



ADMINISTRATIVE MEMORANDUM

Meeting Place:

Virtual Meeting
[Meeting Link](#)

Format and Date:

PUBLIC BOARD MEETING
 Tuesday, April 27, 2021, at
 6:30 p.m.

		Estimated Completion Time
A.	Call to Order	
A.1.	Chair Tsiakos' opening remarks	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 pm
A.3.	Public Comment Period *	7:00 pm
A.4.	Stakeholder Comment Period	7:30 pm
A.5.	Approval of Minutes (that the minutes of the Public Meeting of March 9, 2021, be approved as circulated)	7:35 pm
B.	Action Items	
B.1.	Child Care Opportunities Identified During the North Vancouver School District's 2020 Site Analysis	7:55 pm
B.2.	Notice of Motion: Intellectual Disability Advisory Committee	8:15 pm
C.	Information and Proposals	
C.1.	2021/22 School Calendar Update	8:25 pm
C.2.	Land Management Update	8:35 pm

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



Meeting Place:

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Format and Date:

PUBLIC BOARD MEETING
Tuesday, April 27, 2021, at
6:30 p.m.

	Estimated Completion Time
C.3. Tuesday, April 6, 2021, Standing Committee Meeting	8:40 pm
C.4. Superintendent's Report (including COVID-19)	8:50 pm
C.5. Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)	8:55 pm
C.6. Trustees' Reports	9:05 pm
D. Future Meetings	9:05 pm
E. Public Question & Comment Period	9:05 pm
F. Adjournment	9:05 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

NEW: COVID-19 Procedures for Public Board Meetings

To respect guidelines and orders around physical distancing and public gatherings provided by the Provincial Health Officer, upcoming Public Board Meetings will continue to be live-streamed and recorded. The public will not be able to attend meetings in person but will have the opportunity to provide input in advance of the meeting.

How you can provide input:

On the day of the Public Board Meeting, we ask that interested parties who wish to ask a question or provide a comment email publiccomments@sd44.ca with their full name, address, phone number, and written submission. In order to keep within the maximum of 2 minutes, please ensure that your comments have a maximum of 400 words. The Board Chair will read out the comments during the Public Comment Period. Please provide comments by 6:00 p.m. on April 27, 2021.

The Board of Education will provide a twenty (20) minute public comment period relevant to the Board's mandate. Speakers will be allocated a maximum of two (2) minutes each.

Schedule A.4
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Stakeholder Comment Period**

Narration:

As per the motion passed on May 26, 2020, the Board of Education will provide a twenty (25) minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education agenda (B and C items). Speakers will be allocated a maximum of five (5) minutes each. An additional five (5) minutes will be provided for Trustee questions of clarification at the end of the comment period.

Stakeholders will be invited to speak to the Board of Education in a rotating order each meeting. The Chair will invite those wishing to speak in the order that is determined prior to the meeting. For the April 27, 2021, Public Board Meeting, the following order will be observed:

- North Vancouver Parent Advisory Council (NVPAC)
- North Vancouver Teachers' Association (NVTA)
- Canadian Union of Public Employees (CUPE Local 389)
- District Student Leadership Council (DSLCL)
- North Vancouver Administrators (NoVA)

When appearing before the Board of Education, speakers are requested to state their name for the record.

During the Stakeholder Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Stakeholder Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held virtually through Microsoft Teams in North Vancouver, British Columbia, on Tuesday, March 9, 2021.

PRESENT: G. Tsiakos, Chair
C. Gerlach
M. Higgins
K. Mann
C. Sacré
M. Tasi Baker

A. Call to Order

Board Chair George Tsiakos called the meeting to order at 6:30 p.m. and acknowledged the traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation.

Motion to Approve Trustees Participation by Microsoft Teams

Moved by G. Tsiakos

WHEREAS Section 67 of the *School Act* permits Trustees to participate in or attend a meeting of the Board by telephone or other means of communication if all Trustees and other persons participating in or attending the meeting are able to communicate with each other;

the Board hereby approves the participation by the Trustees in the March 9, 2021, Public Board Meeting by Microsoft Teams.

