

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, February 25, 2020 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Public Comment Period *		7:00 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of January 21, 2020 be approved as circulated)	(no schedule)	7:05 pm
A.5.	Student Presentation – Lynn Valley Elementary School		7:20 pm
B.	Action Items		
B.1.	School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2019/20		7:35 pm
B.2.	Motion for BC School Trustees Association (BCSTA) Annual General Meeting		7:45 pm
B.3.	Proposed Revised Policy 208: Summer Programs		7:55 pm
B.4.	Elite Hockey Academy Proposal		8:10 pm
C.	Information and Proposals		
C.1.	Physical Literacy		8:25 pm
C.2.	Policy One Year Review: Policy 306: Suspected Child/Youth Abuse		8:35 pm

Please note that this meeting may be video and/or audio recorded as per the motion passed on December 9, 2014 and with Board Chair authorization.

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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		Estimated Completion Time
	(continued)	
C.3.	Policy One Year Review: Policy 308: Use of Physical Restraint	8:40 pm
C.4.	Policy One Year Review: Policy 406: Resolving Concerns Regarding Personnel, Programs or Procedures	8:45 pm
C.5.	Policy One Year Review: Policy 415: Standards of Investigation	8:50 pm
C.6.	Policy One Year Review: Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Premises	8:55 pm
C.7.	Policy One Year Review: Policy 807: Naming of Facilities and Parts of Facilities and Policy 808: Re-naming of Facilities and Parts of Facilities	9:00 pm
C.8.	Land Management Update	9:10 pm
C.9.	Tuesday, February 4, 2020 Standing Committee Meeting	9:20 pm
C.10.	Out of Country Field Trips - Secondary	9:25 pm
C.11.	Superintendent's Report	9:30 pm
C.12.	Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:35 pm
C.13.	Trustees' Reports	9:40 pm
D.	Future Meetings	9:40 pm
E.	Public Question & Comment Period	10:00 pm
F.	Adjournment	(no schedule) 10:00 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board's mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:20 – 6:30 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Inaugural Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, January 21, 2020.

PRESENT: C. Sacré, Chair
G. Tsiakos, Vice Chair
D. Bruce
C. Gerlach
M. Higgins
K. Mann

ABSENT: M. Tasi Baker

A. Call to Order

Chair Sacré called the meeting to order at 6:30 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged. Chair Sacré introduced Assistant Superintendent Pius Ryan, sitting in for Superintendent Pearmain, who was attending a school event in support of students and families of a recent tragedy. Acknowledgement also went out to the city and district municipalities, the facilities department, administrators, custodians, students and parents for keeping our schools safe and secure on the snow day. Lastly, Chair Sacré acknowledged the passing of artist, Gordon Smith, and his contributions to the Artist for Kids Program and Gordon Smith Gallery.

A.2. Approval of Agenda

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by D. Bruce

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

Eugenia Oviedo-Joekes and Stephanie Aldridge, both residents of the North Vancouver, spoke in favour of the IB Program at Norgate Elementary School.

Carolyn Pena, Vice-Chair of the North Vancouver Teachers Association, shared that the NVTa was in support of having opportunities to provide input.

A.4. Approval of Minutes

Moved by G. Tsiakos

that the minutes of the public meeting of December 10, 2019 be approved as circulated.

Seconded by K. Mann

Carried

A.5. Student Presentation – Carisbrooke Elementary School

Carisbrooke Elementary School students in Mr. Western's class shared with the Board their personal experience working on three projects: a creative writing assignment anchored with the dialogue of another story, a science exhibit on natural selection and a design challenge. In each of these projects, they were given the opportunity to demonstrate their understanding of the core competencies by working collaboratively with others, thinking critically and creatively about the assignments and how they can most effectively communicate their ideas and their learning.

Students Max Franco, Ben Nelson, Laila Gul, Tristan Hoffart and Aly Lake spoke on how these projects taught them how to communicate effectively with one another, build strong problem solving skills and share ideas with others. Cason Graham student, Lauren Gibson, shared how the transition from elementary to secondary school was successful with the skills she learned in Mr. Western's class.

On behalf of the Board, Chair Sacré and Assistant Superintendent Pius Ryan thanked the students for their courage to present and share their reflections.

B.1. Board Committee and Trustee Representational Assignments (2020)

Chair Sacré introduced this item and advised that, in accordance with [Policy 102: Board of Education – Committees and Representation](#), Trustees had met to discuss their preferences for committee appointments in the 2020 calendar year.

Moved by D. Bruce

that the Board approve the Chair's appointments of Trustees as attached to this Administrative Memorandum of January 21, 2020, and make the appointments effective January 21, 2020.

Seconded by M. Higgins

Carried

B.2. New Policy 309: Provision of Menstrual Products to Students

Assistant Superintendent Pius Ryan introduced this agenda item and highlighted that in order to be in compliance as a School District, the Board of Education will ensure that students of all gender identities will have access to free menstrual products in the school washrooms.

In response to Trustees questions, Secretary Treasurer Georgia Allison clarified what the cost to the School District would be for the dispensary machines and product on a yearly basis and confirmed that the Facilities Department sourced the dispensary unit and chose to go with a more resilient and sturdy product.

Moved by M. Higgins

that the Board of Education approve *Proposed New Policy 309: Provision of Menstrual Products to Students*, as attached to this Administrative Memorandum of January 21, 2020.

Seconded by C. Gerlach

Carried

B.3. IB Program Expansion

Introducing this agenda item, Assistant Superintendent Chris Atkinson and District Principal Kathleen Barter presented the Board with an overview of the consultations undertaken and the feedback received on the proposal for expansion of the International Baccalaureate Organization's Primary Years Programme at Norgate Community Elementary School. Mr. Atkinson and Ms. Barter provided to the Board an update on the implementation plan and budget for PYP programme expansion.

With the support of both Mr. Atkinson and the Norgate school administration, and in coordination with NVSD Communications Manager Deneka Michaud, Ms. Barter organized a series of consultation and information meetings to communicate the consideration of Norgate Community

B.3. IB Program Expansion (continued)

Elementary School as the next location for IB expansion and to receive community feedback on the proposal.

In response to Trustees questions, Assistant Superintendent Chris Atkinson clarified that the IB Program will be funded by the increase in student enrolment and the program will be available for the 2020/21 school year.

Moved by K. Mann

that the Board of Education approve the selection of Norgate Community Elementary School as the location of the school district's third International Baccalaureate Organization's Primary Years Programme;

and that the Board of Education direct staff to make application to the International Baccalaureate Organization for the candidacy of Norgate Community Elementary School as an authorized IBO Primary Years Programme school.

Seconded by D. Bruce

Carried

B.4. Committee of the Whole

Chair Sacré provided feedback to the Board from meetings with the Committee tasked with considering the Committee of the Whole motion that was on the table at the September 2019 Public Board Meeting.

Chair Sacré shared with the Board some suggestions and feedback from the Committee and highlighted that the Committee's purpose was to discuss the motion only.

Chair Sacré read the motion that was on the table.

Moved by C. Gerlach

that the Board of Education direct the Superintendent to create a Committee of the Whole that would allow for partner group input into motions that are tabled for the Public Board Meeting. That the Committee of the Whole be open to representatives from partner groups. The proposed Committee of the Whole will be on the same day as the Public Board Meeting beginning October (2019); starting at 4:30 pm.

Seconded by D. Bruce

After further discussion on the Committee of the Whole, Trustee Gerlach made an amendment to the motion to remove the last sentence seconded by Trustee Bruce and it was carried.

Chair Sacré read the amended motion and it was defeated.

Moved by C. Gerlach

the Committee of the Whole be referred to the Committee dealing with the Standing Committee meetings and that the Chair report back to the Board. The committee met on three occasions and had In depth discussions on the motion.

Seconded by D. Bruce

Defeated

A new motion was brought to the table by Vice Chair Tsiakos.

Moved by G. Tsiakos

that the Board directs the Superintendent to prepare several Board meeting Agenda options that would address feedback and discussion we had today on January 21, 2020 and provide the Board with options by no later than April 2020.

Seconded by M. Higgins

Carried

C.1. North Vancouver Teachers' Association (NVTa) Pro D Report 2018/19

Each year through the Collective Agreement; the Board provides a grant to the North Vancouver Teachers' Association (NVTa) to fund professional development. Robin Deleurme, President of the NVTa, Carolyn Pena, Vice-President of the NVTa, and Tammy Daley, Chair of the Association's Professional Development Committee, were welcomed to the table to present the NVTa Professional Development Report.

