

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, December 10, 2019 at
6:30 pm

			Estimated Completion Time
A.	Call to Order		
A.1.	Chair Sacré's opening remarks	(no schedule)	6:30 pm
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	(no schedule)	6:30 pm
A.3.	Public Comment Period *		7:00 pm
A.4.	Approval of Minutes (that the minutes of the Public Meeting of November 19, 2019 be approved as circulated)	(no schedule)	7:05 pm
A.5.	Student Presentation – Capilano Elementary School		7:20 pm
B.	Action Items		
B.1.	Proposed Revised Policy 605: Admission of Students to School		7:35 pm
B.2.	New Policy 809: Encroachments on Board Premise		7:50 pm
B.3.	Track Funding Partnership Opportunities		8:05 pm
C.	Information and Proposals		
C.1.	North Vancouver Parent Advisory Council Annual Report 2018/19		8:20 pm
C.2.	Secondary School and Academy Fees 2020/21		8:35 pm
C.3.	Land Management Update		8:45 pm
C.4.	Tuesday, November 5, 2019 Education and Programs Standing Committee Meeting		8:55 pm

Meeting Place:

Format and Date:

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – Fifth Floor
North Vancouver, British Columbia

PUBLIC BOARD MEETING
Tuesday, December 10, 2019 at
6:30 pm

		Estimated Completion Time
	(continued)	
C.5.	Out of Country Field Trips – Secondary	9:05 pm
C.6.	Superintendent's Report	9:10 pm
C.7.	Report Out – BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)	9:15 pm
C.8.	Trustees' Reports	9:20 pm
D.	Future Meetings	9:20 pm
E.	Public Question & Comment Period	9:35 pm
F.	Adjournment	(no schedule) 9:35 pm

Note: The completion times on this agenda are estimates intended to assist the Board in its pacing.

Schedule A.3
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Comment Period**

Narration:

As per the motion passed on June 21, 2016 the Board will provide a twenty (20) minute public comment period relevant to the Board's mandate on a trial basis. Speakers will be allocated a maximum of two (2) minutes each. An additional ten (10) minutes will be provided for Trustee questions of clarification.

Speakers are requested to place their name on a signup sheet in order to speak during the Public Comment Period. The signup sheet will be available in the Board Room from 6:20 – 6:30 pm prior to the meeting's commencement. The Chair will invite those wishing to speak in the order that their name appears on the signup sheet.

When appearing before the Board, speakers are requested to state their name and address for the record.

During the Public Comment Period, as well as the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member, or any other person and must not use offensive words or gestures.

Speakers may speak only once at the Public Comment Period.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, November 19, 2019.

PRESENT: D. Bruce
C. Gerlach
M. Higgins
K. Mann
C. Sacré
M. Tasi Baker
G. Tsiakos

A. Call to Order

Chair Sacré called the meeting to order at 6:30 pm and welcomed those in attendance. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

A.2. Approval of Agenda

Moved by K. Mann

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by M. Tasi Baker

Carried

A.3. Public Comment Period

The twenty minute comment period is intended to be relevant to the Board's mandate. The Chair requested that those wishing to speak should sign on the Public Comment Sign-Up Sheet.

There was no one wishing to speak.

A.4. Approval of Minutes

A correction to the minutes of October 15, 2019, was requested in Section C.2. to add: Discussions included the opportunities for recruitment of people with developmental disabilities.

Moved by D. Bruce

that the minutes of the public meeting of October 15, 2019 be approved as amended.

Seconded by K. Mann

Carried

A.5. Student Presentation – Highlands Elementary School

Highland Elementary School students from Miss Wright's and Miss Mulock's class shared their experience attending the We Day 2019 event that was held at the Rogers Arena. We Day is a celebration of young people and educators who have made a difference in their school, community or world. The We to Me Club at Highlands along with the entire school participated in projects that focussed on making a difference in the community and through their hard work earned 31 tickets to attend this event. Students Channing, Karah, Oliver, Justine and EunWoo reflected on what they learned at We Day and that the strength to make a change is within all of us.

On behalf of the Board, Chair Sacré and Superintendent Mark Pearmain thanked the students for sharing their experience and all the students at Highlands for their support and courage for making a difference in the community.

B.1. Election of Board Chair

Secretary Treasurer Georgia Allison reported that the Board was required by its [Policy 101: Board of Education – Role and Function](#) and [Policy 104: Board of Education - Meetings](#) to elect one of its members to be the Board Chair. Secretary Treasurer Allison called for nominations for the position of Chair for one year, at which time, Trustee Mann nominated Trustee Sacré. There being no other nominations, Trustee Sacré was declared Board Chair for the term of December 1, 2019, to November 30, 2020, or until a successor has been elected.

B.2. Election of Board Vice Chair

Chair Sacré called for nominations for the position of Vice Chair of the Board for one year, at which time, Trustee Higgins nominated Trustee Tsiakos. There being no other nominations, Trustee Tsiakos was declared Board Vice Chair for the term of December 1, 2019, to November 30, 2020, or until a successor has been elected.

B.3. Election to BC School Trustees Association (BCSTA) Provincial Council and to BC Public School Employers' Association (BCPSEA)

Chair Sacré reported that the British Columbia School Trustees Association (BCSTA) requires the Board to elect annually, two Trustees to the British Columbia School Trustees Association (BCSTA) Provincial Council. One Trustee is to serve as the Board's representative and one Trustee is required to serve as an alternate.

The Chair called for nominations for the position of the Board's representative to the BCSTA Provincial Council for 2020. Trustee Bruce nominated Trustee Tasi Baker. There being no other nominations, Trustee Tasi Baker was declared the Board's representative to BCSTA.

The Chair called for nominations for the alternate representative to the BCSTA Provincial Council for 2020. Trustee Tasi Baker nominated Trustee Mann. There being no other nominations, Trustee Mann was declared the Board's alternate representative to the BCSTA Provincial Council.

The Chair called for nominations for the position of Trustee Representative to the BCPSEA for 2020. Trustee Tsiakos nominated Trustee Gerlach. There being no other nominations, Trustee Gerlach was declared the Board's representative to BCPSEA.

The Chair called for nominations for the alternate representative to the BCPSEA for 2020. Trustee Mann nominated Trustee Bruce. There being no other nominations, Trustee Bruce was declared the Board's alternate representative to the BCPSEA.

B.4. Proposed Revised Policy 202: Alternative Delivery – Physical and Health Education K-10

Superintendent Mark Pearmain introduced this item to provide an update on the proposed revised Policy 202: Alternative Delivery – Physical and Health Education K-10.

Revisions to Policy 202: Alternate Delivery – Physical and Health Education K-10 and Career Life Education 10 were approved by the Board of Education at the Public Board Meeting of March 13, 2018. As of July 1, 2018, the Ministry of Education's new Career Education 10 curriculum no longer includes topics related to sexual decision-making. The Ministry Policy for Alternative Delivery in the Physical and Health Education and Planning 10 Curricula does not apply to the Career Education learning standards.

Mark Pearmain, Superintendent of Schools, on behalf of Kathleen Barter, District Principal of Curriculum and Assessment, provided a draft revision to Policy 202, which removed all references to Career Life Education, to the North Vancouver School District Policy Review Committee at their regularly scheduled meeting of October 28, 2019. The Policy Review Committee included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA), the North Vancouver Teachers' Association (NVTAs), the North Vancouver

B.4. Proposed Revised Policy 202: Alternative Delivery – Physical and Health Education K-10 (continued)

Parent Advisory Council (NVPAC) and the District Student Leadership Council (DSLCL). The Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Moved by M. Higgins

that the Board of Education approve *Proposed Revised Policy 202: Alternative Delivery – Physical and Health Education K-10*, as attached to this Administrative Memorandum of November 19, 2019.

Seconded by D. Bruce

Carried

B.5. 2020/21 Operating Budget Development Consultation Process

Georgia Allison, Secretary Treasurer, introduced this item noting that at this time, a budget consultation framework is developed in preparation of the Annual Budget. The proposed process involves the Board inviting its five partner groups and the public to attend budget information and discussion sessions that will provide opportunities for their input.

The following process and timelines were proposed for the 2020/21 Budget Development Process:

1. December 11, 2019

- Invitations to be sent to all partner groups, inviting them to participate and outlining the consultation process and their role. Information will be posted on the website and through social media with intent to draw public interest in the budget process.

2. February 4, 2020 – Public Standing Committee Meeting - Finance and Facilities

- Staff presentation and discussion of issues and opportunities related to the development of the 2020/21 Preliminary Budget, including:
 - a) Amended Operating Grant 2019/20;
 - b) Three-Year Forecast, assumptions, and future considerations;
 - c) Technology planning;
 - d) Review of the 2019/20 Budget Priorities and Themes and how that will support budget planning for the 2020/21 Budget.
- a. Email comments may be submitted between February 4, 2020 and March 13, 2020.
- b. Online ThoughtExchange comments may be submitted between February 18, 2020 and March 13, 2020. This information will be collated and included in the April 7, 2020, meeting feedback categorized by budget themes.

3. April 7, 2020 – Public Standing Committee Meeting – Finance and Facilities

- Staff presentation and discussion of issues and opportunities related to the:
 - a) Review of the Ministry of Education’s mid-March Preliminary Grant announcement;
 - b) Review of the current 2019/20 Forecast to June 30, 2019;
 - c) Review of the revised Three-Year Forecast;

Facilitated Session

- Partner group presentation, or written submission, of top three priorities. Participation in this activity will be at the discretion of each partner group;
- Table group discussion of budget priorities for participants to provide input on top priorities.
- Large group discussion of budget priorities.

4. April 28, 2020 – Public Board Meeting

- Executive Summary presentation of suggested priorities, adjustments and improvements, proposed by the Board’s partner groups and the public, for consideration and inclusion by the Board in the 2020/21 Annual Budget.

B.5. 2020/21 Operating Budget Development Consultation Process (continued)

5. May 26, 2020 – Public Board Meeting

- 2020/21 Annual Budget Bylaw presented for approval and adoption by the Board.

Moved by D. Bruce

that the Board of Education approve the proposed process and timelines identified within Board Schedule B.5. for the development of the 2020/21 Budget.

Seconded by G. Tsiakos

Carried

C.1. Track & Field Facilities and Use – Information Overview

Assistant Superintendent Pius Ryan presented to the Board an information overview of the North Vancouver School District's current track and field facilities, with emphasis on existing track amenities and including some indication of the type and level of usage of these facilities.

On the request of Superintendent Pearmain, Assistant Superintendent Pius Ryan surveyed the North Shore Secondary Schools Association Athletic Coordinator and the Sponsor Administrator for North Shore elementary school athletics, as well as the Athletic Directors at NVSD secondary schools. A broad overview of track and field sport locations in the school district and their respective usage levels was compiled for the Board's information. Track facility use is focused upon North Vancouver School District secondary schools; there are no established purpose-built tracks at any elementary schools within the North Vancouver School District.

Assistant Superintendent Pius Ryan shared with the Board that schools preferred the rubberized track surface for traction and safety reasons compared to the asphalt track surface. Superintendent Mark Pearmain confirmed that the Sutherland track will require resurfacing in the near future and the option of replacing the existing asphalt track with a rubberized surface was discussed.

In response to the Trustees questions, Secretary Treasurer Georgia Allison clarified that a Joint Use Agreement with the District and City of North Vancouver was in place for both the Windsor and Sutherland tracks respectively. The Handsworth track was originally funded by the community and does not have a joint use agreement in place.

Chair Sacré thanked the Assistant Superintendent Pius Ryan for the comprehensive report on the track and field facilities and usage and acknowledged the Athletic Coordinator and Athletic Directors for their contribution.

C.2. School District Enrollment & Organization of Classes Report

Mark Pearmain, Superintendent of Schools, introduced this agenda item and provided an update regarding the School District's enrolment for the 2019/20 school year and highlighted comparisons between the projected and actual enrolments for September 2019.

The requirement for the reporting of the Organization of Classes is no longer required by legislation or Ministry direction; however, the information contained within this report is useful for year to year comparison of class size and other demographic data within the North Vancouver School District. Since the Supreme Court of Canada's decision restored the previously removed contract language on Class Size and Composition, Superintendent Mark Pearmain presented a modified report that provided information that relates to the North Vancouver School District and North Vancouver Teachers Association contract. The report provided detailed information on student enrolment, supplemental enrolment, class size limits/composition requirements and comparison on class size average and combined classes.

The Enrolment Update, based on September 29, 2019 information, reports total actual student enrolment is at 15,317 full time equivalent (FTE) students and is 367 students over the projected student enrolment. The enrolment growth pattern continues in Central Lonsdale, Norgate and Lynnmour areas with an increase in English Language Learners (ELL) and aboriginal students.

C.3. Land Management Update

Superintendent Mark Pearmain updated the Board on the Argyle and Handsworth Secondary School Replacement Projects and highlighted that the Mountainside Secondary Seismic Upgrade consists of five phases and phase one will be complete by the end of January or early February 2020. There is no change with Cloverley Elementary School and Lucas Centre.

C.4. Out of Country Field Trips – Secondary

Provided for their information, Trustees received in their agenda packages an overview of out of country field trips that are being planned for secondary students as follows:

- Windsor Secondary School – field trip to Idaho, USA (February 27-March 1, 2020)
- Argyle Secondary School – field trip to Japan (March 11-29, 2020)
- Handsworth/Argyle Secondary School – field trip to Peru (March 14-26, 2020)
- Argyle Secondary School – field trip to Finland/Estonia/Latvia (March 12-20, 2020)

C.5. Superintendent’s Report

Superintendent Mark Pearmain shared highlights from his visits to schools. Special recognition was provided to Indigo Books for their donation to Norgate Elementary School to go towards supporting literacy and the upgrade of their library. Superintendent Mark Pearmain attended the Squamish Nation Council Presentation that was held at the Squamish Nation House of Government and noted that this was a foundational step towards the continuation to build a government to government relationship.

C.6. Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers’ Association (BCPSEA)

Trustee Tasi Baker reported that the BCSTA Annual General Meeting is on November 28 – 30th, 2019. There was no update on BCPSEA.