Seconded by C. Sacré

Carried

Chair Tsiakos acknowledged the celebration of Class Acts, where the Board of Education celebrates and recognizes people and achievements from across the School District. International Women's Day and the International Day for the Elimination of Racial Discrimination are both occurring in the month of March. Chair Tsiakos recognized that Spring Break was upcoming and took a moment for thank community members for the extra efforts with COVID-19 and encouraged everyone to continue to be cautious and stay safe.

A.2. Approval of Agenda

Moved by M. Tasi Baker

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by K. Mann

Carried

A.3. Public Comment Period

Due to COVID-19 and moving the meeting to Microsoft Teams, the Board of Education requested that interested parties email in their submission to be read out by the Board Chair.

There were no comments.

A.4. Stakeholder Comment Period

As per the motion passed on May 26, 2020, the Board of Education provided a twenty minute stakeholder comment period to allow stakeholders to speak to items on the Board of Education Agenda.

Dean Yeo, Co-President of North Vancouver Administrators (NoVA), took the opportunity to acknowledge all School District staff over the past year during COVID-19. On behalf of NoVA, Mr. Yeo extended his appreciation and thanks.

A.4. Stakeholder Comment Period (continued)

Carolyn Pena, President of North Vancouver Teachers' Association (NVTAs), spoke regarding the proposed calendar for the 2021/22 school year. Ms. Pena noted that teachers would like to see Friday, November 12, 2021, as a day not in session.

A.5. Approval of Minutes

An amendment to the minutes of February 23, 2021, was requested in *Trustees' Reports* to write out, in full, Trustee Gerlach's notice of motion.

Moved by C. Sacré

that the minutes of the public meeting of February 23, 2021, be approved as amended.

Seconded by M. Tasi Baker

Carried

B.1. Election of a Board Vice Chair

Chair Tsiakos called for nominations for the position of Vice Chair of the Board for the term commencing on March 9, 2021 and ending November 30, 2021 or until a successor has been elected. Trustee Tasi Baker nominated Trustee Mann. There being no other nominations, Trustee Mann was declared Board Vice Chair.

B.2. Proposed 2021/22 School Calendar for Board Approval

Assistant Superintendent Chris Atkinson provided the Board of Education with an update on the work that has been completed with the proposed school calendar for the 2021/22 school year. The proposed 2021/22 calendar was developed by the School District's School Calendar Committee and was published on the School District website on February 1, 2021. Notification of a one-month public comment period was provided to staff and parents of students through the online engagement tool Thoughtexchange. Highlights were provided on the comments received.

Responding to Trustees' questions, Assistant Superintendent Atkinson clarified questions surrounding November 12, 2021 as a day not in session.

Moved by M. Higgins

that the Board of Education approve the Proposed 2021/22 School Calendar as attached to the Administrative Memorandum of March 9, 2021, with the addition of a day not in session on November 12, 2021.

Seconded by M. Tasi Baker

Defeated

The motion was defeated.

Moved by K. Mann

that the Board of Education approve the Proposed 2021/22 School Calendar as attached to the Administrative Memorandum of March 9, 2021.

Seconded by C. Sacré

Carried

B.3. Proposed Robotics Academy

District Principal Michael Kee updated the Board of Education on the Robotics, Mechatronics & Digital Fabrication Academy. The application period for academies was January 18 – February 21, 2021, from which 47 students applied. Mr. Kee noted that the Academy would be situated at Carson Graham Secondary School with Zen Maker Labs as a secondary site.

B.3. Proposed Robotics Academy (continued)

Mr. Kee responded to Trustees' questions including issues of cost, inclusivity and the possibility for an additional class in the future.

Moved by C. Sacré

that the Board of Education approve, in principle, the implementation of a Robotics, Mechatronics, & Digital Fabrication Academy in partnership with Zen Maker Lab as outlined in the proposal presented at the January 19, 2021 Public Board Meeting, and that the academy be offered beginning September 2021 subject to sufficient student enrollment.

