

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, September 20, 2016.

PRESENT: C. Sacré, Chair
B. Forward
C. Gerlach
J. Stanley

ABSENT: F. Stratton, Vice Chair
M. Higgins
S. Skinner

A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged.

A.2. Approval of Agenda

Moved by B. Forward

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by J. Stanley

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

No one wished to speak.

A.4. Approval of Minutes

Moved by B. Forward

that the minutes of the public meeting of June 21, 2016 be approved as circulated.

Seconded by J. Stanley

Carried

A.6. Student Presentation – Dorothy Lynas Elementary

Students from Dorothy Lynas Elementary School presented their visioning process undertaken as part of School Planning and highlighted student responses to the question, "What makes a great school?"

Grade 7 students Giano Chirico, Ruby Gallagher, Aidan Melnyk and Brianna Norman shared thoughtful consideration about the pathways of school planning. The [presentation](#) was created by the students; they designed the slides, curated photos and used direct quotes from Dorothy Lynas Elementary students. Through a variety of different processes, information was gathered from Administrators, students, parents and the community with the goal to open dialogue and create a new mission statement for the school.

On behalf of the Board, Chair Sacré thanked the students for their presentation.

B.1. Orange Shirt Day Declaration - Every Child Matters – September 30, 2016

Introducing this agenda item, Chair Sacré shared that September 30th is Orange Shirt Day, which recognizes the harm that the residential school system did to children's sense of self-esteem and wellbeing. The Orange Shirt Day of 2016 will be the fourth annual event to provide an opportunity to create meaningful discussion about the effects of Residential Schools and the legacy they have left behind.

Moved by B. Forward

that the Board declare September 30, 2016 as Orange Shirt Day in the North Vancouver School District.

Seconded by J. Stanley

Carried

B.2. World Teachers' Day Declaration – October 5, 2016

Chair Sacré advised the Board that October 5th is World Teachers' Day. In 1994, UNESCO, the United Nations Educational, Scientific and Cultural Organization, dedicated October 5th as a day to celebrate and honour the teaching profession.

Moved by J. Stanley

that the Board declare October 5, 2016 as World Teachers' Day in the North Vancouver School District.

Seconded by C. Gerlach

Carried

B.3. World Mental Health Day Declaration – October 10, 2016

Chair Sacré noted that October 10th is World Mental Health Day and is supported by the United Nations to raise public awareness about mental health issues worldwide.

The World Federation for Mental Health supports the *Light up the World Purple Awareness Campaign*, which asks organizations, schools, communities and landmarks to 'Light up Purple' for World Mental Health Day, commemorating the day that Amanda Todd passed away, to promote awareness. Visually, support will be shown by wearing purple and lighting up purple on Mental Health Day.

Moved by C. Gerlach

that the Board declare October 10, 2016 as World Mental Health Day in North Vancouver School District, and that we do all possible to shine purple.

Seconded by J. Stanley

Carried

B.4 Audited Financial Statements for the Year Ended June 30, 2016

Georgia Allison, Secretary Treasurer, introduced the 2015/2016 Audited Financial Statements and shared that the inaugural meeting of the North Vancouver School District's Audit Committee was held at the beginning of September. Following a review of the Audited Financial Statements, the Audit Committee recommended that the Board approve the statements. Secretary Treasurer Allison invited Stephen Wurz, Director of Financial Services, and Lenora Lee, Audit Partner from KPMG LLP to the table.

In his presentation of the Audited Financial Statements, Mr. Wurz highlighted that the financial statements have been prepared consistent with the format prescribed by the Ministry of Education.

Mr. Wurz reported on the changes to balance sheet accounts on Statement 2.

The Operating Fund has a cumulative surplus of \$8,856,089 of which \$6,995,479 is appropriated for use in the 2016/17 fiscal year. A balance of \$1,860,610 remains as Unrestricted Surplus.

B.4 Audited Financial Statements for the Year Ended June 30, 2016 (continued)

Mr. Wurz also reported on the changes to revenues and expenses on Schedules 2, 2A and 2B of the financial statements

In response to Trustees' questions, Mr. Wurz and Secretary Treasurer Georgia Allison provided clarification that the repayment of the \$1.1M debt was transferred from the operating fund to the capital fund. Employee pension plans and shared services were also addressed.

In presenting the Auditor's report to the Board, Ms. Lee noted that the financial statements for the fiscal year ending June 30, 2016 have been completed and along with the auditor's report have been submitted with no qualifications to the Board for its approval. Ms. Lee noted that there were no adjustments to the audit, and thanked management and staff for their help during the audit process.

The Board thanked Ms. Lee for her report and extended thanks to Mr. Wurz and staff for their work done on the financial statements.

Moved by J. Stanley

that the Board approve the Audited Financial Statements and the Auditors' Report to the Board of Education of School District No.44 (North Vancouver) for the Year Ended June 30, 2016 as presented in Schedule B.4. of September 20, 2016.

