

ADMINISTRATIVE MEMORANDUM

Meeting Place:

Education Services Centre
2121 Lonsdale Avenue
Mountain View Room – 5th Floor
North Vancouver, British Columbia

Format and Date:

PUBLIC BOARD MEETING
Tuesday, February 27, 2024, at
6:30 p.m.

		Estimated Completion Time
A.	Call to Order	
A.1.	Acknowledgments	6:30 p.m.
A.2.	Approval of Agenda (that the agenda, as recommended in the Administrative Memorandum, be adopted.)	6:30 p.m.
A.3.	Approval of Minutes (that the minutes of the Public Meeting of January 23, 2024, be approved as circulated)	6:35 p.m.
A.4.	Public Questions/Comments *	6:45 p.m.
A.5.	Educational Presentation: North Vancouver Online Learning	6:55 p.m.
B.	Action Items	
B.1.	School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2023/24	7:25 p.m.
B.2.	Proposed 2024/25 School Calendar for Board Approval	7:40 p.m.
C.	Information and Proposals	
C.1.	Safe and Healthy Schools Update	7:50 p.m.
C.2.	Educational Update: Framework for Enhancing Student Learning	8:00 p.m.
C.3.	Committee Reports – Written Update <ul style="list-style-type: none"> • Audit Committee • Inclusion Committee • Policy Review Committee 	8:05 p.m.
C.4.	Land Management - Written Update	8:10 p.m.

* Additional Community Presentations or Delegations are welcomed with advanced notice - see [Policy 104: Board of Education - Meetings](#) and its [Administrative Procedures](#).



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6:30 p.m.

	Estimated Completion Time
C.5. Tuesday, February 6, 2024, Standing Committee Meeting	8:15 p.m.
C.6. Superintendent's Report	8:30 p.m.
C.7. Report Out - BC School Trustees Association (BCSTA) and BC Public School Employers' Association (BCPSEA)	8:35 p.m.
C.8. Trustees' Reports/Highlights	8:45 p.m.
D. Future Meetings	8:50 p.m.
E. Public Question & Comment Period	8:50 p.m.
F. Adjournment	8:50 p.m.

Note: The completion times on this agenda are estimates intended to assist the Board in its deliberations.

School District No. 44 (North Vancouver)

Minutes of the Public Meeting of the Board of Education, School District No. 44 (North Vancouver) held in the Mountain View Room of the Education Services Centre at 2121 Lonsdale Avenue in North Vancouver, British Columbia, on Tuesday, January 23, 2024.

PRESENT: L. Munro, Chair
A. Wilson, Vice Chair
D. Anderson
C. Gerlach
K. Mann
G. Tsiakos
L. Tumaneng

A. Call to Order

Board Chair Linda Munro called the meeting to order at 6:31 p.m.

A.1. Acknowledgments

Board Chair Munro acknowledged the traditional territorial lands of the Sk̓wx̓wú7mesh (Squamish) Nation and səliłwətaʔt (Tsleil-Waututh) Nation.

A.2. Approval of Agenda

Moved by A. Wilson

that the agenda, as recommended in the Administrative Memorandum, be adopted.

Seconded by K. Mann

Carried

A.3. Approval of Minutes

Moved by A. Wilson

that the minutes of the public meeting of December 19, 2023, be approved as amended to correct minor grammar; the revision has already been posted.

Seconded by D. Anderson

Carried

A.4. Public Question/Comment Period

No public comments relating to the agenda were received.

A.5. Educational Presentation: District Student Leadership Council

Dr. Pius Ryan, Superintendent, welcomed students from the Executive of the District Student Leadership Council. The students provided an overview of how the Council provides student voice and student perspective throughout the school district.

The presenters responded to Trustees' questions.

B.1. Proposed Revised Policy 103: Board of Education – Policy Development

Board Chair Munro provided the context for the proposed revisions to Policy 103. It was acknowledged that the date reference to revisions will be changed to January 23, 2024.

Moved by L. Munro

that the Board of Education approve Proposed Revised Policy 103: Board of Education – Policy Development, as attached to this Administrative Memorandum of January 23, 2024.

Seconded by A. Wilson

Carried

B.2. Notice of Motions: British Columbia School Trustees Association for Annual General Meeting

Trustee Gerlach provided the context for two motions being brought forward for consideration by the Board of Education at the BCSTA AGM April 2024. The motions were discussed and Trustee Gerlach responded to questions.

Moved by A. Wilson

that the North Vancouver Board of Education approve the substantive motion to increase funds to Minor Capital Programs to remove accessibility barriers, as attached to this memorandum of January 23, 2024.

Seconded by G. Tsiakos

Carried

Moved by C. Gerlach

that the North Vancouver Board of Education approve the extraordinary motion to amend the wording of the Foundational Statement Values, Section 1.2, as attached to this memorandum of January 23, 2024.

Seconded by G. Tsiakos

Carried

C.1. Accessibility Plan Update

Superintendent Dr. Ryan introduced Accessibility Advisory Committee Co-Chairs Mike Chapman, Assistant Director of Facilities, and Janis Mann, District Principal of Inclusive Education, to present an overview of the school district's Accessibility Plan.

The presenters responded to Trustees' questions.

C.2 North Vancouver Teachers' Association Professional Development Report

Superintendent Dr. Ryan introduced Katrina Russell, President of the North Vancouver Teachers' Association (NVTA) and Angelee Bulsara, Association's Professional Development Chair, to report on professional development offered during the 2022/23 school year.

The presenters responded to Trustees' questions.

C.3. Committee Reports – Written Update

Written updates on the Education Week Planning Committee, the Mentorship Program Organizing Committee and the Sustainability Committee were included in the Board Agenda Package, no questions were asked.

C.4. Land Management – Written Update

A written update on land management was included in the Board Agenda Package, Secretary Treasurer Jacqui Stewart and Assistant Director of Facilities Michael Chapman responded to Trustee's questions.

C.6. Superintendent’s Report

Chair Munro introduced Superintendent Dr. Ryan, to provide an update on activities across the school district over the past month.

Superintendent Dr. Ryan responded to Trustee’s questions.

C.7. Report Out – British Columbia School Trustees Association (BCSTA) and BC Public School Employers’ Association (BCPSEA)

Trustee Anderson provided an update on upcoming meetings for the BCSTA Provincial Council.

Trustee Gerlach provided an update on the upcoming AGM for the BC Public School Employers’ Association.

C.8. Trustees’ Reports/Highlights

Trustees shared their recent highlights, for activities from December 20, 2023 to January 23, 2024 with emphasis on their roles as school liaisons.

- **Meetings attended by Trustees included:**
 Public Board Meeting
 Trustee Seminar
 Meeting with Mayor Buchanan, City of North Vancouver
 District Student Leadership Council Meeting
 Education Week Planning Committee Meeting
 Integrated Transportation Committee Meeting
 North Vancouver Parent Advisory Council Meeting
 North Vancouver Recreation & Culture Commission Meeting
 Parent Advisory Council Meetings at Handsworth Secondary School and Highlands Elementary School
 Policy Review Committee Meeting
 Safe and Healthy Schools Committee Meeting
 BCSTA Meetings: Metro Branch, English Language Learners Consortium, Trustee Orientation Session on Financial and Resource Management
- **Events attended by Trustees included:**
 School visits to Capilano Elementary, Handsworth Family of Schools Band Concert at Handsworth Secondary School, Mountainside Secondary and Seymour Heights Elementary School.

D. Future Meetings

Date and Time	Event	Location
Tuesday, February 6, 2024 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave North Vancouver
Tuesday, February 27, 2024 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Ave North Vancouver
Tuesday, March 5, 2024 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Ave North Vancouver

E. Public Question/Comment Period

The Chair called for questions and/or comments from the public noting that in accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

One question was asked in relation to the Land Management Update.

F. Adjournment

The established agenda being completed, Board Chair Munro adjourned the meeting at 7:58 p.m. and thanked those who attended.

Certified Correct:

Jacqui Stewart
Secretary Treasurer

Linda Munro
Chair, Board of Education

Date

Date

Schedule A.4
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Questions/Comments**

Narration:

Prior to the Public Board Meeting, members of the public can provide comments on items related to the agenda by emailing publiccomments@sd44.ca or calling 604-998-5100 and leaving a voice mail by no later than 1 p.m. on the day of the meeting. All input received by the specified time will be shared with Trustees electronically. The Board Chair will read out comments during the Public Questions/Comments at the beginning of the meeting; however, this agenda item has a time limit of 10 minutes.

The Board of Education will not respond to comments made during the Public Questions/Comments but may direct questions to staff. Members of the public wishing to discuss their concerns with Trustees or staff may contact them before and/or after the meeting, by telephone or e-mail.

Schedule A.5
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **North Vancouver Online Learning**

Narration:

North Vancouver Online Learning (NVOL) is a Provincial Online Learning School that offers a wide variety of courses at the secondary level in English, French, and French Immersion. Students choose NVOL as a classroom alternative for flexible, personalized pathways towards earning the BC Graduation Diploma, Diplôme de fin d'études secondaires en Colombie-Britannique, Adult Graduation Diploma, or to upgrade courses for post-secondary school.

Students from across the province can enroll with NVOL at any time during the school year. From the date they begin, students have twelve months to complete a course. Students can study entirely remotely online; while local students also have the choice of engaging in a blended model of online and in-person learning by visiting the NVOL Centre at Mountainside Secondary School. This 'anywhere, anytime' asynchronous instructional model allows students to combine online with in-person courses, thus providing flexibility for students to take additional courses or design their schedules to meet their learning needs and to meet the demands of athletics, arts, or work. Students in grades 10-12 can choose to enroll with NVOL for some or all their courses while students taking courses at the grades 8 and 9 level may take only some of their courses at NVOL. Elementary age students can choose NVOL to work above grade level as a pathway for enrichment and advanced placement. Any family in BC can choose Online Learning. Students register with NVOL via the NVOL website.

NVOL provides engaging, and interactive learning experiences delivered through the provincially mandated Brightspace Learning Management System. As a Provincial Online Learning School, NVOL strives to continue to grow to support individual differences in ways that foster academic success and a sense of belonging. While the concepts and content, as presented through the Learning Management System, are static, NVOL teachers are intentional in weaving relationship and community building opportunities into courses through teacher-student engagement opportunities. Teachers then tailor instruction and assessment to meet individual student's needs.

NVOL staff are committed to making students' online learning experiences personalized, engaging, and successful by supporting student goals, priorities, and definitions of success, and by providing opportunities for students to take control of their education and learning.

District Vice Principal Jennifer Tieche will present an overview of North Vancouver Online Learning at the school district.

Schedule B.1.....
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for Fiscal Year 2023/24**

Narration:

The Board is being asked to adopt an Amended Annual Budget Bylaw for Fiscal Year 2023/24. Section 113 of the *School Act* provides the authority for a Board of Education to amend its annual budget bylaw. The Amended Annual Budget is the final budget for 2023/24 and includes a number of budget revisions for changes that have taken place since the adoption of the 2023/24 Preliminary Budget on May 23, 2023.

In the 2023/24 Amended Annual Budget, consolidated revenue has increased by \$9,829,693 over the Preliminary Annual Budget. Adjustments include increases to Operating Fund revenues of \$5,930,692 from increased student enrolment, additional funding for wage increases for teachers and exempt staff, additional international student tuition and increased investment income due to favourable market interest rates. Revenues in the Special Purpose Fund increased by \$3,880,558 largely due to the addition of two new programs. Capital revenue increased by \$18,443 in the Capital Fund.

Total consolidated expenditures have increased by \$10,212,245. This is largely attributed to budgeted wage and benefits increases for teachers, CUPE and exempt staff and for additional teacher FTE due to increases in student enrollment. Services and supplies have increased for additional expenses relating to three new special purpose grants, additional costs for health insurance and commissions paid to agents for increased international enrolment and for supplies for school block budgets. The Amended Annual Budget incorporates the utilization of \$2,857,896 of the Accumulated Operating Surplus.

The 2023/24 Amended Annual Budget was reviewed by the Audit Committee on February 15, 2024, and motions recommending approval of the Budget were carried.

Schedules 2, 3, and 4 provide details of the Operating, Special Purpose, and Capital Funds, respectively.

The Total Budget Bylaw amount is \$247,059,540. The Amended Annual Budget includes a balanced Operating Fund and Special Purpose Fund, as required by the *School Act* and includes a deficit in the Capital Fund of \$1,589,276 which occurs as a result of the excess of amortization expense over recognition of deferred capital revenues, and is expressly permitted by *the Treasury Board Accounting Practices Order, December 2014*.

Director of Financial Services, Helena Drury will provide highlights of changes that informed the 2023/24 Amended Annual Budget.

Attachments:

Notes and Assumptions, 2023/24 Amended Annual Budget
Amended Annual Budget School District No. 44 (North Vancouver) June 30, 2024



RECOMMENDED MOTIONS:

Recommended Motion 1

that the Board of Education rescind the restriction to use \$2,098,707 from the Accumulated Operating Surplus for the 2023/24 Preliminary Budget, as approved on May 23, 2023, and

that the Board of Education approve the restriction from the Accumulated Operating Surplus of \$2,857,896 to balance the 2023/24 Amended Annual Budget.

Recommended Motion 2

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2023/24 be read a first time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2023/24 be read a second time;

that School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2023/24 be read a third time, passed and adopted.

Procedural Note:

(per section 68(4) of the *School Act*) the Board may not give a bylaw more than two readings at any one meeting unless the members of the Board who are present at the meeting unanimously agree to give the bylaw all three readings at that meeting.

