



Windsor Secondary School
PARENT ADVISORY COUNCIL
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931 Broadview Drive
North Vancouver, BC, V7H 2E9

Every Parent is a Member

PAC Meeting Minutes **Monday, October 7, 2019, 7:30 pm - Library**

1) Welcome – Meeting called to order by Nicole Dent at 7:30

Present at meeting: Karen Birch, Jane Tom, Jodene Wood, Bethann Wright, Karen Wonneberger, Graham Gilley, Nicole Dent, Ruby Vennesland, Terri Thompson, Annick Vachon, Brenda Bell - Principal

2) Introductions

- 3) Committee Reports: Student Council, Grad Council, Interact Club
The Interact Club is running their **We Scare Hunger Campaign** that runs throughout October, which encourages people to collect canned food, socks, and gloves to be donated to food banks and handed out when they go to Bumpin bakery at the Eastside. If you are interested in donating, the items state above can be dropped in the boxes outside room 301 (Ms. Layton's office).
As a reward, all students who contribute will have their names entered to win tickets for WE day at Rogers Arena!

Grad Council – No updates for this meeting

Student Council – September 26, Student Council hosted the Toonies for Terry as a fundraiser for the Terry Fox Foundation and raised \$650.00. Will be hosting the Halloween Costume contest at lunchtime on October 31.

4) Treasurer's Report & Budget Presentation – Nicole Dent

The budget was presented and discussed with items below. A vote was called for accepting the budget as presented for the 2019-2020 school year – all were in favour – PASSED.

Receipts

-Parent Donations – PAC has received \$8825.00

-Larger than expected PST rebate of \$1495.00

- Have received \$17,980.00 in Gaming funds which is less than budgeted and what we received last year (\$21,312.00)

Gala Night – We will not have a fundraising Gala this year. PAC will see if there is enough volunteer support to have a Gala October of 2020

Gaming Account Items

-Planning department to receive \$300.00 for programs (Mindfulness workshop for grade 8 & 11)

-Student school clubs may receive up to \$200.00 from the PAC. Application is by presentation to the PAC at a meeting

- \$2000.00 set aside for two \$1000.00 PAC scholarships. One for a student heading into the Trades and one for a student heading to college/university. Selection to be made by the school staff Scholarship Committee

- \$2500.00 set aside for Bus Trips for sports teams which hasn't been rolled out to community coaches as yet because we are in the process of developing the "process" for teams to access these funds

- A new score clock for large gym was requested and approved at the end of last year however, the purchase and installation could not be completed before the end of the year so it has been included in this years' budget

- \$2850.00 approved for purchase of new gymnastics mats and spotting box. -

- Nicole is in the process of creating a means to include the Volunteer Community Coaches in the budgeting process to see if there are other needs we can help fill that are currently unmet.

General Account Items

-\$2700.00 for the English Department for Bard in the Classroom. This is a very popular, interactive Shakespeare program put on by members of Bard on the Beach for all grade 9 & 11 students in their English class.

- \$1340.00 Clay Slab roller for the Art Department

-\$1522.36 furniture for the Planning Department

-\$523.26 for Special Education materials. These are items that will be used by teachers and students.

-Look to have a deficit of \$6065. We don't really have a deficit because this budget is a snapshot of THIS YEARS' receipts and expenditures but doesn't take into consideration the opening balances of our accounts. If we had completed

the purchase of the score clock last year, this would not be -\$6065, it would be +\$11,300.

Rebates from local vendors: When shopping at Parkgate Cobbs, please mention that your child is a student at Windsor Secondary. 5% of your purchase will be donated back to the school. Beautiful Eyes Optometry in Deep Cove also supports our PAC

5) Family of Schools (FOS) Report

The FOS are the elementary feeder schools for Windsor. We have representatives from Lynnmour, Blueridge, and Seymour Heights share the events at their schools. The goal is to build a community between the elementary schools and Windsor. Representatives from Sherwood Park and Dorothy Lynas are still needed.

First meeting October 18, 2019 Belmondo Café 9:30am

6) Principal's Report – Brenda Bell

- Enrollment up to just over 900 students
- Fewer international students this year
- Individual grade assemblies that focused on grade specific issues

- Orange Shirt Day, September 24. Orange Shirt Day is a **day** when we honour the Indigenous children who were sent away to residential schools in Canada and learn more about the history of those schools. This was a wonderful event led by the students.
- Exchange students from Obu, Japan arrive on Saturday, October 12 for 10 days. Windsor students will go to Japan in April.
- M. McEwen led a climate walk around the school at lunchtime on Climate Friday for students who did not want to go downtown for Climate strike.
- School is working on linking course outlines for each teacher to the school's website. Project is ongoing and will hopefully be completed soon.
- All parents are welcome to come to the Remembrance Day assembly on Friday, November 8 10:20 – 11:20 (Block 7)

A major concern of the administration is the prevalence of vaping at the school. This was addressed to each grade during the beginning of the year individual grade assemblies. Studies show that students in Grade 9 & 10 are the

population most likely to vape at school. There have been persistent problems of students vaping in the hallways, bathrooms, and even in classrooms all across the country. Students who vape have developed the skill where they can exhale the vape without creating a cloud. This makes catching the students extremely difficult for teachers and administrators. The school continues to talk to students about healthy life choices and the health consequences that may arise from vaping. The school is also encouraging students talk with their friends about the dangers of vaping and encourage them to stop or not to start vaping. If a student is caught vaping on school grounds there will be consequences, suspension is a potential consequence. Below is a link to a video that was shown to students about vaping

https://www.youtube.com/watch?v=9dZS_Rniak0&t=2s

7) Other Business - none

Motion to adjourn meeting at 8:51pm proposed by Nicole, seconded by Jane and Jodine.

Next PAC Meeting:
Monday, November 4, 2019 7:30pm
School Library

Budget attached below

Windsor Secondary School PAC Budget 2019-2020 DRAFT		
<u>RECEIPTS</u>	Budget 19/20	Actual 19/20
Parent Donations	10,000	\$ 8,825.00
Miscellaneous (rebates and PST claim & speaker donations etc)	1,000	\$ 1,495.39
Interest	\$ 33.00	
Gaming Account	17,980	\$ 17,980.00
Sub-Total	29,013	28,300
<u>Gala accounting</u>		
Receipts		
Costs		
Purchases (according to IT Plan as presented)		
Sub-Total	0	0
<u>GAMING ACCOUNT ITEMS & AMOUNTS</u>		
Planning Department (Out in Schools, Mindfulness)	\$ 300.00	
Club Grant (max \$200/club application is by presentation at mtg)	\$ 600.00	
Scholarships	\$ 2,000.00	
Bus trips	\$ 2,500.00	
Speaker(s) (Terry Small, Brittany Palmer)		
Athletics - score clock and timers	\$ 17,902.00	
Athletics - gymnastics mats and spotting box	\$ 2,850.00	
Sub-Total	26,152	0
<u>Extraordinary requests</u>		
Sub-Total	0	0
<u>GENERAL ACCOUNT ITEMS & AMOUNTS</u>		
English Department - Bard in the Classroom	\$ 2,700.00	
Art Department - Clay Slab roller	\$ 1,340.00	
Gifts	\$ 240.00	
Staff appreciation	\$ 600.00	
Contingency	\$ 2,000.00	
Planning Department student chairs	\$ 1,522.36	
Special Education materials	\$ 523.26	
Sub-Total	8,926	0
Total ALL Costs (Gaming & General)	35,078	0
NET REVENUE LESS ALL COSTS	-6,065	28,300