C.7. Trustees’ Reports

Trustees submitted their reports on their activities on behalf of the Board as follows:

1. Meetings attended by Trustees included:
 - Standing Committee Meeting
 - Trustee Seminar
 - Strategic Planning Meeting
 - Dinner Meeting with Tsleil ‘Waututh Chief and Council Members
 - Meeting with MLA Bowinn Ma
 - Meeting with Ridgeway PAC Chair
 - Vancouver Coastal Health North Shore Liaison Group Meeting
 - Kindergarten Registration Meeting
 - Board Planning Meeting
 - Presidents Council Meeting
 - Meeting with BCSTA Reps – Carolyn Broady & Donna Sargent
 - Meeting on Cheakamus Centre Update
 - Policy Review Meeting
 - District Student Leadership Committee
 - NVPAC Meeting
 - City of North Vancouver Youth Initiatives Fund Evaluation Meeting
 - Meeting with Canucks Autism Network
 - Meeting with North Vancouver Museum and Archives
 - CNV4ME Action Team Meeting
 - Coffee Meeting with Mayor Buchanan at Higher Grounds Café

C.7. Trustees’ Reports (continued)

- Meeting with Carson Graham Students and Teachers re: Covenant House Sleep Out
 - School Calendar Meeting
 - BCPSEA Rep Meeting
 - Metro Meeting
2. Events attended by Trustees included:
- Sutherland Remembrance Day Ceremony
 - Argyle Remembrance Day Ceremony
 - Handsworth Remembrance Day Ceremony
 - Carson Graham Remembrance Day Ceremony
 - “Walk with Chanie” with Carisbrooke Elementary
 - “Walk with Chanie” with Norgate Elementary
 - Queensbury Elementary School Tour
 - Planning Institute of BC Annual Dinner
 - BCSTA Provincial Council
 - Handsworth Secondary School Visit
 - Canyon Heights Elementary School Visit
 - Principal and Vice Principal Interviews
 - Higher Grounds Café Grand Opening
 - Braemar Elementary Mindful Kids Program
 - Seycove Secondary School Visit
 - Dorothy Lynas School Visit
 - RCMP Pole Raising Event
 - City of North Vancouver Mayor Buchanan’s Luncheon at Shipyards
 - North Shore Restorative Justice Gala at Polygon Gallery
 - Early Learning Summit
 - Mayors State of the City Luncheon
 - Physical Literacy 501 Workshop
 - Family Services of the North Shore Christmas Bureau Official Launch
 - Wigs for Kids Fundraiser at Canyon Heights Elementary
 - Visit North Shore Connexions Society
 - Coffee with a Cop – North Vancouver RCMP Event at Delany’s
 - Dragon Den Judge for Grade 7 Students Food Trucks at Queen Mary
 - Grand Opening of the North Vancouver Urgent and Primary Care Centre
 - Lynn Valley Entrepreneur Fair

D. Future Meetings

Date and Time	Event	Location
Tuesday, December 10, 2019 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 14, 2020 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 21, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 4, 2020 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

E. Public Question & Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

No one was wishing to speak.

F. Adjournment

The established agenda being completed, the Chair adjourned the meeting at 8:31 pm and thanked those who attended.

Certified Correct:

Georgia Allison
Secretary Treasurer

Christie Sacré
Chair, Board of Education

Date

Date

Schedule A.5
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Student Presentation – Capilano Elementary School**

Narration:

Grade 5 students from Capilano Elementary will be presenting information learned during their completion of their Unit of Inquiry into Where We Are in Place and Time, with the Central Idea of “Government policies and treatment of minorities have lasting impacts that shape communities.” Their lines of inquiry are: “Discriminatory policies and actions” and “Legacies of government injustice.”

Emily, Stella and Katherine, grade 5 students, will share their class work on past and present discrimination policy in Canada.

Schedule ...B.1...
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposed Revised Policy 605: Admission of Students to School**

Narration:

Policy 605: Admission of Students to School was last revised on February 19, 2013. The Administrative Procedures posted on the website under Student Registration and Transfer Requests requires updating for clarity.

Mark James, District Principal of Administrative Services, provided a draft revision to Policy 605, with an updated Administrative Procedures document to the North Vancouver School District Policy Review Committee at their regularly scheduled meeting of November 25, 2019. The Policy Review Committee included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA), the North Vancouver Teachers' Association (NVTa), the North Vancouver Parent Advisory Council (NVPAC) and the District Student Leadership Council (DSLc). The Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Mark James, District Principal of Administrative Services, will introduce *Proposed Revised Policy 605: Admission of Students to School*, as attached to this Administrative Memorandum of December 10, 2019.

Attachments:

Proposed Revised Policy 605: Admission of Students to School
Proposed Revised Policy 605: Admission of Students to School – Administrative Procedures (for information only)

RECOMMENDED MOTION:

that the Board of Education approve *Proposed Revised Policy 605: Admission of Students to School*, as attached to this Administrative Memorandum of December 10, 2019.

Revised: September 25, 2001
Revised: January 14, 2003
Revised: October 28, 2003
Revised: February 28, 2007
Revised: February 19, 2013
Proposed Revised: December 10, 2019

Policy

As prescribed in the School Act (Sections 2, 3 and 82), the Board of Education must provide an educational program free of charge to every student of school age, resident in British Columbia and enrolled in an educational program in a school operated by the Board of Education. A student is resident in British Columbia if the student is ordinarily resident in British Columbia and the parent/court appointed guardian of the student is ordinarily resident in British Columbia.

The Superintendent, or designate, shall establish school catchment areas, and review on an annual basis, to ensure that each school has the capacity to accommodate the anticipated enrolment of students in its catchment area. Catchment areas shall be determined after due consideration of all relevant factors, including the accommodation available in the schools, the accessibility of the schools to the students, and the safety of the students in going to and from school. The Board of Education shall be informed of all major changes to school boundaries.

The Superintendent, or designate, shall also establish Administrative Procedures to address issues related to the registration, placement, or transfer of students in schools, in accordance with the provisions of the School Act.

The Board of Education may also provide for the admission of fee-paying students to the North Vancouver School District schools. The admission procedures for fee-paying students are described in the Administrative Procedures.

Student Admission and School Choice are guided by the following principles:

- The admission process should maximize the number of students able to attend their catchment area school
- The admission process should enable school and district staffs to plan the allocation of resources in ways that will minimize adjustments to school organizations at the beginning of the school year
- The admission process should enable the student's and parent's ability to choose the school and educational program which best meets the student's educational needs
- The admission process should support stability and continuity for students and families
- Wherever possible, siblings will be admitted to the same school.

Opting for alternative delivery is only available for the topics related to sexual decision-making that are part of Physical and Health Education K-10. This policy does not apply to any other learning standards in Physical and Health Education K-10. Nor does it apply to any other British Columbia provincial curriculum.

Administrative Procedures

Policy 605: Admission of Students to School – Administrative Procedures



North Vancouver
School District
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Admission of Students to School

Administrative Procedures

Proposed
Revised

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Introduction

The North Vancouver School District began registering students centrally after a change in Provincial legislation in 2002. The staff at the Central Registration Office manages all students registering for the North Vancouver School District or applying for a transfer from one North Vancouver school to another due to a change in residence. Person(s) registering for the North Vancouver School District or applying for a transfer must visit the office in person.

Central Registration Office

2121 Lonsdale Avenue
North Vancouver, B.C.
V7M 2K6
Tel: 604-903-3368
Fax: 604-903-3369
Email: registration@sd44.ca

Hours of Operation

The Central Registration office is open throughout the school year and in the summer.

Hours of operation are:

8:30 a.m. – 4:30 p.m. (Monday to Friday)

Summer Hours during July & August: 8:00 a.m. – 4:00 p.m. (Monday to Friday)

The office is closed during all statutory holidays.

Policy

[Policy 605: Admission of Students to Schools](#) describes the responsibilities of the Board of Education and the Superintendent in the provision of an educational program and the guiding principles for student admissions.

605 Admission of Students to School

Revised: September 25, 2001

Revised: January 14, 2003

Revised: October 28, 2003

Revised: February 28, 2007

Revised: February 19, 2013

Proposed Revised: December 10, 2019

Proposed
Revised

Policy

As prescribed in the *School Act* (Sections 2, 3 and 82), the Board of Education must provide an educational program free of charge to every student of school age, resident in British Columbia and enrolled in an educational program in a school operated by the Board of Education. A student is resident in British Columbia if the student is ordinarily resident in British Columbia and the parent/court appointed guardian of the student is ordinarily resident in British Columbia.

The Superintendent, or designate, shall establish school catchment areas, and review on an annual basis, to ensure that each school has the capacity to accommodate the anticipated enrolment of students in its catchment area. Catchment areas shall be determined after due consideration of all relevant factors, including the accommodation available in the schools, the accessibility of the schools to the students, and the safety of the students in going to and from school. The Board of Education shall be informed of all major changes to school boundaries.

The Superintendent, or designate, shall also establish Administrative Procedures to address issues related to the registration, placement, or transfer of students in schools, in accordance with the provisions of the *School Act*.

The Board of Education may also provide for the admission of fee-paying students to North Vancouver School District schools. The admission procedures for fee-paying students are described in the Administrative Procedures.

Student Admission and School Choice are guided by the following principles:

- The admission process should maximize the number of students able to attend their catchment area school
- The admission process should enable school and district staffs to plan the allocation of resources in ways that will minimize adjustments to school organizations at the beginning of the school year
- The admission process should enable the student's and parent's ability to choose the school and educational program which best meets the student's educational needs
- The admission process should support stability and continuity for students and families
- Wherever possible, siblings will be admitted to the same school.

Administrative Procedures

Policy 605: Admission of Students to School – Administrative Procedures

Definitions

“Alternative Programs” means those programs as described in Policy 204: Alternative Education.

“Catchment area child” means a person of school age, and resident in the catchment area of the school.

“Continuing school district student” means a student in attendance at the school or a designated feeder school during the previous school year, and resident in the North Vancouver School District.

“District Program” means those programs (e.g. French Immersion K – 12, Late French Immersion) established by the Board of Education that have the entire North Vancouver School District as the catchment area. Upon leaving a district program to enter the regular program, the regular program catchment area will apply to the student for placement purposes.

“Feeder schools” and their associated “receiving schools” are described by the Board of Education’s established catchment areas, where the class from the highest grade offered by the feeder school would be enrolled the next year in a designated receiving school, unless an application for enrollment elsewhere is accepted.

“International Students/Fee Paying Students” are defined as students who have moved from outside the province of British Columbia to British Columbia and do not meet the residency requirements of Section 82(2) of the School Act.

“Legal guardian of a child” is defined within the meaning established in the Family Relations Act and is the person who has legal control of the child as designated by a government ministry or a Canadian court order issued by a judge.

"Non-catchment area child" means a person of school age, resident in the North Vancouver School District, and not resident in the catchment area of the school.

"Non-school district child" means a person of school age, resident in British Columbia, and not resident in the North Vancouver School District.

"Parent" means the guardian of the student or child, the person legally entitled to guardianship of the student or child, or the person who usually has the care and control of the student or child in the absence of a parent.

"Previous school year" means the school year previous to the school year for which the person is applying to enroll in an educational program.

“Priority Placement Period” means the period of time when registrations and transfers for the following year are accepted. All registrations and transfers accepted in this time period will be treated equally, and will be assigned a priority according to the Priority Assignment Criteria (see

Priority Assignment Criteria section). There are two Priority Placement Periods: Kindergarten Registration (generally late October to early December), and Grade 1 to 12 Registrations and Transfers (generally late January to early March). Check the North Vancouver School District website for published dates.

“Resident”, in accordance with the School Act, a student is resident in British Columbia if the student and the student's guardian are ordinarily resident in British Columbia. See the Ministry of Education’s [Eligibility of Students for Operating Grant Funding](#) document for more information.

“School age” is defined in the School Act as a person who has or will have attained the age of 5 years on or before December 31 of that school year and who has not attained the age of 19 years before July 1 in the year of application.

"School district child" means a catchment area child or a non-catchment area child.

Admissions Process - General Principles

The objective of the Admissions Process is to allow for the maximum number of students to attend their catchment area school, and to admit siblings to the same school whenever possible.

The Superintendent establishes start and end dates for applications for registration and transfers (Priority Placement Period). These dates are published on the North Vancouver School District website.

Applications for registration and transfers are assigned a Priority according to the Priority Assignment Criteria.

In some circumstances, the catchment area school, or the requested school, will not have space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs. The school district will arrange an alternative placement.

Due to limits on available spaces, it may be necessary to conduct a lottery or establish a waitlist (see Lottery and Waitlist section).

Once placed, it is the responsibility of the school principal to arrange for a programming interview for any student and parent for the purpose of assessing the educational needs of the student and the capacity of the school to serve those needs.

Age-Appropriate Placement in an Educational Program

A child of school age who applies for the first time in the North Vancouver School District for admission, and who has previously attended a public school outside the province of British Columbia, or any private/independent school, shall be placed according to the child's age (age-appropriate placement). If, in the professional judgment of the school principal, a placement other than an age-appropriate placement is suitable, then the principal, in arriving at such a decision, shall consider all available records and assessments.

Catchment Areas

The location of the student's place of residence will determine their catchment area school. Resources are available on the North Vancouver School District website as a reference for identification of the school to which a student new to the North Vancouver School District should first apply for admission.

Communication

Kindergarten - the staff at Central Registration is responsible for communicating with parents about Kindergarten school assignments. Assignment letters for priority Kindergarten registrations should be mailed to parents prior to the North Vancouver School District Spring

Break. At that time Central Registration will also send a listing of all the Kindergarten students assigned to that school. The school is responsible for informing parents of their child's Kindergarten placement in a class.

Grades 1-12 – the staff at the school is responsible for communicating with parents about Grade 1-12 placements.

Continuing Students

Students currently attending North Vancouver School District schools are not required to re-apply annually to continue at their current school.

Determination of Available Space and Facilities

The Board of Education delegates to the Superintendent, or designate, the decisions whether space and facilities are available in individual schools and educational programs in the North Vancouver School District for purposes of section 74.1 of the *School Act*. Section 74.1 of the *School Act* establishes priorities for enrolment to apply if the Board of Education determines that space and facilities are available in a school.

Space and facilities are available in a school for purposes of student choice if there is excess capacity, taking into account:

- Physical and instructional resources
- Enrolment projections that have been made to allow for the accommodation of catchment and non-catchment area students returning from the previous school year
- Students enrolling in District Programs
- Students incoming from designated feeder schools
- Children enrolling in Kindergarten who live in the catchment area for the school.