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

BACKGROUND

The 2023-24 Amended Annual Budget revises the planning assumptions of the Annual Budget developed in the Spring of 2023. The overarching theme to the 2023-24 budget is alignment of investments with operational requirements, strategic plan goals and educational priorities and outcomes as reported in the Framework for Enhancing Student Learning. In this Amended Budget adjustments have been made to incorporate the changes resulting from the confirmed September 1701 student enrollment count, and its impact on classroom configurations, staffing levels and the services and resources needed to maintain service levels to our students and community.

Meetings with District Principals, Department Managers and Directors of Education were held through November and early December to assess areas where planned resource allocations were inadequate and determine the appropriate level of adjustments required. The Amended Budget was brought to the Audit Committee for consideration on February 15, 2024 and will be presented to the Board for approval on February 27, 2024.

The Amended Budget Bylaw is a consolidation of the Operating Fund, Special Purpose Fund and the Capital Fund. The total increase of \$10.2 million is largely driven by student enrollment increases in the operating fund and the addition of two new programs in the special purpose fund. Capital fund expenses represent the depreciation costs of capital assets owned by the District.

Statement 2	2023/24 Amended	2023/24 Preliminary	Change
Operating - Total Expenses	\$ 195,271,041	\$ 189,742,236	
Operating - Total Capital Assets	2,142,076	981,000	
	\$ 197,413,117	\$ 190,723,236	\$ 6,689,881
Special Purpose Funds - Total Expenses	\$ 32,421,564	\$ 28,630,207	
Special Purpose Funds - Total Capital Assets Purchases	762,282	673,081	
	\$ 33,183,846	\$ 29,303,288	\$ 3,880,558
Capital Fund - Total Expenses	\$ 15,677,577	\$ 15,356,771	
Capital Fund - Capital Assets Purchases from Local Capital	785,000	1,464,000	
	\$ 16,462,577	\$ 16,820,771	\$ (358,194)
Total Budget Bylaw	\$ 247,059,540	\$ 236,847,295	\$ 10,212,245

OPERATING FUND

Funded Student Enrollment

Confirmed September student enrollment is 279 FTE higher than had been projected in the February 15, 2023 submission. Additionally, Inclusive Education Levels 1,2,3 and English Language Learners enrollment have increased, while enrollment of Indigenous students has decreased.

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

	2021/22 Actual	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended
Enrolment Summary					
Standard (Regular) Schools	15,599.2500	15,844.0000	15,868.0778	16,153.7500	285.6722
Alternate Schools	189.0000	203.0000	200.0000	195.0000	(5.0000)
Distributed Learning	42.5000	42.9375	31.5000	28.8750	(2.6250)
School-Age Enrolment	15,830.7500	16,089.9375	16,099.5778	16,377.6250	278.0472
Adult	7.6875	8.1250	6.0000	7.3750	1.3750
Total Funded Enrolment	15,838.4375	16,098.0625	16,105.5778	16,385.0000	279.4222
Inclusive Education					
Level 1	14	12	7	10	3
Level 2	633	675	695	716	21
Level 3	169	191	180	197	17
English Language Learning	1,137	1,245	1,393	1,592	199
Indigenous Education	650	634	648	632	(16)

Unfunded Student Enrollment

The School District continued to receive new enrollments after the September 1701 student enrollment report was submitted to the Ministry. Unlike previous years, the new students would be placed in classrooms where space is available. The year over year count of new registrations after September 30 was 256 which represents an increase of 33% over last year. Almost half of the new students arriving after September 30 are from families with work permits.

Based on the Ministry funding formula, when new students arrive after the September 1701 enrolment report, the School District does not receive the basic operating grant or supplemental funding (e.g. for English Language Learners). The funding formula only provides for new Inclusive Education students reported in February who are eligible for about half of the supplemental funding.

In order to accommodate the new arrivals, the School District added three additional teachers (in October and January) at two different schools to create additional capacity for the new students and additional new students that may arrive.

Student Enrollment Audit

In November 2023, the Ministry advised the School District that an audit of the September 1701 student enrollment report for Fall 2023 would be completed. The purpose of the audit is to provide assurances to the Ministry that Ministry directives and policies are being followed. Based on the preliminary results of the audit the School District expects adjustments to the enrolment report which will impact the operating grant. These results have not been finalized and therefore are not included in the 2023/24 Amended Budget.

REVENUE

Enrollment based funding – Schedule 2A - \$169,949,327

The basic operating grant is allocated to districts by applying a per student funding rate for students registered as at September 30 in each school type, such as regular, alternate and online schools, course challenges, and home schools. In addition funding is allocated to address uniqueness of district

2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS

enrollment and support additional programming for students with diverse learning abilities, indigenous, english language and adult learners, children and youth in care, and students with mental health challenges.

Funding is also provided to address the gap between the provincial average for educator salaries and the District's average teacher salary as well as supplements for unique geographic factors and funding to assist with implementing initiatives as part of the new provincial curriculum.

As a result of increased student enrollment, basic operating grant revenues have increased from the preliminary to amended budget by \$3.73 million.

Funded Category	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amend 2023/24
Basic Allocation				
Standard Schools	\$122,576,474	\$134,947,421	\$137,454,469	\$2,507,048
Alternate Schools	\$1,600,655	1,725,000	1,681,875	(43,125)
Distributed Learning	\$273,083	341,040	200,970	(140,070)
Home School	3,750	3,750	4,500	750
Course Challenges	10,332	11,340	14,580	3,240
Enrolment Based Funding (September)	\$124,464,294	\$137,028,551	\$139,356,394	\$2,327,843
Level 1	\$538,200	\$343,490	\$490,700	\$147,210
Level 2	14,023,520	16,179,600	16,668,480	488,880
Level 3	1,924,250	2,116,800	2,316,720	199,920
English Language Learning	1,973,325	2,416,855	2,762,120	345,265
Indigenous Education	992,210	1,108,080	1,080,720	(27,360)
Adult Learners	12,575	-	7,569	7,569
Equity of Opportunity	437,070	474,880	477,159	2,279
Supplement for Unique Student Needs	\$19,901,150	\$22,639,705	\$23,803,468	\$1,163,763
Salary Differential	\$3,536,804	\$3,584,287	\$3,795,322	\$211,035
Unique Geographical Factors	1,670,703	1,717,926	1,717,926	-
Curriculum and Learning Support	140,330	142,154	142,154	-
Other Funding	\$5,347,837	\$5,444,367	\$5,655,402	\$211,035
July Enrolment Count	\$457,548	\$510,489	\$542,571	\$32,082
February Enrolment Count	770,609	286,992	286,992	-
May Enrolment Count	363,562	304,500	304,500	-
Other Enrolment Counts	\$1,591,719	\$1,101,981	\$1,134,063	\$32,082
Ministry Operating Grant	\$151,305,000	\$166,214,604	\$169,949,327	\$3,734,723

Other Grants from Ministry - Schedule 2A - \$6,142,694

An additional \$1.0 million has been budgeted for increases in labour settlement funding and the support staff benefits standardization grant for a total of \$176.0 million in expected revenue from the Ministry.

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

Details	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amend 2023/24
Pay Equity	\$2,966,047	\$2,966,047	\$2,966,047	-
Funding for Graduated Adults	13,519	-	-	-
Student Transportation	40,566	40,566	40,566	-
Support Staff Benefits	207,408	-	203,798	\$203,798
Foundation Skills Assessment	17,740	17,740	17,740	-
Premier's Award for Excellence	1,000	-	-	-
Early Literacy	2,366	3,677	3,677	-
Labour Settlement Funding	6,175,318	2,028,217	2,910,866	\$882,649
Other Ministry Grants	\$9,423,964	\$5,056,247	\$6,142,694	\$1,086,447
Total Provincial from Ministry	\$160,728,964	\$171,270,851	\$176,092,021	\$4,821,170

Other Sources of Operating Revenue – Schedule 2A

Funding from other sources has increased by \$1.1 million to \$19.0 million bringing the total expected revenue from all sources in the operating fund to \$195.1 million from \$189.2 million in the preliminary budget.

Operating Fund	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended 2023/24
Revenue				
Ministry - Operating Grants	\$151,305,000	\$166,214,604	\$169,949,327	\$3,734,723
Ministry - Other Grants	9,423,964	5,056,247	6,142,694	1,086,447
Total Ministry Grants	\$ 160,728,964	\$ 171,270,851	\$ 176,092,021	\$ 4,821,170
Provincial - Other	3,300	18,600	10,908	(7,692)
Federal Grants	7,000	-	14,000	14,000
Tuition Fees	10,803,313	9,415,500	9,735,500	320,000
Other Revenue	4,412,756	4,889,382	4,619,531	(269,851)
Rentals and Leases	2,576,726	2,486,696	2,696,312	209,616
Investment Income	1,564,513	1,143,500	1,986,949	843,449
Total Other Sources	\$ 19,367,608	\$ 17,953,678	\$ 19,063,200	\$ 1,109,522
Total Revenue	\$180,096,572	\$189,224,529	\$195,155,221	\$5,930,692

Provincial grants from other Ministries was adjusted to \$10,908 to reflect a reduction in the Youth in Trades grant.

Federal Grant – Revenue from the Department of Fisheries for the hatchery at Cheakamus has been increased to \$14,000 to reflect the two grants of \$7,000 each received this year.

International Tuition Fees – International student enrollment was estimated at 580 FTE in the preliminary budget. Actual enrollment for 2023-24 is 600 FTE, increasing revenue estimates by \$320,000 for tuition and medical insurance fees.

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AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS

Other Revenue – Fees for Academies and Artists for Kids have been adjusted down by \$269,851 to reflect actual enrollment numbers in these programs. All the other revenues are expected to remain consistent with the amounts budgeted in the preliminary budget.

	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended
Other Operating Revenues				
Academy Fees	\$740,600	\$981,726	\$714,776	(\$266,950)
Artists for Kids	359,950	368,970	366,070	(\$2,900)
Band and Strings	628,000	734,240	734,240	-
Cheakamus Centre	1,774,366	2,358,821	2,358,821	-
Donations and Recoveries	33,925	31,425	31,425	-
Cafeteria and Vending	55,000	50,000	50,000	-
Other	714,200	364,200	364,200	-
Total Revenue	\$4,306,041	\$4,889,382	\$4,619,532	(\$269,850)

Rentals & Lease Income - Revenue from rentals and leases have increased by \$209,616. This represents the newly negotiated rental rates for two leases.

Investment Income – Interest rates have stabilized at around 5.2% for the foreseeable future. Projections in the preliminary budget were conservative resulting in an adjustment of \$843,444.

EXPENSES

Total FTE by employee group for all funds

The increase in student enrollment combined with two new special purpose programs – Feeding Futures and Provincial Schools Outreach announced after the preliminary budget was finalized, resulted in the following additions to Staffing.

Employee Group	2022/23 Amended	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended 2023/24
Administrators	82.000	82.000	83.000	1.000
Teachers	982.740	986.360	1,001.233	14.873
Speech Language Pathologists	8.000	8.000	8.000	-
Custodial	90.000	90.000	90.000	-
Education Assistants	375.000	390.000	411.626	21.626
Support Staff	217.040	218.000	219.751	1.751
Exempt	49.000	49.000	53.000	4.000
Total	1,803.780	1,823.360	1,866.610	43.250

- Added 1 District Vice Principal of Foods to oversee the Feeding Futures program
- Additional Teaching staff due to student enrollment increase and the new Provincial Outreach program

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

- An additional 780 weekly Educational Assistants hours added as a result of increases in students with ministry designations requiring additional supports
- Increase of 0.751 in Support staff in the Feeding Futures program and 3 French Language Assistants funded by a new special purpose grant, offset by a decrease of 2 FTE reclassified to exempt
- 2 exempt staff added in the PSO office and 2 support positions reclassified to Exempt in Learning Services and in Finance

Operating Fund Salaries and Benefits – Schedule 2B

Description	2022/23 Amended	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended
Salaries				
Teachers	\$78,347,292	\$85,544,977	\$86,204,005	\$659,028
Principals and Vice Principals	11,435,117	12,032,100	11,890,006	(142,094)
Educational Assistants	15,588,758	16,025,577	18,561,230	2,535,653
Support Staff	12,396,935	12,867,167	13,208,484	341,317
Other Professionals	5,618,568	6,018,683	6,337,376	318,693
Substitutes	4,577,132	4,835,783	6,072,415	1,236,632
Total Salaries	\$127,963,802	\$137,324,287	\$142,273,516	\$4,949,229
Employee Benefits	\$31,763,228	\$33,964,085	\$34,178,348	\$214,263
Total Salaries and Benefits	\$159,727,030	\$171,288,372	\$176,451,864	\$5,163,492

Teachers – Total salaries for teachers have increased by \$0.65 million. This is the net result of an increase of \$1.36 million for the added staff complement of 14 FTE offset by a decrease of \$0.70 million for the adjustment to the average teacher salary used in preliminary from \$97,300 to \$96,499. In estimating the teacher average salary for the preliminary budget, assumptions are made for progression through the grid, maternity leave top ups which and are later reviewed and adjusted to better reflect actuals as the year progresses.

Principals and Vice Principals – Salaries have been decreased by 1 FTE for the District Principal of Early Learning to be funded from the Early Care and Learning grant in Special Purpose Funds. Funding has been provided for three years and will end in 2024/25.

Education Assistants – This category includes all student support Aides. Expenditures for these positions are increasing by \$2.5 million due to wage increases not captured in the preliminary budget and the additional hours in added supports to address the needs of our students.

Support Staff – Salaries for Support Staff have been adjusted by \$0.3 to account for wages increases that took effect July 1, 2023 of \$412,000 less a decrease in salary differential of \$70,000 for the two positions now budgeted in other professionals.