Ms. Daley shared with the Board, the NVTa Pro D Report and highlighted that the NVTa contributed \$52,232 to its Professional Development program, all teachers were eligible to receive up to \$300 for reimbursement for Professional Development and in February 2019 the NVTa hosted a District Wide Illuminate Conference with keynote speaker Dr. Andrew Miki on teacher mental health.

In response to Trustee's questions, Ms. Pena and Ms. Daley explained the application process in accessing funds for professional development and highlighted that Indigenous Education and Social Emotional Health were the most popular workshops attended.

On behalf of the Board, Chair Sacré thanked the NVTa team for their presentation.

C.2. School Calendar 2020/21 – Update

Assistant Superintendent Chris Atkinson provided the Board of Education with an update on the work that has been completed with the proposed school calendar for the 2020/21 school year. The 2020/21 calendar proposal developed by the School District's School Calendar Committee will be published to the School District website on January 22, 2020, and notification of a one-month public comment period to February 21, 2020 will be provided to staff and parents of students via the School District's Sangha communication system.

Responding to Trustees' questions, Assistant Superintendent Chris Atkinson clarified that during snow days and power outages, any loss of time can not be made up.

C.3. Land Management Update

Assistant Superintendent Pius Ryan updated the Board on the Argyle and Handsworth Secondary School Replacement Projects as well as the Mountainside Secondary Seismic Upgrade. Notification was provided that there is no change in the status of Lucas Centre and Cloverley.

C.4. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Handsworth Secondary School – field trip to Los Angeles, CA (April 23 - 26, 2020)
- Seycove Secondary School – field trip to Anaheim, CA (April 30 - May 4, 2020)

C.5. Superintendent's Report

Assistant Superintendent Pius Ryan acknowledged the passing of Gordon Smith and his contribution to the Arts and our Community. Highlights for Dr. Ryan this month included co-chairing a review team for the Qualicum School District on Alternate Education and school visits to Windsor Secondary, Lynnmour, Sherwood Park and Seymour Heights Elementary Schools. Assistant Superintendent Pius Ryan also acknowledged the staff that participated in keeping the schools safe and secure on the District Wide Snow Day, January 15th.

C.6. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)

Trustee Mann informed the Board that the BCSTA Leadership Series will be held on February 18, 2020 in West Vancouver and BCSTA Provincial Council is scheduled for February 21-22, 2020. Trustee Gerlach noted that the BCPSEA AGM is on January 30-31, 2020 and asked Trustees for feedback on the budget prior to the BCPSEA AGM meeting.

C.7. Trustees' Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Trustee Seminar
 - BCPEAS Conference Call
 - BCSTA Inclusive Education Working Group
 - North Shore Table Matters Meeting
 - CNV4ME Action Team Meeting
 - Flip the Script Meeting with Lorie Barton
 - Active Routes to School Meeting
 - Meeting with District of West Vancouver Mayor Mary-Ann Booth
 - Meeting with MLA Bowinn Ma
 - NVTAs Executive Meeting
 - Handsworth Students Meeting
 - AFK Committee Meeting
 - Handsworth Pac Meeting
 - Public Board Meeting
 - Board Planning Meeting
 - Policy Review Committee Meeting

2. Events attended by Trustees included:
 - Braemar Christmas Play
 - Griffin Art Projects Final Residency Presentations
 - Brooksbank Walking Tour
 - Eastview Walking Tour
 - Capilano University Shipyards Open House Celebration
 - Candlelight Ceremony for Iranian Community and Friends at CNV Civic Square
 - Cleveland Elementary School Visit
 - Southlands Elementary School Visit
 - Queen Mary Elementary Holiday Market
 - Ross Road Elementary Winter Fair
 - Argyle Secondary Choir Open House at Lynn Valley Library
 - Carson Graham Secondary Community Christmas Dinner
 - Westview Elementary Christmas Music Concert
 - Queen Mary Elementary Christmas Music Concert
 - Larson Elementary Christmas Music Concert
 - Montroyal Elementary Classroom Visit with Martin Stuibler
 - NVSD Public Open House – New Strategic Plan
 - North Shore Food & Children Collaborative Event
 - Norgate Christmas Breakfast and Concert

D. Future Meetings

Date and Time	Event	Location
Tuesday, February 4, 2020 at 7:00 pm	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 25, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, March 10, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 7, 2020 at 7:00 pm	Finance and Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

There was no one wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 8:49 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule A.5
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Student Presentation – Lynn Valley Elementary School**

Narration:

Lynn Valley School Plan focuses on the intentional teaching of Social Emotional Learning skills with the goal of improving students' sense of belonging, academic success and positive behaviour. This year, our priority was to include student voice in the form of a Student Social Emotional Learning Leadership team. This group of grade 6 and 7 leaders meets regularly to support our school plan and to share their thoughts and ideas on how to increase students' sense of belonging at Lynn Valley School. Further, they have plans to gather student feedback, K-7, regarding our SEL focus, including the Second Step program, as well as how we can improve on our school goal. Some of the members of the Student SEL Leadership team will present to the Board and share their experiences with Social Emotional Learning, provide some background about the CASEL framework as well as, share how this focus has impacted their educational experience.

Schedule B.1.....
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2019/20**

Narration:

The Board is being asked to adopt an Amended Annual Budget Bylaw for Fiscal Year 2019/20. Section 113 of the School Act provides the authority for a Board to amend its annual budget bylaw. The Amended Budget is the final budget for the 2019/20 fiscal year and includes numerous budget variations that have taken place since the adoption of the 2019/20 Preliminary Budget on May 21, 2019.

In the 2019/20 Amended Annual Budget, the revenue has been increased by \$10,244,691 over the Preliminary Annual Budget. Significant adjustments include an increase to the Operating Grant budget by \$4,038,392 as a result of higher than anticipated enrollment. The Classroom Enhancement Fund Grant has been increased by \$4,757,874 to fund the provisions of restored contract language. International Student Tuition fee revenue has been increased by \$358,300 as a result of higher international student enrollment. The use of \$2,765,446 of Accumulated Operating Surplus balances the Operating Budget.

Total planned expenditures have increased by \$5,787,480. This is largely attributed to an increase in staffing that is required to meet restored language provisions. The Salary and Benefit expense budget has been increased in recognition of labour contract settlement agreements and a slight increase to the average teacher salary expense.

The Amended Budget incorporates the utilization of \$2 Million of the Accumulated Operating Surplus as approved by the Board with the 2018/19 Year End Audited Financial Statements. In addition, \$2.5 Million has been included as a transfer to local capital reserves to support District capital construction projects and future investments in information technology.

Schedules 2, 3, and 4 provide details of the Operating, Special Purpose, and Capital Funds, respectively.

The Total Budget Bylaw amount is \$197,244,798. The Amended Annual Budget includes a balanced Operating Fund and a surplus in the Capital Fund of \$2,447,390.

Kristen Watson, Director of Financial Services will be in attendance to speak to the 2019/20 Amended Annual Budget.

Attachment:
Amended Annual Budget School District No. 44 (North Vancouver) June 30, 2020

School District No. 44 (North Vancouver)

Schedule B.1. (continued)

Narration (continued):

RECOMMENDED MOTION:

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2019/20 be read a first time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2019/20 be read a second time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2019/20 be read a third time, passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

Amended Annual Budget

School District No. 44 (North Vancouver)

June 30, 2020

School District No. 44 (North Vancouver)

June 30, 2020

Table of Contents

Bylaw	1
Amended Annual Budget - Revenue and Expense - Statement 2	2
Amended Annual Budget - Changes in Net Financial Assets (Debt) - Statement 4	4
Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund - Schedule 1	5
Amended Annual Budget - Operating Revenue and Expense - Schedule 2	6
Schedule 2A - Amended Annual Budget - Schedule of Operating Revenue by Source	7
Schedule 2B - Amended Annual Budget - Schedule of Operating Expense by Object	8
Schedule 2C - Amended Annual Budget - Operating Expense by Function, Program and Object	9
Amended Annual Budget - Special Purpose Revenue and Expense - Schedule 3	11
Schedule 3A - Amended Annual Budget - Changes in Special Purpose Funds	12
Amended Annual Budget - Capital Revenue and Expense - Schedule 4	15

*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2019/2020 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. Board has complied with the provisions of the Act respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2019/2020.
3. The attached Statement 2 showing the estimated revenue and expense for the 2019/2020 fiscal year and the total budget bylaw amount of \$197,244,798 for the 2019/2020 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2019/2020.