Decisions are to be made in consultation with the principal of the school and will be based on program capacity, including consideration of the following factors:

- Operating capacity of the school as defined by the Ministry of Education
- Level of staff assigned to a school by the school district
- Physical space in which instructional programs operate in the school
- Ability of the school to provide the appropriate educational programs for the applicant and other students.

French Immersion Programs

A list of enhanced program opportunities available for registration, including Early French Immersion (Kindergarten and Grade 1 entry) and Late French Immersion (Grade 6 entry), is published on the North Vancouver School District website.

International Students

All registrations for International students are managed by the International Education Department.

Kindergarten Registration

A parent can register their child for Kindergarten if, on or before December 31st of that school year the student will have reached the age of 5 years.

English Full Day Kindergarten Program is a full-day program with limited space at all schools.

French Immersion Full Day Kindergarten Program is a District Program with limited space at selected sites. As a District Program there are no specific “school” catchment areas - the catchment area for French Immersion has been established as the entire “school district”.

French Immersion is offered at the following schools:

- Braemar
- Cleveland
- Dorothy Lynas
- Larson
- Ross Road
- Sherwood Park

Kindergarten students not placed in the French Immersion Program are placed in the English Program at their catchment area school or at a school of their choice (as per the registration form), subject to space availability.

The Kindergarten placement information should be mailed to the parents prior to the North Vancouver School District Spring Break.

Requests for a different school

After receiving notification of their Kindergarten assignment, a parent that is requesting a different school may submit a Transfer Request Form to Central Registration.

If there are changes to the placement of a Kindergarten student, the staff at Central Registration is responsible for communicating (via e-mail) the placement changes to the schools.

Registration

New Registrations

The staff at Central Registration processes all new registrations to the North Vancouver School District.

A student new to the North Vancouver School District must be registered in person by a parent or legal guardian. A legal guardian of a child is defined within the meaning established in the Family Law Act and is the person who has legal control of the child as designated by a Provincial Government Ministry or a Canadian court order issued by a judge.

The North Vancouver School District will not accept a parent designating a third person as the child's guardian using a notarized or lawyer's document.

Original documents must be provided at the time of registration (copies will be made as needed).

Ordinarily Resident is

Documents Required for All New Registrations

1. Student Registration form
2. Child's birth certificate, ideally showing parent's names, translated into English if necessary, or Certificate of Indian Status Identification Card, or Passport.
3. **Proof of residence.**
Accepted documents for home owners:
 - Purchase agreement – new home purchase with subjects removed *or*
 - Current utility bill (BC Hydro, gas, landline telephone or internet/cable statement)

Accepted documents for renters:

- Formal rental or lease agreement and a current utility bill (BC Hydro, gas, landline telephone or internet/cable statement) in either the landlord(s)/homeowner(s)' or the tenant(s)' name (as per lease/tenancy agreement)

If you do not have a formal tenancy agreement (living with family or friends) we require:

- A letter from the tenant/homeowner verifying this living arrangement including the names of all your family members who are living in their residence and
- Proof of the residence of the tenant/homeowner (as per accepted documents for renters above)

- | |
|---|
| <p>4. All relevant original legal documentation involving guardianship – separation, divorce, adoption or guardianship court orders (if applicable)</p> <p>5. School report cards, with certified translation in English (if applicable).</p> <ul style="list-style-type: none"> • Elementary School Registration: Report cards from the most recent school year • Secondary School Registration: Most recent report card (for Grades 8 and 9) or, for older students, all report cards from Grade 10 to current year <p>6. Any Individual Education Plan (IEP), Psycho-educational assessment or medical reports that pertain to the child (if applicable)</p> |
|---|

Categories of Application:

Citizens and Permanent Residents:

Canadian Citizens – living in BC	
Requirements	At least one parent is a Canadian Citizen and ordinarily resident in British Columbia
Required Documents	See above Documents Required for all New Registrations

Permanent Residents/Landed Immigrants	
Requirements	At least one parent is a Permanent Resident and ordinarily resident in British Columbia
Required Documents	See above Documents Required for all New Registrations
<i>And</i> (above and beyond required documents for all new registrations)	<ul style="list-style-type: none"> • Student’s passport and Permanent Resident card or landing paper (if the student is a permanent resident) • Student’s proof of Canadian citizenship if applicable (Canadian passport or citizenship certificate) • Proof of status in Canada for both parents (passport and Permanent Resident card)

Refugees	
Requirements	Parent has been lawfully admitted to Canada as a Refugee
Required Documents	See above Documents Required for all New Registrations

<i>And</i> (above and beyond required documents)	<ul style="list-style-type: none"> • Refugee Claimant Document and Passport for parents and child

Temporary Residents:

Parent with a Work Permit	
Requirements	<ul style="list-style-type: none"> • Parent has been lawfully admitted to Canada for temporary residence and is authorized to work for a period of one (1) year or more - parent's Work Permit is valid for one (1) year or more • Parent is working 25 hours or more per week • Student study/visitor record for one (1) year or more (same time period as parents) • Immigration documents for the spouse of the parent who will be working
Required Documents	See above Documents Required for all New Registrations
<i>And</i> (above and beyond required documents)	<ul style="list-style-type: none"> • Student's passport • Parents' passports • Parent's Work Permit Valid for 1 year or greater • Student study/visitor record for 1 year or greater (same time period as parents) • Immigration documents for the spouse of the parent who will be working in Canada • Proof of employment meeting requirements (will include pay stubs and other relevant documents as determined by the District Principal – Administrative Services) <p>All documentation will be reviewed annually, at minimum, to ensure continued compliance.</p>

Parent with a Study Permit	
Requirements	<ul style="list-style-type: none"> • Parent has been accepted to a degree or diploma program at a public post-secondary institution in British Columbia or in a degree program at a private post-secondary institution
Required Documents	See above Documents Required for all New Registrations

<p><i>And</i> (above and beyond required documents)</p>	<ul style="list-style-type: none"> • Student's passport • Parents' passports • Letter of enrolment • Proof of payment of fees – receipts for fee payment must be submitted each semester the parent is attending school • Timetable of studies • Student study/visitor record for 1 year or greater (same time period as parents) <p>All documentation will be reviewed annually, at minimum, to ensure continued compliance.</p>

If you do not fit within one of these categories please contact the International Education Program at:

International Education Program
 North Vancouver School District
 2121 Lonsdale Avenue
 North Vancouver BC V7M 2K6
 Canada

604-903-3444

international@sd44.ca

Admissions

Admission of Non-Residents of British Columbia

Students who are non-residents of British Columbia do not qualify for funding from the Ministry of Education. Fees may be charged.

Admission of Non-Canadian Citizens

The admission of non-Canadian citizens to Canada, and the specification of privileges associated with such admission, is essentially a Federal responsibility. Admission into a North Vancouver School District school of non-Canadian students who are living in the North Vancouver School District shall, therefore, be governed by the following provisions:

- Landed immigrants/permanent residents shall be granted the same educational privileges as a Canadian citizen
- Admission, for a limited period of time, shall be granted to students of parents who are holding work permits, providing the parent has been lawfully admitted to Canada for temporary residence and is authorized to work for a period of one year or more, and employed for at least 25 hours per week
- Admission, for a limited period of time, shall be granted to students of parents who are holding study permits, providing the parent has been lawfully admitted to Canada and is authorized to study for a period of one year or more, and is enrolled in a degree or diploma program at a public post-secondary institution in British Columbia.
- Admission shall not be granted to other categories of students except in exceptional circumstances. As an example of exceptional circumstances, school principals may grant permission to non-Canadian students participating in a recognized international student exchange program to attend for a specified period of time. The Superintendent, or designate, may also provide for temporary admission to non-Canadian students pending a legal determination of the [guardianship](#) of a student
- No written permission shall be provided which would enable a student to obtain a study permit except as required for the exceptional circumstances determined by the Superintendent or for fee-paying students described in the “Fee-Paying Students” section below
- These provisions are not intended to enable a person whose primary purpose for coming to British Columbia is to attend a public school and who would normally be charged tuition fees to avoid paying those fees.

Fee-Paying Students

The Superintendent may, consistent with this policy, grant permission to students to apply to the North Vancouver School District as a fee-paying student. There shall be a fee charged to students who are accepted in this capacity.

The following requirements shall govern the admission of fee-paying students:

- Students must be able to demonstrate that they are able to achieve at a high level in studies taught in the English language
- Elementary age students (Kindergarten to Grade 7) must reside with their own parent(s) while participating in the North Vancouver School District as a fee-paying student
- Secondary-age students agree to reside in a residence approved by the North Vancouver School District Program Administrator and the parent(s)
- Secondary-age students must be able to function effectively in a Canadian cultural environment without the direct supervision of their parents. Responsibility for assessing such abilities rests with a person or screening committee appointed by the Superintendent
- Prior to enrolment, students must provide evidence that the Government of Canada has issued a Study Permit approving study at a school in Canada
- The annual fee payable by students shall be determined by the Board of Education and is not refundable
- The full amount of the annual fee must be received by the North Vancouver School District prior to the Superintendent, or designate, granting final admission approval
- The Superintendent, or designate, may engage the services of an agency or agencies to assist in the identification of applicants for admission under this regulation and to coordinate arrangements for an approved residence during the student's enrolment
- Students and their parent(s) are responsible for transportation between the student's approved residence and the school
- Students and their parent(s) must provide proof of adequate medical insurance in advance of the Superintendent granting final admission
- Students and their parent(s) may be responsible for the cost of any additional fees normally charged by the school in which the student is enrolled
- Students shall abide by the rules of the *Participation Agreement* contained in their application and with the rules and behavioral expectations of the school in which they are enrolled. Infractions of these rules shall result in a review of the student's eligibility to continue in this program
- The Superintendent, or designate, will determine each student's age-appropriate placement in a North Vancouver School District school and an educational program
- The North Vancouver School District will provide an orientation program for fee-paying students
- Students enrolled as Fee-Paying Students will remain fee-paying students until such time that their citizenship status changes to Permanent Resident, or Canadian citizen and a parent is ordinarily resident in BC.

Important Dates for Priority Placement

Registration and Transfer Application Dates

Before the 1st of December of each school year, the Superintendent, or designate, will establish and publish registration dates for the subsequent school year: These registration dates will be in effect for the following groups of students:

Priority Placement Period for Kindergarten Registration (generally late October to early December, check the North Vancouver School District website for published dates) will be in effect for the following:

- Students registering for first-time entry to Kindergarten (English Program and French Immersion Program)

Priority Placement Period for New Registrations and Transfers (generally late January to early March, for Grades 1-12, check the North Vancouver School District website for published dates) will be in effect for the following:

- Students registering for Grades 1-12 who are not currently attending a school in the North Vancouver School District
- Students currently attending a school in the North Vancouver School District who are requesting a transfer to a different school in the North Vancouver School District; e.g., Grade 7 students who would like to attend a secondary school other than their designated feeder school
- Students applying for a District Program for the first time.

Effective date of registration is entered when all required documentation has been received. A registration with incomplete documentation will not be processed until all of the required documents have been received.

Applications for the next school year received **within** the Priority Placement Period will be placed according to Priority (see Priority Assignment Criteria below), subject to approval, provided that the requested school has space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs.

Applications for the next school year received **after** the Priority Placement Period will be processed with every effort made to place the child in the catchment area school. In some circumstances, the catchment area school, or the requested school, will not have space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs. The school district will arrange an alternative placement.

The Board of Education may establish different enrolment dates for different grades, educational programs, schools, or categories of applicants. An alternate process will be used for the enrolment of continuing students in the North Vancouver School District.

Priority Assignment Criteria

Priority for Placement of Students in English Program:

Priority 1	In Catchment area with sibling already attending same school (English Program)
Priority 2	In Catchment area
Priority 3	Out of Catchment area with sibling already attending same school (English Program)
Priority 4	Out of Catchment
Priority 5	Out of District.

Priority for Placement of Students in French Immersion (Kindergarten or Grade 1 entry), District Program:

Priority 1	Siblings of French Immersion students already attending same school (French Immersion Program)
Priority 2	Lottery for the remaining students – classes are filled by lottery order respecting the 1st and 2nd choices (applicable at entry points Kindergarten and Grade 1)
Priority 3	Out of District – placed at the end of the process.

Priority for Placement of Students in Late French Immersion (Grade 6 entry), District Program:

Priority 1	Siblings of French Immersion students already attending same school or secondary school (French Immersion Program)
Priority 2	Lottery for the remaining students – classes are filled by lottery order respecting the 1st and 2nd choices (applicable at entry point Grade 6)
Priority 3	Out of District – placed at the end of the process.

Feeder Schools

Designated Elementary to Secondary Feeder and Receiving Schools

English Feeder Schools

Elementary School

Boundary
Lynn Valley
Ross Road
Upper Lynn

Elementary School

Braemar
Capilano
Carisbrooke
Larson
Norgate
Queen Mary
Westview

Elementary School

Canyon Heights
Cleveland
Highlands
Montroyal

Elementary School

Cove Cliff
Dorothy Lynas
Sherwood Park

Elementary School

Brooksbank
Eastview
Ridgeway
Queensbury

Elementary School

Blueridge
Lynnmour
Seymour Heights

English Receiving Schools

Secondary School

Argyle Secondary School

Secondary School

Carson Graham Secondary

Secondary School

Handsworth Secondary School

Secondary School

Seycove Secondary School

Secondary School

Sutherland Secondary School

Secondary School

Windsor Secondary School

French Immersion Feeder Schools

Elementary School

Boundary (LFI)
Larson (EFI)
Ross Road (EFI)

Elementary School

Braemar (EFI & LFI)
Cleveland (EFI)

Elementary School

Dorothy Lynas (EFI)
Sherwood Park (EFI)

French Immersion Receiving Schools

Secondary School

Argyle Secondary School

Secondary School

Handsworth Secondary School

Secondary School

Windsor Secondary School

Lottery and Waitlist

Lottery and Waitlist – English Program

Every effort will be made to place students registering for the English Program in their catchment area school.

If there is not sufficient space in a school to accommodate all Priority 1, Priority 2 and Priority 3 students who applied for the English Program within the Priority Placement Period, an electronic lottery will be conducted.

All lotteries will be conducted in the presence of a 3rd party neutral observer (e.g., a member from the District Parent Advisory Council).

English Program waitlists are maintained by the staff at Central Registration for Priority 1, Priority 2 and Priority 3 students who are unable to get into their catchment school. Priority 4 and Priority 5 students will not be included on a waitlist.