2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS

Other Professionals - Salaries for other professionals include all excluded staff, trustees and speech language pathologists. These have been adjusted for some salary increases not captured in the preliminary budget and a reclassification of two positions previously budgeted in Support Staff.

Substitutes – The budget for teacher and support staff substitutes has been increased by \$1.23 million to better reflect the continued use of sick time based on the recent trend over the last three years.

Employee Benefits - Benefits expense is expected to increase by \$0.21 million. Benefits are budgeted using an average rate for each employee group multiplied by the average salaries. Rates range from 11.5% to 25.2% for the Amended budget. Benefits include all employer paid payroll taxes such as CPP, EI, WCB, Employer Health Tax, Pension benefits as well as health and dental benefits.

Operating Fund Services and Supplies – Schedule 2B

Description	2022/23 Amended	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended
Services	\$9,300,065	\$9,855,402	\$9,915,143	\$59,741
Student Transportation	135,880	135,880	135,880	
Professional Development and Travel	1,046,145	1,101,500	1,111,500	10,000
Rentals and Leases	26,500	26,500	26,500	
Dues and Fees	84,000	84,000	84,000	
Insurance	441,332	436,332	441,332	5,000
Supplies	4,320,310	3,565,200	3,855,772	290,572
Utilities	3,185,550	3,249,050	3,249,050	
Total Services and Supplies	\$18,539,782	\$18,453,864	\$18,819,177	\$365,313

Changes to the services and supplies expenses include:

Services – The increase of \$59,741 in services is the net result of the following:

- \$250,000 increase due to inflationary pressures in facilities and maintenance contracts and software licencing
- \$40,000 investment for Indigenous Education Grad requirements
- \$230,000 decrease in Academy expenses as a result of lower than expected attendance in these programs

Professional Development and Travel – Budgeted expenditures have been adjusted for anticipated cost increases in staff professional dues.

Supplies - The supplies budget has been increased by \$290,572 which includes one time funding of \$89,000 to schools for library resources and additional block budget funding allocations as a result of enrollment growth.

Capital Assets Purchases from Operating - Due to capacity pressures resulting from student enrollment increases, the district has purchased four Portables from operating dollars. The portables are part of the short-term strategies for managing enrollment increases and classroom capacity in the schools. This increased the planned capital assets expenditures by \$1.1 million.

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

Use of Accumulated Operating Surplus

Total operating expenses for the year exceed total revenues by \$2.85 million. As the Board is required to submit a balanced budget this requires using accumulated operating surplus to balance the Amended Budget.

	2022/23 Actual	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended 2023/24
Total Revenue	\$180,096,572	\$189,224,529	\$195,155,221	\$5,930,692
Total Expense	178,850,266	189,742,236	195,271,041	5,528,805
Net Revenue (Expense)	\$1,246,306	(\$517,707)	(\$115,820)	\$401,887
Capital Purchases and Transfers	(1,238,597)	(981,000)	(2,142,076)	(1,161,076)
Transfers to Local Capital Fund	-	(600,000)	(600,000)	-
Use of Appropriated Surplus	-	\$2,098,707	\$2,857,896	\$759,189

Projected Balance in Accumulated Operating Surplus

Policy No. 710, Accumulated Operating Surplus establishes the target balance for the Unrestricted Accumulated Operating Surplus in the range of between 2 – 4 percent of operating expenses as approved in the preliminary budget. This means that the balance in unrestricted operating surplus should be between \$3.7 million to \$7.5 million.

As presented in Note 14 of the audited financial statements dated June 30, 2023 the ending balance in Accumulated Operating Surplus was \$9.3M and the amount restricted for various projects totalled \$2.3 million. When considering the \$2.85 million required to balance the 2023/24 Amended Budget the projected surplus at June 30, 2024 is \$4.1 million. The projected balance represents 2.17% of operating expenses and is therefore within the expected range.

Opening Balance, July 1, 2023 (Note 14 of audited financial stmts)	\$9,304,894
Less: Internally restricted funds	(\$2,324,196)
Less: 2023/24 Amended Budget - Use of Appropriated Surplus	(\$2,857,896)
Estimated Balance, June 30, 2024	\$4,122,802

Additional information regarding Operating Expenditures can be found in Schedules 2B and 2C in the attached Amended Annual Budget document.

SPECIAL PURPOSE FUNDS

Special Purpose funds are restricted grant funds that have been provided for a specific program or purpose. All revenues and expenses must be accounted for and reported separately from the Operating Funds, and are set out separately in schedule 3 and 3A of the Amended Budget.

Overall an increase of \$3.87 million in funding is projected as a result of changes since the preliminary budget in the following grants:

2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS

Description	2023/24 Preliminary	2023/24 Amended	Change Prelim to Amended
Provincial Funding			
Annual Facilities Grant	\$626,391	\$626,391	-
Carlile Youth Inpatient Unit	256,563	263,331	6,768
Changing Results for Young Children (CR4YC)	-	13,374	13,374
Classroom Enhancement Fund - Overhead	6,677,376	6,677,376	-
Classroom Enhancement Fund - Remedy	-	1,328,037	1,328,037
Classroom Enhancement Fund - Staffing	12,772,692	12,442,387	(330,305)
CommunityLINK	1,270,786	1,270,786	-
Early Care & Learning	175,000	350,000	175,000
Feeding Futures Fund	1,734,379	1,734,379	-
First Nations Student Transportation	200,000	251,852	51,852
Learning Improvement Fund	629,145	629,145	-
Mental Health in Schools	51,000	51,837	837
Official Language Education Program (OLEP)	279,706	279,706	-
French Immersion Growth Grant	-	321,710	321,710
French Language Assistants Grant	-	84,000	84,000
North Vancouver Online School	-	221,363	221,363
Ready, Set, Learn	61,250	118,095	56,845
Safe Return to School (federal and provincial)	-	-	-
Strong Start	224,000	224,000	-
Student & Family Affordability Fund	-	201,071	201,071
Provincial Schools Outreach	-	1,617,597	1,617,597
Early Years to Kindergarten (SEY2KT)	-	19,000	19,000
Sub-total	24,958,288	28,725,437	3,767,149
External Sources			
Metro Regional Implementation	75,000	161,148	86,148
North Shore Secondary Schools Athletic Assn (NSSSAA)	250,000	246,499	(3,501)
School Generated Funds	4,000,000	4,000,000	-
Violence Prevention	20,000	40,762	20,762
Sutherland Track	10,000	10,000	-
Sub-total	4,355,000	4,458,409	103,409
Total Revenue	\$29,313,288	\$33,183,846	\$3,870,558

New grants that became known since the 2023/24 Preliminary Budget was approved:

- \$1.61 million for Provincial Schools Outreach program started in September 2023
- \$19,000 for Early Years to Kindergarten grant
- \$300,000 new money for French Immersion plus unspent in prior year
- \$84,000 for French Language Assistants
- \$122,550 for the North Vancouver Online School plus unspent in prior year
- The following grants had unspent balances at June 2023 not budgeted in preliminary budget. Changing Results for Young Children, Early Care and Learning, First Nations Transportation, Mental Health in Schools, Ready Set Learn, Student Family and Affordability Fund, Metro Regional Implementation and Violence Prevention

**2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS**

- The decrease in Classroom Enhancement Fund of \$0.3 million is for labour settlement funding that was budgeted in the Special Purpose Fund but distributed by the Ministry in the Operating Fund.

Additional information regarding Special Purpose Funds can be found in Schedule 3 and 3A.

CAPITAL FUND

The capital fund on Schedule 4 is made up of Invested in Capital Assets and Local Capital. Amortization of deferred capital revenue and depreciation expense for all capital asset purchases are recorded in Invested in Capital Assets Fund.

The provision for amortization expense and amortization of deferred capital contributions have been slightly revised to \$15.67 million and \$10.49 million respectively.

The Local Capital Fund represents money the Board has approved to be transferred from operating to be used in future projects and initiatives. Projected uses and balances in the Local Capital Fund are as follows:

LOCAL CAPITAL FUND

The estimated Local Capital Surplus balance at June 30, 2024 is \$2.5 million. Opening Balances and planned 2023-24 Amended Budget contributions and expenditures are presented in the table below:

Local Capital Funds	
Opening Balance at July 1, 2023 (note 14 audited financial stmts)	\$2,604,472
Add: Interest Allocation	\$88,000
Deduct: Uses proposed in 2023/24 Amended Budget	(785,000)
Add: Contributions proposed in 2023/24 Amended Budget	600,000
Estimated Closing Balance at June 30, 2024	\$2,507,472

Uses Proposed in 2023/24 Amended Budget	
Completion of Cheakamus Centre capital work	\$440,000
Utilization of Local Capital for technology	345,000
Total Uses Proposed	\$785,000

2023-24
AMENDED ANNUAL BUDGET
NOTES AND ASSUMPTIONS

Risk Management

One of the guiding principles in budget development is the use of realistic and conservative assumptions to mitigate risk, and ensure the materiality of any assumptions missed can be absorbed within the overall budget. Although the school district has taken a conservative approach in the assumptions made in amending the annual budget for 2023-24, there are factors outside of the District's control that could have a significant impact on estimates including:

- Interest rates have increased dramatically over the last 12 months. A change in market conditions could have a significant impact on revenue earned from interest income.
- Inflationary pressures continue to drive up costs for supplies and labour. The market factors and supply chain challenges impact the cost of budgets.
- Significant increases in student registrations after the September 30, 1701 count resulting in increased costs for staffing and to provide services without the offsetting revenue.
- Although the Ministry provides an Annual Facilities Grant to maintain buildings and components of the buildings through their economic life, this funding is not sufficient to address all needs. Based on the recent review of school district buildings, the estimated cost of deferred maintenance is \$97 million as of May 1, 2023. This means that deferred maintenance for buildings and facilities continues to increase and the overall condition of buildings continues to decline. Major failures would need to be covered from the Accumulated Operating Surplus. To manage this risk, the Facilities and Planning Department reviews and prioritizes projects for the best use and highest value on an on-going basis.
- Any buildings not used for education purposes, such as the Education Services Centre and maintenance facility are not eligible for Ministry major capital funding. Any repairs would be funded internally by the Board of Education.
- The Ministry has an expectation that construction of new schools and additions require financial contributions from the school district. The only source for these funds would be from the Accumulated Operating Surplus.

Amended Budget Bylaw

The Amended Budget Bylaw must be passed by the Board and submitted to the Ministry by February 28 each year. The Audit Committee reviewed this budget at the meeting of February 15, 2024 and makes the recommendation to the Board to approve the Amended Annual Budget for the fiscal year 2023-24 as presented.

Amended Annual Budget

School District No. 44 (North Vancouver)

June 30, 2024

School District No. 44 (North Vancouver)

June 30, 2024

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 44 (NORTH VANCOUVER) (called the "Board") to adopt the Amended Annual Budget of the Board for the fiscal year 2023/2024 pursuant to section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the *Act*, Ministerial Orders, and Ministry of Education and Child Care Policies respecting the Amended Annual Budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 44 (North Vancouver) Amended Annual Budget Bylaw for fiscal year 2023/2024.
3. The attached Statement 2 showing the estimated revenue and expense for the 2023/2024 fiscal year and the total budget bylaw amount of \$247,059,540 for the 2023/2024 fiscal year was prepared in accordance with the *Act*.
4. Statement 2, 4 and Schedules 1 to 4 are adopted as the Amended Annual Budget of the Board for the fiscal year 2023/2024.

READ A FIRST TIME THE _____ DAY OF _____, 2024;

READ A SECOND TIME THE _____ DAY OF _____, 2024;

READ A THIRD TIME, PASSED AND ADOPTED THE _____ DAY OF _____, 2024;

Chairperson of the Board

(Corporate Seal)

Secretary Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 44 (North Vancouver) Amended Annual Budget Bylaw 2023/2024, adopted by the Board the _____ DAY OF _____, 2024.

