaking at a Board meeting shall adhere to the following rules:

- a) A Trustee may ask questions of clarification about the matter under consideration. Questions of clarification will not be counted in the time allotted for speaking to the question;
- b) A Trustee may speak to a question, or may speak in reply, for a maximum of three (3) minutes;

- c) After all other Trustees have had an opportunity to speak, Trustees may speak to a question, or may speak in reply for a second time for a further three (3) minutes;
- d) Trustees may only speak for a third time with the permission of the Chair of the meeting.

Attendance

Trustees are expected to attend all scheduled meetings of the Board of Education. Meeting attendance for Public Board Meetings and Standing Committee Meetings will be taken and made public by September of each year. Attendance will be recorded as:

- Present
- Absent
- Absent – Illness
- Absent – Personal
- Absent – Leave of the Board of Education

Telephone and Electronic Participation

In accordance with Section 67 (6) of the *School Act*, the Board of Education shall allow Trustees to participate in or attend a meeting of the Board of Education by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to clearly communicate with each other. The Board of Education believes that Trustees must be publicly accessible and accountable to the electorate. Therefore, this form of participation should be used sparingly and only under extenuating circumstances including, but not limited to, illness, family emergency, unavoidable travel, and extreme weather conditions. A Trustee participating in this way will be counted for the purposes of establishing a quorum.

Public Question and Comment Period

A twenty-minute question period will be provided at the end of a regular Board of Education meeting during which attendees may provide comments or ask questions of the Board of Education on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

While the Board of Education believes that communication with the public is extremely important, the regular Board of Education meeting is the formally designated means of transacting Board of Education business and is not the appropriate setting for general discussion. The question and comment period is provided as a means for ensuring that residents present in the audience have an opportunity to obtain clarification concerning the meeting's proceedings, ask brief questions, or provide comments on other School District matters.

Residents who have more in-depth concerns or complex issues than cannot be suitably addressed during the comment and question period are encouraged to contact Trustees or staff individually or, if desired, to arrange a formal presentation on the Board agenda. In general, Board of Education policy indicates that questions or concerns are best handled as near the location of the issue as possible. Matters currently under negotiation, litigation, or related to personnel, will not be discussed in public session.

Delegations at Meetings

As a vehicle for affirming its policy of open Board-community relations and the rights of citizens to make their views known to the Board of Education, delegations are welcome to express such views at regular Board of Education meetings or a Standing Committee meeting. Since issues can be considered and deliberated in more detail at the Committee level, whenever possible, the delegation ~~will~~ **may** be requested to **present at a Standing Committee meeting that relates to the topic.**

Requests for delegations at a regular Board of Education meeting should be made in writing at least two (2) weeks in advance to either the Board Chair or the Secretary Treasurer. Requests to Standing Committees should be sent to the attention of the Secretary Treasurer at least **two (2) weeks** in advance.

A written statement outlining the issues should be presented at the time of the request for an appointment. Each delegation will be requested to name a spokesperson that will present the information to the Board of Education or Standing Committee and act as a contact person to whom the Board of Education may direct a reply at a later date. The delegation will be expected to limit any presentation to ten (10) minutes, followed by questions and comments. The Board of Education will ordinarily take the presentation under advisement and may take action after due deliberation, usually at a subsequent meeting. If circumstances warrant, the Board of Education may receive such delegation "in-camera".

If a delegation has already presented its brief at a Board of Education and/or Standing Committee meeting, its request to appear again before the Board of Education and or Standing Committee may be denied unless

the delegation has new information that is significantly different from the information already presented. Such information must be provided in writing to the Secretary Treasurer.

Minutes of Board Meetings

The Secretary Treasurer shall record proceedings of all Board of Education meetings and keep on file the official copy of the minutes as well as necessary associated background materials. The minutes will contain a record of official actions taken and the general nature of the discussions for background purposes only, but will not contain an account of comments or opinions expressed by individual Trustees. Wherever reasonable, Board of Education resolutions should include a complete record of recommendations acted upon or actions intended. A draft summary of motions will be posted on the School District website within three (3) days of the Board of Education meeting, whenever possible. Minutes of regular meetings will be available on the School District's website after they have been approved by the Board of Education (after the next Board of Education meeting) ~~or may be viewed at the Board of Education's Administration Office by members of the public by appointment with the Secretary Treasurer.~~ Copies may be obtained for an appropriate fee, in compliance with the *School Act*.