Waitlists for the English Program are maintained for the school year.

Lottery and Waitlist – French Immersion Programs

Early French Immersion and Late French Immersion are District Programs and do not use catchment areas for Priority Placement.

If there is not sufficient space in a school to accommodate all Priority 1 students who applied for the French Immersion Programs, including Early French Immersion (Kindergarten and Grade 1 entry) and Late French Immersion (Grade 6 entry) within the Priority Placement Period, an electronic lottery will be conducted.

Available spaces are assigned by electronic lottery respecting the 1st and 2nd choices.

All lotteries will be conducted in the presence of a 3rd party neutral observer (e.g., a member from the District Parent Advisory Council).

Students not assigned to a French Immersion Program will be placed on a waitlist according to their position in the lottery, respecting their 1st and 2nd choices. Families will be contacted if their child's name comes up on the waitlist. Once offered a spot in a French Immersion Program, the family has one (1) business day in which to respond or the spot will be offered to the next person on the waitlist.

French Immersion Program waitlists are maintained by the staff at Central Registration as follows:

- Early French Immersion (Kindergarten entry) - for the Kindergarten school year

- Early French Immersion (Grade 1 entry) - until the last Friday in October; for students coming from a French Immersion K Program, their waitlist status will be maintained until the end of February of the Grade 1 school year
- Late French Immersion (Grade 6 entry) - until the last Friday in September

Transfer Requests

General Principles

A parent may submit a request for their child currently attending a school in the North Vancouver School District to transfer to a different school in the North Vancouver School District.

Transfers are effective the following school year, in September (some exceptions apply).

Transfer requests should be submitted during the **Priority Placement Period for New Registrations and Transfers** (generally late January to early March, for Grades 1-12, check the North Vancouver School District website for published dates).

The parent must submit the completed *Transfer Request Form* and provide the following required documents to Central Registration:

- Proof of residence. For home owners – property tax statement *or* purchase agreement – new home purchase with subjects removed *or* utility bill (BC Hydro, gas, landline telephone or internet/cable statement). For renters – formal rental or lease agreement and utility bill (BC Hydro, gas, landline telephone or internet/cable statement) in either the landlord's/homeowner's or tenant's name (as per the lease/tenancy agreement)
- Consent of both parents if they do not reside together or the court order that specifies which parent is responsible for the educational decisions for the child

By completing a *Transfer Request Form*, the parent is committed, if the transfer is approved, to accepting any of the proposed receiving schools as indicated on the form.

Transfer requests for the next school year received within the Priority Placement Period will be placed according to Priority, provided that the requested school has space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs.

After the Priority Placement deadline, Central Registration will only accept applications for students who are requesting to transfer to their catchment school. The request will be granted provided that the requested school has space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs.

The staff at the school will contact the parent once they have received the approved placement information from Central Registration.

The North Vancouver School District will make no provision for student transportation between the home and school.

Transfers - Physical Move (current school year):

A parent may submit a request for a transfer when the family has made a physical move to a different catchment area in the North Vancouver School District.

A transfer request in the current school year (mid-school year) due to the family's physical move to a different catchment area shall be granted, provided that the requested school has space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs.

Transfers - Physical Move (next school year):

A parent may wish to delay a transfer due to the family's physical move until after the current school year ends. A transfer request for the next school year should be submitted during the **Priority Placement Period for New Registrations and Transfers** (generally late January to early March, for Grades 1-12, check the North Vancouver School District website for published dates).

Transfers – Choice (current school year):

A transfer request in the current school year (mid-year) based on choice is referred to as a **“Principal Initiated Transfer”** or **“Principal-to-Principal Transfer”** because of the involvement of the school principals (see section below).

Transfers – Choice (next school year):

A parent requesting a transfer request for the next school year based on choice will be asked to state the reason(s) for the requested transfer. The school principal may request an interview with the parent and/or the student in order to discuss the requested transfer.

Depending on the reason(s) for the transfer request, school or District staff may be consulted prior to approval. A transfer request for a Complex Learner requires the involvement of the School-Based or District Resource Team.

A transfer request for the next school year should be submitted during the **Priority Placement Period for New Registrations and Transfers** (generally late January to early March, for Grades 1-12, check the North Vancouver School District website for published dates).

Transfers – Principal Initiated Transfer (Principal-to-Principal Transfer):

After a process of consultation with the parent and/or the student, a principal may initiate the transfer of a student from one school to another school based upon the principal's assessment of the best interests of that student and other students in the school. A Principal Initiated Transfer (Principal-to-Principal Transfer) will only be considered if the requested school has space, facilities, adequate resources, or appropriate educational programs required to meet the student's needs.

Depending on the reason(s) for the transfer request, school or District staff may be consulted prior to approval. A transfer request for a Complex Learner requires the involvement of the School-Based or District Resource Team.

The staff at Central Registration, in consultation with the District Principal of Administrative Services, will assist with the placement of a Principal Initiated Transfer (Principal-to-Principal Transfer) should the need arise.

The Process

- Current school principal (or designate) is contacted by the parent to discuss the possibility of a transfer to another school within the North Vancouver School District. Consent of both parents is required if they do not reside together and if no court order that specifies which parent is responsible for the educational decisions for the child is in place.
- Current school principal (or designate) contacts the requested school's principal (or designate) to discuss the potential transfer. The decision should be based upon the availability of a suitable program, resources, space and facilities in the other school.
- If the transfer is agreed to by both administrators, a *Transfer Request Form* is completed and signed by the parents and both school principals.

After March 31st, all Principal Initiated Transfers (Principal-to-Principal Transfers) will be placed on hold until after the Labour Day weekend as changes in numbers will affect staffing and school organizations for the following school year.

Communication regarding Approved Transfer Requests (Physical Move & Choice)

The staff at Central Registration forwards a listing to each elementary and secondary school of all transferred students assigned to their school.

Schools are responsible for advising the families of all students newly assigned to their school that their transfer request has been approved. This will be done by letter, email or by a phone call to the family.

The staff at Central Registration is responsible for communicating (via e-mail) any placement changes to schools.

Transfers – Other:

Grade 7 to 8 Transfer Requests

A parent may submit a request for a transfer for their Grade 7 student to attend a secondary school in the next school year other than the student's designated feeder school in the North Vancouver School District (see below).

For example, if a student attends the Grade 7 French Immersion Program at Larson Elementary School they would automatically feed into the Grade 8 French Immersion Program at Argyle

Secondary School. If the student wanted to attend Carson Graham Secondary School because it is their catchment secondary school (English Program) they would request a Transfer.

French Immersion Program to English Program

A parent may submit a request for a transfer for their student in the French Immersion Program to change to the English Program in the next school year. In accordance with the Administrative Procedures for North Vancouver School District Policy 605: Admission of Students to School, students who wish to leave the French Immersion Program are required to return to their catchment area school.

A parent can apply for a transfer to a school other than their catchment area school, but will be subject to the process as outlined for student transfers.

Grade 1 entry into French Immersion from English Program

A parent may submit a request for a transfer for their Kindergarten student in the English Program to change to the French Immersion Program in the next school year (Grade 1).

Late French Immersion

A parent may submit an application for their student in the English Program to Late French Immersion in the next school year (Grade 6). must follow the process for New Registrations (see below).

Withdrawals

Withdrawing a student

If a student will not be returning to the school they are currently attending and will not be attending another North Vancouver School District school, the parent must complete a withdrawal form at the school. Consent of both parents is required if they do not reside together or the court order that specifies which parent is responsible for the educational decisions for the child.

Resource Links

[School Act](#) – Province of British Columbia

- [Access to educational program \(2\)](#)
- [Entry to educational program \(3\)](#)
- [Home education \(12\)](#)
- [Registration \(13\)](#)
- [Enrollment in an educational program \(74.1\)](#)
- Provision of educational program (75)
- Catchment areas (75.1)
- [Fees and deposits \(82\)](#)

School Regulations 265/89

- [Home Education \(3\)](#)
- [Deemed Resident \(16\)](#)

[Funding Policy: Eligibility of Students for Operating Grant Funding](#) – BC Ministry of Education

[Catchment Areas and School Sites Map](#) – District of North Vancouver GIS Department, in cooperation with School District No. 44 (North Vancouver)

[Families of Schools \(feeder schools\)](#) – School District No. 44 (North Vancouver)

[Programs & Services](#) – School District No. 44 (North Vancouver)

Schedule ...B.2...
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposed New Policy 809: Encroachments on Board Property**

Narration:

Land owned by the North Vancouver Board of Education needs to be protected from unauthorized encroachments and encumbrances. A policy and administrative procedures to address these situations is required so the Board of Education can meet its fiduciary responsibility to accommodate future expansions and improvements of schools.

Jim MacKenzie, Director of Facilities and Planning, provided a draft Encroachment policy and administrative procedures to the North Vancouver School District Policy Review Committee at their regularly scheduled meeting of November 25, 2019. The Policy Review Committee included Trustees Christie Sacré and George Tsiakos, representatives from the secondary and elementary school administrators (NOVA), the North Vancouver Teachers' Association (NVTa), the North Vancouver Parent Advisory Council (NVPAC) and the District Student Leadership Council (DSLc). The Canadian Union of Public Employees (CUPE Local 389) representatives sent their regrets.

Jim MacKenzie, Director of Facilities and Planning, will introduce *Proposed New Policy 809: Encroachments on Board Premises*, as attached to this Administrative Memorandum of December 10, 2019.

Attachments:

Proposed New Policy 809: Encroachments on Board Premises
Proposed New Policy 809: Encroachments on Board Premises – Administrative Procedures (for information only)

RECOMMENDED MOTION:

that the Board of Education approve *Proposed New Policy 809: Encroachments on Board Premises*, as attached to this Administrative Memorandum of December 10, 2019.

809 Encroachments on Board Property

Proposed
New

Proposed New: December 10, 2019

Policy

The Board of Education is committed to the principles of good governance, and has a fiduciary responsibility to ensure that Board of Education lands are protected from and kept free of unauthorized encroachments and encumbrances. This ensures the Board of Education's continued ability to meet its Mandate, Vision, and Values.

Encroachments and encumbrances can impact and limit the Board of Education's ability to accommodate future expansions and improvements of schools, and can reduce the value of Board of Education property. The Board of Education considers land as a measure of resiliency to support enrolment growth, sustainability, and environmental initiatives.

The purpose of this policy is to implement a consistent methodology for protecting Board of Education property from unauthorized encroachments and encumbrances. As unauthorized encroachments or encumbrances are discovered the Board of Education will take steps to identify, define, and notify neighbours and other parties that such conditions need to be remedied to the satisfaction of the North Vancouver School District.

Definitions

"Encroachment" means any recurring use of Board of Education property, or anything constructed or erected with a fixed location on the ground, or attached to anything having a fixed location on the ground, that extends on, over, or under Board of Education property.

"Encumbrance" means a claim against a property by a party that is not the owner. An encumbrance can restrict the use. Common types and examples of real estate encumbrances may include easements, rights of way, and builder's liens.

"Notice of Encroachment" means an e-mail, letter, telephone call, or any other notice identifying an Encroachment on Board of Education property to another Property Owner.

"Property Owner" means the owner of any lands adjacent or near to the Board of Education's property who has an Encroachment on the Board of Education's property.

Administrative Procedures:

Policy 809: Encroachments on Board Property – Administrative Procedures

POLICY 809: ENCROACHMENTS ON BOARD PROPERTY

ADMINISTRATIVE PROCEDURES

Proposed
New

Encroachment:

The Board of Education will undertake an annual review of its lands and properties to clearly identify if any specific unauthorized encroachments or encumbrances have occurred. Measures will then be implemented to protect the Board of Education's land and indemnify the Board of Education with respect to unauthorized encroachments and encumbrances.

Where an Encroachment is identified, or reported, the Board of Education will undertake the following steps:

1. Any recent land surveys will be reviewed to locate the property lines. Where a recent land survey is not available, the Board of Education will engage a land surveyor to identify the Board of Education's property lines and identify the Encroachment.
2. Upon confirmation that an Encroachment exists the Board of Education will:
 - a. Review records to determine if there has been any past correspondence related to the Encroachment.
 - b. Undertake a property title search.
 - c. Seek legal counsel.
 - d. Send a Notice of Encroachment to the Property Owner.

Unless it specifies otherwise, a Notice of Encroachment will require the Property Owner to remove the Encroachment and restore the Board of Education's property to the condition it was in prior to the Encroachment within 30 days after receiving the Notice of Encroachment. All costs of such removal and restoration must be borne by the Property Owner.

All expenses, liabilities, or other risks associated with an Encroachment will be borne by the Property Owner.

If a Property Owner refuses to remove an Encroachment, the Board of Education may proceed to remove the Encroachment and seek reimbursement from the Property Owner for all costs associated with the removal of the Encroachment and the restoration of the Board's property.

In the process of removing an Encroachment the Board of Education may also consider doing any or all of the following:

- Immediately fence off the Board of Education's property at the property line.
- Seek legal action to support recovery of costs.
- Seek support from the local municipality.

Encumbrance:

Where an Encumbrance is related to a lien placed against a Board of Education property, the Board of Education will undertake the following steps:

1. A property title search will be undertaken and reviewed to determine the nature of the lien.
2. The Board of Education will investigate the lien claim and take such appropriate actions as recommended by legal counsel to have the lien removed.
3. Where a Municipality requires an easement, covenant, statutory right of way, or other form of Encumbrance, The Board of Education will undertake the following steps;
 - a. Seek legal counsel prior to entering into any form of agreement.
 - b. When an Encumbrance benefits the Board of Education, the Board of Education shall investigate alternate measures to help minimize, offset and compensate for any financial loss or burden upon the Board of Education created by such Encumbrance.
 - c. Where an Encumbrance directly impacts and reduces the development potential on Board of Education land, the Board of Education will seek compensation for such Encumbrance based on an independent third party real estate appraisal, which considers a fair market value based on the highest and best use of the land.

Subject to legal advice, the North Vancouver School District may require that all expenses, liabilities, or other risks associated with a municipally requested Encumbrance be borne by the requesting municipality.

Schedule B.3
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Track Improvements at Sutherland Secondary School**

Narration:

Based on the report from staff at the November 19, 2019 Public Board Meeting, rubberizing the Sutherland track is a reasonable solution for North Vancouver students, in order to address any track shortage issues with the loss of the Handsworth track. The Sutherland site is more central within the School District. The track is already built with the correct lane widths, so rubberizing is more cost effective than building a brand new track. The Sutherland track is already lit, allowing for better usage by community groups. This is likely a faster option. While the School District does not have the funds to do this work, there could be community or federal grants that can be accessed.