Secretary Treasurer

School District No. 44 (North Vancouver)

Statement 2

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	16,241,375	15,975,828
Adult	7,375	6,000
Other	136,250	123,750
Total Ministry Operating Grant Funded FTE's	16,385,000	16,105,578
Revenues	\$	\$
Provincial Grants		
Ministry of Education and Child Care	204,817,458	196,229,139
Other	10,908	18,600
Federal Grants	14,000	
Tuition	9,735,500	9,415,500
Other Revenue	9,077,940	9,234,382
Rentals and Leases	2,696,312	2,486,696
Investment Income	2,074,949	1,263,500
Amortization of Deferred Capital Revenue	10,495,943	10,445,500
Total Revenue	238,923,010	229,093,317
Expenses		
Instruction	199,111,591	190,665,011
District Administration	8,242,566	7,612,998
Operations and Maintenance	35,240,185	34,637,975
Transportation and Housing	775,840	813,230
Total Expense	243,370,182	233,729,214
Net Revenue (Expense)	(4,447,172)	(4,635,897)
Budgeted Allocation (Retirement) of Surplus (Deficit)	2,857,896	2,098,707
Budgeted Surplus (Deficit), for the year	(1,589,276)	(2,537,190)
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	(1,589,276)	(2,537,190)
Budgeted Surplus (Deficit), for the year	(1,589,276)	(2,537,190)

School District No. 44 (North Vancouver)

Amended Annual Budget - Revenue and Expense
 Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	195,271,041	189,742,236
Operating - Tangible Capital Assets Purchased	2,142,076	981,000
Special Purpose Funds - Total Expense	32,421,564	28,630,207
Special Purpose Funds - Tangible Capital Assets Purchased	762,282	673,081
Capital Fund - Total Expense	15,677,577	15,356,771
Capital Fund - Tangible Capital Assets Purchased from Local Capital	785,000	1,464,000
Total Budget Bylaw Amount	247,059,540	236,847,295

Approved by the Board

Signature of the Chairperson of the Board of Education	Date Signed
DRAFT	
Signature of the Superintendent	Date Signed
Signature of the Secretary/Treasurer	Date Signed

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Surplus (Deficit) for the year	<u>(4,447,172)</u>	<u>(4,635,897)</u>
Effect of change in Tangible Capital Assets		
Acquisition of Tangible Capital Assets		
From Operating and Special Purpose Funds	(2,904,358)	(1,654,081)
From Local Capital	(785,000)	(1,464,000)
Total Acquisition of Tangible Capital Assets	<u>(3,689,358)</u>	<u>(3,118,081)</u>
Amortization of Tangible Capital Assets	<u>15,677,577</u>	<u>15,356,771</u>
Total Effect of change in Tangible Capital Assets	<u>11,988,219</u>	<u>12,238,690</u>
	<u>-</u>	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>7,541,047</u></u>	<u><u>7,602,793</u></u>

School District No. 44 (North Vancouver)

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2024

	Operating Fund	Special Purpose Fund	Capital Fund	2024 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	9,304,894		89,341,143	98,646,037
Changes for the year				
Net Revenue (Expense) for the year	(115,820)	762,282	(5,093,634)	(4,447,172)
Interfund Transfers				
Tangible Capital Assets Purchased	(2,142,076)	(762,282)	2,904,358	-
Local Capital	(600,000)		600,000	-
Net Changes for the year	(2,857,896)	-	(1,589,276)	(4,447,172)
Budgeted Accumulated Surplus (Deficit), end of year	6,446,998	-	87,751,867	94,198,865

School District No. 44 (North Vancouver)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	176,092,021	171,270,851
Other	10,908	18,600
Federal Grants	14,000	
Tuition	9,735,500	9,415,500
Other Revenue	4,619,531	4,889,382
Rentals and Leases	2,696,312	2,486,696
Investment Income	1,986,949	1,143,500
Total Revenue	195,155,221	189,224,529
Expenses		
Instruction	167,369,511	162,363,114
District Administration	7,782,180	7,537,998
Operations and Maintenance	19,507,510	19,227,894
Transportation and Housing	611,840	613,230
Total Expense	195,271,041	189,742,236
Net Revenue (Expense)	(115,820)	(517,707)
Budgeted Prior Year Surplus Appropriation	2,857,896	2,098,707
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,142,076)	(981,000)
Local Capital	(600,000)	(600,000)
Total Net Transfers	(2,742,076)	(1,581,000)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 44 (North Vancouver)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Provincial Grants - Ministry of Education and Child Care		
Operating Grant, Ministry of Education and Child Care	169,949,327	166,214,604
Other Ministry of Education and Child Care Grants		
Pay Equity	2,966,047	2,966,047
Student Transportation Fund	40,566	40,566
Support Staff Benefits Grant	203,798	
FSA Scorer Grant	17,740	17,740
Early Learning Framework (ELF) Implementation	3,677	3,677
Labour Settlement Funding	2,910,866	2,028,217
Total Provincial Grants - Ministry of Education and Child Care	176,092,021	171,270,851
Provincial Grants - Other	10,908	18,600
Federal Grants	14,000	-
Tuition		
Summer School Fees	55,500	55,500
International and Out of Province Students	9,680,000	9,360,000
Total Tuition	9,735,500	9,415,500
Other Revenues		
Miscellaneous		
Cheakamus	2,358,821	2,358,821
Band and Strings	734,240	734,240
Academy Fees	714,776	981,726
Donations and Recoveries	31,425	31,425
Artists for Kids	366,070	368,970
Cafeteria and Vending	50,000	50,000
Other	364,199	364,200
Total Other Revenue	4,619,531	4,889,382
Rentals and Leases	2,696,312	2,486,696
Investment Income	1,986,949	1,143,500
Total Operating Revenue	195,155,221	189,224,529

School District No. 44 (North Vancouver)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Object
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Salaries		
Teachers	86,204,005	85,544,977
Principals and Vice Principals	11,890,006	12,032,100
Educational Assistants	18,561,230	16,025,577
Support Staff	13,208,484	12,867,167
Other Professionals	6,337,376	6,018,683
Substitutes	6,072,415	4,835,783
Total Salaries	142,273,516	137,324,287
Employee Benefits	34,178,348	33,964,085
Total Salaries and Benefits	176,451,864	171,288,372
Services and Supplies		
Services	9,915,143	9,855,402
Student Transportation	135,880	135,880
Professional Development and Travel	1,111,500	1,101,500
Rentals and Leases	26,500	26,500
Dues and Fees	84,000	84,000
Insurance	441,332	436,332
Interest	-	-
Supplies	3,855,772	3,565,200
Utilities	3,249,050	3,249,050
Total Services and Supplies	18,819,177	18,453,864
Total Operating Expense	195,271,041	189,742,236

School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	64,964,618	3,554,278	2,118,236	1,847,867	73,451	5,340,715	77,899,165
1.03 Career Programs	165,496	59,014	-	305,134	-	8,000	537,644
1.07 Library Services	2,838,904	-	192,898	145,442	-	13,500	3,190,744
1.08 Counselling	3,354,826	-	-	-	-	8,500	3,363,326
1.10 Special Education	9,644,303	484,800	15,268,105	-	829,891	393,350	26,620,449
1.20 Early Learning and Child Care	-	-	-	-	-	-	-
1.30 English Language Learning	3,147,508	-	-	-	-	8,200	3,155,708
1.31 Indigenous Education	606,593	103,275	583,181	-	-	22,950	1,315,999
1.41 School Administration	-	7,356,685	-	1,119,876	-	35,000	8,511,561
1.60 Summer School	272,610	36,884	-	32,146	-	-	341,640
1.61 Continuing Education	-	-	-	-	-	-	-
1.62 International and Out of Province Students	1,209,147	-	-	116,735	213,469	-	1,539,351
1.64 Other	-	147,535	-	20,351	218,256	82,200	468,342
Total Function 1	86,204,005	11,742,471	18,162,420	3,587,551	1,335,067	5,912,415	126,943,929
4 District Administration							
4.11 Educational Administration	-	-	-	-	820,879	-	820,879
4.20 Early Learning and Child Care	-	-	-	-	-	-	-
4.40 School District Governance	-	-	-	-	210,813	-	210,813
4.41 Business Administration	-	147,535	-	1,227,312	2,147,183	-	3,522,030
Total Function 4	-	147,535	-	1,227,312	3,178,875	-	4,553,722
5 Operations and Maintenance							
5.20 Early Learning and Child Care	-	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	-	-	-	173,638	1,183,344	-	1,356,982
5.50 Maintenance Operations	-	-	-	7,865,607	640,090	160,000	8,665,697
5.52 Maintenance of Grounds	-	-	-	354,376	-	-	354,376
5.56 Utilities	-	-	-	-	-	-	-
Total Function 5	-	-	-	8,393,621	1,823,434	160,000	10,377,055
7 Transportation and Housing							
7.41 Transportation and Housing Administration	-	-	-	-	-	-	-
7.70 Student Transportation	-	-	398,810	-	-	-	398,810
7.73 Housing	-	-	-	-	-	-	-
Total Function 7	-	-	398,810	-	-	-	398,810
9 Debt Services							
9.92 Interest on Bank Loans	-	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-	-
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	86,204,005	11,890,006	18,561,230	13,208,484	6,337,376	6,072,415	142,273,516

School District No. 44 (North Vancouver)

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2024

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	77,899,165	19,225,118	97,124,283	3,836,517	100,960,800	102,232,461
1.03 Career Programs	537,644	138,264	675,908	82,500	758,408	899,444
1.07 Library Services	3,190,744	820,455	4,011,199	82,975	4,094,174	4,083,386
1.08 Counselling	3,363,326	871,557	4,234,883	19,675	4,254,558	3,575,962
1.10 Special Education	26,620,449	6,581,212	33,201,661	414,950	33,616,611	29,173,761
1.20 Early Learning and Child Care	-	-	-	-	-	-
1.30 English Language Learning	3,155,708	817,723	3,973,431	13,000	3,986,431	3,165,690
1.31 Indigenous Education	1,315,999	324,105	1,640,104	114,100	1,754,204	1,747,400
1.41 School Administration	8,511,561	1,842,479	10,354,040	94,600	10,448,640	9,796,872
1.60 Summer School	341,640	78,595	420,235	7,800	428,035	429,557
1.61 Continuing Education	-	-	-	-	-	-
1.62 International and Out of Province Students	1,539,351	367,442	1,906,793	1,882,860	3,789,653	3,807,336
1.64 Other	468,342	94,093	562,435	2,715,562	3,277,997	3,451,245
Total Function 1	126,943,929	31,161,043	158,104,972	9,264,539	167,369,511	162,363,114
4 District Administration						
4.11 Educational Administration	820,879	156,717	977,596	227,790	1,205,386	1,202,453
4.20 Early Learning and Child Care	-	-	-	-	-	-
4.40 School District Governance	210,813	17,982	228,795	181,925	410,720	406,096
4.41 Business Administration	3,522,030	785,936	4,307,966	1,858,108	6,166,074	5,929,449
Total Function 4	4,553,722	960,635	5,514,357	2,267,823	7,782,180	7,537,998
5 Operations and Maintenance						
5.20 Early Learning and Child Care	-	-	-	-	-	-
5.41 Operations and Maintenance Administration	1,356,982	296,824	1,653,806	1,293,850	2,947,656	3,194,218
5.50 Maintenance Operations	8,665,697	1,577,344	10,243,041	2,680,435	12,923,476	12,461,834
5.52 Maintenance of Grounds	354,376	85,352	439,728	620,000	1,059,728	995,192
5.56 Utilities	-	-	-	2,576,650	2,576,650	2,576,650
Total Function 5	10,377,055	1,959,520	12,336,575	7,170,935	19,507,510	19,227,894
7 Transportation and Housing						
7.41 Transportation and Housing Administration	-	-	-	-	-	-
7.70 Student Transportation	398,810	97,150	495,960	115,880	611,840	613,230
7.73 Housing	-	-	-	-	-	-
Total Function 7	398,810	97,150	495,960	115,880	611,840	613,230
9 Debt Services						
9.92 Interest on Bank Loans	-	-	-	-	-	-
9.94 Interest on Temporary Borrowing	-	-	-	-	-	-
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	142,273,516	34,178,348	176,451,864	18,819,177	195,271,041	189,742,236

School District No. 44 (North Vancouver)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2024

	2024 Amended Annual Budget	2024 Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education and Child Care	28,725,437	24,958,288
Other Revenue	4,458,409	4,345,000
Total Revenue	33,183,846	29,303,288
Expenses		
Instruction	31,742,080	28,301,897
District Administration	460,386	75,000
Operations and Maintenance	55,098	53,310
Transportation and Housing	164,000	200,000
Total Expense	32,421,564	28,630,207
Net Revenue (Expense)	762,282	673,081
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(762,282)	(673,081)
Total Net Transfers	(762,282)	(673,081)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Annual Facility Grant	Learning Improvement Fund	School Generated Funds	Strong Start	Ready, Set, Learn	OLEP	CommunityLINK	Classroom Enhancement Fund - Overhead	Classroom Enhancement Fund - Staffing
	\$	\$	\$	\$		\$	\$	\$	\$
Deferred Revenue, beginning of year			4,229,732		56,845	120,523			
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	626,391	629,145		224,000	61,250	786,256	1,270,786	6,677,376	12,442,387
Other			4,000,000						
	626,391	629,145	4,000,000	224,000	61,250	786,256	1,270,786	6,677,376	12,442,387
Less: Allocated to Revenue	626,391	629,145	4,000,000	224,000	118,095	906,779	1,270,786	6,677,376	12,442,387
Deferred Revenue, end of year	-	-	4,229,732	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	626,391	629,145		224,000	118,095	906,779	1,270,786	6,677,376	12,442,387
Other Revenue			4,000,000						
	626,391	629,145	4,000,000	224,000	118,095	906,779	1,270,786	6,677,376	12,442,387
Expenses									
Salaries									
Teachers						223,122	291,900		9,878,830
Principals and Vice Principals						53,015	27,638		-
Educational Assistants		505,906				-	463,817	5,369,393	-
Support Staff				180,103		188,000	57,139		-
Other Professionals						-	-		-
Substitutes					12,753	-	-		-
	-	505,906	-	180,103	12,753	464,137	840,494	5,369,393	9,878,830
Employee Benefits		123,239		43,897	2,282	133,695	209,286	1,307,983	2,563,557
Services and Supplies	53,310		3,900,000		103,060	308,947	221,006		
	53,310	629,145	3,900,000	224,000	118,095	906,779	1,270,786	6,677,376	12,442,387
Net Revenue (Expense) before Interfund Transfers	573,081	-	100,000	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	(573,081)		(100,000)						
	(573,081)	-	(100,000)	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Classroom Enhancement Fund - Remedies	First Nation Student Transportation	Mental Health in Schools	Changing Results for Young Children	SEY2KT (Early Years to Kindergarten)	ECL Early Care & Learning	Feeding Futures Fund	Carlie Youth Impatient PRP	Violence Prevention
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year		39,956	837	6,624		175,000		6,768	20,762
Add: Restricted Grants									
Provincial Grants - Ministry of Education and Child Care	1,328,037	211,896	51,000	6,750	19,000	175,000	1,734,379	256,563	
Other									20,000
	1,328,037	211,896	51,000	6,750	19,000	175,000	1,734,379	256,563	20,000
Less: Allocated to Revenue	1,328,037	251,852	51,837	13,374	19,000	350,000	1,734,379	263,331	40,762
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education and Child Care	1,328,037	251,852	51,837	13,374	19,000	350,000	1,734,379	263,331	
Other Revenue									40,762
	1,328,037	251,852	51,837	13,374	19,000	350,000	1,734,379	263,331	40,762
Expenses									
Salaries									
Teachers								155,680	
Principals and Vice Principals						157,534	110,550	13,765	
Educational Assistants								-	
Support Staff							160,021	-	
Other Professionals								-	
Substitutes	996,028			13,374				25,500	
	996,028	-	-	13,374	-	157,534	270,571	194,945	-
Employee Benefits	332,009					37,808	65,513	47,892	
Services and Supplies		251,852	51,837		19,000	154,658	1,398,295	20,494	40,762
	1,328,037	251,852	51,837	13,374	19,000	350,000	1,734,379	263,331	40,762
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Amended Annual Budget - Changes in Special Purpose Funds
Year Ended June 30, 2024

