

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, May 22, 2018 at
7:00 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	7:00 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	7:00 pm
A.3.	Public Comment Period *		7:30 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of April 24, 2018 be approved as circulated)	(no schedule)	7:35 pm
A.5.	Student Presentation – Carson Graham Secondary		7:50 pm
A.6.	Sutherland Secondary – Meatless Monday		8:05 pm
B.	Action Items		
C.	Information and Proposals		
C.1.	The Boys Club Network		8:25 pm
C.2.	Annual Facilities Grant		8:40 pm
C.3.	2018/19 Budget Update		9:00 pm
C.4.	Elementary School Fees 2018/19		9:10 pm
C.5.	Land Management Update		9:15 pm

Please note that this meeting may be video and/or audio recorded as per the motion passed on December 9, 2014 and with Board Chair authorization.

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, May 22, 2018 at
7:00 pm

		Estimated Completion Time
	(continued)	
C.6.	Tuesday, May 8, 2018 Standing Committee Meeting	9:20 pm
C.7.	Out of Country Field Trips - Secondary	9:25 pm
C.8.	Superintendent’s Report	9:35 pm
C.9.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)	9:45 pm
C.10.	Trustees’ Reports	9:55 pm
D.	Future Meetings	9:55 pm
E.	Public Question & Comment Period	10:15 pm
F.	Adjournment	(no schedule) 10:15 pm

Georgia Allison
Secretary Treasurer

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board's mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:50 – 7:00 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, April 24, 2018.

PRESENT: C. Sacré, Chair
F. Stratton, Vice Chair
B. Forward
C. Gerlach
M. Higgins
S. Skinner (teleconference)
J. Stanley

A. Call to Order

Chair Sacré called the meeting to order at 7:01 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Chair Sacré made the following statement, “at the September 19, 2017 Public Board Meeting, the Board of Education approved staff to move forward with the Live Streaming and Video Recording of meetings. This evening, we will be recording the meeting in anticipation of live streaming by the next Public Board Meeting. The public will be able to access these videos through the School District’s website.” It was noted that the rows on the east side of the room are areas where individuals will not be on camera.

A.2. Approval of Agenda

Moved by B. Forward

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by C. Gerlach

Carried

Motion to Approve Trustee Participation by Teleconference

Moved by C. Sacré

WHEREAS Section 67 of the *School Act* permits Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other;

the Board hereby approves the participation by Trustee Skinner in the April 24, 2018 Public Meeting by telephone.

Seconded by C. Gerlach

Carried

A.3. Moment of Silence - Day of Mourning for Persons Killed or Injured in the Workplace

Chair Sacré reminded those in attendance that April 28 is recognized as a Day of Mourning for Persons Killed or Injured in the Workplace. A moment of silence was observed.

A.4. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board’s mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

There was no one wishing to speak.

A.5. Approval of Minutes

Moved by J. Stanley

that the minutes of the public meeting of March 13, 2018 be approved as circulated.

Seconded by F. Stratton

Carried

A.6. Student Presentation – Handsworth Secondary School

Students from Handsworth Secondary School are practicing real life during their mathematics and business class. Under direction from teacher Mr. Jordan Dickson, three students from Handsworth Secondary won the Provincial Junior Achievement: ISP (Investment Strategies Program). This program is a learning opportunity for Grade 8 – 12 students to explore how to invest for the future and manage a simulated stock market portfolio.

Shay Harrison and Fin Tugwell (Kaden Johnson was unable to attend), Grade 9 students, shared their thoughts and experiences with the course and the stock market simulation challenge that they won.

On behalf of the Board, Chair Sacré and Superintendent Mark Pearmain thanked and congratulated the students and Mr. Dickson on the win.

A.7. North Vancouver Teachers' Association (NVTa) Presentation

Members of the North Vancouver Teachers' Association (NVTa) Reporting Committee presented to the Board of Education on reporting concerns. Tara Alexis, Robin Deleurme, Carolann Fraenkel, Kevin Tozer, Wendy Tozer, Carolyn Pena and Martin Stuitable addressed teacher concerns with MyEd reporting system and provided solutions moving forward.

Concerns included software issues, formatting issues and teacher wellness and workload due to the amount of time spent preparing reports for MyEdBC. The members from NVTa shared ideas with the Board, in hopes of providing some effective solutions to the concerns.

