

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, September 19, 2017.

PRESENT: C. Sacré, Chair
J. Stanley, Vice Chair
B. Forward
C. Gerlach
M. Higgins
S. Skinner (teleconference)
F. Stratton

A. Call to Order

Chair Sacré called the meeting to order at 7:03 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged. The Chair recognized Orange Shirt Day, World Teachers Day and World Mental Health Day as all occurring in September.

Vice Chair Stanley announced that her family has moved to Nanaimo noting that she will continue in her capacity as Trustee for the rest of her term, commuting in for meetings and scheduled school visits.

Moved by C. Sacré

WHEREAS Section 67 of the *School Act* permits Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other;

the Board hereby approves the participation by Trustee Skinner in the September 19, 2017 Public Meeting by telephone.

Seconded by J. Stanley

Carried

A.2. Approval of Agenda

The agenda was amended to combine Item A.6. with Item C.1. as both items provided an update on the Summer Learning Program.

Moved by C. Sacré

that the agenda be adopted as amended.

Seconded by F. Stratton

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

There was no one wishing to speak.

A.4. Approval of Minutes

Moved by B. Forward

that the minutes of the public meeting of June 20, 2017 be approved as circulated.

Seconded by F. Stratton

Carried

A.5. Approval of Minutes

Moved by B. Forward

that the minutes of the public meeting of June 27, 2017 be approved as circulated.

Seconded by F. Stratton

Carried

B.1. Audited Financial Statements for the Year Ended June 30, 2017

Georgia Allison, Secretary Treasurer, introduced the 2016/2017 Audited Financial Statements and shared that the meeting of the North Vancouver School District's Audit Committee was held at the beginning of September. Following a review of the Audited Financial Statements, the Audit Committee recommended that the Board approve the statements. Secretary Treasurer Allison invited Kristen Watson, Director of Financial Services, and Lenora Lee, Audit Partner from KPMG LLP to the table.

Presenting the Audited Financial Statements, Secretary Treasurer Allison highlighted that the financial statements have been prepared consistent with the format prescribed by the Ministry of Education.

The Operating Surplus is \$6,162,327, of which \$5,450,925 is appropriated for use in the 2017/18 fiscal year. A balance of \$711,402 remains as Unrestricted Surplus. An increase within Deferred Revenue of \$935,595, compared to 2016 year-end, is largely due to the infusion of new grants and initiatives supported by the provincial government. Services and Supplies ended the year \$1,266,240, or 8.26%, over budget.

In response to Trustees' questions, Secretary Treasurer Allison provided clarification regarding communication from the Ministry, noting that at this time, there has been no communication regarding additional funding. AFK continues to have lower print sales, however, Secretary Treasurer Allison shared that there has been an uptake in the print sales, using smaller and more affordable prints.

In presenting the Auditor's report to the Board, Ms. Lee noted that the financial statements for the fiscal year ending June 30, 2017 have been completed and along with the auditor's report have been submitted with no qualifications to the Board for its approval. Ms. Lee noted that there were no adjustments to the audit, and thanked management and staff for their help during the audit process.

The Board thanked Ms. Lee for her report and extended thanks to Ms. Watson and staff for their work done on the financial statements.

Moved by B. Forward

that the Board approve the Audited Financial Statements and the Auditors' Report to the Board of Education of School District No.44 (North Vancouver) for the Year Ended June 30, 2017 as presented in Schedule B.1.

Seconded by F. Stratton

Carried

B.2. Corporate Banking Services

Secretary Treasurer Allison introduced the following routine bylaw and resolutions as a consequence of a new Director of Financial Services assigned signing authority.

(A) Bank of Montreal – Banking Bylaw 2-2017

Moved by C. Gerlach

that Banking Bylaw Number 2-2017 be read a first time;

Seconded by B. Forward

Carried

B.2. Corporate Banking Services (continued)

Moved by F. Stratton
that Banking Bylaw Number 2-2017 be read a second time;
Seconded by J. Stanley Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by J. Stanley
that Banking Bylaw Number 2-2017 be read a third time, passed, and adopted.
Seconded by F. Stratton Carried

(B) Toronto-Dominion – Resolution re: Bankers and Signing Officers

Moved by C. Gerlach
that the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as per Schedule B.2.(B) be approved.
Seconded by J. Stanley Carried

(C) Blue Shore Financial – Resolution re: Bankers and Signing Officers

Moved by S. Skinner
that the Blue Shore Financial Bank Resolution re: Bankers and Signing Officers as per Schedule B.2.(C) be approved.
Seconded by J. Stanley Carried

B.3. Live Video Streaming and Archiving of Public Board Meetings

At the June 20, 2017 Board of Education Meeting the board passed a motion to research options for the process of live streaming and archiving Public Board Meetings. Over the summer months, Communications, Information and Communications Technology, and Facilities staff investigated options to livestream and video record Public Board Meetings.