	Metro Regional Implementation	NSSSAA	Student & Family Affordability	Sutherland Track	Provincial Schools Outreach	TOTAL
	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	161,148	118,380	201,071	10,000		5,147,646
Add: Restricted Grants						
Provincial Grants - Ministry of Education and Child Care					1,617,597	28,117,813
Other		128,119				4,148,119
	-	128,119	-	-	1,617,597	32,265,932
Less: Allocated to Revenue	161,148	246,499	201,071	10,000	1,617,597	33,183,846
Deferred Revenue, end of year	-	-	-	-	-	4,229,732
Revenues						
Provincial Grants - Ministry of Education and Child Care			201,071		1,617,597	28,725,437
Other Revenue	161,148	246,499		10,000		4,458,409
	161,148	246,499	201,071	10,000	1,617,597	33,183,846
Expenses						
Salaries						
Teachers		110,202			329,691	10,989,425
Principals and Vice Principals					-	362,502
Educational Assistants					-	6,339,116
Support Staff		24,933			-	610,196
Other Professionals					481,866	481,866
Substitutes					18,000	1,065,655
	-	135,135	-	-	829,557	19,848,760
Employee Benefits		32,432			270,394	5,169,987
Services and Supplies	161,148	78,932	201,071		438,445	7,402,817
	161,148	246,499	201,071	-	1,538,396	32,421,564
Net Revenue (Expense) before Interfund Transfers	-	-	-	10,000	79,201	762,282
Interfund Transfers						
Tangible Capital Assets Purchased				(10,000)	(79,201)	(762,282)
	-	-	-	(10,000)	(79,201)	(762,282)
Net Revenue (Expense)	-	-	-	-	-	-

School District No. 44 (North Vancouver)

Schedule 4

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2024

	2024 Amended Annual Budget			2024 Annual Budget
	Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$
Revenues				
Investment Income		88,000	88,000	120,000
Amortization of Deferred Capital Revenue	10,495,943		10,495,943	10,445,500
Total Revenue	10,495,943	88,000	10,583,943	10,565,500
Expenses				
Amortization of Tangible Capital Assets				
Operations and Maintenance	15,677,577		15,677,577	15,356,771
Total Expense	15,677,577	-	15,677,577	15,356,771
Net Revenue (Expense)	(5,181,634)	88,000	(5,093,634)	(4,791,271)
Net Transfers (to) from other funds				
Tangible Capital Assets Purchased	2,904,358		2,904,358	1,654,081
Local Capital		600,000	600,000	600,000
Total Net Transfers	2,904,358	600,000	3,504,358	2,254,081
Other Adjustments to Fund Balances				
Tangible Capital Assets Purchased from Local Capital	785,000	(785,000)	-	
Total Other Adjustments to Fund Balances	785,000	(785,000)	-	
Budgeted Surplus (Deficit), for the year	(1,492,276)	(97,000)	(1,589,276)	(2,537,190)

Schedule B.2
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Proposed 2024/25 School Calendar for Board Approval**

Narration:

BC school districts are required by the *School Act* to individually design and establish annual school calendars for their respective districts. Specific criteria and requirements are defined by the School Calendar Regulation 314/12, including the minimum number of instructional hours to be provided to students, and the timelines and processes for the development and submission of school calendars. School districts are required to provide a minimum one-month opportunity for employees and parents of students to comment on proposed calendars prior to a Board of Education confirming a final school calendar. School calendars must be submitted to the Ministry of Education by March 31st of the year prior to the calendar implementation.

Development of school calendar proposals for the Board's consideration is tasked to the North Vancouver School District's School Calendar Committee. The Committee, supported by NVSD staff and chaired by Assistant Superintendent Chris Atkinson, is comprised of representatives from NVSD education partner groups: the North Vancouver Teachers' Association, CUPE Local 389; the North Vancouver Administrators' Association, the North Vancouver District Parent Advisory Council; the District Student Leadership Council. Additionally, committee membership includes two Board of Education Trustees.

The School Calendar Committee met in October and November of 2023 to finalize a proposal for the 2024/25 School Calendar. The Committee's proposed School Calendar was provided to the Board of Education, for their information, at their Public Meeting held December 19, 2023.

The 2024/25 Proposed School Calendar provides for:

- the first day of school to fall on September 3, 2024, the first day following Labour Day
- a two-week Winter Break from December 23, 2024 to January 3, 2025*
- a two-week Spring Break from March 17, 2025 to March 28, 2025*
- four (4) Staff Collaboration Dates on which students will attend for a shortened day
- the last day of attendance for students to be Thursday, June 26, 2025.

* Timing aligns with known dates for other Metro Vancouver school districts.

The School Calendar Regulation requires that proposed calendars be made available for public comment and, accordingly, a public comment period was established effective January 16, 2024. The 2024/25 Proposed School Calendar was published to the school district's Calendar webpage and notification of the public comment opportunity was sent by email to parents of students as well as to all NVSD staff. In addition to the NVSD public website and email notification, information regarding the public comment period and the proposed calendar was shared on each of the NVSD social media channels.

Public comment was collected via MS Forms, which provided an overview and a copy of the proposed calendar, and asked: What are your thoughts about the PROPOSED calendar dates for 2024/2025? Survey participants were also asked to identify as: student; staff member; parent/guardian; community member; or other.

A total of 285 submissions were received during this year's public comment period. Each of these responses indicated satisfaction or dissatisfaction with the proposed calendar. A significant number of submissions did not provide comments or provided comments that did not apply to the proposed school calendar and identified calendar dates, reducing the comment submissions to 165. This compares to 507 submissions last year (341 comments when non-applicable entries were removed) and 209 submissions the previous year (190 comments).

The majority (72%) of the respondents indicated satisfaction with the proposed 2024/25 School Calendar. The most commonly submitted comment other than support for the proposal was with respect to the proposed start of winter break December 23, 2024 – January 3, 2025.

A listing of the comments is attached to this Board schedule and is accompanied by a brief summation of the common themes and feedback. The listing was also shared with members of the School Calendar Committee.

Assistant Superintendent Chris Atkinson will review the results of the public comment period and the final version of the Proposed 2024/25 School Calendar.

Should the Board approve the Proposed 2024/25 School Calendar, the calendar will be submitted to the Ministry of Education prior to the legislated March 31, 2024 submission deadline. In May, upon confirmation of the dates selected by the NVTA for non-instructional days next year, the 2024/25 calendar will be updated with the confirmed ProD dates, and will be re-published and circulated to the community as the finalized NVSD 2024/25 Approved School Calendar.

Attachment:

Public Comments Received - 2024/25 Proposed School Calendar
Proposed 2024/25 School Calendar for Board Consideration

RECOMMENDED MOTION:

that the Board of Education approve the Proposed 2024/25 School Calendar as attached to the Administrative Memorandum of February 27, 2024.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
1	I would like to see the winter break start Dec. 19, 2024 and end Jan. 1st, 2025.
2	Great work, as usual. Thank you for keeping us well informed.
3	Looks Great
4	I HATED my kids getting off on December 23rd. No time to do Christmas activities a family, baking, hiking, decorating the house together, casual trips to the mall. Letting the kids out on December 23rd was the Stroogiest Christmas thing to do EVER!
5	Dec 23rd is too late to get out for Christmas break
6	It's good to keep same schedule as other school district with Vancouver City.
7	I do not like that the children are off on Dec 23rd. This does not give enough time for preparation for the families in my opinion.
8	As always the period between winter break and spring break is very short and the period between the end of spring break and the end of the school year is very long. It is very unbalanced. The kids and teachers are pretty much burnt out by the beginning of June and the final month becomes unproductive. If you shifted spring break two weeks later it would balance the working times between longer breaks.
9	I like it.
10	Getting off work on the 23rd does not give me and my family enough time to prepare for the holidays.
11	Not much you can do about it but having the last day of school so close to Christmas makes it super hard for families to get ready for the holidays.
12	Too many non-classroom days, shortened days and days when kids are non in class. There are already too many stat holidays, which is not under school board control, but we can control is non-classroom days we add to the calendar.
13	get rid of semester system and fit/tutoring time
14	Winter break starts way too late, as it's the day before Christmas Eve. So many parents and myself felt that having the kids in school that close to Christmas created anxiety in the children, misbehaviour, way too much build up and it isn't fair for the teachers or the kids. Also, as a parent it was far too late to start school on January 8th. The events and activities in December should be at home, let the kids enjoy the time leading up to Christmas, the week in between Christmas and new years and then head back to school. It's best for the teachers, students and families.
15	The only thing to consider is dates of district-wide professional days. This year Curriculum Implementation day fell on a Monday, which was another Monday that was lost for classes who have certain subjects. It is especially hard for those of us who are fine arts teachers trying to put on a performance, when specific classes miss a bunch of dates (Remembrance Day and Truth and Reconciliation day will both fall on a Monday again this year). Even a January CI date would be better if it must be on a Monday. Thank you!
16	The last day of school before Christmas break is too late. Similar to this year's calendar, the kids had no lead up to Christmas. Before Christmas is typically when a lot of families participate in festive activities, meet with family, as well as it gives some time away from the school germs before families gather for Christmas.
17	It is great. Really appreciate that a pro-D is aligned with Family day long weekend.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
18	I would like to see a Pro Day on November 1 rather than October 25. Kids are tired from Halloween festivities and would benefit from a non-instructional day.
19	What I have a concern with is a school based Pro-D being on the last day of school for students. I am a teacher myself in a district that does not allow this for several reasons.... Summer is an already difficult time for many families in terms of childcare and having the admin day and a pro-day on the last two days of the week is very problematic for some. As well, being a teacher myself, I wonder what type of professional development is being done on the very last day of the school year? My children have been in a school where this pro-d has been scheduled on the last day of school for many years (7+ to be exact) and as a educator and parent, I don't think it is appropriate.
20	I appreciate having the Pro-D day on the Friday before the Family Day stat holiday. It allows us time to travel and actually visit family.
21	Well planned. Thank you.
22	North American preference to give students months off school in the summer and then no break between the start of school and winter break is terrible. There should be 4 terms with short break mid-semester between terms, and a longer winter break to allow families time to travel to see family. Having only 2 weeks in the winter break, when so many BC families are immigrants and wish to see family overseas, is discriminatory against immigrants. We have been cut off from seeing family for so many years, and trying to find time to share Christmas with them, with jet lag and peak travel, is very challenging. Reduce summer break to one month and give families more time to spend with relatives at Christmas.
23	It would be great if Pro D Days could align with stat holiday weekends, so it's one 4 day weekend instead of two 3 day weekends (this is much easier for working parents/daycare, etc). For instance, having a Pro D day the Friday before Truth & Reconciliation Day and the Friday before Thanksgiving and the Friday before Victoria Day, etc.
24	Can we continue to have a Pro day on Nov 1.
25	Looks good. My only concern was Christmas break cause this year it was tough because we ended school so late. This proposed calendar there are a few more days before Christmas which gives us a bit more time to get prepared.
26	Four Staff Collaboration dates throughout the year (shortened days for students) - Could I suggest making them roll into a long weekend? A thursday before the long weekend, when the friday is a stat or pro d day so families can make the most of their time off work or arrange for it, well into advance. Not a lot of parents have the flexibility in order to find care for their children.
27	My suggestion would be to move the development day in September to August or November. September with shortened days due to gradual entries, etc... it makes it very difficult for working parents when there is basically a four day work week almost every week from September through October. Additionally, some schools use Nov 1 as a stat because kids are usually coming off a high from Halloween, so easier to have them have Friday Nov 1 as a day off vs others.
28	The Christmas Break begins too late. This year did not even seem like Christmas, there was no time to do holiday events before the break with the family. There needs to be time for families to celebrate the season.
29	good