READ A FIRST TIME THE _____ DAY OF _____, 2020;

READ A SECOND TIME THE _____ DAY OF _____, 2020;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2020;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Amended Annual Budget Bylaw 2019/2020, adopted by the Board the _____ DAY OF _____, 2020.

Secretary Treasurer

School District No. 44 (North Vancouver)

Amended Annual Budget - Revenue and Expense

Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	15,536,000	15,169,000
Adult	11,875	22,000
Other	130,063	115,250
Total Ministry Operating Grant Funded FTE's	15,677,938	15,306,250
Revenues		
	\$	\$
Provincial Grants		
Ministry of Education	163,963,719	154,042,829
Other	110,000	110,000
Federal Grants	5,000	5,000
Tuition	9,918,800	9,537,500
Other Revenue	11,525,418	12,106,643
Rentals and Leases	2,372,735	2,161,983
Investment Income	801,500	701,500
Amortization of Deferred Capital Revenue	6,223,213	6,010,239
Total Revenue	194,920,385	184,675,694
Expenses		
Instruction	162,080,576	156,656,486
District Administration	5,891,641	5,793,722
Operations and Maintenance	26,710,629	26,538,532
Transportation and Housing	555,595	462,221
Total Expense	195,238,441	189,450,961
Net Revenue (Expense)	(318,056)	(4,775,267)
Budgeted Allocation (Retirement) of Surplus (Deficit)	2,765,446	2,296,289
Budgeted Surplus (Deficit), for the year	2,447,390	(2,478,978)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	2,447,390	(2,478,978)
Budgeted Surplus (Deficit), for the year	2,447,390	(2,478,978)

School District No. 44 (North Vancouver)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	157,502,064	156,574,595
Operating - Tangible Capital Assets Purchased	610,000	720,000
Special Purpose Funds - Total Expense	27,954,197	23,094,186
Special Purpose Funds - Tangible Capital Assets Purchased	896,357	572,963
Capital Fund - Total Expense	9,782,180	9,782,180
Capital Fund - Tangible Capital Assets Purchased from Local Capital	500,000	625,000
Total Budget Bylaw Amount	197,244,798	191,368,924

Approved by the Board

Signature of the Chairperson of the Board of Education _____ Date Signed _____

Signature of the Superintendent _____ Date Signed _____

Signature of the Secretary Treasurer _____ Date Signed _____

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
 Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Surplus (Deficit) for the year	(318,056)	(4,775,267)
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(1,506,357)	(1,292,963)
From Local Capital	(500,000)	(625,000)
From Deferred Capital Revenue	(27,189,931)	
Total Acquisition of Tangible Capital Assets	(29,196,288)	(1,917,963)
Amortization of Tangible Capital Assets	9,782,180	9,782,180
Total Effect of change in Tangible Capital Assets	(19,414,108)	7,864,217
	-	-
(Increase) Decrease in Net Financial Assets (Debt)	(19,732,164)	3,088,950

School District No. 44 (North Vancouver)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
Year Ended June 30, 2020

	Operating Fund	Special Purpose Fund	Capital Fund	2020 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	8,798,471	-	105,380,117	114,178,588
Changes for the year				
Net Revenue (Expense) for the year	2,344,554	896,357	(3,558,967)	(318,056)
Interfund Transfers				
Tangible Capital Assets Purchased	(610,000)	(896,357)	1,506,357	-
Local Capital	(4,500,000)		4,500,000	-
Net Changes for the year	(2,765,446)	-	2,447,390	(318,056)
Budgeted Accumulated Surplus (Deficit), end of year	6,033,025	-	107,827,507	113,860,532

School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	142,494,068	137,660,680
Other	10,000	10,000
Federal Grants	5,000	5,000
Tuition	9,918,800	9,537,500
Other Revenue	4,244,515	4,921,643
Rentals and Leases	2,372,735	2,161,983
Investment Income	801,500	701,500
Total Revenue	159,846,618	154,998,306
Expenses		
Instruction	134,536,344	133,780,610
District Administration	5,630,738	5,628,722
Operations and Maintenance	16,888,467	16,703,042
Transportation and Housing	446,515	462,221
Total Expense	157,502,064	156,574,595
Net Revenue (Expense)	2,344,554	(1,576,289)
Budgeted Prior Year Surplus Appropriation	2,765,446	2,296,289
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(610,000)	(720,000)
Local Capital	(4,500,000)	
Total Net Transfers	(5,110,000)	(720,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 44 (North Vancouver)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	137,361,827	133,323,435
Other Ministry of Education Grants		
Pay Equity	2,966,047	2,966,047
Funding for Graduated Adults	8,501	12,000
Transportation Supplement	40,566	40,566
Carbon Tax Grant	90,000	90,000
Employer Health Tax Grant	1,210,892	1,210,892
Support Staff Benefits Grant	133,495	
Equity Scan	2,000	
FSA Assessment	17,740	17,740
Labour Settlement	663,000	
Total Provincial Grants - Ministry of Education	142,494,068	137,660,680
Provincial Grants - Other	10,000	10,000
Federal Grants	5,000	5,000
Tuition		
Summer School Fees	123,000	100,000
International and Out of Province Students	9,795,800	9,437,500
Total Tuition	9,918,800	9,537,500
Other Revenues		
Miscellaneous		
Cheakamus Centre	1,797,168	2,547,168
Band and Strings	622,000	604,500
Academy Fees	899,075	899,075
Donations and Recoveries	77,500	77,500
Artists for Kids	376,772	351,400
Cafeteria and Vending	81,000	81,000
Other Miscellaneous	391,000	361,000
Total Other Revenue	4,244,515	4,921,643
Rentals and Leases	2,372,735	2,161,983
Investment Income	801,500	701,500
Total Operating Revenue	159,846,618	154,998,306

School District No. 44 (North Vancouver)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2020

	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$
Salaries		
Teachers	69,147,606	69,448,800
Principals and Vice Principals	10,481,987	10,302,507
Educational Assistants	13,470,816	13,187,011
Support Staff	12,184,956	11,927,134
Other Professionals	4,173,549	4,118,083
Substitutes	3,779,510	3,779,510
Total Salaries	113,238,424	112,763,045
Employee Benefits	27,638,196	27,173,676
Total Salaries and Benefits	140,876,620	139,936,721
Services and Supplies		
Services	8,669,204	8,727,634
Student Transportation	91,000	91,000
Professional Development and Travel	839,503	829,503
Rentals and Leases	35,000	35,000
Dues and Fees	61,500	61,500
Insurance	397,500	397,500
Supplies	3,844,537	3,808,537
Utilities	2,687,200	2,687,200
Total Services and Supplies	16,625,444	16,637,874
Total Operating Expense	157,502,064	156,574,595

School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2020

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	53,915,721	3,902,842	1,805,543	1,872,685		3,157,410	64,654,201
1.03 Career Programs	103,177	18,100		287,677			408,954
1.07 Library Services	2,368,017		148,160	121,327		12,500	2,650,004
1.08 Counselling	2,351,806					9,000	2,360,806
1.10 Special Education	5,857,448	228,060	10,756,742	672,212		298,000	17,812,462
1.30 English Language Learning	1,456,810					11,000	1,467,810
1.31 Indigenous Education	487,679	126,700	454,799			9,000	1,078,178
1.41 School Administration		6,079,585		781,692		36,500	6,897,777
1.60 Summer School	240,975			7,151			248,126
1.62 International and Out of Province Students	2,352,473			94,472	179,489		2,626,434
1.64 Other	13,500			6,640	178,477	49,800	248,417
Total Function 1	69,147,606	10,355,287	13,165,244	3,843,856	357,966	3,583,210	100,453,169
4 District Administration							
4.11 Educational Administration					727,721		727,721
4.40 School District Governance					194,115		194,115
4.41 Business Administration		126,700		1,010,396	1,516,140	11,000	2,664,236
Total Function 4	-	126,700	-	1,010,396	2,437,976	11,000	3,586,072
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration				192,442	922,762		1,115,204
5.50 Maintenance Operations				6,750,722	454,845	185,300	7,390,867
5.52 Maintenance of Grounds				387,540			387,540
5.56 Utilities							-
Total Function 5	-	-	-	7,330,704	1,377,607	185,300	8,893,611
7 Transportation and Housing							
7.70 Student Transportation			305,572				305,572
Total Function 7	-	-	305,572	-	-	-	305,572
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	69,147,606	10,481,987	13,470,816	12,184,956	4,173,549	3,779,510	113,238,424