Mark Pearmain, Superintendent of Schools, introduced David Jennings, Director of Information and Communications Technology, to provide an update on the various options. Mr. Jennings explained that the following criteria was used in contemplating options: upfront costs; ongoing costs; ownership of data; integration into current audio visual system; ease of use; option for expansion; and, School District owned archived recordings of meetings. Based on the options provided, Mr. Jennings shared the recommended selection of Harmony Audio Visual Systems Group, which is best suited for the School District.

After discussing options and responding to questions, Mr. Jennings advised that it would be possible to create a spot in the gallery for those individuals who do not wish to be recorded.

Moved by B. Forward
that the North Vancouver Board of Education approve Harmony Audio Visual Systems Group, Inc. as the supplier of choice for all equipment needs for Live Streaming and Video Recording of Public Board meetings; and,

that the North Vancouver Board of Education approve ISI as the supplier of live streaming.
Seconded by S. Skinner Carried

B.4. Motion to Defer: Election of Board Chair and Vice Chair

Chair Sacré introduced this agenda item, stating that due to scheduling, the election of Board Chair and Vice Chair would be deferred to December 12, 2017.

Moved by B. Forward

that the Board of Education defer the election of Board Chair and Vice Chair until the Public Board Meeting of December 12, 2017.

Seconded by F. Stratton

Carried

Trustee Stanley left the meeting at 8:27 pm.

C.1. Summer Learning Program – Three Year Plan

Kathleen Barter, District Principal, along with the Summer Learning Program team, Jeff Aw-Yong, Meghan Burns, Kammi Clark and Hilary Watt provided the Board of Education with an overview of the successful 2017 Summer Learning Program.

The team identified values through the following perspectives: Innovation, Diversity, Communication, Inquiry, Collaboration and Community. These six values interacted with each other, providing and encouraging core competencies for the students who attended the Summer Learning Program. These values combined with key goals for the Summer Learning Program has allowed continued enhancements to the Program. The team is responsive to comments from teachers, parents and students, providing community, culture and continued learning for North Vancouver students.

C.2. Capital Plan 2018/19

On June 20, 2017 the Board of Education approved the submission of the Five-Year Capital Plan for 2018/19 providing details on high priority projects needed for the School District.

Following the submission of the plan, the School District received feedback from the Ministry's Capital Planner, advising that any additional funding required to meet the restorative language requirements for class size and composition in the 2018/19 school year, be included in the five-year capital plans for School Expansion Projects (EXP).

Jim Mackenzie, Director of Facilities and Planning Department introduced and provided an overview of the amended School Expansion Projects within the Five-Year Capital Plan.

C.3. Land, Learning and Livability Community Engagement - Update

Mark Pearmain, Superintendent of Schools, introduced this agenda item and updated the Board on the various school projects that occurred over the summer months. The Argyle Secondary School Replacement Project and the Handsworth Secondary School Project continues to be top priority.

C.4. Tuesday, September 12, 2017 Standing Committee Meeting

Trustee Forward reported on the meeting that focused on sharing the outcomes of some key educational initiatives. There was an overview of Aboriginal Education: Where are we?, Celebrating & Supporting Student Diversity: Inclusive Education Highlights 2016/2017, Technology in our Classrooms: Capacity Building for a Modernized Curriculum, Curriculum Hub development and Environmental and Cultural Learning at Cheakamus Centre: Building Connections, Engagement and Resilience.

C.5. Out of Country Field Trips - Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Seycove Secondary School – field trip to Oregon Coast, USA (September 30-October 6, 2017)
- Argyle Secondary School – field trip to Seattle, WA, USA (October 13-15, 2017)

C.6. Superintendent’s Report

Superintendent Mark Pearmain shared highlights from his first visit to schools, noting the opportunity to welcome new employees at Montroyal Elementary. Recognition was provided to the Human Resources Department and the Facilities and Planning Department for the work done over the summer months.

C.7. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)

Trustee Gerlach reported on the Canadian School Board Association National Congress, which she attended as a representative of the North Vancouver School District.

C.8. Trustees’ Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Standing Committee Meeting
 - Trustee Seminar
 - Presidents Council Meeting
 - Audit Committee Meeting
 - ITC Meeting
 - AFK Management Committee Meeting
2. Events attended by Trustees included:
 - Raising the Welcoming Pole at the Cheakamus Centre
 - “Think of Me” at Queen Mary Elementary School
 - First Day of School at various Elementary Schools
 - Fen Burdett Stadium Re-opening
 - Khowutzun Warmland Inter-tribal Pow Wow in Duncan, BC
 - The Sweat Lodge – Squamish Nation

D. Future Meetings

Date and Time	Event	Location
Tuesday, October 10, 2017 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, October 17, 2017 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 7, 2017 at 7:00 pm	Standing Committee Public Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, November 21, 2017 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:54 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

October 17, 2017

Date

Original signed by C. Sacré

Christie Sacré
Chair, Board of Education

October 17, 2017

Date