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
30	The Winter break is far too close to Christmas and makes that last week very stressful. Can you shorten that week by 2-3 days and then we return to school 2-3 days earlier?
31	The dates for winter break are too late. It worked better for students and their families to have the week leading up to Christmas off. What is the reason for moving Winter break a week later.
32	Hi, Thank you for sending out the 2024/2025 proposed school calendar so early. The biggest issue I have is that in the span of 67 working days (Dec 23, 2024 to March 28, 2025), schools will close for 18 days: 8 days at Xmas (assuming Dec 25 and Jan 1 are stat holidays) and for 10 days during Spring Break (more than Xmas itself ...). In such a short span, just over 25% of the time is spent on holidays. That places an incredible amount of pressure on parents, as we either pay (a lot) for childcare and/or camps, or use our own vacation time to cover. If it were up to me, I would prefer to see Spring Break reduced to one week while preserving the existing last day of classes (in other words, I don't want to see school end a week earlier to compensate). I don't believe we need another two weeks off, given how close Spring Break is to Xmas holidays. I completely understand that this is a major ask, but it's a sentiment shared by many parents I talk to. Given the cost of living, especially in the Metro Vancouver area, two weeks of childcare and/or camps isn't cheap, and I don't appreciate having to continually dive into my personal vacation days to cover for time off in March. That then places even more pressure on summer coverage (because so many days are used for Spring Break). Thank you.
33	Not sure if this is the place for suggesting this, but for grade 8 and 9 students, having Math take place in one semester only puts them at risk for memory loss if they end up doing math 8 in the first semester in the fall, and then Math 9 in second the next year. I suggest having Math 8 and 9 be every second day, and have PE every other day. This way they have both Math and PE year round, maintaining math knowledge and physical health. Perhaps this also works for Math and PE teachers to have a prep every other day as students attend Math and PE respectively.
34	Please consider placing the staff collaboration days on either side of the long weekends so that its a longer "long" weekend, easier for balancing childcare and longer breaks for family vacations/mental health time.
35	You should consider to reduce 2 weeks the summer break to improve the education level of the students. Now a days Chinese and Japanese students are more qualify students and since they come to Canada for a Postsecondary education, they take more of the spots at the Universities and local students get out.
36	I suggest for the first day of school might be September 9. For winter break from December 20 to January 6, 2025
37	May 31, 2025 is much to late for a published confirmation of Pro D dates for school year 2024/2025. Especially if Pro D dates begin in September 2024. Consider changing the date to May 31, 2024. "Yellow highlighted dates are EXAMPLE dates only. Each school will select their own 2 school-based Pro D dates and will confirm and publish by May 31, 2025. Please check with your school"

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
38	Families need more time before December 25, not after. There are far more activities available for our children before Christmas, which makes it easier to have them at home when they can be more engaged. With the majority of the break being after December 25, makes it more challenging as a parent. Why not look at starting the break partway through a week instead of always having to stick to a Monday to Friday plan. For example, ending on a Wednesday. Thank you for taking our considerations as parents.
39	Winter Break needs to change. December 23-January 3rd is not two weeks long. Spring Break is only 11 days. This is not two weeks long!
40	Some families will choose to leave before the 20th on holidays. impacting learning.
41	move spring back one week
42	<p>The proposed xmas holiday dates are disagreeable to us. It was a simmilar scenario this year; (almost immediately Christmas day; after school holidays started).</p> <p>We had only days to prepare between the last day of school, & Christmas day. It caused our entire Christmas to be rushed...rushing to prepare. Rushing to travel to family. It felt like we had zero actual time off, until after Christmas. Then, past boxing day we then had all of winter break..with Christmas already over with. It wasnt ideal.</p> <p>For the last 30 years school Christmas holidays have always had Christmas day land somewhere in the middle of the school break.</p> <p>Now its immediately after the last day of school, & nobody felt like they had time to adequately prepare for, or enjoy it.</p> <p>If possible..we would prefer to not have school run right up to Christmas day. For those of us with family far away, and /or health issues, it just isnt adequate time to prepare for, or travel to family, for the holidays.</p> <p>Thankyou.</p>
43	My son is attending Carson Graham Secondary School. We are having difficulty with Linear System. We think semester system is better for academical purposes
44	<p>Hello,</p> <p>Thanks for sharing the school calendar,</p> <p>Considering the two-week vacation between seasons, I suggest that a small amount of homework be given to the children in order to prevent them from forgetting the lessons.</p> <p>Thanks</p>
45	CI day earlier in the year than later
46	I would rather shorten Easter break and allow kids a 1 week break every 6 - 8 weeks. No breaks between Sept 3- Dec. 23 is too long.
47	Please note that you have 2 typos in the footnotes at the bottom-- I believe that both dates should refer to May 31, 2024.
48	Looks fantastic! Thanks for your thoughtful work.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
49	<p>It would be nice if I could sink the calendar with my calendar on my phone. My issue is the accessibility and format. I have worked with companies that creat a calandra that can sink with the phone calandra - then if there is a change you can just except the changes and everything is automatic. The long list form is very challenging for people to use. Especially ones with disabilities. Thank you.</p>
50	<p>Having the winter break during the first week of January really affects the parents that work. Ideally, it should be the last two weeks of December as in previous year.</p>
51	<p>No more semestered! Parents and staff now understand the challenges of semestered systems (imbalance of load in semesters, courses that should be all year like support courses and PHE). When away sick for a few days, harder to catch up. Linear is much more balanced for everyone.</p>
52	<p>It is disappointing that once again staff collaboration days have been planned for the first weeks of term time in September. There is already a very gradual re-entry back into schools in the first term, and by adding staff collaboration days (and usually the school includes Pro-D Days early in the term as well) the students have an incredibly disjointed start to the year, with the learning and well being needs of the children being jeopardised. Planning a start to the school year where students may go 4-5 weeks before they get a full week at school seems to go against any principles of putting the children's educational needs first. Staff collaboration days and Pro-D days should surely be planned at times that are least likely to impact upon the children's educational needs.</p>
53	<p>As in previous years, there are either shortened days / Pro D days / holidays almost every week in September and October. For working parents, this presents a problem with childcare and leaving work early, with each week having an interruption. Coming off of 2 months of summer holiday, this is challenging. Is it possible to move some of these things to November and January to even things out a bit. Thank you!</p>
54	<p>It would be ideal to have the winter holiday earlier- the 16th, 18th.. or anytime that week. Regardless if it lines up with Vancouver metro or not, this would make the holidays work so much better for working families.</p>
55	<p>I only have a suggestion for the future - instead of a two week spring break do a week off in February and a week off in April like they do in parts of the US to allow for a balance for students and families</p>
56	<p>Thanks for your cooperation and good information for our</p>
57	<p>I think it is much better not to make June 30th the admin day when it falls on a Monday. I think the CI day falls on an unfortunate day - This year staff were exhausted after submitting report cards, everyone was sick and we were all busy preparing for the winter holiday season. Much better to do it in November or even September. Also - it would be great if the district could use the opportunity of CI day to provide us with resources, instruction and the opportunity for dialogue related to "implementing the curriculum".</p>

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

Comments are as received; typos and/or grammatical errors are those of the writer	
58	I agree with the proposed dates for Winter Break and Spring Break. I do not agree with early dismissals for "staff collaboration"; what does this even mean? Why can't "staff collaboration" occur outside of regular school hours? Being a working parent means these types of disruptions to the schedule cause significant challenges to plan and schedule around.
59	It's great! Thanks for all the hard work that goes into this work.
60	The school district calendar should also confirm the last day student's attend their classes as the calendar is often confusing, especially for international students (and their agents).
61	I like most aspects of this calendar. The two minor parts I do not agree with are: 1. Timing of the Curriculum Implementation Day - makes no sense in December. Should be earlier in the school year. 2. Number of collaborators days should be more than 4. Thanks for listening.
62	Why do staff need four collaboration days in addition to almost a dozen professional development days? These should be combined as it poses an undue (and unnecessary) burden on working parents, especially those experiencing socioeconomic disparities, and coming on top of almost *four months* of school and statutory holidays. Also raising questions about why staff earn an annual salary when they essentially only work less than 2/3 of the year, and where teachers with seniority are earning more per working hour than family physicians. The optics of this for taxpayers are not exactly positive.
63	I would prefer for winter break to be December 19th to Jan 1st. A couple of weekdays to take kids shopping would be very useful. This year the break started way too close to Christmas, we were not able to do many of our family traditions. PLEASE PLEASE PLEASE a Pro D day on November 1st, school on the day after Halloween is brutal for everyone. I'm sure the teachers would prefer not to have a class full of tired, over-sugared kids. Spring Break: we would really prefer NOT to overlap with all the other nearby districts. It would be nice to have time off when the local ski hills and attractions are less busy. At least one week separate would be much better.
64	Is good
65	good
66	Less days in summer and three week winter and spring break
67	I think this is GREAT. Way better than last year. A lot of parents plan work schedules around Fridays being pro D days so I love they are all Fridays (makes it way easier for scheduling work and childcare) than switch back from Mondays to Fridays etc. thank you!
68	Going this close until Christmas again (Winter Break), in my opinion, would be a mistake. So many students missing the last week of school, escalated student behaviour and being unable to travel safely the weekend before Christmas.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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69	After seeing how it went in the 2023/2024 school year, having Christmas break so close to Christmas is awful. The lack of time for family activities and connection really took a toll on the season and on the mental health of everyone in our family. The rest of the proposed dates seem fine, but we really need more than 1 day off before Christmas Eve.
70	looks like a school year to me
71	Good
72	Looks great!
73	The school should start later than September 3 like before
74	So much better with Christmas break surrounding Christmas, than the way it was in 2023 where it was all after Christmas.
75	No more no less than previous years
76	The proposed timeline of 3 trimesters between winter and spring breaks is unbalanced. First trimester lasts 16 weeks, the second lasts 10 weeks and the 3rd trimester lasts 13 weeks. I propose to shift winter holidays to start on December 16 and end on 12/31. Further, to shift Spring break to start on 3/24 and end on 4/4. With the start of the school year on September 2 (instead of September 3) and finishing the school year on June 27 (instead of June 26), the school program will remain the same number of weeks and have 15/12/12 school weeks in each of the school year trimesters, which will allow students more time in the 2nd trimester to focus on studying topics at the same time, increasing their winter break (without reduction of the total school year timeline).
77	That's great. Thanks for your efforts.
78	It looks fine but having collaboration days or pro d days that are not aligned with neighbouring schools put us in a situation where our child care facility refused to provide care for our children. It would be helpful if all schools had the same dates for these types of days.
79	The number of days off and early dismissal days is very challenging for parents and results in too much time away from class for students. Staff collaboration time should be after regular school hours. Our school also has 2:40pm regular dismissal time, resulting in an inability to work full time hours at my job. Having a longer lunch break and the school day run until at least 3:30 pm would help families and would provide a sufficient break at lunch for students.
80	I think it looks great.
81	Four Staff Collaboration dates shouldn't be during the teaching hours.
82	Too many non-instructional days and school days need to end after 3 pm with longer lunch breaks for kids.
83	We should have short days on the respective days, last day of school in December, last day of school after semester 1, last day of school before March break, and last day of school. Instead, last day of attendance can be on Friday June 27th.
84	<ul style="list-style-type: none"> - start date: Sept 9 - spring break: 1 week only - Last day: June 20

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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85	The asterisks advises that the pro-d dates will be confirmed by May 2025 which is at the the end of the school year. I'm guessing it should be may 2024 that the dates will be confirmed for the 2024/2025 school year?
86	The winter break starts too late. Having the last day of classes two days before actual Christmas is really tough on families. This then means parents have no time to prep for Christmas because they have to work right up until the end. It also means parents have a struggle with childcare the second week (first week January) because most employers expect their staff to return to work after new years. For first responders, essential workers, nurses, health authority etc. we have to submit vacation time a whole year in advance and they won't let us pre-book for 2025. They only let you book until Dec 31 2024 which means there's no confirmation we can get the first week Jan off until Oct/nov 2024 - leaving us scrambling for child care. This past 2023/2024 was really tough on a lot of families due to this.
87	May have to reconsider shortened days for students on the Staff collaboration dates. Due to winter weather condition, and the possibility of school closure, extra days may be required to replace the lost school time for Grade 8th and above.
88	The winter break being so late and working out to fewer holiday days than the 23/24 school year will create too much stress on families and staff who take part in religious observances during December and January. This year folks were not able to adequately prepare and partake in Hannukah, Kwanzaa, and Christmas while maintaining their school/ work responsibilities, and many suffered from overwhelm and missed class time as a result.
89	Nothing
90	Please, please do not permit schools to hold their school-based Pro-D on the last day of school. It's insulting to the school community- we have a hard enough time with childcare that week and the fact that they are telling us that on the last day, they will develop professionally for our children.... it's hard to take. Multiple years now.
91	1 week spring break is enough
92	Curriculum implementation day in December isn't very useful. September would be best. Otherwise January or April. The beginning of a term, not the end.
93	Works well for us. Thank you!
94	There should be a week-long (or multi-day) break between September and December. That stretch is way too long for the students every year.
95	For the last several years the school that my children go to (Lynnmour Elementary) has put a pro d day on the last scheduled day of school. This is extremely difficult for working parents who are already expected to fill a 2 month summer break. This would fall on Thursday the 25th of June. This should not be allowed and I am aware that it's not allowed in some other districts.
96	Breaks are too short
97	I strongly recommend that winter break is December 16-27. Starting the week of December 23 is very late and I expect this negatively impacts learning (teachers and students are exhausted and ready for a break).
98	we aware of which days pro-days are in to ensure linear schools don't miss too much of one class