Audiovisual Recording of Regular and Special Meetings

- a) Public meetings of the Board of Education may be recorded by any member of the public, provided that notice is given by the Board of Education in advance of the meeting. This notice must be included as a notation to the Board of Education agenda and announced at the beginning of the meeting.
- b) Audiovisual recording (including live-streaming) is strictly limited to the Board of Education's proceedings.
- c) The filming of minors is not permitted unless prior consent, in accordance with the School District's procedures for student image release permissions and the protection of student personal information, has been secured.
- d) Personal recordings of board meetings are not the property or responsibility of the Board of Education. Any resulting audiovisual recording is not considered an official record of the meeting and the Board of Education is under no obligation to accept personal recordings as such.
- e) At no time may recording disrupt the view or hearing of attendees.
- f) At no time may recording disrupt the proceedings of the meeting.
- g) Requests made by an individual member of the public, who is not a Trustee, not to be recorded should be directed to the Chair in advance of the meeting. The Chair will communicate to the gallery accordingly. Where an advance request is not possible, the Chair will accommodate the request with appropriate direction as necessary.
- h) Staff of the North Vancouver School District who are invited to speak or present at a meeting do so with the understanding that they may be recorded.
- i) There shall be no recording of tablet screens or digital resources used at the Board of Education table, excluding public presentation materials.

- j) The Board of Education reserves the right to request that any recording that disrupts its proceedings or contravenes this, or any other Board of Education policy, be stopped immediately. The minutes of the meeting will record that such direction was given.
- k) Where a concern arises involving inappropriate recording or sharing of personally recorded audiovisual material, the Board of Education will review the use and may take action to request that the recording be deleted/destroyed.
- l) Any violations of these procedures are the sole responsibility of the individuals who make and distribute the recording and the Board of Education accepts no responsibility for the quality, completeness misuse, distortion, distribution, maintenance, access, preservation or destruction of such recordings.

Schedule C.3
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Argyle Secondary School: Replacement Update

The Argyle project continues to work towards a fall opening. Finishing work: painting, flooring, lighting and millwork has commenced in the North block. In the West block drywalling finishing and painting is in progress while in the Centre and East blocks exterior curtainwall glazing and drywall is being installed. Sidewalks, hard landscaping (outside seating), parking lot preparation are all underway.

Handsworth Secondary School: Replacement Update

The Handsworth Secondary School Replacement project has commenced, with bulk excavation complete and detailed excavation for pad footings in progress. Concrete pouring of the pad footing is imminent. Soil anchoring installation is on-going on the west side of the site.

Mountainside Secondary School: Seismic Upgrade

Work continues on the Mountainside Seismic mitigation project in multiple zones on the site. The first two concrete buttresses are ready for a concrete pour while we continue to prepare for future buttresses and concrete pours. Internal reconstruction and finishing work is commencing on the 600 level while we are also beginning to install new exterior cladding on the building.

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

An oral update for the Cloverley Replacement project will be provided during the capital bylaw discussion.

Provincial Playground Replacement Program: Status

An oral update for the Provincial Playground Replacement Program will be provided during the capital bylaw discussion.

Schedule ...C.4....
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, April 7, 2020, Standing Committee Meeting**

Narration:

The Standing Committee Meeting was cancelled due to COVID-19.

Schedule C.5
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

There are no scheduled field trips at this time.

Schedule ...C.6....
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule ...C.7....
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): Trustees' Reports

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**ScheduleD.....
of the
Administrative Memorandum**

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, May 26, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, June 23, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**Schedule ...E.....
of the
Administrative Memorandum**

Meeting Date: April 28, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

For the purposes of April 28, 2020 Public Board Meeting, please follow these procedures:

NEW: COVID-19 Procedures for Public Board Meetings

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming public board meetings will continue to be live-streamed and recorded, but the majority of staff and trustees will now participate by teleconference. Partner groups and the public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to speak provide their full name, address, phone number, and topic of discussion to publiccomments@sd44.ca. Please do not provide a written submission.

For the Public Question & Comment Period, we will accept requests to be placed on the speakers' list by email from 7:15 p.m. until the start of the Public Question & Comment Period agenda item. The Chair will phone the public speakers during this 20-minute Public Question & Comment Period in the order they have signed up.