

School District No. 44 (North Vancouver)

Minutes of the Inaugural Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, December 11, 2018.

PRESENT: C. Sacré, Chair
G. Tsiakos, Vice Chair
D. Bruce
C. Gerlach
M. Higgins
K. Mann
M. Tasi Baker

A. Call to Order

Chair Sacré called the meeting to order at 7:00 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

A.2. Approval of Agenda

Moved by M. Higgins

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by M. Tasi Baker

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

There was no one wishing to speak.

A.4. Approval of Minutes

Moved by K. Mann

that the minutes of the public meeting of November 6, 2018 be approved as circulated.

Seconded by D. Bruce

Carried

A.5. Student Presentation – Norgate Elementary School

Students from Norgate Xwemélch'stn Elementary School shared a journey of strengthening a learning community through Truth, ReconcilACtion and partnership with the Downie Wenjack National Fund. To honour thousands of years of Coast Salish Tradition, students and guests were supported through story, drum protocol, traditional medicine and circle. The Red Fox Drum Student Drum Group provided song, and grade 3, 4 and 7 students shared their reflections from the St. Paul's Residential School Site and the teachings provided by Squamish Nation Elders.

On behalf of the Board, Chair Sacré and Superintendent Mark Pearmain thanked the students for their courage to present and share their reflections.

A.6. Acknowledge Outgoing Trustees Forward, Skinner, Stanley and Stratton

Mark Pearmain, Superintendent of Schools, acknowledged collective contributions from former Trustees Barry Forward, Susan Skinner, Jessica Stanley and Franci Stratton as members of the Board. As a team, the Board enabled the North Vancouver School District to achieve a great deal, expanding the availability of best instructional practices and enriched curriculum, developing and

A.6. Acknowledge Outgoing Trustees Forward, Skinner, Stanley and Stratton (continued)

promoting innovative and sustainable programs, encouraging the growth of collaborative, adaptive and personalized learning environments, nurturing an inspiring and healthy work environment, providing leadership in environmental education and sustainability practices and strengthening and expanding reciprocal community relations.

Superintendent Pearmain thanked Ms. Skinner and Ms. Stratton who were in attendance for championing programs and initiatives to enhance the educational opportunities available and provided to students. As a token of appreciation, former Trustee Skinner was presented with framed Artists for Kids Gallery print of the 'Great Blue Heron' painted by Robert Bateman. Former Trustee Stratton was presented with an Indigenous drum painted by Gordon Dick with a special eagle, which takes care of us, leads, teaches, blesses and guides us.

B.1. Board Committees and Trustee Representational Assignments (2019)

Chair Sacré introduced this item and advised that, in accordance with [Policy 102: Board of Education – Committees and Representation](#), Trustees had met to discuss their preferences for committee appointments in the 2019 calendar year.

Moved by C. Gerlach

that the Board approve the Chair's appointments of Trustees as attached to this Administrative Memorandum of December 11, 2018, and make the appointments effective December 11, 2018.

Seconded by M. Tasi Baker

Carried

B.2. New Policy 808: Renaming of Facilities and Parts of Facilities

Chris Atkinson, Assistant Superintendent, introduced this agenda item and highlighted the new *Proposed New Policy 808: Re-naming of Facilities and Parts of Facilities* to the Board of Education.

Moved by C. Gerlach

that the Board of Education approve *Proposed New Policy 808: Re-naming of Facilities and Parts of Facilities*, as attached to this Administrative Memorandum of December 11, 2018.

Seconded by D. Bruce

Carried

B.3. Revised Policy 807: Name of Facilities and Parts of Facilities

Chris Atkinson, Assistant Superintendent, was invited to the table to present draft changes to *Policy 807: Naming of Facilities and Parts of Facilities*.

Moved by G. Tsiakos

that the Board of Education approve *Proposed Revised Policy 807: Naming of Facilities and Parts of Facilities*, as attached to this Administrative Memorandum of December 11, 2018.

Seconded by K. Mann

Carried

B.4. Revised New Policy 308: Restraint and Seclusion

On June 3, 2015 the Ministry of Education developed *Provincial Guidelines on Physical Restraint and Seclusion in School Settings*. The Education Minister directed all boards of education to have a restraint/seclusion policy in place by the end of 2018.

In 2016/17, Mark Pearmain, Superintendent of Schools, established the Policy 308 Restraint and Seclusion Sub-Committee chaired by Vince White, District Principal of Inclusive Education. The Sub-Committee included representatives from the North Vancouver Administrators, North Vancouver Teachers' Association, Canadian Union of Public Employees, and a parent representative. The Sub-Committee met numerous times throughout 2016/17, 2017/18 and 2018/19.