After consensus from the Board, it was decided to bring this issue up at Presidents Council in order for all School District partner groups to come together and write a letter to the Ministry of Education to communicate concerns.

B.1. Five-Year Capital Plan 2018/2019 (for Approval)

Secretary Treasurer Georgia Allison noted that the Ministry of Education provided their written response to the School District's 2018/19 Capital Plan submission of June 2017. The letter outlines the projects that have been approved: window replacement at Capilano and Eastview Elementary, and boiler replacement at Ross Road and Braemar Elementary.

The School District is required to pass a bylaw to address all the projects.

Moved by B. Forward

that School District No. 44 (North Vancouver) Capital Bylaw No. 18/19-CP-SD44-01 be read a first time;

Seconded by F. Stratton

Carried

Moved by J. Stanley

that School District No. 44 (North Vancouver) Capital Bylaw No. 18/19-CP-SD44-01 be read a second time;

Seconded by F. Stratton

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

B.1. Five-Year Capital Plan 2018/2019 (for Approval) (continued)

Moved by F. Stratton

that School District No. 44 (North Vancouver) Capital Bylaw No. 18/19-CP-SD44-01 be read a third time, passed, and adopted.

Seconded by J. Stanley

Carried

B.2. 2018/2019 Budget Consultation Update and Board Direction

In introducing the budget consultation update, Secretary Treasurer Georgia Allison outlined the information and discussion sessions held at the February 6, 2018 and April 3, 2018 meetings of the Finance and Facilities Standing Committee provided for the School District partner groups; North Vancouver Parent Advisory Council (NVPAC), North Vancouver Teachers' Association (NVTAs), Canadian Union of Public Employees (CUPE Local 389), North Vancouver Administrators (NoVA), District Student Leadership Council (DSLCC), and the public.

At the April 3rd meeting and through a School District email address, input was received regarding input on their budget priorities for the 2018/19 Preliminary Operating Grant. The input was collated and forwarded to the Executive Committee for recommendations. Executive Director of Human Resources Scott Stanley and Assistant Superintendents Chris Atkinson and Pius Ryan summarized the input as well as options the Executive Committee has proposed for the Board's consideration. Clarification was provided by the Executive Committee regarding recommended budget priorities and allocations.

It was noted that the 2018-2021 Three-Year Operating Plan would be created with the new Board of Education for the 2018-2022 term.

Moved by F. Stratton

that the Board direct staff to proceed with the development of the 2018/19 Annual Budget incorporating the budget priorities recommended by the Executive Committee, as identified in Appendix A.

Seconded by S. Skinner

Carried

B.3. Proposed Revised Policy 103: Board of Education - Policy Development

At the Public Board Meeting of February 20, 2018, it was recommended that the *Proposed Revised Policy 103: Board of Education – Policy Development* undergo further revision for clarify and the Board provided suggestions and edits. Superintendent Mark Pearmain provided an update on the proposed revisions.

Moved by B. Forward

that the Board of Education approve *Proposed Revised Policy 103: Board of Education – Policy Development*, as attached to this Administrative Memorandum of April 24, 2018.

Seconded by C. Gerlach

Carried

C.1. Land Management Update

Superintendent Mark Pearmain updated the Board on the Argyle Secondary and Handsworth Secondary School Replacement Projects, specifically updating the Board regarding artificial fields at both sites. Superintendent Pearmain shared that the North Vancouver School District is working on a Long Range Facilities Plan (LRFP) which will be completed in June and brought to the Board for information.

C.2. Tuesday, April 3, 2018 Standing Committee Meeting

Trustee Stratton reported on the meeting that focused on building the budget for 2018/19. The North Vancouver School District's partner groups were thanked for presenting their budget priorities. Dr. Pius Ryan provided clarity on the School District's minimum requirements for resource teachers.

C.3. Superintendent's Report

Superintendent Mark Pearmain shared highlights from his visits to Brooksbank, Lynnmour and Lynn Valley Elementary schools as well as a day up at the Cheakamus Centre. Superintendent Pearmain acknowledged the School District's Dance Festival and the 44 Dresses Event that occurs annually. An update on Trustee stipends was provided to the Board.