School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object
Year Ended June 30, 2020

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2020 Amended Annual Budget	2020 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	64,654,201	16,631,791	81,285,992	4,364,520	85,650,512	84,230,460
1.03 Career Programs	408,954	93,318	502,272	65,250	567,522	565,018
1.07 Library Services	2,650,004	658,155	3,308,159	15,500	3,323,659	3,292,114
1.08 Counselling	2,360,806	596,116	2,956,922	57,700	3,014,622	2,982,504
1.10 Special Education	17,812,462	4,129,837	21,942,299	408,970	22,351,269	22,744,538
1.30 English Language Learning	1,467,810	369,207	1,837,017	8,000	1,845,017	1,639,630
1.31 Indigenous Education	1,078,178	251,650	1,329,828	60,700	1,390,528	1,385,789
1.41 School Administration	6,897,777	1,377,711	8,275,488	122,900	8,398,388	8,662,472
1.60 Summer School	248,126	61,391	309,517	15,200	324,717	380,347
1.62 International and Out of Province Students	2,626,434	650,475	3,276,909	1,444,000	4,720,909	4,690,733
1.64 Other	248,417	51,886	300,303	2,648,898	2,949,201	3,207,005
Total Function 1	100,453,169	24,871,537	125,324,706	9,211,638	134,536,344	133,780,610
4 District Administration						
4.11 Educational Administration	727,721	140,691	868,412	265,440	1,133,852	1,182,379
4.40 School District Governance	194,115	15,917	210,032	113,800	323,832	319,015
4.41 Business Administration	2,664,236	566,102	3,230,338	942,716	4,173,054	4,127,328
Total Function 4	3,586,072	722,710	4,308,782	1,321,956	5,630,738	5,628,722
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	1,115,204	239,448	1,354,652	625,500	1,980,152	1,964,922
5.50 Maintenance Operations	7,390,867	1,646,790	9,037,657	2,060,400	11,098,057	11,022,073
5.52 Maintenance of Grounds	387,540	88,468	476,008	471,000	947,008	852,797
5.56 Utilities	-	-	-	2,863,250	2,863,250	2,863,250
Total Function 5	8,893,611	1,974,706	10,868,317	6,020,150	16,888,467	16,703,042
7 Transportation and Housing						
7.70 Student Transportation	305,572	69,243	374,815	71,700	446,515	462,221
Total Function 7	305,572	69,243	374,815	71,700	446,515	462,221
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	113,238,424	27,638,196	140,876,620	16,625,444	157,502,064	156,574,595

School District No. 44 (North Vancouver)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2020

	<u>2020 Amended Annual Budget</u>	<u>2020 Annual Budget</u>
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	21,469,651	16,382,149
Other	100,000	100,000
Other Revenue	7,280,903	7,185,000
Total Revenue	<u>28,850,554</u>	<u>23,667,149</u>
Expenses		
Instruction	27,544,232	22,875,876
District Administration	260,903	165,000
Operations and Maintenance	39,982	53,310
Transportation and Housing	109,080	
Total Expense	<u>27,954,197</u>	<u>23,094,186</u>
Net Revenue (Expense)	<u>896,357</u>	<u>572,963</u>
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(896,357)	(572,963)
Total Net Transfers	<u>(896,357)</u>	<u>(572,963)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>	<u>-</u>

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2020

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year	-	-	3,856,442	-	-	-	-	-	-
Add: Restricted Grants									
Provincial Grants - Ministry of Education	626,273	500,302		231,894	61,250	268,464	1,109,882	6,844,203	10,097,788
Other			7,000,000						
	626,273	500,302	7,000,000	231,894	61,250	268,464	1,109,882	6,844,203	10,097,788
Less: Allocated to Revenue	626,273	500,302	7,000,000	231,894	61,250	268,464	1,109,882	6,844,203	10,097,788
Deferred Revenue, end of year	-	-	3,856,442	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	626,273	500,302		231,894	61,250	268,464	1,109,882	6,844,203	10,097,788
Provincial Grants - Other			7,000,000						
Other Revenue									
	626,273	500,302	7,000,000	231,894	61,250	268,464	1,109,882	6,844,203	10,097,788
Expenses									
Salaries									
Teachers						32,100	240,750		7,878,367
Principals and Vice Principals									
Educational Assistants		417,181					393,578	5,109,823	
Support Staff				164,202			39,873	98,592	
Other Professionals								142,158	
Substitutes								60,197	238,800
	-	417,181	-	164,202	-	32,100	674,201	5,410,770	8,117,167
Employee Benefits		83,121		37,208		8,073	158,769	1,139,367	1,980,621
Services and Supplies	39,982		7,000,000	30,484	61,250	228,291	276,912		
	39,982	500,302	7,000,000	231,894	61,250	268,464	1,109,882	6,550,137	10,097,788
Net Revenue (Expense) before Interfund Transfers	586,291	-	-	-	-	-	-	294,066	-
Interfund Transfers									
Tangible Capital Assets Purchased	(586,291)							(294,066)	
	(586,291)	-	-	-	-	-	-	(294,066)	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2020

	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	Violence Prevention	Carlile Youth Inpatient Unit	Metro Regional Implementation	ERAC Funding	Cheakamus Special Projects
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	155,227	-	-	-	-	106,632	259,396	170,903	6,141
Add: Restricted Grants									
Provincial Grants - Ministry of Education	1,168,993	125,080	26,500	14,927		238,868			
Other					20,000		90,000		
	1,168,993	125,080	26,500	14,927	20,000	238,868	90,000	-	-
Less: Allocated to Revenue	1,324,220	125,080	26,500	14,927	20,000	238,868	90,000	170,903	-
Deferred Revenue, end of year	-	-	-	-	-	106,632	259,396	-	6,141
Revenues									
Provincial Grants - Ministry of Education	1,324,220	125,080	26,500	14,927		238,868			
Provincial Grants - Other									
Other Revenue					20,000		90,000	170,903	
	1,324,220	125,080	26,500	14,927	20,000	238,868	90,000	170,903	-
Expenses									
Salaries									
Teachers						120,375			
Principals and Vice Principals						14,507			
Educational Assistants									
Support Staff									
Other Professionals									
Substitutes	1,142,850					40,710			
	1,142,850	-	-	-	-	175,592	-	-	-
Employee Benefits	181,370					39,584			
Services and Supplies		109,080	26,500	14,927	20,000	23,692	90,000	170,903	
	1,324,220	109,080	26,500	14,927	20,000	238,868	90,000	170,903	-
Net Revenue (Expense) before Interfund Transfers	-	16,000	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased		(16,000)							
	-	(16,000)	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2020

	Mental Health Hub	TOTAL
	\$	\$
Deferred Revenue, beginning of year	124,227	4,678,968
Add: Restricted Grants		
Provincial Grants - Ministry of Education		21,314,424
Other		7,110,000
	-	28,424,424
Less: Allocated to Revenue	100,000	28,850,554
Deferred Revenue, end of year	<u>24,227</u>	<u>4,252,838</u>
Revenues		
Provincial Grants - Ministry of Education		21,469,651
Provincial Grants - Other	100,000	100,000
Other Revenue		7,280,903
	100,000	28,850,554
Expenses		
Salaries		
Teachers		8,271,592
Principals and Vice Principals		14,507
Educational Assistants		5,920,582
Support Staff		302,667
Other Professionals		142,158
Substitutes	40,000	1,522,557
	40,000	16,174,063
Employee Benefits	7,200	3,635,313
Services and Supplies	52,800	8,144,821
	100,000	27,954,197
Net Revenue (Expense) before Interfund Transfers	-	896,357
Interfund Transfers		
Tangible Capital Assets Purchased		(896,357)
	-	(896,357)
Net Revenue (Expense)	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Capital Revenue and Expense
Year Ended June 30, 2020

	2020 Amended Annual Budget			2020 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Amortization of Deferred Capital Revenue	6,223,213		6,223,213	6,010,239
Total Revenue	6,223,213	-	6,223,213	6,010,239
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	9,782,180		9,782,180	9,782,180
Total Expense	9,782,180	-	9,782,180	9,782,180
Net Revenue (Expense)	(3,558,967)	-	(3,558,967)	(3,771,941)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	1,506,357		1,506,357	1,292,963
Local Capital		4,500,000	4,500,000	
Total Net Transfers	1,506,357	4,500,000	6,006,357	1,292,963
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	500,000	(500,000)	-	
Total Other Adjustments to Fund Balances	500,000	(500,000)	-	
Budgeted Surplus (Deficit), for the year	(1,552,610)	4,000,000	2,447,390	(2,478,978)

Schedule ...B.2...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Motion for BC School Trustees Association (BCSTA) Annual General Meeting**

Narration:

Following BCSTA's procedures, in order to put forward a motion to the BCSTA AGM, boards of education must pass the final wording of the motion by a majority vote of the Board. This year's AGM is taking place on April 16-19, 2020 and the deadline for submitting motions is February 16, 2020.