Board Chair Sacré will speak to the following motion regarding improvements to the track at Sutherland Secondary School.

RECOMMENDED MOTION:

that the Board of Education direct the Superintendent to explore the possibility of rubberizing the track at Sutherland with community partners, look at possible funding options, and report back to the Board at the Public Board Meeting on March 10, 2020.

Schedule ...C.1....
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **North Vancouver Parent Advisory Council Annual Report 2018/19**

Narration:

The North Vancouver Parent Advisory Council (NVPAC) provides a collective voice for parents in the North Vancouver School District. The NVPAC liaises with parent advisory councils (PACs) at all District schools and provides valuable feedback to the Board of Education, Senior Executive staff, and the BC Council of Parent Advisory Councils (BCCPAC), its provincial affiliate.

The Board of Education provides an annual grant to the NVPAC to support the Council's activities. As a condition of receiving the annual grant, the NVPAC provides a summary report to the Board on its major activities during the school year.

Amanda Nichol and Debra Dennehy, Co-Chairs of the North Vancouver Parent Advisory Council, will present the NVPAC's Annual Report for the 2018/19 school year.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Secondary School and Academy Fees 2020/21**

Narration:

In accordance with the *School Act* s. 82 (3), Boards of Education may charge supplementary fees to students and parents for goods and services provided by the board. Such goods and services are defined by the School Regulation 265/89 and may include: materials that are “of a nature, or of a quality or quantity, beyond that which is necessary to meet the required learning outcomes or assessment requirements of an educational program provided by a board”; school supplies and equipment for a student’s personal use; or payment of expenses for optional field trips and/or special events.

As well, the *School Act* s. 82.1(4) affirms the authority of Boards of Education to charge fees to those students enrolled in specialty academies. These fees must be established to cover only the “direct costs incurred by the board in providing the specialty academy that are in addition to the costs of providing a standard educational program”.

North Vancouver School District Board of Education [Policy 706: School Fees](#) details the School District’s requirements and processes for establishment of School Fees, including Specialty Academy Fees. The policy is reviewed on an ongoing basis to ensure consistency with changes in legislation, to reduce ambiguity in interpretation, and to support appropriate implementation.

School administrators are required to consult with appropriate staff, students, and the school Parent Advisory Council (PAC), and to establish supplementary fees at the minimum level necessary to recover the cost of the activity/material. With respect to Specialty Academies, the PAC must also provide its approval for the proposed fee amounts. These requisite consultations, as well as the PAC approvals for Academy Fees, have been completed at each secondary school for the fee amounts to be charged in the 2020/21 school year.

Annually, the Superintendent of Schools reviews all fee schedules for consistency across the school district. Additionally, as indicated by policy, the Superintendent is required to provide a *Schedule of School Fees* for each secondary school to Trustees for their information by December 31st of each year. For Specialty Academies, this deadline is identified in Policy 706 as July 1st of the year for which the fees will apply. However, in order to meet the schedule for promotion of academy program opportunities and the publication of secondary course selection materials, both which occur in January, these fees are established and provided at the same time as the secondary school fees.

The Schedules of Fees for 2020/21 for North Vancouver School District secondary schools and for Specialty Academies are attached for the Board’s information.

Attachments:

- 2020/21 Schedules of School Fees for North Vancouver Secondary Schools*
- 2020/21 Schedule of Specialty Academy Fees for North Vancouver Schools*



ARGYLE SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Argyle Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL		21-Nov-19		
Principal's Signature		Date		
Student Activity Fee		\$ 45.00		
Graduation Activity Fee		\$ 65.00		
DEPT	COURSE CODE	COURSE NAME	FEE	
ART	MVA--08	ART 08	\$ 5.00	
	MVAST-10	ART STUDIO 9/10	\$ 25.00	
	MAF--11	ART FOUNDATIONS 11	\$ 25.00	
	MAF--12	ART FOUNDATIONS 12	\$ 25.00	
	MVAC-10	CERAMICS & SCULPTURE 9/10 (STUDIO ARTS 3D)	\$ 35.00	
	MSACS11	CERAMICS & SCULPTURE 11	\$ 35.00	
	MSACS12	CERAMICS & SCULPTURE 12	\$ 35.00	
	MSADP11	DRAWING AND PAINTING 11	\$ 25.00	
	MSADP12	DRAWING AND PAINTING 12	\$ 25.00	
	MVAPH11	PHOTOGRAPHY 11	\$ 30.00	
	MVAPH12	PHOTOGRAPHY 12	\$ 30.00	
	ART - DIGITAL MEDIA	YCCT-1A	3D ANIMATION 11	\$ 30.00
		YCCT-2A	3D ANIMATION 12	\$ 30.00
		YVPA-1B	DIGITAL GRAPHIC DESIGN 11	\$ 30.00
YVPA-2B		DIGITAL GRAPHIC DESIGN 12	\$ 30.00	
YCCT-1E		VISUAL EFFECTS 11	\$ 30.00	
YCCT2D		VISUAL EFFECTS 12	\$ 30.00	
BUS ED	MMAP-11	MARKETING AND PROMOTIONS 11	\$ 5.00	
	MECOM12	E-COMMERCE 12	\$ 5.00	
	MICTS-11	INFO TECH 11	\$ 30.00	
	MICTS-12	INFO TECH 12	\$ 30.00	
	MMEDD10	DIGITAL MEDIA 10	\$ 30.00	
	YCCT-0A	MEDIA JOURNALISM 10	\$ 10.00	
	YCCT-1D	MEDIA JOURNALISM 11	\$ 10.00	
	YCCT-2E	YEARBOOK 12	\$ 10.00	
HOME EC	MADGE08	HOME EC 8 (FOODS & TEXTILES)	\$ 15.00	
	MFOOD10	FOODS 9/10	\$ 45.00	
	MFDN-11	FOOD STUDIES 11	\$ 50.00	
	MFDN-12	FOOD STUDIES 12	\$ 50.00	
	MTXT-10	TEXTILES 9/10	\$ 20.00	
	MTXT-11	TEXTILES 11	\$ 20.00	
	MTXT-12	TEXTILES 12	\$ 20.00	
MUSIC	MMU--08-CB	BAND 8	\$ 30.00	
	MMU--09-CB	CONCERT BAND 9	\$ 30.00	
	MMUCB10	CONCERT BAND 10	\$ 30.00	
	MIMCB11	CONCERT BAND 11	\$ 30.00	
	MIMCB12	CONCERT BAND 12	\$ 30.00	
	MMU--08-CC	CONCERT CHOIR 8	\$ 30.00	
	MMU--09-CC	CONCERT CHOIR 9	\$ 30.00	
	MMUCC10	CONCERT CHOIR 10	\$ 30.00	
	MCMCC11	CONCERT CHOIR 11	\$ 30.00	
	MCMCC12	CONCERT CHOIR 12	\$ 30.00	
	MMU--08-VJ	VOCAL JAZZ 8	\$ 30.00	

ARGYLE SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
	MMU--09-VJ	VOCAL JAZZ 9	\$ 30.00
	MMUVJ10	VOCAL JAZZ 10	\$ 30.00
	MCMJV11	VOCAL ENSEMBLE 11 - Vocal Jazz	\$ 30.00
	MCMJV12	VOCAL ENSEMBLE 12 - Vocal Jazz	\$ 30.00
	MMU--09ACC	CHAMBER CHOIR 9	\$ 30.00
	MMUCH10	CHAMBER CHOIR 10	\$ 30.00
	YVPA-1F	CHAMBER CHOIR 11	\$ 30.00
	YVPA-2F	CHAMBER CHOIR 12	\$ 30.00
	MMU--08-ST	STRINGS 8	\$ 30.00
	MMU--09-ST	STRINGS 9	\$ 30.00
	MMUOR10AST	STRINGS 10	\$ 30.00
	MMOS-11	STRINGS 11	\$ 30.00
	MMOS-12	STRINGS 12	\$ 30.00
PHE	MPHE--08 / FEPHF08	PHE 08 / EDUCATION PHYSIQUE ET SANTE 8	\$ 20.00
	MPHE--09 / FEPHF09	PHE 09 / EDUCATION PHYSIQUE ET SANTE 9	\$ 20.00
	MPHE-10	PE 10	\$ 30.00
	MPHED-10-CG/CB	PE 10 CONDITIONING	\$ 30.00
	MPE--11	PE 11	\$ 65.00
	MPE--11-CG/CB	PE 11 CONDITIONING	fitness pass required
	MPE--12	PE 12 LIFESTYLES	\$ 65.00
	MPE--12- CG/CB	PE 12 CONDITIONING	fitness pass required
	YED--1B	STUDENT LEADERSHIP 11	\$ 15.00
TECH	YIA--0ARM	ART METAL 9/10	\$ 50.00
	YIA--1A	ART METAL 11	\$ 50.00
	MMFMJ12 / YIA-2A	ART METAL 12	\$ 50.00
	MCJ--11	CARPENTRY & JOINERY 11	\$ 50.00
	MCJ--12	CARPENTRY & JOINERY 12	\$ 50.00
	MTDRF10	DRAFTING AND DESIGN 9/10	\$ 15.00
	MDD--11	DRAFTING AND DESIGN 11	\$ 15.00
	MDD--12	DRAFTING AND DESIGN 12: TECHNICAL	\$ 15.00
	YERT--0A-10	ENGINEERING TECH 9/10	\$ 50.00
	YERT-1A-11	ENGINEERING TECH 11	\$ 50.00
	YERT-2A-12	ENGINEERING TECH 12	\$ 50.00
	MMFM--11	METAL FABRICATING & MACHINING 11	\$ 50.00
	MMFM-12	METAL FABRICATING & MACHINING 12	\$ 50.00
	MMFMM12	METAL FAB & MACH 12	\$ 50.00
	MTMET10	METALWORK 9/10	\$ 50.00
	MWWK-10	WOODWORK 10	\$ 50.00
	STX - 10A, 11A, 12A	SKILLS EXPLORATION 10, 11, 12	\$ 50.00
AP COURSES	APCAL-12	AP CALCULUS 12 (EXAM COST ONLY)	\$ 140.00
	APHH-11	AP PHYSICS 1 (EXAM COST ONLY)	\$ 140.00
	APHH-12	AP PHYSICS 2 (EXAM COST ONLY)	\$ 140.00
ACADEMIES	DMA	DIGITAL MEDIA ACADEMY	\$ 1,250.00
	DMA Lite	DIGITAL MEDIA ACADEMY LITE	\$ 500.00
	BASKETBALL	BASKETBALL ACADEMY - COMPETITIVE STREAM	\$ 1,500.00

CARSON GRAHAM SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Carson Graham Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____

19-Nov-19

Principal's Signature		Date	
Student Activity Fee		\$ 45.00	
Graduation Activity Fee		\$ 30.00	
DEPT	COURSE CODE	COURSE NAME	FEE
ART	MVA--08IB	ARTS YEAR 3 - VISUAL ARTS	\$ 10.00
	MVA--09DIB	ARTS YEAR 4 - ART DESIGN	\$ 20.00
	MVAC-10-IB	ARTS YEAR 5: VISUAL ARTS: SCULPTURE	\$ 20.00
	MVAD-10IB	ARTS YEAR 5 - DRAWING AND PAINTING	\$ 20.00
	MVAPH10-IB	ARTS YEAR 5: VISUAL ARTS: PHOTOGRAPHY	\$ 25.00
	MVAST11	ART STUDIO 11	\$ 25.00
	MVAST12	ART STUDIO 12	\$ 25.00
	MVAC-11	STUDIO ARTS 3D 11	\$ 25.00
	MVAC-12	STUDIO ARTS 3D 12	\$ 25.00
	MVAD-11	STUDIO ARTS 2D 11	\$ 25.00
	MVAD-12	STUDIO ARTS 2D 12	\$ 25.00
	MDFT-11	FILM/TV 11	\$ 30.00
	MDFT-12	FILM/TV 12	\$ 30.00
	MVAPH11	PHOTOGRAPHY 11	\$ 40.00
	MVAPH12	PHOTOGRAPHY 12	\$ 40.00
HOME EC	MADT--08-IB	DESIGN YEAR 3 - TEXTILES IB	\$ 10.00
	MADFS09-IB	DESIGN YEAR 4 - FOOD STUDIES IB	\$ 25.00
	MFOOD10-IB	DESIGN YEAR 5: ADST – FOOD STUDIES	\$ 25.00
	MFOOD11	FOOD STUDIES 11	\$ 50.00
	MFOOD12	FOOD STUDIES 12	\$ 50.00
	MADT-09-IB	DESIGN YEAR 4 - TEXTILES IB	\$ 15.00
	MTXT-10IB2	DESIGN YEAR 5 - TEXTILES	\$ 15.00
	MTXT-11	TEXTILES 11	\$ 30.00
	MTXT-12	TEXTILES 12	\$ 30.00
	MUSIC	MMU--08-GIB	ARTS YEAR 3 - MUSIC
MMU--09-GI		ARTS YEAR 4: INSTRUMENTAL MUSIC: GUITAR	\$ 35.00
MMUGT10IB		ARTS YEAR 5: INSTRUMENTAL MUSIC: GUITAR	\$ 35.00
MIMG-11		GUITAR 11	\$ 35.00
MIMG-12		GUITAR 12	\$ 35.00
MMU--08BBI		ARTS YEAR 3 - BEGINNERS CONCERT BAND	\$ 20.00
MMU--09BBI		ARTS YEAR 4 - BEGINNERS CONCERT BAND	\$ 20.00
MMUCB10IBB		ARTS YEAR 5: INSTRUMENTAL MUSIC: BEG CONCERT BAN	\$ 20.00
MIMCB11--B		INSTRUMENTAL MUSIC: CONCERT BAND 11 BEGINNER	\$ 20.00
MIMCB12--B		INSTRUMENTAL MUSIC: CONCERT BAND 12 BEGINNER	\$ 20.00
MMU--08CBI		ARTS YEAR 3 - CONCERT BAND	\$ 35.00
MMU--09CBI		ARTS YEAR 4 - CONCERT BAND	\$ 35.00
MMUCB10-IB		ARTS YEAR 5: INSTRUMENTAL MUSIC: CONCERT BAND	\$ 35.00
MIMCB11		INSTRUMENTAL MUSIC: CONCERT BAND 11	\$ 35.00
MIMCB12		INSTRUMENTAL MUSIC: CONCERT BAND 12	\$ 35.00
MMU--08CCI		ARTS YEAR 3 - CONCERT CHOIR	\$ 35.00
MMU--09CCI		ARTS YEAR 4 - CONCERT CHOIR	\$ 35.00
MMUCC10-IB		ARTS YEAR 5: CHORAL MUSIC: CONCERT CHOIR	\$ 35.00
MCMCC11		CHORAL MUSIC: CONCERT CHOIR 11	\$ 35.00