C.4. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Stanley noted that the BCSTA AGM was being held from April 26 – 28, 2018 and would provide the Board with an update at the next meeting. Chair Sacré provided a summary of the two motions that the Board of Education put forward: endorsing healthy foods and funding student technology in schools.

There was no update from on BCPSEA.

C.5. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Standing Committee Meeting
 - Trustee Seminar
 - Board Planning Committee
 - Rec Commission Meeting
 - Inclusion Meeting
 - Restraint and Seclusion Sub Committee Meeting
 - District of North Vancouver Council Meeting
 - City of North Vancouver Council Meeting
 - Integrated Transportation Committee Meeting
 - Communications Committee Meeting
 - Calendar Committee Meeting
 - Policy Review Committee Meeting
2. Events attended by Trustees included:
 - Presidents Council
 - Mountainside – Pole Blessing
 - Bus Tour to see new Schools
 - VSO and Honour Band performance
 - District of North Vancouver Public Library Dinner
 - MoTI update on the highway interchange
 - Queensbury Visit and Staff Meeting
 - Ministry Funding Review Meeting
 - City of North Vancouver Volunteer appreciation evening

D. Future Meetings

Date and Time	Event	Location
Tuesday, May 8, 2018 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, May 22, 2018 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, June 19, 2018 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Amanda Nichol, Chair of North Vancouver Parent Advisory Council (NVPAC), spoke with respect to the NVTA's presentation to the Board. Ms. Nichol noted that parents have been talking about the troubles surrounding MyEDBC and looks forward to creating an advocacy letter with the North Vancouver School District's partner groups.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:31 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule A.5
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Student Presentation – Carson Graham Secondary**

Narration:

Carson Graham’s “Science 11 Project” tasks students in Grade 11 (working in groups) to use science to assist in addressing one of the United Nations (UN) “Sustainable Development Goals” (UNSDG). Every student going through Carson in Grade 11 works on this project, and every year Carson students address a different UNSDG.

Claire Webb (Grade 12) will be presenting the overall concept of the project, as well as some of the work her group did on the project in Grade 11. Claire will be followed by a group led by Reece Martis (Grade 11) presenting their group’s work.

Schedule A.6
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Student Presentation – Handsworth Secondary**

Narration:

A dynamic group from Sutherland Secondary School is presenting two initiatives under the umbrella of their Meatless Monday Club. With the guidance of Cynthia Bunbury, teacher mentor and student government supervisor, Shiqi Xu [zoo] and Naia [nayah] Peruchena, Grade 11 students, have spearheaded these initiatives.

The students will explain their two projects - to increase plant-based foods in our cafeterias at the secondary level, and to introduce a student choice policy on animal dissection in the classroom for our district. Both are based on the philosophy of the world-wide Meatless Monday movement - to improve our health, the welfare of animals, and for the betterment of the planet.

**Schedule ...C.1.....
of the
Administrative Memorandum**

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **The Boys Club Network**

Narration:

The Westcoast Boys Club Network is a private foundation that works with school districts around the province to help boys ages 13-18 come to understand what it means to be a 'good man'. We are losing our boys!

Facts: Adolescent boys are 4 times as likely as adolescent girls to commit suicide. Adolescent boys are twice as likely to be diagnosed with a learning difficulty. Adolescent boys are 5 times as likely to drop out of school. Adolescent boys make up the minority of student council members, scholarship winners and valedictorians.

The Boys Club Network has created a curriculum called H.O.P.E. for Boys Leadership 11 which currently runs in Abbotsford BC. It has been revised to meet the New Curriculum Provincial standards. Prince George, Langley and West Vancouver are working towards adopting this curriculum. We currently work with 10 school districts across BC with several more pending. BCN also operates as an after school club. The boys we work with are staying in school, pursuing post-secondary education and improving personal behaviour while developing their moral compass and world views.