B.4. Revised New Policy 308: Restraint and Seclusion (continued)

Vince White, District Principal, Inclusive Education, presented *Proposed New Policy 308: Use of Physical Restraint or Seclusion* to the Board of Education. Mr. White outlined the process that was taken by the Sub-Committee and highlighted the policy and administrative procedures.

Moved by C. Gerlach

that the Board of Education approve *Proposed New Policy 308: Use of Physical Restraint or Seclusion*, as attached to this Administrative Memorandum of December 11, 2018; and,

that the Board of Education direct the Superintendent to bring Policy 308 subcommittee back in one years time to review the policy to ensure that the policy meets the desired outcomes for students and staff.

Seconded by M. Tasi Baker

Carried

B.5. 2019/20 Operating Budget Development Consultation Process

Georgia Allison, Secretary Treasurer, introduced this item noting that at this time, a budget consultation framework is developed in preparation of the Annual Budget. The proposed process involves the Board inviting its five partner groups and the public to attend budget information and discussion sessions that will provide opportunities for their input.

The following process and timelines were proposed for the 2019/20 Budget Development Process:

1. December 12, 2018
 - Staff Invitation to be sent to all partner groups, inviting them to participate and outlining the consultation process and their role. Information will be posted on the website and through social media with intent to draw public interest in the budget process.
 2. February 5, 2019 – Finance and Facilities Public Standing Committee Meeting
 - Staff presentation and discussion of issues and opportunities related to the development of the 2019/20 Preliminary Budget, including:
 - a) Amended Operating Grant 2018/19;
 - b) Three-Year Forecast, assumptions, and future considerations;
 - c) Technology planning;
 - d) Review of the 2018/19 Budget Priorities and Themes and how that will support budget planning for the 2019/20 Budget.
 - a. Email comments may be submitted between February 6, 2019 and March 15, 2019. This information will be collated and included in the April 2, 2019 meeting feedback categorized by budget themes.
 3. April 2, 2019 – Finance and Facilities Public Standing Committee Meeting
 - Staff presentation and discussion of issues and opportunities related to the:
 - a) Review of the Ministry of Education's mid-March Preliminary Grant announcement;
 - b) Review of the current 2018/19 Forecast to June 30, 2018;
 - c) Review of the revised Three-Year Forecast;
- Facilitated Session
- Partner group presentation, or written submission, of top three priorities. Participation in this activity will be at the discretion of each partner group;
 - Table group discussion of budget priorities for participants to provide input on top priorities.
 - Large group discussion of budget priorities.
4. April 23, 2019 – Public Board Meeting
 - Executive Summary presentation of suggested priorities, adjustments and improvements, proposed by the Board's partner groups and the public, for consideration and inclusion by the Board in the 2019/20 Annual Budget.

B.5. 2019/20 Operating Budget Development Consultation Process (continued)

5. May 21, 2019 – Public Board Meeting
- 2019/20 Annual Budget Bylaw presented for approval and adoption by the Board.

Moved by G. Tsiakos

that the Board of Education approve the proposed process and timelines identified within Board Schedule B.5. for the development of the 2019/20 Budget.

Seconded by M. Tasi Baker

Carried

B.6. Corporate Banking Services

Board Chair Sacré introduced the following routine bylaw and resolutions as a consequence of a new Vice Chair assigned signing authority.

(A) Bank of Montreal – Banking Bylaw 2-2018

Moved by C. Gerlach

that Banking Bylaw Number 2-2018 be read a first time;

Seconded by G. Tsiakos

Carried

Moved by M. Higgins

that Banking Bylaw Number 2-2018 be read a second time;

Seconded by K. Mann

Carried

The Board unanimously agreed to proceed to a third reading of the bylaw.

Moved by K. Mann

that Banking Bylaw Number 2-2018 be read a third time, passed, and adopted.

Seconded by D. Bruce

Carried

(B) Toronto-Dominion – Resolution re: Bankers and Signing Officers

Moved by C. Gerlach

that the Toronto-Dominion Bank Resolution re: Bankers and Signing Officers as per Schedule B.6.(B). be approved.

Seconded by G. Tsiakos

Carried

(C) Blue Shore Financial – Resolution re: Bankers and Signing Officers

Moved by C. Gerlach

that the Blue Shore Financial Bank Resolution re: Bankers and Signing Officers as per Schedule B.6.(C). be approved.