Seconded by K. Mann

Carried

B.4. City of North Vancouver and North Vancouver School District Memorandum of Understanding (MOU)

In April 2020, both the North Vancouver Board of Education and the City of North Vancouver passed motions at their respective public meetings formalizing the partnership and collaboration between the two organizations. The new initiative coming from these meetings is the Collaboration Working Group. A Memorandum of Understanding will formalize the strong and historical working relationship that has existed between the Board of Education and the City of North Vancouver.

Superintendent Pearmain provided a review of the Memorandum of Understanding, which was created in part with the City of North Vancouver, and highlighted key areas of focus for the coming year.

Moved by K. Mann

that the Board Chair and Secretary Treasurer execute the Memorandum of Understanding between the North Vancouver Board of Education and the City of North Vancouver.

Seconded by C. Sacré

Carried

A short break was observed.

C.1. 2021 School Trustee By-election Update

Superintendent Pearmain updated the Board of Education on the 2021 school Trustee by-election. As a result of a Trustee resigning in February 2021, a by-election must be held to fill the vacancy. As outlined in the *School Act*, within 30 days after a vacancy occurs, the Board must notify the municipal council of the need for a by-election. The municipality must then appoint a chief election officer within 30 days of being notified.

The 2021 school Trustee by-election will be conducted by the District of North Vancouver, as the School Trustees' electoral area was in the District of North Vancouver. The Chief Election Officer must set a general voting day for the by-election, which must be on a Saturday no later than 80 days after the Chief Election Officer is appointed.

The North Vancouver School District will be responsible to cover all costs associated with the by-election. The by-election will be held on Saturday, May 29, 2021. More information will be shared by Superintendent Pearmain when it becomes available.

C.2. Secondary Timetable Update

Providing an update on this item, Assistant Superintendent Chris Atkinson shared key highlights on decisions about the secondary timetable. The goal is to get students and staff back to a full experience with engaging meaningful learning, extra curricular sports, music, clubs, teams and social time. There is a sense of uncertainty because of COVID-19 that continues to change as new developments come from the Provincial Health Officer.

C.2. Secondary Timetable Update (continued)

Over the past three months, feedback has been collected on this topic and is currently being analyzed. Initial responses comprised both successes and challenges in the current semester system instead of the usual linear system. Elements of success included: daily non-instructional time for teachers allowing more time to collaborate; flex time allowing for students to get more support from teachers; a later start time and most importantly reduced the number of contacts. Challenges included the length of each course and class, and the pace of learning.

Assistant Superintendent Atkinson advised that the North Vancouver School District will plan a timetable that is transitional and balanced.

C.3. Land Management Update

Superintendent Pearmain noted there has been no change in updates since the last Public Board Meeting of February 23, 2021.

C.4. Superintendent's Report (including COVID-19)

Superintendent Pearmain provided an update on COVID-19 which included the number of exposures in the North Vancouver School District since the beginning of the school year and acknowledged that it has been a year since the World Health Organization declared a global pandemic. Superintendent Pearmain referenced the 25 Year Service Employee Recognition Event which recognized and celebrated employees within the organization that have provided over 25 years of service.

C.5. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Tasi Baker updated the Board on the BCSTA AGM in April and shared that there are 48 motions being put forward for discussion. Trustee Gerlach shared she attended a phone conference in her roll as BCPSEA representative.

Motion to Extend

Moved by C. Sacré
to extend the meeting past 9:30 p.m.
Seconded by M. Tasi Baker

Carried

C.6. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Public Board Meeting
 - Standing Committee Meeting
 - Trustee Seminar Meetings
 - Inclusion Committee Meeting
 - Communications Committee Meeting
 - Calendar Committee Meeting
 - Board of Education and District of North Vancouver Meeting
 - CNV4ME Action Team Meeting
2. Events attended by Trustees included:
 - 25 Year Service Employee Recognition Event
 - North Vancouver Teacher's Association Professional Development Conference
 - Virtual Physical Literacy 101 Workshop