North Vancouver has been very supportive of this work and currently operates chapters at Carson Graham Secondary and Sutherland Secondary with a new chapter likely to begin in Argyle in the fall. For more information please visit the website: www.boysclubnetwork.com

Schedule ...C.2...
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Annual Facilities Grant**

Narration:

In April 2018, the Ministry of Education announced the allocation of the Annual Facilities Grants (AFG) for 2018/19 (see attached) for all school districts. Annual Facilities Grants funds are used by school districts to fund significant repairs and maintenance of school facilities. The North Vancouver School District will receive a total of \$3,078,527 for 2018/19, up from the \$2,945,252 from the prior year. The 2018/19 allocation is split between operating funds (\$626,273) and capital funds (\$2,452,254). A deduction of \$53,310 will be made from the operating portion of the funding allocation to pay for the North Vancouver School District's (NVSD) share of the Capital Asset Management System (CAMS). The net AFG funding results in \$3,025,217 which is a 4.61% increase above the amount received in the 2017/18 fiscal year.

In order to address the government's concerns regarding school districts' utilization of AFG funds within the same year they are allocated, the Ministry of Education requires all school districts to fully spend their previous year's allocation by March 31 of the current fiscal year before drawing upon the new allocation.

The School District has prepared the attached AFG expenditure plan for the 2018/19 Annual Facilities Grant submission. The capital component of AFG funding is treated like a major capital project whereby the School District initiates spending in accordance with the plan and then draws down capital funds from the Ministry through a "Certificate of Approval". School districts are unable to draw funds before they are needed.

The Ministry has updated the way they allocate AFG funds, no longer requiring boards of education to pass a bylaw in order to draw from the Certificate of Approval. Jim Mackenzie, Director of Facilities and Planning, and Mike Chapman, Assistant Director of Facilities and Planning, will be available to respond to Trustees' questions.

Attachments:

SD No. 44 Annual Facilities Grant (AFG) Expenditure Plan – April 1, 2018 – March 31, 2019
Ministry of Education – Capital Management Branch, Annual Facility Grant (AFG) Allocation 2018/19