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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99	Christmas break too close to Christmas. Kids not focus. School missed due to travel.
100	The calendar looks to align well with past calendars and there is no need to deviate from the past calendars as it best met the needs of the different partner groups (students, parents, staff). Thank you for the opportunity to provide feedback
101	It seems to be back to a "typical" school calendar and I appreciate that school is done on June 27th...a little earlier than the last few years.
102	For how early school starts in comparison to other years, the last day should be pushed back to the 23rd of June.
103	There should not be two weeks for spring break
104	Christmas break is too close to Christmas Day. Break the week earlier so families can enjoy all the Christmas activities and late nights together without being tired and grumpy at school all week. Also kids get sick from school and are then sick on Christmas Day with no time to recover!
105	I think the end date should be Monday June 30th June 2025.
106	Drop one week of spring break in March, and stop school one week earlier in June. Kids don't need 2 weeks off in March, and the time is better spent when the weather is warmer.
107	Winter break should align to the working parents, it is very difficult for people who has to work full time to find care or even take time off after the holidays. Coming back to school on Thursday January 2nd. Same for the last day of school, on the Friday and not the Thursday.
108	To include a Pro-D Day after Halloween. It would be better if the last day of class on June can be few days earlier. (June 20th) Since this year's last day is on the 21st.
109	Staff collaboration day Oct 30th should be moved to Oct 31st due to Halloween.
110	What's the point of the staff collaboration days? Have your staff continue to educate our children on those half days; they can collaborate during the pro-D days instead. A shortened school day makes it difficult to arrange after school care. So while your staff are collaborating, us parents aren't getting paid.
111	I feel VERY strongly that the semester system DOES NOT WORK for my child (and many others) and SD44 should CHANGE BACK to the linear system. This is because the semester system SIGNIFICANTLY UNDERMINES the ability of my high intelligent (per assessments) and neurodiverse child's learning needs. He is VERY capable in math/ pre-calculus classes etc, BUT NOT when they are crammed into a single semester. When there are sick days etc... it is OVERWHELMING to try to catch up while moving forward with new material in parallel. This is not about intelligence or learning potential. It is about executive function and overwhelm. ALSO, learning blocks (LAC) can only be offered one semester or the other. IT IS TERRIBLE AND THE SCHOOL / PRINCIPLE / TEACHERS KNOW IT. Please change it.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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112	I support the return to a one-week March Break. Two weeks was introduced as a special exception more than 10 years ago based on the 2010 Olympics. Why do we still have this?? BC's instructional hours are among the lowest in Canada, and I have consistently watched teachers scramble to complete curriculum at the end of semesters (secondary - two students). One week is a break. Two weeks is ridiculous and detrimental to the learning experience. I am not in this situation, but I can't imagine how working parents with young children manage this along with all the other hours carve-outs.
113	This year we were given a 17 day winter break which was a needed break for students and teachers this upcoming school year you are proposing a 10 day winter break which doesn't give enough time for teachers and students to relax.
114	There should not be a pro-day in September with already having a holiday Sept. 30, or if a pro-day is a must, why not put it on the Friday before the Sept 30 holiday so it makes an extra long weekend. It's easier for families to plan small getaway or find extra care over one period, that a bunch of random single days I think. Also, the same goes for the October pro-day. It should be added on the Friday before Thanksgiving to give families a chance to have an extra long weekend and make use of it for potential travel rather than many single day long weekends in a row. This is also helpful for families with kids in sports/other activities which are usually cancelled over holiday long weekends, but never pro-day long weekends. If the pro-days are grouped together with the holiday long weekends, then kids are not missing sports/classes the families have paid for if they go away. Please consider this for all pro-days if possible. It is great that it was done for Family Day this year, so I don't see why it can't be done for all pro-days that are scheduled very close to holiday long weekends.
115	Please schedule PRO D days over the same long weekends as holidays when they are already scheduled so close to the holidays. It is quite frustrating for parents to have 2 or 3 long weekends in a row when one extra long weekend could easily be made instead. Specifically September and October of the proposed calendar next year would be good examples of where this could be done. Thank you.
116	There are too many pro days booked too close to STAT holidays and shortened school days. The pro days need to be booked over the same weekends as the STAT holidays which would allow families the opportunity to take advantage of extra long weekends if possible. Also, the Dec. 6 pro day could be moved to the end of November as school will already be closed for 2 weeks in December and the kids do not need more time off in that month.
117	If all the pro days are scheduled on the same day it excludes staff members who do not work on that day. Choosing a variety of days allows everyone the opportunity to participate.
118	I would also like to see the semester system continue at all the non-IB high schools. Although no system is perfect, I am convinced, from my own observation (3 kids, different schools) and from reading on the topic, that for the majority of students, a semester system is preferable, most of the time. I hope that we can keep pace with what is generally acknowledged, to be the better system. In particular, semestering helps kids with learning difficulties, special needs etc. We should prioritize this advantage for these kids.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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119	Looks generally fine. My one comment would be to (at some point) consider shortening the summer break. A month would allow families time to take vacations, and the remaining time could be spaced throughout the year. That may be above the school districts ability to enact, in which case I'd recommend it be tabled at higher level.
120	Can you please combine some Pro-D days with stat holidays. For working parents, combining the days off for the kids could allow for small trips rather than days scattered throughout the month for us to find childcare.
121	Makes sense.
122	Please consider having School based Pro D Day and District Pro D Day on Friday ONLY (Not Mondays). Any day is difficult when both parents work full time, but Fridays are always easier to request the time off to support children being at home. Have you ever considered mid week Professional Development days?
123	I have heard through the grapevine that switching to linear school year schedules from semester is being considered without a vote?
124	It's seems pretty good I like the semester system. But I wish the spring break aligned with Ontario's spring break. I usually visit family during that time, and create memories that I cherish for the entire year. Furthermore, winter break should be one week earlier it's very uncomfortable to have school end then have Christmas right away
125	It would be helpful if you scheduled the early dismissal and ProD days on the weekend, rather than interrupt the mid week schedule....This would allow for families to plan for getaways or attach seamless child care in a more predictable manner
126	Children should be off well before Christmas day in order to be able to spend time transitioning into the holidays and enjoying festivities. Starting the holidays so close to Christmas feels abrupt. This year made the first portion of the school year fell WAY too long (was awful for Christmas 2023). Collaboration days are also very challenging for parents. I'm sure these are scheduled on school days for reasons beyond some important person's control, but it's not reasonable to expect parents to make time for this during the school day. The school days are short enough as it is. Accommodating parent teacher interviews during school hours is also something that needs to change. It doesn't seem like these should not be able to take place after school hours. This system is not made for working parents, which is likely true for the parents of the majority of children attending public school. I'm sure it's something about unions and it's systematic, but here's another parent's 2 cents.
127	Ok
128	Everything looks good. Maybe less Prof. Days off

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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129	<p>2 week gradual entry times for K are too long, disruptive and unnecessary. It creates a significant burden on families to arrange care for the other days when many kids have been in childcare sometimes 7:30-5pm (like us). If some children are having a hard time transitioning, then they should have the option to stay home. I think gradual entry should be optional and that the children should be at school full time with the rest of the school.</p> <p>The school board should provide more opportunities for in school child care before and after school and possibly during breaks. It's insane the lack of care options and availability. I don't know how people are paying their rent/mortgages and finding care for their kids. The struggle is so real and families are suffering.</p> <p>I would particularly like to request in school child care at Boundary elementary. But there is a need everywhere. Thank you!</p>
130	Please return to the linear timetable for all schools. Please align pro-D days with long weekends
131	It's fine.
132	It appears to be consistent with the current calendar and aligned with other GVRD school districts
133	Looks good !
134	So many families go away for long weekends. It would be great if you could attach pro d days to the long weekends.
135	My daughter is entering her final year of high school next year and has been told that it will move to a linear system (not a semester system). She has never learned in this way and will be disadvantaged when it comes to exam time when she has to revise for ALL subjects at once. This will severely impact her mental health. Please retain the semester system as this is working best and helps her to be able to structure and prioritise her workload.
136	Stop offering proDday in conjunction with Nov 11. It takes away from communities coming together in person for a memorial ceremony and promotes going away for a "long weekend"
137	Continue to include the Friday before Family Day in February as a scheduled PD day as well.
138	could spring break just be 1 week please! 2 weeks is a lot for working parents- there are just so many non instructional days it's very stressful
139	Would love that Pro Days were reduced. Struggling to pay daycare for kids.
140	Hopefully it will remain semester, my child has said it was much better for learning
141	My son is currently at Handsworth and I would vote to have the school year continue with the semester system. It is working very well for him scholastically as he can focus on 4 main courses as opposed to juggling 8 courses at a time
142	Would be possible to put all the pro days and collaboration days on Fridays?
143	All else being equal, scheduling the Feb PRO D on the Tue after Family day (instead of the Friday prior) allows for a larger overlap between K-12 students and post-secondary students reading break for those families balancing time away with children spanning both systems.

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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144	I feel the October staff collab day should be moved to November to allow for more consistency - more full instructional weeks - in October. Right now there is a stat, a collab day and a Pro-D in September and the same in October. Shifting the collab day to November makes it a stat and a Pro-D in October and a Stat and a collab day in November which seems more balanced. Also it spreads the collab days apart similar to how they are spread in the spring.
145	September and October seem very heavy with partial weeks which doesn't seem like a strong way to start a school year - especially for K parents who also have gradual entry. Is it possible to move a Pro-D or Collaboration day out of September or October and into another month?
146	Make the winter break at least a week before Christmas so there's time to do family activities
147	Agree with the calendar
148	The proposed 2024/25 school calendar likely aims to balance instructional time, breaks, holidays, and other factors to optimize student learning and accommodate community needs.
149	Christmas holidays always start so late! The season can be frenetic as it is, perhaps if the break started a little earlier people could actually enjoy the lights/cozy book reading/carolling/visiting etc that are supposed to be part of the holiday? Perhaps we could have a few more of the proD days put together at that time so teachers can use them to focus on the upcoming semester and parents can actually have time to do Christmas/Hannukah/Yalda with their kids? It might make things a little bit more calm and fun for everyone involved...
150	I believe that we should look at shortening the summer break in future to 6 weeks and adding one week to Christmas and Spring Break to make it 3 weeks.
151	Just wondering why CI Day had moved to Fridays from Monday? Traditionally , ProD has always been Fridays so when CI Day is also on Friday, it is hard to distinguish it. Just a thought.
152	Nov. 1st and May 16th would make great Pro D dates
153	I think the timing of winter and spring breaks are perfect. I only see one holiday in November and multiple holidays in September, so I think it is better to have a Pro-D Day in November.
154	The first day back after Labour Day could pose challenges for many as we know many enjoy the last stat holiday and go away. Could the start date be pushed back one day to September 4th?
155	There is a need to address graduated Kindergarten entry. Spreading over 2 weeks is a disaster for both parents and children. It means taking 2 weeks off work to be able to manage the schedule. The fact that the kids did not attend every day and even then only for a couple hours in many cases was not helpful for my child to adapt to school. When my older child started it was 1 week of graduated entry not two. This worked much better. Additionally, the 2 week format penalizes both children and the parents who cannot take 2 weeks off to manage their child's start of Kindergarten.
156	Please consider Friday, November 1st for the possible pro-d / CI day.
157	We would prefer spring break dates earlier in March (weeks 1-2 or 2-3, rather than 3-4) as going skiing is a family tradition and snow is usually better earlier in March.
158	It is hard having winter break so late but next year will be better than 2023

PUBLIC COMMENTS RECEIVED - 2024/25 PROPOSED SCHOOL CALENDAR

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159	No clarification on semester or linear. If not chosen or announced by January no changes should be made. And why haven't parents been consulted.
160	Make the Collab day on Oct 31 instead of the 30th. Gives parents and kids more time to get ready for Halloween Eve. Make pro D day Nov 1 instead of Oct 25. I can't imagine what it's like for teachers having to teach kids the day after Halloween!
161	Spring break should be reconsidered to 2 to 3 weeks later as it is cold still at that time and doesn't need to fit in with other districts. This will also make it more affordable for families to go away as its not the regular break everyone else is on so booking or planning to go away would be easier.
162	The timing between winter, spring and summer break need to be more equal. Having spring break in April first 2 weeks gives students a break but not so close to winter break. We shouldn't just follow other districts but do what it best for our kids schedules.
163	The Winter Break dates are so much better now. Having the first week in January has been an incredibly welcome change. Thank you, and please keep this going!
164	The Curriculum Implementation Day should be in September to help focus planning for collaboration days and potential school based professional days.
165	I object to the daily tutorial from 8:30-9:10 being counted as instructional time. Very few students attend tutorial sessions, which means the majority of students in grade 8-12, are actually in class for fewer instructional hours in a year than kindergarten students. I am fine with the dates proposed.

DRAFT 2024-25 SCHOOL CALENDAR - 180 Instr Days

AUGUST 2024						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20 EXAMPLE	21
22	23	24	25	26	27	28
29	30					

OCTOBER 2024						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25 EXAMPLE	26
27	28	29	30	31		

NOVEMBER 2024						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER 2024						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY 2025						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY 2025						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14 EXAMPLE	15
16	17	18	19	20	21	22
23	24	25	26	27	28	1

MARCH 2025						
S	M	T	W	T	F	S
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL 2025						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY 2025						
S	M	T	W	T	F	S
				1	2 EXAMPLE	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE 2025						
S	M	T	W	T	F	S
1	2	3	4	5	6 EXAMPLE	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26★	27	28
29	30					

3* 1ST DAY OF SCHOOL (PARTIAL DAY)

STAT/WINTER/SPRING HOLIDAY

NVSD CURRIC IMPL DAY (1)

SCHOOL-BASED PRO D DAY (2) ¹

DISTRICT (NVTA) PRO D DAY (3) ²

STAFF COLLABORATION (4)
shortened day for students

ADMINISTRATIVE DAY

26★ LAST DAY FOR STUDENTS IS JUNE 26

¹ Yellow highlighted dates are **EXAMPLE** dates only. Each school will select their own 2 school-based Pro D dates and will confirm and publish by May 31, 2025. **Please check with your school.**

² Orange highlighted dates are **EXAMPLE** dates only. Actual dates to be selected by the NVTA and confirmed by May 2025. District calendars will be updated at that time.

Schedule ...C.1....
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Safe and Healthy Schools – Update**

Narration:

On January 26, 2024, the provincial government announced three important actions to keep young people safe from online threats, restrictions on cellphones in schools and holding social media companies accountable.

District Principal, Safe and Healthy Schools, Suzette Dohm will provide an update on initiatives underway in the school district to keep students safe.