CARSON GRAHAM SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
	MCMCC12	CHORAL MUSIC: CONCERT CHOIR 12	\$ 35.00
	MMU--08JBI	ARTS YEAR 3 - JAZZ BAND	\$ 35.00
	MMU--09JBI	ARTS YEAR 4 - JAZZ BAND	\$ 35.00
	MMUJB10-IB	ARTS YEAR 5: INSTRUMENTAL MUSIC: JAZZ BAND	\$ 35.00
	MIMJB11	INSTRUMENTAL MUSIC: JAZZ BAND 11	\$ 35.00
	MIMJB12	INSTRUMENTAL MUSIC: JAZZ BAND 12	\$ 35.00
	MMU--08VJI	ARTS YEAR 3 - VOCAL JAZZ	\$ 35.00
	MMU--09VJI	ARTS YEAR 4 - VOCAL JAZZ	\$ 35.00
	MMUVJ10-IB	ARTS YEAR 5: CHORAL MUSIC: VOCAL JAZZ	\$ 35.00
	MCMJV11	CHORAL MUSIC: VOCAL JAZZ 11	\$ 35.00
	MCMJV12	CHORAL MUSIC: VOCAL JAZZ 12	\$ 35.00
	MMUCH10	CHORAL MUSIC: CHAMBER CHOIR 10	\$ 35.00
	MMUCH11	CHORAL MUSIC: CHAMBER CHOIR 11	\$ 35.00
	MMUCH12	CHORAL MUSIC: CHAMBER CHOIR 12	\$ 35.00
PHE	MPHE-09DIB	PHYSICAL AND HEALTH EDUCATION YEAR 4 - DANCE IB	\$ 20.00
	MPHED10DIB	PHYSICAL AND HEALTH EDUCATION YEAR 5: DANCE	\$ 20.00
	MPE--11--D	DANCE TECHNIQUE AND PERFORMANCE 11	\$ 20.00
	MPE--12--D	DANCE TECHNIQUE AND PERFORMANCE 12	\$ 20.00
	MPHED10CIB	PHYSICAL AND HEALTH EDUCATION YEAR 5: CONDITIONIN	\$ 35.00
	MFTCD11	FITNESS AND CONDITIONING 11	\$ 35.00
	MFTCD12	FITNESS AND CONDITIONING 12	\$ 35.00
	MACLV11	ACTIVE LIVING 11	\$ 100.00
	MACLV11	ACTIVE LIVING 12	\$ 100.00
TECH	MADW-08-IB	DESIGN YEAR 3 - WOODWORK IB	\$ 10.00
	MADER09-IB	DESIGN YEAR 4 - ELECTRONICS & ROBOTICS IB	\$ 50.00
	MTEAR10-IB	ADST – ELECTRONICS AND ROBOTICS 10 IB	\$ 50.00
	MADW-09-IB	DESIGN YEAR 4 - WOODWORK IB	\$ 40.00
	MWWK-10-IB	DESIGN YEAR 5: ADST – WOODWORK	\$ 40.00
	MWWK-11	WOODWORK 11	\$ 60.00
	MWWK-12	WOODWORK 12	\$ 60.00
	MENR-11	ENGINEERING 11	\$ 50.00
	MENR-12	ENGINEERING 12	\$ 50.00
	MSTX-0A	SKILLS EXPLORATION 10A	\$ 50.00
	MSTX-1A	SKILLS EXPLORATION 11A	\$ 50.00
	MSTX-2A	SKILLS EXPLORATION 12A	\$ 50.00
IB	IB DIPLOMA PROGRAM	YEAR 1 & YEAR 2	\$ 1,700.00
	IB DIPLOMA PROGRAM	CERTIFICATE PROGRAM - YEAR 1 & YEAR 2	\$ 600.00
ACADEMIES	ART	ARTISTS FOR KIDS STUDIO ART ACADEMY	\$ 400.00
	LACROSSE	LACROSSE ACADEMY	\$ 1,525.00
<i>Proposed for Sept 2020</i>	ROWING	ROWING ACADEMY	\$ 1,728.00

HANDSWORTH SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Handsworth Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____

15-Nov-19

Principal's Signature		Date	
Student Activity Fee		\$	45.00
Graduation Activity Fee		\$	55.00
Graduation Gown (Fee only required if Student needs a Gown)		\$	20.00
DEPT	COURSE CODE	COURSE NAME	FEE
ADSP	All Grade 8's	APPLIED SKILLS 8	\$ 10.00
ART	A2DP-12	AP 2-D DESIGN PORTFOLIO 12 MATERIALS FEE	\$ 50.00
	A3DP-12	AP 3-D DESIGN PORTFOLIO 12 MATERIALS FEE	\$ 50.00
	ASAD-12	AP STUDIO ART: DRAWING 12 MATERIALS FEE	\$ 50.00
	MVAST10	VISUAL ARTS: ART STUDIO 10	\$ 30.00
	MVAST11	ART STUDIO 11	\$ 40.00
	MVAST12	ART STUDIO 12	\$ 40.00
	MVAD-10	VISUAL ARTS 10: DRAWING AND PAINTING	\$ 40.00
	MVAD-11	STUDIO ARTS 2D 11	\$ 40.00
	MVAD-12	STUDIO ARTS 2D 12	\$ 40.00
	MVAC-10	STUDIO ARTS 3D 10	\$ 40.00
	MVAC-11	STUDIO ARTS 3D 11	\$ 40.00
	MVAC-12	STUDIO ARTS 3D 12	\$ 40.00
	MVAGA11	GRAPHIC ARTS 11	\$ 35.00
	MVAGA12	GRAPHIC ARTS 12	\$ 35.00
	MVA--08	VISUAL ARTS 8	\$ 20.00
	MVA--09	VISUAL ARTS 9	\$ 30.00
	MDFT-11	FILM & TELEVISION 11	\$ 75.00
	MDFT-12	FILM & TELEVISION 12	\$ 75.00
	MMEDD11	MEDIA DESIGN 11	\$ 35.00
	MMEDD12	MEDIA DESIGN 12	\$ 35.00
	MVAPH10	VISUAL ARTS: PHOTOGRAPHY 10	\$ 75.00
	MVAPH11	PHOTOGRAPHY 11	\$ 75.00
	MVAPH12	PHOTOGRAPHY 12	\$ 75.00
HOME EC	MADFS09	FOOD STUDIES 9	\$ 60.00
	MFOOD10	FOOD STUDIES 10	\$ 60.00
	MFOOD11	FOOD STUDIES 11	\$ 65.00
	MFOOD12	FOOD STUDIES 12	\$ 65.00
	MADT-09	TEXTILES 9	\$ 30.00
	MTXT-10	TEXTILES 10	\$ 30.00
	MTXT-11	TEXTILES 11	\$ 30.00
	MTXT-12	TEXTILES 12	\$ 30.00
MUSIC-BAND	MIMCB11	INSTRUMENTAL MUSIC: CONCERT BAND 11	\$ 40.00
	MIMCB12	INSTRUMENTAL MUSIC: CONCERT BAND 12	\$ 40.00
	MIMJB11	INSTRUMENTAL MUSIC: JAZZ BAND 11	\$ 40.00
	MIMJB12	INSTRUMENTAL MUSIC: JAZZ BAND 12	\$ 40.00
	MMU--08ACB	MUSIC 8 CONCERT BAND AUDITIONED	\$ 40.00
	MMU--08-CB	MUSIC 8 CONCERT BAND	\$ 40.00
	MMU--08-JB	MUSIC 8 JAZZ BAND	\$ 40.00
	MMU--09ACB	MUSIC 9 CONCERT BAND AUDITIONED	\$ 40.00
	MMU--09-CB	MUSIC 9 CONCERT BAND	\$ 40.00
	MMU--09-JB	MUSIC 9 JAZZ BAND	\$ 40.00

HANDSWORTH SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
	MMUCB10	INSTRUMENTAL MUSIC: CONCERT BAND 10	\$ 40.00
	MMUJB10	INSTRUMENTAL MUSIC: JAZZ BAND 10	\$ 40.00
MUSIC-CHORAL	MCMCC11	CHORAL MUSIC: CONCERT CHOIR 11	\$ 40.00
	MCMCC12	CHORAL MUSIC: CONCERT CHOIR 12	\$ 40.00
	MMUCC10	CHORAL MUSIC: CONCERT CHOIR 10	\$ 40.00
	MMUCH10	CHORAL MUSIC: CHAMBER CHOIR 10	\$ 40.00
	MMUCH11	CHORAL MUSIC: CHAMBER CHOIR 11	\$ 40.00
	MMUCH12	CHORAL MUSIC: CHAMBER CHOIR 12	\$ 40.00
	MMU--08-CC	MUSIC 8 CONCERT CHOIR	\$ 40.00
	MMU--09-CC	MUSIC 9 CONCERT CHOIR	\$ 40.00
MUSIC-STRINGS	MMU--08CST	MUSIC 8 STRINGS CONCERT	\$ 20.00
	MMU--08-ST	MUSIC 8 STRINGS	\$ 20.00
	MMU--08TST	MUSIC 8 STRINGS TOCCATI	\$ 20.00
	MMU--09AST	MUSIC 9 STRINGS CHAMBER	\$ 20.00
	MMU--09CST	MUSIC 9 STRINGS CONCERT	\$ 20.00
	MMU--09-ST	MUSIC 9 STRINGS	\$ 20.00
	MMU--09TST	MUSIC 9 STRINGS TOCCATI	\$ 20.00
	MMUOR10AST	INSTRUMENTAL MUSIC: ORCHESTRA 10 CHAMBERS	\$ 20.00
	MMUOR10CST	INSTRUMENTAL MUSIC: ORCHESTRA 10 CONCERTI	\$ 20.00
	MMUOR11AST	INSTRUMENTAL MUSIC: ORCHESTRA 11 CHAMBERS	\$ 20.00
	MMUOR11CST	INSTRUMENTAL MUSIC: ORCHESTRA 11 CONCERTI	\$ 20.00
	MMUOR12AST	INSTRUMENTAL MUSIC: ORCHESTRA 12 CHAMBERS	\$ 20.00
PERF ARTS	MDCF-10	DANCE FOUNDATIONS 10	\$ 15.00
	MDCF-10-DC	DANCE FOUNDATIONS 10 - DANCE CREW	\$ 15.00
	MDCF-10-SQ	DANCE FOUNDATIONS 10 - SQUAD	\$ 15.00
	MDCF-10-ST	DANCE FOUNDATIONS 10 - STUDIO	\$ 15.00
	MDNC-09	DANCE 9	\$ 15.00
	MDNC-09-DC	DANCE 9 - DANCE CREW	\$ 15.00
	MDNC-09-SQ	DANCE 9 - SQUAD	\$ 15.00
	MDNC-09-ST	DANCE 9 - STUDIO	\$ 15.00
	MDNC-11	DANCE CHOREOGRAPHY 11	\$ 15.00
	MDNC-11-DC	DANCE CHOREOGRAPHY 11 - DANCE CREW	\$ 15.00
	MDNC-11-SQ	DANCE CHOREOGRAPHY 11 - SQUAD	\$ 15.00
	MDNC-11-ST	DANCE CHOREOGRAPHY 11 - STUDIO	\$ 15.00
	MDNC-12	DANCE CHOREOGRAPHY 12	\$ 15.00
	MDNC-12-DC	DANCE CHOREOGRAPHY 12 - DANCE CREW	\$ 15.00
	MDNC-12-SQ	DANCE CHOREOGRAPHY 12 - SQUAD	\$ 15.00
	MDNC-12-ST	DANCE CHOREOGRAPHY 12 - STUDIO	\$ 15.00
	MDCF-11	DANCE FOUNDATIONS 11	\$ 15.00
	MDCF-11-DC	DANCE FOUNDATIONS 11 - DANCE CREW	\$ 15.00
	MDNTP11	DANCE TECHNIQUE AND PERFORMANCE 11	\$ 15.00
	MDNTP11-DC	DANCE TECHNIQUE AND PERFORMANCE 11 - DANCE CREW	\$ 15.00
	MDNTP11-SQ	DANCE TECHNIQUE AND PERFORMANCE 11 - SQUAD	\$ 15.00
	MDNTP11-ST	DANCE TECHNIQUE AND PERFORMANCE 11 - STUDIO	\$ 15.00
	MDNTP12	DANCE TECHNIQUE AND PERFORMANCE 12	\$ 15.00
	MDNTP12-DC	DANCE TECHNIQUE AND PERFORMANCE 12 - DANCE CREW	\$ 15.00
	MDNTP12-SQ	DANCE TECHNIQUE AND PERFORMANCE 12 - SQUAD	\$ 15.00
	MDNTP12-ST	DANCE TECHNIQUE AND PERFORMANCE 12 - STUDIO	\$ 15.00
	MPHE-09--D	PHYSICAL AND HEALTH EDUCATION 9 DANCE	\$ 15.00
	MPHED10-CR	PHYSICAL AND HEALTH EDUCATION 10 CREW	\$ 15.00
	MPHED10DNC	PHYSICAL AND HEALTH EDUCATION 10 DANCE	\$ 15.00
	MPHED10-SQ	PHYSICAL AND HEALTH EDUCATION 10 SQUAD	\$ 15.00
	MPHED10-ST	PHYSICAL AND HEALTH EDUCATION 10 STUDIO	\$ 15.00