Facility Name	Description of Work	AFG Category	Estimated Cost
Blueridge	Gym floor refinish	Health and Safety Upgrade	\$ 12,849
Braemar	Phase 2 - Accessible path way from 2nd storey	Disabled Access	\$ 7,232
Braemar	Boys and girls change room flooring replacement	Facility Upgrade	\$ 7,496
Braemar	Boiler Replacement (\$259,880 of CNCP funding)	Mechanical System Upgrades	\$ 30,518
Braemar	Install security fencing for covered play area	Site Upgrades	\$ 18,739
Braemar	Underground storage tank removal	Site Upgrades	\$ 32,124
Capilano	Phase 1 - Replacement boiler plant design	Mechanical System Upgrades	\$ 40,690
Carisbrooke	New accessible parking spot	Disabled Access	\$ 2,142
Carisbrooke	Replace library flooring	Facility Upgrade	\$ 10,708
Carson	Common area lighting controls upgrade	Electrical System Upgrades	\$ 3,212
Carson	Install gate to secure storage in stair well nook	Facility Upgrade	\$ 2,677
Carson	Demise room C204 into two distinct teaching spaces	Functional Improvement	\$ 26,770
Cheakamus	Potable well water protection plan	Health and Safety Upgrade	\$ 3,748
Cheakamus	Ground well pump replacement, expansion tank and controls upgrade	Mechanical System Upgrades	\$ 21,416
Cheakamus	Cabin foundation repairs	Facility Upgrade	\$ 32,124
Dorothy Lynas	All weather field repair and top dressing	Site Upgrades	\$ 5,354
ESC	Shadbolt Studio fume extraction fan	Mechanical System Upgrades	\$ 5,354
Handsworth	Asbestos abatement of floor tile in room E142	Asbestos Abatement	\$ 4,819
Handsworth	Teacher prep room E226 conversion to teaching space (flooring, white boards, tack board, paint)	Functional Improvement	\$ 11,779
Handsworth	Recapture room A201 as a classroom	Functional Improvement	\$ 6,425
Handsworth	Small gym floor refinish	Health and Safety Upgrade	\$ 4,819
Highlands	Boiler heat exchanger replacement	Mechanical System Upgrades	\$ 53,540
Larson	Phase 1 - west side slope retention	Site Upgrades	\$ 5,354
Lucas	Removal of asbestos containing materials	Asbestos Abatement	\$ 13,920
Lucas	Paint booth fire system upgrade	Mechanical System Upgrades	\$ 21,416
Lynn Valley	Playground accessibility ramps	Disabled Access	\$ 1,606
Mountainside	Accessibility pathway to Distributed Learning	Disabled Access	\$ 7,496
Mountainside	Install fencing to demise gym storage room 111 for storage of district occupational therapy equipment	Facility Upgrade	\$ 4,283
Multi Sites	Field retention and drainage control measures (Lynnmoor, Upper Lynn, Blueridge, Dorothy Lynas, Highlands, Lynn Valley)	Site Servicing	\$ 22,487
Multi Sites	Asbestos inventory at 19 elementary and 4 secondary schools	Asbestos Abatement	\$ 42,832
Multi Sites	Phase 2 - public address system upgrade (Dorothy Lynas, Boundary, Eastview, Sherwood Park, Carisbrooke, Seymour Heights, Blueridge, Windsor, Queensbury, West)	Electrical System Upgrades	\$ 253,242
Multi Sites	Interior LED lighting and controls upgrade (Boundary, Carisbrooke, Upper Lynn, Eastview, Norgate, Montroyal)	Electrical System Upgrades	\$ 449,732
Multi Sites	Exterior painting (Cove Cliff, Blueridge, Dorothy Lynas, Seymour Heights)	Facility Upgrade	\$ 219,187
Multi Sites	Elementary drinking fountain upgrades (pre 1990 schools)	Health and Safety Upgrade	\$ 289,114
Multi Sites	Roof section replacements	Roof Replacement	\$ 294,566
Multi Sites	Playground wood chip renewal at 13 elementary schools	Site Upgrades	\$ 32,017
Multi Sites	Stair replacement and repairs (Boundary, Carisbrooke, Eastview, Queensbury, Ridgeway, Seymour Heights)	Site Upgrades	\$ 11,779
Multi Sites	Parking lot paving and repairs (17 schools)	Site Upgrades	\$ 126,889
Norgate	New accessible parking spot	Disabled Access	\$ 535
Queen Mary	Portable classroom renewal - complete interior and exterior	Facility Upgrade	\$ 85,663
Queensbury	Main electrical breaker replacement	Electrical System Upgrades	\$ 16,062
Ridgeway	Wooden window frame repainting	Facility Upgrade	\$ 54,797
Ross Road	Boiler replacement (\$183,680 of CNCP funding)	Mechanical System Upgrades	\$ 64,247
Seymour Heights	Rear entrance flooring replacement	Facility Upgrade	\$ 6,425
Sherwood Park	Recoat gym floor and refinish stage	Functional Improvement	\$ 6,960
Sherwood Park	Refurbish classrooms A119, A120, A121	Functional Improvement	\$ 8,031
Sherwood Park	Install trough sink in corridor by kindergarten washrooms E110/E109	Mechanical System Upgrades	\$ 3,748
Sherwood Park	All weather field repair and top dressing	Site Upgrades	\$ 5,354
Sutherland	Central stair tread replacement by office (first flight of central stairs)	Facility Upgrade	\$ 8,352
Sutherland	Convert room 106 (currently textiles) into an Outdoor Education Academy room	Functional Improvement	\$ 2,142

Sutherland	Wood shop dust collection system upgrade	Health and Safety Upgrade	\$ 21,416
Upper Lynn	2nd floor accessible washroom renovation	Disabled Access	\$ 107,079
Upper Lynn	Phase 1 - Displacement ventilation system design	Mechanical System Upgrades	\$ 37,478
Windsor	Asbestos abatement of spraytex ceilings in D219 and D400L corridors	Asbestos Abatement	\$ 21,416
Windsor	200 level north door hardware upgrade	Facility Upgrade	\$ 2,142
Windsor	Acoustic ceiling treatment in classrooms E206 & E506	Functional Improvement	\$ 21,416
Windsor	Wood shop dust collection system replacement (\$53,648 from ITA fund)	Health and Safety Upgrade	\$ 401,868
Windsor	Girls change room heating system upgrade	Mechanical System Upgrades	\$ 4,283
Windsor	Phase 1 - east side (fire lane) slope retention	Site Upgrades	\$ 5,354
		Total	\$ 3,025,217