Seconded by B. Forward

Carried

B.4. Capital Plan 2016/17

Secretary Treasurer Georgia Allison introduced Jim Mackenzie, Director of Facilities and Planning and Michael Chapman, Assistant Director of Facilities and Planning to provide an overview of the Capital Plan.

It was reported that the Ministry of Education recently changed the process for the approval of the Capital Plan by consolidating various capital funding programs into a single call for projects as part of the Capital Intake Process. The priorities identified in the Capital Plan instructions include:

- Seismic Mitigation (SMP)
- School Expansion Program (EXP)
- School Replacement Program (REP)
- Building Envelope Program (BEP)
- School Enhancement Program (SEP) – formerly routine capital
- Carbon Neutral Capital Program (CNCP)
- Bus Replacement Program (BUS)

Mr. Mackenzie and Mr. Chapman provided a high level overview of the key changes in the process and shared priorities that the North Vancouver School District identified for submission to the 2016/17 Capital Plan.

Clarification was provided to Trustees regarding the need to identify a site and the potential for a new school building for a Lower Lonsdale school; the North Vancouver School District's Long Range Facilities Plan, and timelines for submitting the 2016/17 Capital Plan.

Moved by B. Forward

that the Board approve the 2016/2017 Five-Year Capital Plan as amended and presented in Schedule B.5. of September 20, 2016, and;

that the Board write a letter to the Minister of Education expressing our concern with the timelines required to submit the 2016/2017 Capital Plan.

Seconded by J. Stanley

Carried

B.6. Corporate Banking Services

Secretary Treasurer Allison introduced the following routine bylaw and resolutions as a consequence of a new Superintendent assigned signing authority.

(A) Bank of Montreal – Banking Bylaw 1-2016

Moved by B. Forward

that Banking Bylaw Number 2-2016 be read a first time;

Seconded by J. Stanley

Carried

Moved by J. Stanley

that Banking Bylaw Number 2-2016 be read a second time;

Seconded by C. Gerlach

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by C. Gerlach

that Banking Bylaw Number 2-2016 be read a third time, passed, and adopted.

Seconded by J. Stanley

Carried

(B) Toronto-Dominion – Resolution re: Bankers and Signing Officers

Moved by C. Gerlach

that the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as per Schedule B.6.(B). be approved.

Seconded by B. Forward

Carried

(C) Blue Shore Financial – Resolution re: Bankers and Signing Officers

Moved by B. Forward

that the Blue Shore Financial Bank Resolution re: Bankers and Signing Officers as per Schedule B.6.(C). be approved.

Seconded by J. Stanley

Carried

C.1. Communication Plan – Professional Learning

Deneka Michaud, Communications Manager presented the North Vancouver School District's Communication Plan – Professional Learning to the Board. The purpose of the communication plan is to support the professional learning of staff by highlighting the benefits of staff professional learning.

C.2. Land, Learning and Livability Community Engagement - Update

Mark Pearmain, Superintendent of Schools, introduced this agenda item and provided a brief update on the full replacement of Argyle Secondary, as well as a status report of the Braemar Elementary School parcel. It was noted that there has been no change in the status of the Lucas and Cloverley sites.

C.3. Tuesday, September 13, 2016 Standing Committee Meeting

Trustee Stanley reported on the meeting that focused on the Capital Plan and the French Immersion Program.

C.4. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Carson Graham Secondary School – field trip to White Swan, Washington, USA (September 1-3, 2016)
- Argyle Secondary School – field trip to Cashmere, Washington, USA (September 22-25, 2016)
- Seycove Secondary School – field trip to Oregon Coast, USA (October 22-29, 2016)

C.5. Superintendent’s Report

Superintendent Mark Pearmain provided updates on the enrollment numbers, the Learning Improvement Fund (LIF) and the work being accomplished through the Enhancing Student Learning Program. Superintendent Pearmain also provided updates on Handsworth Secondary School, Windsor Secondary School, the relocation of the modular building to Ridgeway Elementary School and work that was completed over the summer at school sites.

C.6. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)

Trustee Gerlach reported that BCSTA is asking for motions for Provincial Council to be in by Friday, September 29, 2016. She also noted that she will be attending a conference call on October 3, 2016 as the Board’s representative for BCPSEA.

C.7. Trustees’ Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Standing Committee Meeting
 - Trustee Seminar
 - BCTF/BCSTA Insurance Committee Meeting
 - BCSTA Finance Committee Meeting
 - North Vancouver Recreation and Culture Meeting
 - North Shore Table Matters Meeting
2. Events attended by Trustees included:
 - Summer Institute at UBC
 - Gender West Conference 2016

D. Future Meetings

Date and Time	Event	Location
Tuesday, October 11, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, October 18, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 8, 2016 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 15, 2016 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

Doug Blackley, resident of North Vancouver, questioned the status of Blueridge Elementary School. He expressed concern on behalf of the Blueridge Community Association.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:38 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

October 25, 2016

Date

Original signed by C. Sacré

Christie Sacré
Chair, Board of Education

October 25, 2016

Date