The North Vancouver Board of Education wishes to put forward a substantive motion to the BCSTA AGM. The motion is attached to this memorandum.

Attachment:
Physical Literacy Motion

RECOMMENDED MOTION:

that the North Vancouver Board of Education approve the substantive motion as attached to this memorandum of February 25, 2020.



Title

Physical Literacy

Sponsor

Board of Education of SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER)

Authorization

To be completed by the Board Chair, BCSTA Branch Association President, BCSTA Committee Chair or BCSTA President:

- *This motion has been passed in final wording by a majority vote of the Board and that vote will be recorded in the official proceedings of the Board
- * Cyndi Gerlach is authorized by the Board/Branch/Committee to discuss and, if necessary, edit the motion. The Authorized Contact Person’s cgerlach@sd44.ca and 604-831-6608.
- *I confirm that I have read the BCSTA Motion Guide

BCSTA Bylaws, Policies and Foundational Statements

Please indicate if the proposed motion relates to an existing Foundational Statement or Policy Statement in [BCSTA’s Policies](#). You must check one or more boxes.

- Relates to Foundational Statement No. .
- Relates to Policy Statement No.
- Propose to make this motion a new policy statement.
- This is an action motion and does not change or contradict any existing Foundational Statement or Policy Statement.

Motion

Please clarify who the recipient of the motion is/who should do the work associated with the motion. (e.g. Ministry of Education, Ministry of Finance, etc.)

That BCSTA...advocate to the Ministry of Education, the Ministry of Advanced Education and all teaching universities, educational assistant and early childhood education programs to incorporate required instruction on physical literacy with the particular emphasis on ability to teach and assess fundamental movement skills;

Rationale

Provide a ***succinct*** description of why this motion is needed, plus any relevant background information.

The motion is needed because... due to the changing dynamic of student interaction, lifestyle and mobility, there is significant concern regarding their level of physical activity. A considerable amount of students lack fundamental movement skills and education regarding fitness outside of school based activities and competitive sport. Physical literacy and foundational movement skills are paramount in the long term physiological and psychological health of our students. Providing resources for our teachers to teach these competencies will increase access to wider range of options for physical literacy instruction.

All students should have access to fundamental movement instruction as it so closely relates to positive mental and physical health and their long term success.

Optional References

Provide links to additional background material (e.g., legislation, websites, etc.)

<https://sportforlife.ca>

<https://bmcpublichealth.biomedcentral.com/articles/10.1186/s12889-018-5903-x>

https://participation.cdn.prismic.io/participation%2Fe6cb2b35-2d29-4539-80ee-515a0ae9dfb3_2018_expert_statement_on_physical_activity_and_brain_health_in_children_and_youth.pdf

REMINDERS:

***PLEASE ENSURE YOU HAVE COMPLETED THE ENTIRE FORM**

*Please send a **Word version** of the completed motion submission form to motions@bcsta.org.

*Visit the [BCSTA HUB](#) to see the [BCSTA Motion Checklist](#) and other resources regarding preparing motions for BCSTA's AGM and Provincial Council.

Types of BCSTA Motions

Categories	Description	Example	Which BCSTA body can enact	Process to enact
Bylaws	The rules which govern the organization.	<i>The President, the Vice-President, the Directors and the immediate past President shall form the board of Directors. The chief Executive officer shall be a nonvoting member of the Board. (Bylaw 3)</i>	BCSTA member boards at General meetings	Extraordinary motion: 2/3 ballot vote
Foundational Statements	The core beliefs and values of the Association. Intended to guide future policy and action motions. Meant to be long-term/long standing.	<i>BCSTA believes that educational programs should address literacy, critical thinking and problem-solving, communication, collaboration, and creativity and innovation, as well as aesthetic, cultural, numerical, scientific, and technological literacies. (5.1FS Educational Programs Objectives)</i>	BCSTA member boards at General Meetings	Extraordinary motion: 2/3 ballot vote
Policy motions	Motions that support and expand Foundational Statements. Reflect context and guide the advocacy of the Association.	<i>BCSTA adopts as policy the following principle: BCSTA supports the use of a variety of instructional strategies for addressing student differences, including...</i>	BCSTA member boards at General Meetings Provincial Council (on interim basis)	Substantive (ordinary) motion: simple majority
*Action motions	Define an action that the Association will take, usually on a specific issue. (*Note: Action motions make up the majority of motions currently passed at AGM and Provincial Council. *)	<i>That BCSTA urge the Ministry of Education to review the transportation funding formula....</i>	BCSTA member boards at General Meetings Provincial Council	Substantive (ordinary) motion: simple majority

Schedule ...B.3...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposed Revised Policy 208: Summer Programs**

Narration:

In 2019-20, Mark Pearmain, Superintendent of Schools, assigned responsibility for the review of Policy 208: Summer Programs to Kathleen Barter, District Principal, Curriculum and Assessment. Kathleen Barter has been the District Principal of Summer Learning since Fall 2015.

Kathleen Barter, District Principal, Curriculum and Assessment, presented draft changes to Policy 208: Summer Programs to the North Vancouver School District Policy Review Committee at a regularly scheduled meeting on January 13, 2020. The Policy Review Committee included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA) and the North Vancouver Teachers' Association (NVTa). The North Vancouver Parent Advisory Council (NVPAC), District Student Leadership Council (DSLc) and Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Kathleen Barter, District Principal, Curriculum and Assessment, will introduce *Proposed Revised Policy 208: Summer Programs*, as attached to this Administrative Memorandum of February 25, 2020.

Attachments:

- Proposed Revised Policy 208: Summer Programs*
- Proposed Revised Policy 208: Summer Programs – Administrative Procedures (for information only)*

RECOMMENDED MOTION:

that the Board of Education approve *Proposed Revised Policy 208: Summer Programs*, as attached to this Administrative Memorandum of February 25, 2020.

**POLICY 208: SUMMER PROGRAMS
ADMINISTRATIVE PROCEDURES**

Proposed
Revised

The goal of summer learning is to provide an engaging learning environment where all students can challenge themselves academically and fulfill their personal learning goals through alternative pathways.

Administrative Supervision:

The supervising administrator for summer programs is the Assistant Superintendent or designate. The program administrator shall act in the capacity of a principal and shall have the authority of a principal appointed under the *School Act*. As required, administrative personnel may be appointed to assist the program administrator with supervision of Summer Programs. All Board of Education policies and procedures shall apply to the operation of Summer Programs.

Teaching Personnel:

The duties of instructors of Summer Programs shall be as defined in the *School Act* and the relevant provisions of the collective agreement between the Board of Education and the North Vancouver Teachers' Association shall apply.

Annual Report: Future Directions:

The Summer Learning Annual Report is prepared in the fall by the Summer Learning Administrative team, in conjunction with the Summer Learning Staff, to provide direction for future programming for the North Vancouver School District's Summer Learning programs. The Summer Learning team has its foundational tenets at the forefront of all decisions and proposed changes. These tenets include: Collaboration, Communication, Community, Diversity, Innovation, and Inquiry.

An annual review of the courses offered will be included in the Annual Report, maintaining the opportunity for students to have alternative pathways to graduation. This report will provide the foundation and direction for the administrative team for the following year.