D. Future Meetings

Date and Time	Event	Location
Tuesday, April 6, 2021, at 7:00 p.m.	Finance and Facilities Standing Committee Meeting	Microsoft Teams
Tuesday, April 27, 2021, at 6:30 p.m.	Public Board Meeting	Virtual
Tuesday, May 4, 2021, at 7:00 p.m.	Finance and Facilities Standing Committee Meeting	Microsoft Teams
Tuesday, May 18, 2021, at 6:30 p.m.	Public Board Meeting	Virtual

E. Public Question & Comment Period

Due to COVID-19 and moving the meeting to a virtual platform, the Board of Education did not take questions or comments in real time. Members of the public were asked to email their submission in to publiccomments@sd44.ca.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 9:33 p.m. and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

George Tsiakos
Chair, Board of Education

Date

Date

Schedule B.1
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Child Care Opportunities Identified During the North Vancouver School District's 2020 Site Analysis**

Narration:

In January 2020, the North Vancouver School District (NVSD) was invited to a Solutions Workshop to participate in developing the City and District of North Vancouver's Child Care Action Plan. During this workshop, the NVSD presented an analysis that highlighted:

- important considerations for creating childcare facilities;
- constraints that the NVSD faces in implementing childcare programs;
- a review of where existing childcare facilities within the district are successful; and,
- an analysis of properties to identify where future childcare programs could be successful.

Assistant Superintendent Chris Atkinson and Facilities & Planning Coordinator James Bell will present a consolidated version of this analysis to the Board of Education.

RECOMMENDED MOTION:

that the Board of Education direct School District staff to work with District of North Vancouver staff to explore the viability of creating child care spaces on the identified sites.

Schedule B.2
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Intellectual Disability Advisory Committee**

Narration:

Currently, the North Vancouver School District (NVSD) has no mechanism to consult with the students from the intellectual disability community regarding their education or their school experiences and for them to feel that they belong. In light of understanding ableism, we need to find opportunities for students with intellectual disabilities to have a voice that is their own, to discuss the issues that they have. Valuing inclusion doesn't mean we get to decide what students with intellectual disabilities need, but that we come alongside them and listen to their concerns and how to improve their educational and schooling experiences. Including students that have been through the entire K-12 educational journey will allow for a more fulsome discussion and opportunities to look at the continuum of the K-12 system through their lens.

For reference, the NVSD has the stakeholder representative District Student Leadership Committee and an ad hoc Indigenous Student Leadership Group that has met in the past.

RECOMMENDED MOTION:

that the Board of Education direct the Superintendent to create a School District intellectual disabilities advisory committee made up of students and parents of students with intellectual disabilities, identifying as having an intellectual disability, who are currently within or have been through the NVSD system, and that this committee include self-advocates with intellectual disabilities including wherever possible students and parents who are autistic or have autism (intellectual disabilities). That the purpose of this School District advisory committee is to provide advice to the NVSD on all matters pertaining to students with intellectual disabilities in their education and school journey.

Schedule ...C.1....
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **2021/22 School Calendar Update**

Narration:

Assistant Superintendent Chris Atkinson will updated the Board of Education on the calendar for the 2021/22 school year.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Updates on the Board of Education's Land Management have been provided at each of the monthly Public Board Meetings.

Mark Pearmain, Superintendent of Schools, will present the attached *Land Management Update* (April 2021).

Attachment:

Land Management Update – April 2021

Land Management Update

Argyle Secondary School: Replacement Update

The resolution of deficiencies at the new school is ongoing and nearing completion while the demolition of the old school is in progress. A major focus of demolition has been hazardous materials abatement which is nearing completion. Physical demolition of the old school is approximately 20% complete and scheduled to be complete in early June.

Site development for the Outdoor Sports Court (under the old school large gym) has commenced. Site development for the western portion of the school site (Kilmer Creek daylighting and the artificial turf field prep) will follow demolition scheduled to be complete in late August.

Off-site development along Fromme Road is scheduled May to August.

Handsworth Secondary School: Replacement Update

Construction of the new school is approximately 65% complete. The work is progressing rapidly and is ahead of schedule and on budget. Site improvement work has now commenced.