Ministry of Education - 2018/19 Annual Facility Grant Allocation

School District	Total AFG	Capital Portion	Operating Portion			Total Allocation to Districts
			Gross	Withheld (CAMS)	Net	
5 Southeast Kootenay	1,410,772	1,123,775	286,997	24,430	262,567	1,386,342
6 Rocky Mountain	962,511	766,705	195,806	16,667	179,139	945,844
8 Kootenay Lake	1,374,350	1,094,762	279,588	23,799	255,789	1,350,551
10 Arrow Lakes	307,001	244,547	62,454	5,316	57,138	301,685
19 Revelstoke	321,325	255,957	65,368	5,564	59,804	315,761
20 Kootenay-Columbia	952,982	759,114	193,868	16,502	177,366	936,480
22 Vernon	1,752,473	1,395,963	356,510	30,347	326,163	1,722,126
23 Central Okanagan	3,860,494	3,075,143	785,351	66,851	718,500	3,793,643
27 Cariboo-Chilcotin	1,532,440	1,220,691	311,749	26,537	285,212	1,505,903
28 Quesnel	880,371	701,275	179,096	15,245	163,851	865,126
33 Chilliwack	2,244,139	1,787,608	456,531	38,861	417,670	2,205,278
34 Abbotsford	3,401,484	2,709,511	691,973	58,902	633,071	3,342,582
35 Langley	3,343,503	2,663,325	680,178	57,898	622,280	3,285,605
36 Surrey	11,610,859	9,248,830	2,362,029	201,064	2,160,965	11,409,795
37 Delta	3,022,838	2,407,894	614,944	52,346	562,598	2,970,492
38 Richmond	4,075,710	3,246,577	829,133	70,578	758,555	4,005,132
39 Vancouver	11,001,097	8,763,112	2,237,985	190,502	2,047,483	10,810,595
40 New Westminster	1,159,460	923,588	235,872	20,078	215,794	1,139,382
41 Burnaby	4,576,114	3,645,182	930,932	79,243	851,689	4,496,871
42 Maple Ridge-Pitt Meadows	2,543,836	2,026,336	517,500	44,051	473,449	2,499,785
43 Coquitlam	5,601,964	4,462,341	1,139,623	97,007	1,042,616	5,504,957
44 North Vancouver	3,078,527	2,452,254	626,273	53,310	572,963	3,025,217
45 West Vancouver	1,314,355	1,046,972	267,383	22,760	244,623	1,291,595
46 Sunshine Coast	966,354	769,766	196,588	16,734	179,854	949,620
47 Powell River	604,278	481,348	122,930	10,464	112,466	593,814
48 Sea to Sky	939,564	748,426	191,138	16,270	174,868	923,294
49 Central Coast	296,372	236,080	60,292	5,132	55,160	291,240
50 Haida Gwaii	542,638	432,248	110,390	9,397	100,993	533,241
51 Boundary	557,184	443,835	113,349	9,649	103,700	547,535
52 Prince Rupert	666,723	531,090	135,633	11,545	124,088	655,178
53 Okanagan Similkameen	618,616	492,769	125,847	10,712	115,135	607,904
54 Bulkley Valley	696,344	554,685	141,659	12,058	129,601	684,286
57 Prince George	3,279,793	2,612,576	667,217	56,795	610,422	3,222,998
58 Nicola-Similkameen	618,533	492,703	125,830	10,711	115,119	607,822
59 Peace River South	1,404,568	1,118,833	285,735	24,322	261,413	1,380,246
60 Peace River North	1,469,596	1,170,632	298,964	25,449	273,515	1,444,147
61 Greater Victoria	3,983,030	3,172,751	810,279	68,973	741,306	3,914,057
62 Sooke	1,655,653	1,318,839	336,814	28,670	308,144	1,626,983
63 Saanich	1,503,270	1,197,456	305,814	26,032	279,782	1,477,238
64 Gulf Islands	509,403	405,774	103,629	8,821	94,808	500,582
67 Okanagan Skaha	1,319,685	1,051,218	268,467	22,853	245,614	1,296,832
68 Nanaimo-Ladysmith	2,731,329	2,175,687	555,642	47,298	508,344	2,684,031
69 Qualicum	979,910	780,564	199,346	16,969	182,377	962,941
70 Alberni	1,040,992	829,220	211,772	18,027	193,745	1,022,965
71 Comox Valley	1,722,574	1,372,146	350,428	29,829	320,599	1,692,745
72 Campbell River	1,293,438	1,030,310	263,128	22,398	240,730	1,271,040
73 Kamloops/Thompson	3,450,044	2,748,192	701,852	59,743	642,109	3,390,301
74 Gold Trail	686,502	546,845	139,657	11,888	127,769	674,614
75 Mission	1,226,511	976,998	249,513	21,239	228,274	1,205,272
78 Fraser-Cascade	527,288	420,020	107,268	9,131	98,137	518,157
79 Cowichan Valley	1,887,945	1,503,875	384,070	32,693	351,377	1,855,252
81 Fort Nelson	317,606	252,995	64,611	5,500	59,111	312,106
82 Coast Mountains	1,515,315	1,207,050	308,265	26,240	282,025	1,489,075
83 North Okanagan-Shuswap	1,683,261	1,340,831	342,430	29,148	313,282	1,654,113
84 Vancouver Island West	389,367	310,157	79,210	6,743	72,467	382,624
85 Vancouver Island North	729,369	580,991	148,378	12,630	135,748	716,739
87 Stikine	298,627	237,876	60,751	5,171	55,580	293,456
91 Nechako Lakes	1,422,725	1,133,296	289,429	24,637	264,792	1,398,088
92 Nisga'a	266,943	212,638	54,305	4,623	49,682	262,320
93 Conseil scolaire francophone	1,365,632	1,087,818	277,814	23,648	254,166	1,341,984
Provincial Total	115,495,587	92,000,000	23,495,587	2,000,000	21,495,587	113,495,587