Resources:

[Ministry Policy: Summer Learning](#)

208 Summer Programs

Revised: September 25, 2001
Revised: June 21, 2016
Proposed Revised: February 25, 2020

Proposed
Revised

Policy

The Board of Education promotes and provides alternative and inclusive pathways to education as key features of the educational programs offered in the North Vancouver School District.

The Board of Education authorizes the operation of Summer Programs, during the months of July and August, to provide a variety of opportunities for students to enhance and advance their learning. The educational programs offered address a wide variety of needs and meet the quality of instructional programs offered during the regular school year.

The summer learning opportunities are offered for students who wish to take summer courses that suit their individual learning plans; providing an alternative pathway for graduation.

Summer learning opportunities include: review of previously taken courses to enhance student's foundational skills, elementary support programs, and regular/graduation program academic courses.

Some courses and programs may require referral.

Administrative Procedures

Policy 208: Summer Programs – Administrative Procedures

Schedule B.4
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposal for Elite Hockey Academy for 2020/21**

Narration:

The North Vancouver School District 2011-2021 Strategic Plan affirms the School District's desire and intent to "Develop and promote innovative and sustainable programs" and to "Encourage the growth of collaborative, adaptive and personalize learning environments". Further, the District's 3-Year Operating Plan specifies, as a strategy, the continued enhancement of "student engagement and skill development through active involvement in project-based learning initiatives, specialized programs and academies".

In January 2020, the North Vancouver School District was approached by the Spartan Sport Group Inc. who, in partnership with the West Vancouver School District, jointly operated the former West Vancouver Warriors Hockey Academy. The Spartan Sports Group Inc. (SSG) presented a preliminary proposal to establish a partnership with the NVSD to relocate the existing hockey academy from West Vancouver School District to North Vancouver School District. Discussions between the SSG and Assistant Superintendent Chris Atkinson ensued, with further refinements to the initial proposal resulting in a final Proposal submission received in February 2020.

The proposal provides an overview of the objectives and delivery of the specialty academy which provides an elite level hockey development program. The academy satisfies the current demand from families who live on the North Shore and surrounding area.

The sport itself brings obvious health and physical benefits to students, and participation in the academy will provide students with grade-level physical education credits necessary for graduation, as well as the potential for course credit for related activities such as Strength and Conditioning and Theory and Principles of Hockey.

Initially the academy would be open to 4 teams with a total of up to 76 male student athletes in grades 8 to 12 with elite level hockey skills and experience. Two teams will consist of grade 8 and 9 students. One team will be made up of grade 10 students and another team will consist of grade 10, 11, and 12 students. These teams would compete in the Canadian Sports School Hockey League. The academy is considering adding one or two teams for female students in the future.

The intent is to offer the North Vancouver Elite Hockey Academy at Seycove Secondary School beginning in the 2020/21 school year. As with other NVSD academies, the program would be offered on alternate days during the afternoon block. Consultations with the school PAC regarding the proposed academy at Seycove Secondary School have occurred.

Should the Board of Education wish to pursue the establishment of an elite hockey academy for September 2020, it would be in order to confirm the Board's support in principle now. Following the Board's confirmation, development of a formal joint venture agreement with the Spartan Sport Group Inc. for the North Vancouver Elite Hockey Academy can be undertaken and the Academy can be added to promotional and registration materials for the 2020/21 school year.

School District No. 44 (North Vancouver)

Schedule B.4. (continued)

Narration (continued):

Assistant Superintendent Chris Atkinson will provide the Board with an overview of the submitted North Vancouver Elite Hockey Academy proposal and the discussions that have occurred to date with respect to this proposal.

Attachments:

North Vancouver Elite Hockey Academy Proposal: Spartan Sport Group Inc. Proposal Prepared for Potential Hockey Academy in Joint Partnership with North Vancouver School District

RECOMMENDED MOTION:

that the Board of Education approve, in principle, the establishment of a North Vancouver Elite Hockey Academy as outlined in the North Vancouver Elite Hockey Academy Proposal attached to the Administrative Memorandum of February 25, 2020 and, that the academy be offered beginning September 2020 subject to sufficient student enrollment.



PROUD HOCKEY PARTNERS:



POTENTIAL EDUCATION PARTNER:

NORTH VANCOUVER SCHOOL DISTRICT



MISSION STATEMENT

Developing the next generation of values-based leaders and responsible difference makers in an inspiring environment of education, leadership, and sport excellence.



Building Championship Habits

HISTORY & FUTURE

2016

Receive Hockey Canada Sport School Accreditation

Receive acceptance into Canadian Sport School Hockey League

- League: Quest to be National Leaders in Education Based Hockey
- 1 Elite 15 (Grade 10) team with 19 student athletes

2017

Add Bantam Varsity team (Grade 8/9) and Midget Prep team (Grade 10/11/12)

- 3 teams, 54 student athletes

2018

Add Bantam Prep team (Grade 8/9)

- 4 teams, 75 student athletes

2019

4 teams and 76 student athletes

- Bantam Varsity, Bantam Prep, Elite 15, Midget Prep
- CSSHL National reach from Victoria to PEI; 26 Academies, 76 teams, 1400+ student athletes

2020 +

Seeking new long-term school partnership

Considering expansion into female programming

- Would add an additional 19-38 female student athletes
- Would be second female program of this calibre between Vancouver Island and the Okanagan

CANADIAN SPORT SCHOOL HOCKEY LEAGUE

National Leaders in Education Based Hockey

- 26 Hockey Canada Accredited Schools participate in the CSSHL
 - 19 in Western Canada
 - 7 in Eastern Canada
 - 76 teams from Victoria, BC to Charlottetown, PEI
 - Over 1400 student athletes
- The CSSHL has evolved into Canada's premier high school hockey league for high-performing student athlete development
 - Over 400 alumni have moved on to play hockey in Junior A, USHL, WHL, NCAA, and beyond
- Accountability to education first, athletics second

Hockey Canada accreditation and CSSHL requirement is an Academy partnership with one school district, and one educational institution.

SCHOOL & COMMUNITY INVOLVEMENT

- **Terry Fox Run**
 - All teams had student athletes participate this year
- **West Vancouver Shoreline Cleanup**
 - Beaches and shorelines from Capilano Bridge through Ambleside and Dundarave
- **Giving Thanks at Thanksgiving**
 - Over 700 meals hand made and delivered in-person by our student athletes to the **Downtown Eastside**
- **Remembrance Day**
 - Over 100 families and student athletes attend ceremonies each year at **Memorial Park** in West Vancouver
- **Christmas Giving**
 - *Over 400 teddy bears* from our Teddy Bear Toss have been donated to the **Northshore Toy Shop**
 - *\$1000 donated* by players and their families to **Family Services of the Northshore**
 - *\$335 and over 150 pairs of new socks* donated to **From the Ground Up** giving campaign
 - *Over 200 pounds* of food donated to **Harvest Project**
 - *Over 300 pounds* of food donated to **Greater Vancouver Food Bank**
 - *Clothing drive* conducted in support of **Covenant House**
- **Minor Hockey Week**
 - Engagement with MHA partner (Hollyburn) with initiative to provide coaching and assistance to H1-H4 hockey players; equipment donation



2019 Giving Thanks at Thanksgiving

ACHIEVEMENTS

- Student athletes with a 90% average or greater in 2018-2019 season: 28
 - 37% of Academy student athletes performed at this level
- CSSHL All-Academic Team Distinctions:
 - 8 Student Athletes
- CSSHL Season Titles: 1
 - Bantam Varsity, 2019
- CSSHL Champions: 1
 - Bantam Varsity, 2019
- CSSHL League MVPs: 1
 - Connor Bedard (N.Vancouver), 2019
- NHL Draft Picks: 1
 - Layton Ahac (N. Vancouver) – Las Vegas, 3rd Round 2019



2019 Bantam Varsity Team

POTENTIAL PARTNERSHIP

- 76 new student athletes enrolled in the District
 - Nearly \$700,000 in new funding allocated to the District
- All education course selection, timetables, educational requirements, and instruction would be adhered to and provided by North Vancouver School District staff
- Student athlete integration and engagement expected to be the same as any other student of the school
- Students receive 2, 4-credit courses for Academy participation
 - Physical Education (4 credits);
 - Strength and Conditioning (4 credits)
- Same academic timetable as Peak Performance Program, with formalized Hockey Canada, BC Hockey, and CSSHL partnerships