HANDSWORTH SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE	
PHE	MACLV11	ACTIVE LIVING 11	\$ 50.00	
	MACLV12	ACTIVE LIVING 12	\$ 50.00	
	FEPSF08	EDUCATION PHYSIQUE ET SANTE 8	\$ 25.00	
	FEPSF08ADV	EDUCATION PHYSIQUE ET SANTE 8 - ADVENTURES	\$ 300.00	
	MPHE-08	PHYSICAL & HEALTH EDUCATION 8	\$ 25.00	
	FEPSF09	EDUCATION PHYSIQUE ET SANTE 9	\$ 25.00	
	MPHE-09	PHYSICAL & HEALTH EDUCATION 9	\$ 25.00	
	MPHED10	PHYSICAL & HEALTH EDUCATION 10	\$ 30.00	
	TECH ED	MADER09	ELECTRONICS & ROBOTICS 9	\$ 30.00
		MTEAR10	ELECTRONICS & ROBOTICS 10	\$ 30.00
MENR-11		ENGINEERING 11	\$ 30.00	
MADPT09		POWER TECHNOLOGY 9 (Mechanics)	\$ 30.00	
MTPOW10		POWER TECHNOLOGY 10 (Mechanics)	\$ 30.00	
MTAUT11		AUTOMOTIVE TECHNOLOGY 11	\$ 30.00	
MTAUT12		AUTOMOTIVE TECHNOLOGY 12	\$ 30.00	
MADW-09		WOODWORK 9	\$ 50.00	
MWWK-10		WOODWORK 10	\$ 60.00	
MWWK-11		WOODWORK 11	\$ 60.00	
MWWK-12		WOODWORK 12	\$ 60.00	
MADD-09		DRAFTING 9	\$ 20.00	
MTDRF10		DRAFTING 10	\$ 20.00	
MTDRF11		DRAFTING 11	\$ 25.00	
MTDRF12		DRAFTING 12	\$ 25.00	
AP COURSES		A2DP-12	AP 2-D DESIGN PORTFOLIO 12 EXAM FEE	\$ 150.00
		A3DP-12	AP 3-D DESIGN PORTFOLIO 12 EXAM FEE	\$ 150.00
		ACAL-12	AP CALCULUS 12 AB EXAM FEE	\$ 150.00
	ACAL-12	AP CALCULUS 12 BC EXAM FEE	\$ 150.00	
	ACHE-12	AP CHEMISTRY 12 EXAM FEE	\$ 150.00	
	ACSC-2A	AP COMPUTER SCIENCE A 12 EXAM FEE	\$ 150.00	
	ACSP-12	AP COMPUTER SCIENCE PRINCIPLES 12 EXAM FEE	\$ 150.00	
	AELC-12	AP ENGLISH LITERATURE 12 EXAM FEE	\$ 150.00	
	AEN-12	AP ENGLISH 12 EXAM FEE	\$ 150.00	
	AFRL-12	AP FRANCAIS LANGUE SECONDE-IMMERSION 12 EXAM FE	\$ 150.00	
	AMI--12	AP MICROECONOMICS 12 EXAM FEE	\$ 150.00	
	APHH-12	AP PHYSICS 2 HONOURS 12 EXAM FEE	\$ 150.00	
	APPH-11	AP PHYSICS 1 HONOURS 11 EXAM FEE	\$ 150.00	
	ASAD-12	AP STUDIO ART: DRAWING 12 EXAM FEE	\$ 150.00	
ACADEMIES	BASKETBALL	BASKETBALL ACADEMY - SELECT COMPETITIVE STREAM	\$1,500	

MOUNTAINSIDE SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Mountainside Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.			
ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____			25-Nov-19
Principal's Signature			Date
Student Activity Fee			\$ 80.00
Graduation Activity Fee			\$ 25.00
DEPT	COURSE CODE	COURSE NAME	FEE

No course/program-aligned Fees for 2020/21 school year

SEYCOVE SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Seycove Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____		15-Nov-19		
Principal's Signature		Date		
Student Activity Fee		\$ 45.00		
Graduation Activity Fee		\$ 45.00		
DEPT	COURSE CODE	COURSE NAME	FEE	
ART/DRAMA	MVA--09	VISUAL ARTS 9	\$ 35.00	
	MVAST10	ART STUDIO 10	\$ 35.00	
	MVASC10	SCULPTURE 10	\$ 40.00	
		DRAWING & PAINTING 10	\$ 40.00	
	MVAPH10	PHOTOGRAPHY 10	\$ 60.00	
	MAF--11	ART FOUNDATIONS 11	\$ 35.00	
	MAF--12	ART FOUNDATIONS 12	\$ 35.00	
	MVAMT11	MEDIA ARTS 11 PHOTO	\$ 60.00	
	MVAMT12	MEDIA ARTS 12 PHOTO	\$ 60.00	
	MDFT-11	FILM/TV 11	\$ 30.00	
	MDFT-12	FILM/TV 12	\$ 30.00	
	HOME EC	MADGE08-HE	HOME EC 8	\$ 20.00
MADFS09		FOODS STUDIES 9	\$ 25.00	
MFDN-10		FOODS STUDIES 10	\$ 45.00	
MFDN-11		FOOD AND NUTRITION 11	\$ 50.00	
MFDN-12		FOOD AND NUTRITION 12	\$ 50.00	
MADT-09		TEXTILES 9	\$ 10.00	
MTXT-10		TEXTILES 10	\$ 20.00	
MTXT-11		TEXTILE STUDIES 11	\$ 20.00	
MTXT-12		TEXTILE STUDIES 12	\$ 20.00	
MUSIC		MMU--08-CC	CHORAL MUSIC 8	\$ 40.00
		MMU--09-CC	CHORAL MUSIC 9	\$ 40.00
		MMUCC10	CHORAL MUSIC 10	\$ 40.00
	MMUCM10	CONTEMPORARY MUSIC 10	\$ 40.00	
	MCMCC11	CONCERT CHOIR 11	\$ 40.00	
	MCMCC12	CONCERT CHOIR 12	\$ 40.00	
	MCMJV11	VOCAL JAZZ 11	\$ 40.00	
	MCMJV12	VOCAL JAZZ 12	\$ 40.00	
	MCMJV12AUD	SENIOR VOCAL JAZZ	\$ 40.00	
	MMU--08-CB	INSTRUMENTAL MUSIC 8	\$ 40.00	
	MMU--09-CB	INSTRUMENTAL MUSIC 9	\$ 40.00	
	MMUCB10	INSTRUMENTAL MUSIC 10	\$ 40.00	
	MIMCB11	CONCERT BAND 11	\$ 40.00	
	MIMCB12	CONCERT BAND 12	\$ 40.00	
	MIMJB11	JAZZ BAND 11	\$ 40.00	
	MIMJB12	JAZZ BAND 12	\$ 40.00	
	YVPA-1F	CHAMBER CHOIR 11	\$ 40.00	
	YVPA-2F	CHAMBER CHOIR 12	\$ 40.00	
PHE	MPHE-08	PHYSICAL AND HEALTH EDUCATION 8	\$ 30.00	
	MPHE-09	PHYSICAL AND HEALTH EDUCATION 9	\$ 30.00	
	MPE--10	PE 10	\$ 30.00	
	MPE--12	PE 12 COMMUNITY 7 SCHOOL RECREATION	\$ 90.00	

SEYCOVE SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
TECH	MADGE08-TE	TECH 8	\$ 10.00
	MADW-09	WOODWORK 9	\$ 50.00
	MTEW-10	WOODWORK 10	\$ 50.00
	MADGE09ENG	ENGINEERING 9	\$ 40.00
	MCJ--11	CARPENTRY & JOINERY 11	\$ 50.00
	MCJ--12	CARPENTRY & JOINERY 12	\$ 50.00
	YERT-1A	BA ENGINEERING 11	\$ 40.00
	YERT-2A	BA ENGINEERING 12	\$ 40.00
ACADEMIES	BASKETBALL	BASKETBALL ACADEMY - ACADEMY STREAM	\$ 1,400.00
	BASKETBALL	BASKETBALL ACADEMY - SELECT COMPETITIVE STREAM	\$ 1,500.00

SUTHERLAND SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Sutherland Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____

22-Nov-19

Principal's Signature _____

Date _____

Student Activity Fee	\$ 45.00
Graduation Activity Fee	\$ 35.00

DEPT	COURSE CODE	COURSE NAME	FEE	
ADST	MADFS08EXP	ADST Foods 8 Explorer	\$ 20.00	
	MADFS09	ADST Food Studies 9	\$ 50.00	
	MFOOD10	Food Studies 10	\$ 50.00	
	MFOOD11	Food Studies 11	\$ 50.00	
	MFOOD12	Food Studies 12	\$ 50.00	
	MADM-08EXP	ADST Metalwork Explorer	\$ 15.00	
	MADW-09	ADST Metalwork 9	\$ 45.00	
	MTMET10	Metalwork 10	\$ 45.00	
	MTMET11	Metalwork 11	\$ 45.00	
	MTMET12	Metalwork 12	\$ 45.00	
	MTEAR10	ADST - Electronics and Robotics 10	\$ 40.00	
	MTELE11	Electronics 11	\$ 40.00	
	MTELE12	Electronics 12	\$ 40.00	
	MADW-08EXP	ADST Woodwork 8 Explorer	\$ 15.00	
	MADW-09	ADST Woodwork 9	\$ 40.00	
	MWWK-10	Woodwork 10	\$ 40.00	
	MWWK-11	Woodwork 11	\$ 40.00	
	MWWK-12	Woodwork 12	\$ 40.00	
	MADD-09	ADST Drafting 9	\$ 20.00	
	MTDRF10	Drafting 10	\$ 20.00	
	MTDRF11	Drafting 11	\$ 20.00	
	MTDRF12	Drafting 12	\$ 20.00	
	MDMD-12	Digital Media Development	\$ 20.00	
	VISUAL ARTS	MVA--08EXP	Visual Arts Explorer 8	\$ 10.00
		MVA--09	Visual Arts 9	\$ 25.00
		MVAST10	Visual Arts: Art Studio 10	\$ 25.00
		MVAST11	Art Studio 11	\$ 35.00
MVAST12		Art Studio 12	\$ 35.00	
MVAD-11		Studio Arts 2D 11	\$ 35.00	
MVAD-12		Studio Arts 2D 12	\$ 35.00	
MVAPH11		Photography 11	\$ 45.00	
MVAPH12	Photography 12	\$ 45.00		
MUSIC	MMU--08-CC	Music 8: Concert Choir	\$ 20.00	
	MMU--09-CC	Music 9: Concert Choir	\$ 20.00	
	MMUCC10	Choral Music 10: Concert Choir	\$ 20.00	
	MCMCC11	Choral Music 11: Concert Choir	\$ 20.00	
	MCMCC12	Choral Music 12: Concert Choir	\$ 20.00	
	MMU--09-VJ	Music 9: Vocal Jazz	\$ 20.00	
	MMUVJ10	Choral Music 10: Vocal Jazz	\$ 20.00	
	MCMJV11	Choral Music 11: Vocal Jazz	\$ 20.00	
	MCMJV12	Choral Music 12: Vocal Jazz	\$ 20.00	
	MMU--08-CB	Music 8: Concert Band	\$ 20.00	
	MMU--09-CB	Music 9: Concert Band	\$ 20.00	

SUTHERLAND SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
	MMUCB10	Instrumental Music 10: Concert Band	\$ 20.00
	MIMCB11	Instrumental Music 11: Concert Band	\$ 20.00
	MIMCB12	Instrumental Music 12: Concert Band	\$ 20.00
	MMU--08-JB	Music 8: Jazz Band	\$ 20.00
	MMU--09-JB	Music 9: Jazz Band	\$ 20.00
	MMUJB10	Instrumental Music 10: Jazz Band	\$ 20.00
	MIMJB11	Instrumental Music 11: Jazz Band	\$ 20.00
	MIMJB12	Instrumental Music 12: Jazz Band	\$ 20.00
PHE	MPHE-08	Physical Health and Education 8	\$ 20.00
	MPHE-09	Physical Health and Education 9	\$ 20.00
	MPHED10	Physical Health and Education 10	\$ 35.00
	MACLV11	Active Living 11	\$ 95.00
	MACLV12	Active Living 12	\$ 95.00
	MFTCD11	Fitness and Conditioning 11	\$ 35.00
	MFTCD12	Fitness and Conditioning 12	\$ 35.00
ACADEMIES	FIELD HOCKEY	FIELD HOCKEY ACADEMY	\$2,750
	VOLLEYBALL	VOLLEYBALL ACADEMY - ACADEMY STREAM	\$2,000
	VOLLEYBALL	VOLLEYBALL ACADEMY - CENTRE OF EXCELLENCE	\$2,500

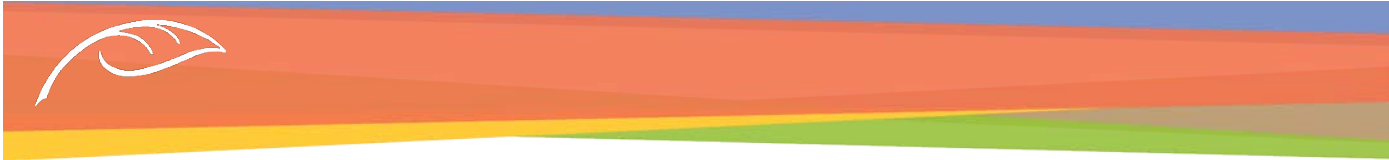
WINDSOR SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

The following school fees for Windsor Secondary have been developed through consultation at department meetings, teacher to teacher, and staff to principal. At our PAC meetings, school fees were discussed and our school PAC has reviewed the following schedule of school fees for the 2020/2021 school year.