Seconded by D. Bruce

Carried

C.1. North Vancouver Parent Advisory Council Annual Report 2017/18

To provide highlights of the North Vancouver Parent Advisory Council's activities in the 2017/18 year, Chair Sacré welcomed Amanda Nichol, NVPAC Co-Chair, to the table.

Ms. Nichol thanked the Board for its continued support financially and also for the provision of meeting space for the NVPAC's general meetings and special events held at the Education Services Centre. In her report, Ms. Nichol highlighted the 2017/18 year.

On behalf of the Board, Chair Sacré thanked Ms. Nichol for her for supporting all Parent Advisory Councils in the North Vancouver School District.

C.2. Secondary School and Academy Fees 2019/20

Assistant Superintendent Chris Atkinson introduced this agenda item and advised that boards of education may charge fees to students and parents for goods and services provided by the Board in accordance with the School Act [s. 82]. Board [Policy 706: Board of Education – School Fees](#) requires that each North Vancouver school and specialty academy annually establish a schedule of fees. Fees for the 2019/20 school year are determined prior to the end of 2018 to allow fee schedules to be included in the secondary school course guidebooks that are published in January 2019.

Both the 2019/20 Secondary Schedule of School Fees and the Schedule of Specialty Academy Fees 2019/20 have been brought forward to the Board for information and Trustees are encouraged to contact principals regarding any questions they may have in relation to the fees.

C.3. School Calendar 2019/20 – Update

Assistant Superintendent Chris Atkinson provided the Board with an update on the status of the School Calendar Committee's work this year and reviewed the timelines and steps required to complete and approve a school calendar for the 2019/20 school year. A finalized calendar will be presented at the March 12, 2019 Public Board Meeting.

C.4. Land Management Update

Superintendent Mark Pearmain updated the Board on the Argyle and Handsworth Secondary School Replacement Projects as well as the Mountainside Secondary Seismic Upgrade.

C.5. Tuesday, November 20, 2018 Education and Programs Standing Committee Meeting

Trustee Tsiakos reported on the meeting that focused on enhancing student learning and encouraged members of the community to attend upcoming meetings.

C.6. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Secove Secondary School – field trip Seattle WA USA (December 4-7, 2018)
- Carson Graham Secondary Schools – field trip to Italy (March 15-27, 2019)
- Secove Secondary School – field trip to Spain (March 15-23, 2019)
- Handsworth Secondary School – field trip to France and Spain (March 16-27, 2019)
- Windsor Secondary School – field trip to Havana, Cuba (March 16-23, 2019)

C.7. Superintendent's Report

Superintendent Mark Pearmain shared updates from his visits to secondary and elementary schools. Special events included attending the NVRCC Christmas celebration and the BCSSA Retirement Luncheon.

C.8. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Tasi Baker shared information from the BCSTA Provincial Council. Trustee Higgins updated the Board of Education on the Board's motion that was put forward to the BCPSEA AGM.

C.9. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - President's Council Meeting
 - Policy Review Committee Meeting
 - NoVA and Trustee Meeting
 - Governance Meeting
 - Inclusion Committee Meeting
 - Safe & Caring Schools Committee Meeting
 - Calendar Committee Meeting
 - ITC Meeting

2. Events attended by Trustees included:
 - Indigenous Holiday Gathering
 - Remembrance Day Ceremonies
 - Christmas Socials
 - Braemar – Coffee Clutch; Norgate – tour for adaptable playground; Montroyal – staff meeting; Ridgeway Craft Fair; Queensbury – Polygon Gallery Learning; Eastview – camp reader day; Carson Graham – sleep over
 - Vice Principal Interviews
 - Cannabis Forum
 - Mountainside Secondary Seismic Announcement
 - NVPAC – Streamlining Communication
 - BCSTA Trustee Academy
 - North Shore Dialogue to Promote Child well-being
 - Climate Change Seminar
 - FNEC Conference
 - North Vancouver Chamber Jingle & Mingle
 - NVRCC Christmas Party
 - Hollyburn Family Christmas Party

D. Future Meetings

Date and Time	Event	Location
Tuesday, January 15, 2019 at 7:00 pm	Education and Programs Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 22, 2019 at 7:00 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Wednesday, January 23, 2019 at 7:00 pm	Education and Programs Standing Committee Meeting	Sutherland Secondary School 1860 Sutherland Ave, North Vancouver
Tuesday, February 5, 2019 at 7:00 pm	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:00 pm and thanked those who attended.

Certified Correct:

Original signed by G. Allison

Georgia Allison
Secretary Treasurer

January 23, 2019

Date

Original signed by C. Sacré

Christie Sacré
Chair, Board of Education

January 23, 2019

Date