2019 Bantam Prep Team moments before winning the Bauer Elite Invitational Tournament, Abbotsford BC

POTENTIAL PARTNERSHIP

- All athletic programming is planned, coordinated, and executed by Academy staff in conjunction with the 10-month school schedule
- Academy is staffed with a liaison to work directly with school administration
- Academy is solely responsible for all costs relating to team and athletic components
 - Ice rental, flights, hotels, buses, player apparel, team equipment, coach salaries, etc.
- Increased awareness and recognition of District through marketing, public relations, and social media presence
- Existing Hockey Canada Skills Academy at Windsor Secondary School is a completely different entity and would not cannibalize or be negatively impacted with our Academy existence
 - Synergies to explore if interested

SAMPLE STUDENT SCHEDULES

EXISTING LINEAR SCHEDULES

Bantam Varsity Student Athlete (Grade 8)

	Monday Day 1*	Tuesday Day 2*
8:30 – 9:49	1 English 8	1 Science 8 or Sciences 8
9:49 – 9:55	Recess Break	Recess Break
10:01 – 11:20	2 Mathematics 8 or Mathematiques 8	2 French 8 or Francais langue 8
11:20 – 11:27	Recess Break	Recess Break
11:32 – 12:50	3 Socials Studies 8 Sciences humaines 8	3 Fine Art 8 or Music 8 (Band)
12:50 – 1:05	Lunch – <i>to Canlan</i>	Lunch – <i>to Canlan</i>
1:05 – 4:30	4 PE 8	4 Strength & Conditioning 8

Midget Prep Student Athlete (Grade 12)

	Monday Day 1*	Tuesday Day 2*
8:30 – 9:49	1 English 12	1 Math 12
9:49 – 9:55	Recess Break	Recess Break
10:01 – 11:20	2 Elective	2 Elective
11:20 – 11:27	Recess Break	Recess Break
11:32 – 12:50	3 French 12	3 Science 12
12:50 – 1:05	Lunch - <i>to HCC</i>	Lunch - <i>to HCC</i>
1:05 – 4:30	4 PE 12	4 Strength & Conditioning 12

QUESTIONS




North Vancouver
School District
the natural place to learn®



2019 Midget Prep and Elite 15 Teams on site at University of New Hampshire hearing about NCAA Division 1 Education and Hockey opportunities

Schedule ...C.1....
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Physical Literacy**

Narration:

Physical Literacy is a person's confidence, competence and motivation to learn and enjoy the necessary fundamental movement skills so they can be active citizens throughout their lives. The fundamental movement skills that comprise the locomotor, non-locomotor and object manipulation skills are components of the BC Ministry of Education's Physical and Health Education curriculum from Kindergarten to grade 12. Human beings are anatomically designed to move. Movement and active learning provide proven improvement in academic learning as well as enhancing self-regulation, improved memory and positive mental health. Supporting teachers with the skills and knowledge to encompass physical literacy skills throughout students' time in the classroom will have positive learning and health benefits. Citizens who enjoy being active are more likely to stay active throughout their lives and have better long term health outcomes.

Ms. Deborah Wanner, District Principal of Enhanced Programs will speak to physical literacy and provide the Board with an overview and respond to questions from Trustees.

Schedule ...C.2...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 306: Suspected Child/Youth Abuse – One Year Review**

Narration:

Revisions to Policy 306: Suspected Child/Youth Abuse were approved at the Public Board Meeting of June 20, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. If applicable, and when possible, the original sub-committee should be reconvened in order to conduct the one-year review.

On September 26, 2019, Brad Baker, District Principal, Safe & Caring Schools, reconvened the Policy 306: Suspected Child/Youth Abuse policy review sub-committee. Representatives from the NVTA, NOVA, Executive and CUPE were in attendance. No changes were suggested at that time and the policy/administrative procedures are working well.

On January 30, 2020, at a regularly scheduled meeting of the Safe & Caring Schools Committee, Policy 306: Suspected Child/Youth Abuse was discussed. Representatives from the Board of Education, NOVA, Executive, CUPE and NVPAC were in attendance. Feedback about Policy 306 is positive and it is recommended that the policy continue to be reviewed at a Principals' meeting each year.

Suggested Changes:

Policy 306: Suspected Child/Youth Abuse – Administrative Procedures could use some clarification under A. *Duty to Report*, #3:

Inform the SUPT's office by email (thallson@sd44.ca) or by phone (604-903-3449). Please provide the following information:

- *Your name*
- *School*
- *Date the call was made*
- *Who made the call (if not you)*
- *Note if your Principal is aware*
- *Note if you needed to involve S/C Schools Admin (B. Baker)*
- *Note if you needed to involve RCMP*
- *Note if the suspected abuser is a staff member, or another child*

Do not provide specific details about the call, such as the student's name or the alleged suspected abuser. If needed, the SUPT's office will follow-up with you.

Schedule ...C.3...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 308: Use of Physical Restraint or Seclusion – One Year Review**

Narration:

Policy 308: Use of Physical Restraint or Seclusion was approved at the Public Board Meeting of December 11, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. If applicable, and when possible, the original sub-committee should be reconvened in order to conduct the one-year review.

On November 5, 2019, Vince White, Director of Instruction, reconvened the Policy 308: Use of Physical Restraint or Seclusion policy review sub-committee to review the policy and consider its implementation. In attendance were representatives from NVPAC, NOVA, CUPE, NVTA and the Executive. The sub-committee affirmed its satisfaction with the policy and expressed confidence that it had provided clarity with respect to the definitions of restraint and seclusion and established required procedures with respect to its use. A recommendation was made to annually review this policy and its procedures with district and school-based administrators and ensure that similar reviews of the policy occur as necessary with school-based personnel.

Suggested Changes:

Changes to Policy 308: Use of Physical Restraint or Seclusion Policy and Administrative Procedures:

That all references to “evacuation of students” in both the policy and its corresponding procedures be changed to “relocation of students” to promote an understanding that providing a student required space to successfully problem solve is not indicative of an emergency but instead in alignment with best practices to support student well-being and dignity.

Schedule ...C.4...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 406: Resolving Concerns Regarding Personnel, Programs or Procedures – One Year Review**

Narration:

Revisions to Policy 406: Resolving Concerns Regarding Personnel, Programs or Procedures were approved at the Public Board Meeting of November 6, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. If applicable, and when possible, the original sub-committee should be reconvened in order to conduct the one-year review.

On December 2, 2019, Arlene Martin, Director of Instruction, reconvened the Policy 406: Resolving Concerns Regarding Personnel, Programs or Procedures Policy Review Sub-committee. Representatives from the NVTAs, NOVA, Executive and NVPAC were in attendance. There is satisfaction with the policy and how it connects with other related policies. A recommendation was made to review this policy and Administrative Procedures annually with Administrators including: reminders of the importance of building strong home school partnerships and maintaining awareness that parents may choose to be accompanied by a support person.

Suggested Changes:

Changes to Policy 406: Resolving Concerns Regarding Personnel, Programs or Procedures – Administrative Procedures have already been made:

If there is a serious ~~conduct~~ concern with an employee, parents/students should move directly to Step 2 of the following procedures. If the concern is with the Principal, parents/students should move directly to Step 4.

Moved final sentence to be a stand-alone paragraph: “At any step in the process, a complaint involving a teacher, school or district administrator may be brought to the Teacher Regulation Branch”.

Schedule ...C.5...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 415: Standards of Investigation – One Year Review**

Narration:

Policy 415: Standards of Investigation was approved at the Public Board Meeting of November 6, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. Scott Stanley, Executive Director of Human Resources, conducted a review of Policy 415: Standards of Investigation in the fall of 2019.

By way of recap, this policy originally came from a desire to help parents better understand the process of how allegations of staff misconduct are handled by the School District. A key goal for this policy was for it to serve as an informational tool, helping dialogue between parents, principals and staff, serving to increase understanding, reduce anxiety and instill confidence related to the investigative processes of the School District.

In soliciting feedback for this review from District staff and all partner groups including NVPAC, NoVA, CUPE and the NVTA, I additionally took the opportunity to share the steps taken by the District to implement this policy. Specifically:

- All Principals received a detailed explanation of this policy with emphasis on their pivotal roles and responsibilities within it.
- All Principals received instruction to share the content of this policy with their staff, with materials provided to facilitate this requirement.
- As a part of the onboarding process, all new employees are responsible to review the content of this policy (along with others) and confirm their completion of review and understanding.
- In the day to day support provided to Principals by Directors and HR Managers reference to the terms of this policy has proven to be regular and meaningful.
- There continue to be numerous positive examples where District staff and Principals have been able to use the content and clarity of this policy to assist in their related conversations with parents and employees.