Schedule C.2
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Education Update - Framework for Enhancing Student Learning**

Narration:

The Framework for Enhancing Student Learning is British Columbia's approach to continuous improvement of public education. The policy framework is accompanied by a reporting order and guiding principles that support boards of education in the development of their strategic plan, continuous improvement cycles and publishing an annual report on student outcomes. The formalized approach combines accountability with evidence-based decision making to provide a provincial system-wide approach to continuously improve the educational outcomes for all students and improve equity for Indigenous students, child and youth in care, and students with disabilities and diverse abilities.

Assistant Superintendent Chris Atkinson will provide an update on the priority goal areas and progress for the 2023/24 school year.

Schedule C.3
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Committee Reports - Written Update**

Narration:

Updates on the Board of Education's Committees will be provided in writing at each of the monthly Public Board Meetings for information.

Attachments:

Audit Committee
Inclusion Committee
Policy Review Committee

Audit Committee – February 27, 2024

The North Vancouver School District Audit Committee was first introduced in 2016 to assist the Board of Education in fulfilling its oversight responsibilities for the financial reporting process, the system of internal control, the audit process, the Board of Education's process for monitoring compliance with laws and regulations and the codes of conduct, and the budget process.

In the 2023/24 fiscal year, the Audit Committee has four scheduled meetings on the following dates: September 14, 2023, November 9, 2023, February 15, 2024 and May 9, 2024.

The 2023/24 Committee is made up of the following members:

- Daniel Anderson, Chair, Representative for North Vancouver Board of Education
- Kulvir Mann, Representative for North Vancouver Board of Education
- Linda Munro, Representative for North Vancouver Board of Education
- Jodi Rustad, Independent Financial Expert
- Roy Uyeno, Independent Financial Expert

Staff in attendance were Chris Atkinson, Assistant Superintendent, Jacqui Stewart, Secretary Treasurer, Helena Drury, Director of Financial Services, and Rain Hou, Manager, Budgets and Forecasting.

The primary purpose of the February meeting was to review the amended draft budget for 2023/24. The Committee provided recommended motions that will be brought forward to the Board of Education at the February Public Board meeting for approval. Additional items discussed included:

- update on major capital spending; and
- enrolment projections for 2024/25

Inclusion Committee – February 27, 2024

The Inclusion Committee is a joint committee, comprised of members from the Board of Education, North Vancouver Administrators' Association, North Vancouver Parent Advisory Council, the North Vancouver Teachers' Association, the Canadian Union of Public Employees (Local 389) and the District Student Leadership Council. The Inclusion Committee is dedicated to advancing inclusive practice and advocating for supports and services that maximize success and independence for all learners.

In the 2023/24 school year, the Inclusion Committee has four scheduled meetings on the following dates: November 16, 2023, January 30, 2024, March 7, 2024 and May 9, 2024.

The 2023/24 Committee is made up of the following members:

- Janis Mann, Chair, District Principal of Inclusive Education
- Morag Kelley, Co-Chair, Acting District Vice Principal of Inclusive Education
- Cyndi Gerlach, Trustee Representative for the North Vancouver Board of Education
- Lailani Tumaneng, Trustee Representative for the North Vancouver Board of Education
- Sarah Best, Secondary School Principal, Representative for North Vancouver Administrators' Association
- Joanna Lane, Elementary School Vice Principal, Representative for North Vancouver Administrators' Association
- Claire Spofforth, Elementary School Vice Principal, Representative for North Vancouver Administrators' Association
- Trish Summers, Representative of the North Vancouver Teachers' Association
- Jennifer Branston, Representative for North Vancouver Parent Advisory Council
- Michelle Sawyer, Representative for North Vancouver Parent Advisory Council
- Vicky Sra, Representative for North Vancouver Parent Advisory Council
- Bennett Williams, Representative for CUPE
- Makenna Camilleri, Representative for the District Student Leadership Council
- Jonathan Hsiao, Representative for the District Student Leadership Council

The primary focus of the first two meetings this year was to update the Committee on the changeover to Competency Based Individual Education Plans, including the school district plan to support staff and families with this transition, and to review the feedback provided to the Office of Inclusive Education through the Parent/Guardian Inclusive Education Survey. The Committee will continue to review the data and feedback provided through the survey to inform areas of focus and to make recommendations regarding training and budget priorities.

Policy Review Committee – February 27, 2024

The North Vancouver Board of Education develops and adopts policies as statements of intent to guide the operations of the school district. Board of Education policies reflect the *School Act* and regulations and align with the Board's mission, mandate and core values. Under the direction of the Superintendent, the North Vancouver School District Policy Review Committee evaluates, reviews, and proposes policies to the Board that reflect current legislative, regulatory, and public policy changes. The Policy Review Committee is a District Representative Committee comprised of representatives from the Board of Education, employee groups, North Vancouver Parent Advisory Council, and the District Student Leadership Council

Convening no fewer than four times per school year, the Policy Review Committee:

- Provides advice to the Superintendent respecting which policies require clarification and/or amendment;
- Provides advice to the Superintendent respecting which issues require policy development; and, Reviews and provides advice to the Superintendent respecting drafts of proposed new policies prior to their consideration by the Board.

The 2023/24 Committee is comprised of the following members:

- Dr. Pius Ryan, Chair, Superintendent
- Daniel Anderson, Trustee Representative, North Vancouver Board of Education
- George Tsiakos, Trustee Representative, North Vancouver Board of Education
- Yvette Mercier, President, CUPE Local 389 (through to January 28, 2024)
- Jennifer Branston, Past Chair, North Vancouver Parent Advisory Council
- Vicky Sra, Vice Chair, North Vancouver Parent Advisory Council
- Kate Lechleiter, Principal, Ross Road Elementary, Representative, North Vancouver Administrators' Association
- Dean Yeo, Principal, Larson Elementary, Representative, North Vancouver Administrators' Association
- Bruce Sled, Vice Principal, Westview Elementary, Representative, North Vancouver Administrators' Association
- Katrina Russell, President, North Vancouver Teachers' Association
- David Murton, Vice President, North Vancouver Teachers' Association
- Zeyus Spenta, Student, District Student Leadership Council
- James Garcia, Student, District Student Leadership Council
- Maddie Walker, Student, District Student Leadership Council
- Qyle Merali, Student, District Student Leadership Council
- Chloe Scott, Administrative Support, North Vancouver School District

The Policy Review Committee held its third meeting of the 2023/24 school year on January 22, 2024, and conducted a one year review on the following:

- Policy 611: Privacy;
- Policy 710: Accumulated Operating Surplus; and,
- Policy 711: Financial Planning and Reporting.

No changes are required to the policies at this time.

The following policies were also discussed:

- Policy 205: Outdoor School/Environmental Education;
- Policy 207: Field Trips;
- Policy 212: Animals in Schools; and,
- Policy 613: Sustainability.

The Policy Review Committee provided their feedback on the policies discussed and these policies will be presented with feedback incorporated at a future meeting.

Policies identified for the one-year review at a future meeting include:

- Policy 409: Anti-Racism and Equity through Cultural Diversity; and,
- Policy 810: Child Care Programs on Board Property.

Additional considerations for policy are ongoing. The committee continues to provide the Superintendent with guidance pertaining to various school district policies.

The next meeting is scheduled on Monday, April 8, 2024.

Schedule C.4
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Land Management - Written Update**

Narration:

Updates on the Board of Education's Land Management will be provided in writing at each of the monthly Public Board Meetings for information.

Attachment:
Land Management Update – February 2024

Land Management Update – February 27, 2024

Argyle Secondary School

- New sports court and artificial turf field projects – Substantial performance achieved. Minor deficiencies being addressed by District of North Vancouver’s contractors.

Carson Graham Secondary School – Heat Pump Renewal

- No change. Replacement heat pumps ordered for school. Installation planned for summer 2024. This will require summer school to be hosted at another secondary school.

Cheakamus Centre’s Environmental Learning Centre – Envelope Rehabilitation

- No change. Contractor to complete final key hardware deficiency.

ChildCareBC New Spaces Fund – No changes

- Thirty spaces of before and after school care and ten childcare spaces now open at Dorothy Lynas Elementary School.
- Twenty spaces of before and after school care are now open at Seymour Heights Elementary School.
- Application is in progress for childcare spaces and before and after school care at the new Cloverley Elementary School.

Cloverley Elementary School

- Demolition contractor mobilized on site. Demolition is scheduled for completion by mid-May 2024.
- Construction Document Phase – work in progress.
- A building permit pre-application meeting with CNV is scheduled on February 21, 2024. Building permit application scheduled for mid-March.
- Project to be tendered in June 2024 with construction start anticipated for August 2024.

Handsworth Secondary School – Seismic Replacement – No changes

- Additional top soil dressing and re-seeding is required to be completed by contractor to resolve deficiencies.
- Fencing will remain in place until landscape architect provides final sign off for use.

Lucas Centre – Project Request

- No change. Request submitted to the Ministry in the 2024/25 Capital Plan for funding to partially demolish the West and South blocks of the building. A response is not anticipated until March 2024.

Lynn Valley Expansion Project

- Design work is in progress, construction documentation being prepared.
- Building permit application under review by District of North Vancouver.
- Construction to commence at the end of the school year following tender in late April.

Mountainside Secondary School – Seismic Upgrade – No changes

- Block 1B roof replacement nearing completion (weather dependent).
- Sports field available for practice, further seasonal repairs planned for spring 2024.

Portables

- 4 portables ordered for the upcoming school year to address increased enrolments in the Carson Graham and Sutherland families of schools.
- Planning underway for site servicing and building permit applications.

School Enhancement Projects

- Seycove Secondary School – Woodshop Dust Collection System – final deficiencies being resolved.
- Windsor Secondary School – Envelope Project – Consultant preparing investigation report to inform the project scope and design

**Schedule ..C.5.....
of the
Administrative Memorandum**

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Tuesday, February 6, 2024 Standing Committee Meeting**

Narration:

The Board of Education will find attached the meeting summary from the February 6, 2024 Finance and Facilities Standing Committee Meeting.

Trustee Daniel Anderson will report on highlights of the meeting.

Attachment:

Meeting Summary – Board of Education Standing Committee, February 6, 2024

**BOARD OF EDUCATION STANDING COMMITTEE
Finance and Facilities**

NORTH VANCOUVER SCHOOL DISTRICT

Meeting Summary of February 6, 2024

Meeting Summary of the Board of Education's Standing Committee Meeting held at the Education Services Centre, 2121 Lonsdale Avenue, North Vancouver, British Columbia, on Tuesday, February 6, 2024.

Call to Order:

Trustee Daniel Anderson called the Finance and Facilities Standing Committee meeting to order at 7:00 pm, thanking those in attendance for participating. Assistant Superintendent Arlene Martin started the meeting with the traditional territorial lands of the Skwxwú7mesh (Squamish) Nation and səliłwətaʔt (Tseil-Waututh) Nation were acknowledged.

Budget Session – Development of the 2024/25 Operating Budget

Senior staff provided the context for developing the budget including highlights from the current year and planning assumptions for next year.

Attendees participating in two of six tables, one for each strategic goal. At the table group discussions, staff provided insights into programs and services that supported each of the strategic goals. Participants asked questions of staff.

In closing, Scott Stanley, Executive Director Human Resources called for highlights from table discussions and provided an overview of key timelines to develop the budget. Concluding the evening, Daniel Anderson provided closing comments.

The presentation can be found online: [2023/24 Public Meetings](#)

Next Meeting:

March 5, 2024

Schedule ...C.6....
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Superintendent's Report**

Narration:

The Superintendent will provide an oral report on items of interest or concern to the Board of Education not otherwise covered in the agenda.

Schedule ...C.7....
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Report Out – British Columbia School Trustees Association and BC Public School Employers’ Association**

Narration:

Trustees will provide an update on information related to British Columbia School Trustees Association and BC Public School Employers’ Association.

Schedule C.8
of the
Administrative Memorandum

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Trustees' Reports/Highlights**

Narration:

The Board Chair will call for highlights from Trustees on their activities on behalf of the Board of Education.

**Schedule ...D.....
of the
Administrative Memorandum**

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Future Meetings**

Narration:

Date and Time	Event	Location
Tuesday, March 5, 2024 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, April 16, 2024 at 6:30 p.m.	Public Board Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver
Tuesday, May 7, 2024 at 7:00 p.m.	Standing Committee Meeting	Education Services Centre 2121 Lonsdale Avenue North Vancouver

All meetings will take place on the 5th floor in the Mountain View Room, unless otherwise noted.

Pedestrian Access: Main West Entrance at 2121 Lonsdale Avenue, proceed by elevator to 5th Floor.

Vehicle Access: Parkade Entrance off West 21st Street and Lonsdale Avenue, park on Level P1 and proceed by elevator to 5th floor.

**Schedule ...E.....
of the
Administrative Memorandum**

Meeting Date: February 27, 2024 **Board** **Board, in camera**

Topic (as per the Memorandum): **Public Question & Comment Period**

Narration:

At the end of the Public Board Meeting, members of the public attending the meeting have an opportunity to obtain clarification concerning the meeting's proceedings. Those who are attending virtually can email publiccomments@sd44.ca or call 604-998-5100 and leave a voicemail. Questions and comments will be accepted until one hour after the adjournment of the meeting. Questions and comments submitted by email or phone will be circulated to the Board of Education.

The Board of Education can respond to comments, or ask staff to respond to comments, made during the Public Question & Comment Period.

In accordance with Board policy, questions relating to personnel, negotiations or litigation must not be dealt with in a public session.

During the Public Question and Comment Period at the end of the meeting, speakers may not speak disrespectfully of any Board Member, staff member or any other person and must not use offensive words or gestures.