Schedule C.3.....
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **2018/19 Budget Update**

Narration:

Senior staff will provide an update on the 2018/19 Annual Budget and provide a timeline for when the budget will be presented for Trustee approval.

Schedule .C.4..
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Elementary School Fees 2018-19**

Narration:

In accordance with the *School Act* s. 82 (3), Boards of Education may charge supplementary fees to students and parents for goods and services provided by the board. The North Vancouver School District Board of Education has developed Policy 706: School Fees, incorporating the requirements and provisions of the legislation and detailing administrative procedures for establishing and communicating school fees. The policy is reviewed on an ongoing basis to ensure consistency with changes in legislation, to reduce ambiguity in interpretation, and to support appropriate implementation.

Policy 706 requires that each North Vancouver school and specialty academy annually establish a schedule of fees. For elementary school fees, these are developed and reviewed each spring, in order that they may be published to school communities in advance of the school year for which they will apply. Fees for secondary schools and specialty academies are addressed in the winter, in order that they are available for inclusion in course programming guides that are published each January.

The process for developing school fees requires school administrators to consult with appropriate staff, students, and parents (PAC), and to establish supplementary fees at the minimum level necessary to recover the cost of the activity/material. The proposed fee schedules are shared with parents at PAC meetings prior to their finalization.

The Superintendent of Schools annually reviews the individual schedules of school fees for consistency across the school district and provides the schedule of fees to Trustees for their information. Accordingly, the *Schedule of Supplementary Elementary School Fees 2018-19* for the North Vancouver School District is attached for the Board's information.

Attachment:

School District No. 44 (North Vancouver) Schedule of Supplementary Elementary School Fees 2018-19



SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

SCHEDULE OF SUPPLEMENTARY ELEMENTARY SCHOOL FEES 2018-19

Policy 706: School Fees requires the Superintendent of Schools to review annually the schedule of school fees for all schools and to provide this schedule to Trustees for their information. Listed below is an overview of the Supplementary Elementary School Fees established for the 2018-19 school year.

A. ELEMENTARY SCHOOLS SUPPLEMENTARY FEES

Supplementary Elementary School Fees have been developed at each individual school through a consultative process that involves the school principal, staff and parents of the school community, and includes a presentation of proposed fees at a Parent Advisory Council (PAC) meeting. The following identifies the fee categories and the range of fee amounts that have been established across the school district for the 2018-19 school

	<u>Range:</u>
Materials used in special projects (intended for student to take home for personal use or as a gift)	\$7.00 - \$20.50
Student Planners	\$4.45 - \$10.00
Enrichment Learning Activities (e.g., gymnastics, tennis, dance, etc.)	\$10.00 - \$40.00
Field Trips	cost recovery on trip-by-trip basis

Some elementary schools offer or facilitate the purchase of a "School Supplies" package. This is offered to families as an optional, convenience service, on a cost-recovery basis. Where this occurs, families may alternately choose to purchase school supplies on their own and a supplies list will be provided.