All groups are satisfied with the current wording of this policy, with no requests made for any changes, or questions expressed with regard to this policies application. That said, NVPAC requested that attention be given to ensure Administrators communicate in a manner that is trauma sensitive and demonstrates empathy, encouraging face to face meetings whenever possible. Consistent with this feedback, NoVA also welcomed additional District resources and support targeted towards equipping Administrators to best fulfill their related roles and responsibilities during investigations.

School District No. 44 (North Vancouver)

Schedule C.5. (continued)

Narration (continued)

Suggested Changes:

No wording changes to the policy or administrative procedures are recommended at this time.

However, in response to the feedback received, two supplementary documents have been created to assist Principals and supervisors and provide them with additional, tangible support. The first document is intended to help Principals/supervisors prepare for and conduct investigations and the second document is intended to help Principals/supervisors navigate key moments in the investigation process when communication is needed; and, provide practical advice and speaking points on the type of information that should or should not be shared.

Schedule ...C.6...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Premises – One Year Review**

Narration:

Revisions to Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Premises were approved at the Public Board Meeting of October 16, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. If applicable, and when possible, the original sub-committee should be reconvened in order to conduct the one-year review.

Chris Atkinson, Assistant Superintendent, conducted a review of Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Property in November 2019:

Effective October 17, 2019, a year after the federal Cannabis Act made it legal for adults to purchase, possess and grow certain amounts of cannabis in Canada, the production and sale of edible cannabis, cannabis extracts and cannabis topicals became legal in Canada.

Secondary school Principals were asked to provide feedback on the effectiveness of the new policy. They responded that it is helpful that the policy includes examples of specific areas of the school listed, such as courtyards and parking lots, and that it applies 24 hours per day, seven days a week.

Principals also raised the topic of the challenge that ensues from someone smoking, vaping, or ingesting substances and then coming onto school district property. At that point the focus shifts from the use of, or possession of substances to determining if the person is impaired and the school's response follows the school code of conduct.

Suggested Changes:

Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Premises could use one edit in the first sentence, to read:

All School District properties are designated no smoking and no vaping allowed. The use of tobacco, vapour products and cannabis (**in all forms**) is banned on all public and private kindergarten to Grade 12 schools in British Columbia.

Policy 804: Use of Tobacco, Vapour Products and Cannabis on Board Premises - Administrative Procedures could use one edit, in the first sentence, to read:

All School District property will be designated no smoking and no vaping allowed, with the use of tobacco, vapour products and cannabis (**in all forms**) on school property and areas abutting school property prohibited at all times for all employees, students and visitors.

Schedule ...C.7...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Policy 807: Naming of Facilities and Parts of Facilities and Policy 808: Re-naming of Facilities and Parts of Facilities – One Year Review**

Narration:

Revisions to Policy 807: Naming of Facilities and Parts of Facilities and Policy 808: Re-naming of Facilities and Parts of Facilities were approved at the Public Board Meeting of December 11, 2018.

The Board of Education, at the Public Board Meeting of November 6, 2018, directed the Superintendent to review all new and revised policies after one year, to ensure the policy meets the desired process. If applicable, and when possible, the original sub-committee should be reconvened in order to conduct the one-year review.

Chris Atkinson, Assistant Superintendent, conducted a review of Policy 807: Naming of Facilities and Parts of Facilities and Policy 808: Re-naming of Facilities and Parts of Facilities in November 2019:

At the time of the review, there had only been one written proposal to name a part of a facility. This proposal did not meet the criteria outlined in Policy 807.

Suggested Changes:

Policy 807: Naming of Facilities and Parts of Facilities – Administrative Procedures could use one edit, in the first sentence, to read:

The following outlines the process used to facilities the naming of a school district facility **or part of a facility**.

This would align with Policy 808: Re-naming of Facilities and Parts of Facilities – Administrative Procedures.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management**

Narration:

Argyle Secondary School: Replacement Update

Construction continues on the new replacement school with a completion target date of September 2020.

Handsworth Secondary School: Replacement Update

Ventana Construction Corporation and the North Vancouver School District have a letter of intent to build the new Handsworth Secondary School. We are excited to work with Ventana to construct a seismically safe, efficient and innovative 21st century education facility for the students in the Handsworth Family of Schools. Initial fencing and mobilization on the site has commenced.

Mountainside Secondary School: Seismic Upgrade

Mountainside Secondary School Seismic Upgrade project, consisting of five construction phases, is currently working within a construction Phase 1. Reconstruction (steel stud walls) are beginning to be installed in the section that has been reinforced.

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

There has been no change in the status of the Cloverley site nor the replacement proposal that has been submitted to the Ministry of Education.

Schedule C.9
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, February 4, 2020 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the February 4, 2020 Standing Committee Meeting.

Trustee Cyndi Gerlach will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, February 4, 2020

**BOARD OF EDUCATION STANDING COMMITTEE
NORTH VANCOUVER SCHOOL DISTRICT
Meeting Summary of February 4, 2020**

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, February 4, 2020.

Meeting Attendance:

Trustees Gerlach, Higgins, Mann, Sacre, Bruce and Tsiakos were all in attendance.

Call to Order:

Standing Committee Chair Cyndi Gerlach called the Standing Committee Meeting to order, thanking those in attendance for coming to engage with the School District. The traditional territorial lands of the Squamish Nation and Tsleil Waututh Nation were acknowledged.

Budget Session: 2020/21 Operating Budget Development:

Secretary Treasurer Georgia Allison, Superintendent Mark Pearmain, Executive Director of Human Resources Scott Stanley and Assistant Superintendents Chris Atkinson and Pius Ryan presented the Budget development components for 2020/21, including historical and current revenues and expenses, budget timelines, operating grant and the Three Year Forecast.

Concluding the presentation, Superintendent Pearmain asked that the Partner Groups consider possible initiatives that could be recommended for inclusion into the 2020/21 Preliminary Budget and invited the Partner Groups to attend the April 7, 2020 Standing Committee Meeting to make a short presentation outlining their top three priorities.

The presentation can be found online: [Meetings & Minutes 2019/20](#)

Next Meeting:

April 7, 2020
Budget Session: Development
Mountain View Room

Schedule C.10...
of the
Administrative Memorandum

Meeting Date: February 25, 2020

Board

Board, in camera

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

Handsworth – a field trip to Los Angeles, CA USA has been scheduled for April 23-26, 2020. The trip involves 30 Grade 8-12 music students, who will be accompanied by three teacher supervisors.

Students will travel by air to Los Angeles and by bus during their stay. Students will be accommodated in a hotel. The estimated cost per student is \$1,900 and will be paid by students.

The objective of this extracurricular trip is supplement the Strings/Music/Orchestra program, with students attending a workshop at the University of California as well as a performance of the LA Philharmonic. Students will also visit local cultural and tourist sites, including a tour of the Sony Pictures Studio.

Seycove – field trip to Anaheim, CA USA has been scheduled for April 30-May 4, 2020. The trip involves approximately 50 Grade 9-10 students in the Intermediate Concert Band and Choir, accompanied by two teacher supervisors and three additional employee of the Board supervisors.

Students will travel by air to Los Angeles and will travel by bus while they are there. Accommodation will be in a hotel. The trip cost is approximately \$1,900 per student, which will be paid by the students.

The purpose of this extracurricular trip is to participate in a Disney Performance and also a Disney Soundtrack Workshop. Students will have the opportunity to publicly perform music in a professional setting inside Disneyland Park. The Disney Soundtrack Workshop will provide the experience of performance recording with a Director, and will allow students to experience what is involved in recording music for movies and soundtracks. Students will also take a coach tour of Hollywood and will visit the Santa Monica Pier.

Schedule C.11...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.12...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.13...
of the
Administrative Memorandum

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**Schedule ...D.....
of the
Administrative Memorandum**

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, March 10, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 7, 2020 at 7:00 pm	Finance & Facilities Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, April 28, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, May 5, 2020 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**ScheduleE.....
of the
Administrative Memorandum**

Meeting Date: February 25, 2020 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.