Mountainside Secondary School: Seismic Upgrade

Block 1A – Academic:

- Level 400 and 600 are occupied
- Millwork installation for west half of the building still to come
- Remaining to complete
- Level 200 shops; expected to occupy in early May
- Level 200 and 400 washrooms; work scheduled for summer 2021

Block 1B – NVSD Services:

- Building vacated; all except Daycare.
- Demolition underway.
- Anticipated completion October 2021

Block 2 – Gym:

- Structural steel completion – nearing completion.
- Roof upgrade – nearing completion.
- Envelope – 80 % complete. Remaining 20% (east elevation) has to be coordinated with roofing work over
- Block 3. Work scheduled for summer 2021.

Block 3 – Administration:

- Level 100 – structural, mechanical, electrical work started. Progressed approx. 20%
- Level 300 – scheduled for summer 2021.
- Envelope and windows – 50% complete. Anticipate completion early May 2021.
- Roof upgrade – scheduled for summer 2021
- Anticipated completion October 2021

Civil work:

- 60% complete

Exterior and interior concrete buttresses and shearwalls:

- 75% complete

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

The submission of the Concept Plan for a replacement school occurred in mid-December. NVSD has received approval to proceed to the Project Definition Report stage. The Project Definition Report is a more detailed business case with a more narrowed focus on specific site location and costing. Work has commenced on drafting the Project Definition Report with a target submission to the Ministry for late August.

Notice of Claims:

An oral update will be provided.

Schedule C.3
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, April 6, 2021, Standing Committee Meeting**

Narration:

The Board of Education will find attached the meeting summary from the April 6, 2021, Finance and Facilities Standing Committee Meeting.

Trustee Megan Higgins will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, April 6, 2021

**BOARD OF EDUCATION STANDING COMMITTEE
Finance and Facilities**

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of April 6, 2021

Meeting Summary of the Board of Education's Education and Programs Standing Committee meeting held virtually on Microsoft Teams on Tuesday, April 6, 2021.

Call to Order:

Standing Committee Chair Megan Higgins called the Finance and Facilities Standing Committee meeting to order at 7:00 p.m., thanking those in attendance for participating with the School District. It was noted that this virtual meeting was being recorded and would be posted to the School District website following the meeting. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Budget Session – 2021/22 Operating Budget Development:

Superintendent Mark Pearmain, Secretary Treasurer Jacqui Stewart, Executive Director of Human Resources Scott Stanley and Assistant Superintendents' Chris Atkinson and Pius Ryan presented the Forecast to June 30, 2021, the Preliminary Operating Grant for next fiscal year and Three-Year Forecast.

Following the presentation from the executive team, partner groups had the opportunity to present their 2021/22 budget priorities framed within the context of the North Vancouver School District's draft Ten-Year Strategic Goals.

Trustees then guided participants through small group discussions in break-out rooms. Discussions were held surrounding the framework of the draft strategic plan goals, specifically:

1. What strategic goals should be prioritized for 2021/22?
2. Recognizing limited resources and capacity, what should be the highest ranking priorities for 2021/22?

The attendees came back together and Trustees highlighted key priorities that were discussed in their respective break-out rooms. Concluding the presentation, Superintendent Pearmain shared the School District's next steps in building the 2021/22 Operating Budget.

The presentations and video recording can be found online: [Meetings & Minutes 2020/21](#)

Next Meeting:

May 4, 2021
Virtual Microsoft Teams Meeting

Schedule C.4
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report (including COVID-19)**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.5
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public School Employers' Association.

Schedule ...C.6....
of the
Administrative Memorandum

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): Trustees' Reports

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board of Education.

**ScheduleD.....
of the
Administrative Memorandum**

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, May 4, 2021, at 7:00 p.m.	Finance and Facilities Standing Committee Meeting	Microsoft Teams
Tuesday, May 18, 2021, at 6:30 p.m.	Public Board Meeting	Virtual
Tuesday, June 22, 2021, at 6:30 p.m.	Public Board Meeting	Virtual

**ScheduleE.....
of the
Administrative Memorandum**

Meeting Date: April 27, 2021 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

NEW: COVID-19 Procedures for Public Board Meetings

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How you can provide input:

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