B. ELEMENTARY DISTRICT PROGRAM FEES

Band and Strings Program:	Registration Fee*:	\$475.00
* Early Registration: pymt before Apr 24, 2018 receives a \$35 discount pymt before May 23, 2018 receives a \$20 discount	Workbook Fee:	\$20.00

Cheakamus Centre Programs:	
Longhouse - Skw'une-was Cultural History Program	\$135.00
3-Day Outdoor School Program	\$200.00
4-Day Outdoor School Program	\$280.00

Each NVSD school will post their supplementary school fees for 2018-19 on their individual school website or will publish the fees in their school newsletter. Fees are charged only for materials or activities that are supplemental to what is required to sufficiently meet the Province's general requirements for graduation. Please contact the school principal to discuss school fees and/or financial assistance.

Schedule C.5.....
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Updates on the Board's Land Management have been provided at each of the monthly Public Board Meetings.

Mark Pearmain, Superintendent of Schools, will present the attached *Land Management Update* (May 2018).

Attachment:

Land Management UPDATE – May 2018

Land Management Engagement Update

Argyle Secondary School:

The School District is in discussions with the lead proponent and hope to have the tender awarded in the near future.

Handsworth Secondary School:

KMBR Architects Planners Inc. continues to work through the high level desing process on the Handsworth project.

Lucas site:

There is no change in the status of the Lucas site.

Braemar site:

There is no change in the status of the Braemar site.

Cloverley site:

There is no change in the status of the Cloverley site.

Lower Lonsdale:

There is no update on the possibility of a “Lower Lonsdale” school.

Long Range Facilities Plan:

A Capital Planning meeting has been scheduled for Wednesday May 30th whereby the Draft Long Range Facilities Plan for the North Vancouver School District will be discussed.

**Schedule ..C.6.....
of the
Administrative Memorandum**

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, May 8, 2018 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the May 8, 2018 Standing Committee Meeting.

Trustee Cyndi Gerlach will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, May 8, 2018

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of May 8, 2018

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, May 8, 2018.

Meeting Attendance:

Trustees Gerlach and Stratton were in attendance.

Call to Order:

Standing Committee Chair Cyndi Gerlach called the Standing Committee Meeting to order, thanking those in attendance for coming to engage with the School District. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged.

Aboriginal Education - What? Where? How?

Brad Baker, District Principal, Aboriginal Education, Safe and Caring Schools, presented an evening of Aboriginal Education with a focus on the three pathways. Students; Educators; and Community - these three pathways of Aboriginal Education impact all students within the North Vancouver School District.

Aboriginal Education teachers Stephanie Maki and Heather Myhre identified successes and areas of growth within Aboriginal Education. Discussion focused on the Calls to Action of the Truth and Reconciliation Commission's final report.

Concluding the evening, Standing Committee Chair Gerlach thanked all of those who participated.

Next Meeting:

September 2018

Schedule C.7
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

In accordance with District Policy 207: Field Trips requirements for advance notification to the Board, Trustees were advised by email, on April 23, 2018, of the below field trip to Mount Vernon, WA, USA.

Sutherland – a field trip to Mount Vernon, Washington, USA, occurred April 28-29, 2018. The trip involved approximately 23 Grade 11-12 members of the Senior Ultimate Frisbee team, accompanied by one teacher supervisors and three additional adult supervisors.

Students travelled to Washington in private vehicles (with parents) and were accommodated in a hotel. The student cost for the trip was \$250 per student.

The purpose of this extracurricular trip was to participate in the annual Spring Reign Ultimate Frisbee Tournament, billed as one of the largest mixed-gender youth Ultimate tournaments in the world and which includes visiting school-based teams from Washington, Oregon, Montana, Idaho, Manitoba and British Columbia.

Schedule C.8.....
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.9
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.10...
of the
Administrative Memorandum

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): Trustees' Reports

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**ScheduleD.....
of the
Administrative Memorandum**

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, June 19, 2018 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**ScheduleE.....
of the
Administrative Memorandum**

Meeting Date: May 22, 2018 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.