ORIGINAL SIGNED BY SCHOOL PRINCIPAL _____		15-Nov-19		
Principal's Signature		Date		
Student Activity Fee		\$ 45.00		
Graduation Activity Fee		\$ 90.00		
DEPT	COURSE CODE	COURSE NAME	FEE	
ART	MVA--08	VISUAL ARTS 8	\$ 6.00	
	MVA--09	VISUAL ARTS 9	\$ 17.00	
	MVAST10	VISUAL ARTS 10: ART STUDIO	\$ 27.00	
	MVAST11	VISUAL ARTS 11: ART STUDIO	\$ 37.00	
	MVAST12	VISUAL ARTS 12: ART STUDIO	\$ 37.00	
	YVPA-2E	SENIOR ART PORTFOLIO 12	\$ 37.00	
	MVAPH11	VISUAL ARTS 11: PHOTOGRAPHY	\$ 55.00	
	MVAPH12	VISUAL ARTS 12: PHOTOGRAPHY	\$ 55.00	
DRAMA	MDR--08	DRAMA 8	\$ 5.00	
	MDR--09	DRAMA 9	\$ 15.00	
	MDRM-10	DRAMA 10	\$ 15.00	
	MDRM-11	DRAMA 11	\$ 15.00	
	MDRM-12	DRAMA 12	\$ 15.00	
HOME EC	MADFS09	FOOD STUDIES 9	\$ 35.00	
	MFOOD10	FOOD STUDIES 10	\$ 35.00	
	MFOOD11	FOOD STUDIES 11	\$ 40.00	
	MFOOD12	FOOD STUDIES 12	\$ 40.00	
	XAT--00-LS	FOODS STUDIES: RESOURCE ROOM	\$ 25.00	
	MADT-08	TEXTILES 8	\$ 3.00	
	MADT-09	TEXTILES 9	\$ 25.00	
	MTXT-10	TEXTILES 10	\$ 25.00	
	MTXT-11	TEXTILES 11	\$ 25.00	
	MTXT-12	TEXTILES 12	\$ 25.00	
	MFIND12	FASHION DESIGN	\$ 25.00	
	MUSIC	MMU--08-CC	MUSIC 8: CHOIR	\$ 20.00
		MMU--09-CC	MUSIC 9: CONCERT CHOIR	\$ 20.00
MMCC-10		CHORAL MUSIC 10: CONCERT CHOIR	\$ 20.00	
MCMCC11		CHORAL MUSIC 11: CONCERT CHOIR	\$ 20.00	
MCMCC12		CHORAL MUSIC 12: CONCERT CHOIR	\$ 20.00	
MMU--09-VJ		Music 9: VOCAL JAZZ	\$ 20.00	
MMUVJ10		CHORAL MUSIC 10: VOCAL JAZZ	\$ 20.00	
MCMJV11		CHORAL MUSIC 11: VOCAL JAZZ	\$ 20.00	
MCMJV12		CHORAL MUSIC 12: VOCAL JAZZ	\$ 20.00	
MMU--09ACC		MUSIC 9: CHAMBER CHOIR	\$ 20.00	
MMUCH10		CHORAL MUSIC 10: CHAMBER CHOIR	\$ 20.00	
MMUCH11		CHORAL MUSIC 11: CHAMBER CHOIR	\$ 20.00	
MMUCH12		CHORAL MUSIC 12: CHAMBER CHOIR	\$ 20.00	
MMUCP12		COMPOSITION & PRODUCTION 12	\$ 20.00	
MMU--08-CB		MUSIC 8: CONCERT BAND	\$ 30.00	
MMU--09-CB	MUSIC 9: CONCERT BAND	\$ 30.00		
MMUCB10	INSTRUMENTAL MUSIC 10: CONCERT BAND	\$ 30.00		
MIMCB11	INSTRUMENTAL MUSIC 11: CONCERT BAND	\$ 30.00		
MIMCB12	INSTRUMENTAL MUSIC 12: CONCERT BAND	\$ 30.00		

WINDSOR SECONDARY SCHOOL
Schedule of School Fees for 2020/2021

DEPT	COURSE CODE	COURSE NAME	FEE
	MMU--08-JB	MUSIC 8: JAZZ BAND	\$ 30.00
	MMU--09-JB	MUSIC 9: JAZZ BAND	\$ 30.00
	MMUJB10	INSTRUMENTAL MUSIC 10: JAZZ BAND	\$ 30.00
	MIMJB11	INSTRUMENTAL MUSIC 11: JAZZ BAND	\$ 30.00
	MIMJB12	INSTRUMENTAL MUSIC 12: JAZZ BAND	\$ 30.00
	MMU--08-ST	INSTRUMENTAL MUSIC 8: STRINGS	\$ 30.00
	MMU--09-ST	INSTRUMENTAL MUSIC 9: STRINGS	\$ 30.00
	MMUOR10	INSTRUMENTAL MUSIC 10: ORCHESTRA	\$ 30.00
	MMUOR11	INSTRUMENTAL MUSIC 11: ORCHESTRA	\$ 30.00
	MMUOR12	INSTRUMENTAL MUSIC 12: ORCHESTRA	\$ 30.00
PHE	MPHE-08	PHYSICAL & HEALTH EDUCATION 8	\$ 15.00
	FEPSF08	EDUCATION PHYSIQUE EN PLIEN AIR 8	\$ 15.00
	MPHE-09	PHYSICAL & HEALTH EDUCATION 9	\$ 15.00
	YHRA-1C	KINESIOLOGY 11	\$ 15.00
TECH	MTAUT11	AUTOMOTIVE TECHNOLOGY 11	\$ 10.00
	MTAUT12	AUTOMOTIVE TECHNOLOGY 12	\$ 10.00
	MTEAD12	ENGINE AND DRIVE TRAIN 12	\$ 10.00
	MADD-08	DRAFTING 8	\$ 5.00
	MADD-09	DRAFTING 9	\$ 10.00
	MTDRF10	DRAFTING 10	\$ 10.00
	MTDRF11	DRAFTING 11	\$ 10.00
	MTDRF12	DRAFTING 12	\$ 10.00
	MADR-08	ROBOTICS 8	\$ 6.00
	MADER09	ELECTRONICS & ROBOTICS 9	\$ 40.00
	MTEAR10	ELECTRONICS & ROBOTICS 10	\$ 40.00
	MTROB12	ROBOTICS 12	\$ 40.00
	MTELE11	ELECTRONICS 11	\$ 40.00
	MTELE12	ELECTRONICS 12	\$ 40.00
	MADM-08	METALWORK 8	\$ 6.00
	MADM-09	METALWORK 9	\$ 30.00
	MTMET10	METALWORK 10	\$ 30.00
	MTMET11	METALWORK 11	\$ 30.00
	MTMET12	METALWORK 12	\$ 30.00
	MADW-08	WOODWORK 8	\$ 6.00
	MADW-09	WOODWORK 9	\$ 50.00
	MWWK-10	WOODWORK 10	\$ 50.00
	MWWK-11	WOODWORK 11	\$ 50.00
	MWWK-12	WOODWORK 12	\$ 50.00
	MTFAC12	FURNITURE & CARPENTRY12	\$ 50.00
ACADEMIES	SOCCER	SOCCER ACADEMY	\$ 1,650.00
	HOCKEY	HOCKEY SKILLS ACADEMY - REGULAR PLAYERS	\$ 2,200.00
	HOCKEY	HOCKEY SKILLS ACADEMY - GOALIES	\$ 1,500.00
	DANCE	DANCE ACADEMY	\$ 1,575.00



SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) SCHEDULE OF SPECIALTY ACADEMY FEES FOR 2020/2021

Policy 706: School Fees requires that the Superintendent of Schools review annually the Schedule of School Fees for all schools and Specialty Academies and that the schedules be provided to Trustees for their information. Listed below are the Specialty Academy Fees established for the 2020/2021 school year. In accordance with the School Act, these Specialty Academy Fees have received the approval of their respective Parent Advisory Councils (PACs).

	ANNUAL AMOUNT
<i>Specialty Academies are offered subject to sufficient enrolment</i>	
AFK STUDIO ARTS ACADEMY (<i>Carson Graham Secondary</i>)	\$ 400
BASKETBALL ACADEMY (<i>Argyle, Handsworth, Seycove Secondary</i>)	
Academy Stream	\$1,400
Select Competitive Stream	\$1,500
DANCE ACADEMY (<i>Windsor Secondary</i>)	\$1,575
DIGITAL MEDIA ACADEMY (<i>Argyle Secondary</i>)	
Full DMA	\$1,250
DMA Lite	\$ 500
FIELD HOCKEY ACADEMY (<i>Sutherland Secondary</i>)	\$2,500
HOCKEY SKILLS ACADEMY (<i>Windsor Secondary</i>)	
Regular Players	\$2,420
Goalies	\$1,650
LACROSSE ACADEMY (<i>Carson Graham Secondary</i>)	\$1,525
ROWING ACADEMY* (<i>Carson Graham Secondary</i>) <small>*New Academy Proposed for September 2020</small>	\$1,728
SOCCKER ACADEMY (<i>Windsor Secondary</i>)	\$1,650
VOLLEYBALL ACADEMY (<i>Sutherland Secondary</i>)	
Academy Stream	\$1,885
Select Competitive Stream	\$2,175

Each NVSD school offering a Specialty Academy will post their Specialty Academy Fees for 2020/2021 on their individual school website and will publish the fees in their school newsletter. Fees are charged only for those direct costs incurred by the Board in providing the Specialty Academy that are in addition to the costs of providing a standard educational program. Please contact the school principal to discuss the availability of fee waivers in cases where financial hardship would otherwise preclude a student from participation in the academy.



Schedule ...C.3...
of the
Administrative Memorandum

Meeting Date: December 10, 2019

Board

Board, in camera

Topic (as per the Memorandum): Land Management

Narration:

Argyle Secondary School: Replacement Update

Construction continues on the new replacement school with a completion target date of September 2020. The steel superstructure is now complete with drywalling now occurring in the West Wing. Work on framing in the East Wing continues.

Handsworth Secondary School: Replacement Update

The Handsworth Replacement Project is currently posted on BC Bid with a closing date of January 23, 2020.

Mountainside Secondary School: Seismic Upgrade

Mountainside Secondary School Seismic Upgrade project, consisting of five construction phases, is currently working within a construction Phase 1 that is scheduled to be completed by the end of January / early February 2020.

Lucas Centre: Status

There has been no change in the status of the Lucas site.

Cloverley: Status

There has been no change in the status of the Cloverley site nor the replacement proposal that has been submitted to the Ministry of Education.

Schedule ...C.4....
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, November 5, 2019 Standing Committee Meeting**

Narration:

The Board will find attached a copy of the meeting summary from the November 5, 2019 Standing Committee Meeting.

Trustee Kulvir Mann will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, November 5, 2019

BOARD OF EDUCATION STANDING COMMITTEE

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of November 5, 2019

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, November 5, 2019.

Meeting Attendance:

Trustees Mann, Tsiakos, Sacré and Gerlach were all in attendance.

Call to Order:

Standing Committee Chair Kulvir Mann called the Standing Committee Meeting to order at 7:00 pm, thanking those in attendance for coming to engage with the School District. The traditional territorial lands of the Squamish Nation and Tsleil-Waututh Nation were acknowledged.

Cyber Security:

Assistant Superintendent Atkinson reviewed the mandate for, and the goals of, public education in BC, as a framework to the discussion on technology. Neil Armstrong, systems engineer with Palo Alto Networks described the history of cyber security, some common current threats, and some tips for good internet hygiene practices. Attendees were encouraged to share their thoughts throughout the presentation.

Assistant Superintendent Atkinson facilitated a panel discussion with Callum Sharrock, a student in the Digital Media Academy (DMA) at Argyle, Murray Bulger, a teacher at the DMA, and Neil Armstrong. Each panel member addressed two question related to the goals of public education:

- What do student need to know understand and do to be successful in the world of cyber security?
- What human and social consideration do student need to be aware of in the world of cyber security?

Attendees were encouraged to ask the panel members questions and to capture their thoughts on recording templates at each table; these comments will be collated and reviewed by NVSD staff to provide future direction to the school district.

The presentation can be found online: Meetings & Minutes 2019/20

Next Meeting:

January 14, 2020
Mountain View Room

Schedule C.5.
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Out-of-Country Field Trips - Secondary**

Narration:

Handsworth – a field trip to Japan has been scheduled for April 1-15, 2020. The trip involves 20-30 students in Grade 9, who will be accompanied by two teacher supervisors and one other employee of the Board supervisor.

Students will travel by air to Japan, and by train, boat, bus and private car while there. Students will be accommodated in a hotel for part of the stay and with host families for the student exchange portion of their trip. The estimated cost per student is \$5,200 and will be paid by students.

The objective of this extracurricular trip is continued participation in the Handsworth/Inage (Chiba) Japan Exchange, which has been in existence for over 20 years. Students will share discussions and activities with host students from Inage School and will visit historic and culturally significant sites in a number of Japanese cities.

Carson Graham - a field trip to the Dominican Republic has been scheduled for April 10-19, 2020. The trip involves 30 Grade 10-12 students in the Global Initiatives and Leadership program, accompanied by two teacher supervisors and one other employee of the Board supervisor.

Students will travel by air to the Dominican Republic and by bus while they are there. Accommodation for students will be in hotels. The trip cost is approximately \$4,150 per student, paid by the students.

The purpose of this extracurricular trip is provide an extension to the Global Initiatives and Leadership program with participation in a humanitarian aid project, assisting in the construction of adequate housing for impoverished families living in the area.

Windsor – a field trip to Japan has been scheduled for April 17-26, 2020. The trip involves 14-20 students from grades 9-11, who will be accompanied by two teacher supervisors and one other employee of the Board supervisor.

Travel to Japan will be by air, and transportation during their stay will include trains and buses. Accommodations will include hotel and home stay. The per-student cost of approximately \$3,200 will be paid by the students.

The purpose of this extracurricular trip is to continue participation in the school's long-standing cultural exchange with its "sister" school, Obu Secondary School. Students from Obu visited North Vancouver this past fall. This field trip will offer students the opportunity to experience Japanese school and home life during their hosted stay, as well as provide the opportunity for students to visit cultural and historical sites.

Schedule ...C.6....
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board not otherwise covered in the agenda.

Schedule C.7...
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out - BC School Trustees Association (BCSTA) and BC Public Schools Employers' Association (BCPSEA)**

Narration:

Trustees will provide an update on information related to BC School Trustees Association and BC Public Schools Employers' Association.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustees' Reports**

Narration:

The Chair will call for reports from Trustees on their activities on behalf of the Board.

**Schedule ...D.....
of the
Administrative Memorandum**

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, January 14, 2020 at 7:00 pm	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, January 21, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 4, 2020 at 7:00 pm	Standing Committee Meeting – Finance & Facilities	Education Services Centre 2121 Lonsdale Ave, N Vancouver
Tuesday, February 25, 2020 at 6:30 pm	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave, N Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.
 Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.
 Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**ScheduleE.....
of the
Administrative Memorandum**

Meeting Date: December 10, 2019 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

In accordance with Board Policy 104: Board of Education – Meetings; twenty (20) minutes will be provided at the end of a regular Board meeting during which attendees may provide comments or ask questions of the Board on business conducted during that meeting or on any matter pertaining to the School District. The Chair may defer a response if a question cannot be answered at that time.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.