



Windsor Secondary School

PARENT ADVISORY COUNCIL

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www.windsorsecondary.ca

931 Broadview Drive
North Vancouver, BC, V7H 2E9

Every Parent is a Member

Meeting Minutes - Draft **Monday, February 3, 2020 - 7:30 pm**

- 1) Welcome – call to order
- 2) Present: Terri Thompson, Graham Gilley, Nicole Dent, Kathy Houghton, Jodene Wood, Bethann Wright, Annick Vachon, Karen Birch, Brenda Bell-Principal
- 3) Committee Reports: Student Council, Interact Club
Interact Club - Entertainment night is on February 20th, right in our very own Dukes' den at 7PM. It is our annual benefit talent show with all proceeds going to Innocence Lost Foundation (a charity that focuses on rehabilitating child soldiers in Sierra Leone) as well as Hollyburn Family Services right on our North Shore. We have a full set of talented Windsor students performing, and a silent auction with items from local businesses.

Student Council - Santa's Breakfast was a great success again this year. As it takes about 2 months to organize this event, the SC members pulled it off again!

So, the numbers: 13 boxes of food--- 7 donated to Harvest Project, 3 donated to Boys and Girls Club, and 3 to NS Safe House (we pulled their needed items for the boxes to Boys and Girls and Safe House) They made \$519.30 made but costs were \$437.00 (seriously, its ok-- We had the donations, but they forgot to tell us before we bought the items.) Its ok, next year!

-discussion about how to help this issue – decided that Karen will contact Sian in October 2020 re donations to put out to parents earlier.

Upcoming events are the Anti Bullying Day themed Pink Shirt Day Feb 26th. Student Council's theme is Kindness. They plan on doing a mural wall of pink

sticky notes about things that people are doing that are kind for Monday and Tuesday and Wed they will have a kindness pledge sign to be signed!

4) Treasurer's Report

December quiet for activity. Score clock for large gym installed in late December but paid in January.

Gymnastics equipment has been ordered but not paid for. \$53 over approved budget, council voted and approved budget overage.

Field Hockey has made a request for field hockey balls- voted and approved

Wrestling items- were approved in November but haven't been purchased due to hold-up in athletic department storage logistics.

Bus request for gymnastics team. Declined due to complicated payment logistics, with multiple schools being involved and very high cost

Nicole will follow up with English department re Shakespeare in the classroom to find out when it is booked for.

5) Family of Schools Report

Nicole met January 31

Blueridge – continues to fundraise. Bottle fundraiser and tree chipper huge success. Parent social night being planned

Seymour Heights- large part of executive leaving next year. Looking for new members.

6) Principal's Report

-First round of literacy assessments complete. Request is being made to Ministry have the assessment done outside of class time. Assessment disrupted many classes as all computers needed for the assessment.

-Course programming underway. All assemblies completed. Course selection forms due February 21.

-Windsor Family of schools course programming with elementary schools is beginning. If not part of traditional feeder schools all requests for transfers need to go through school district office.

-New group of international students has arrived at the school, 20 new students will be at Windsor for the next several weeks

-Grade 11 and 12 students need to keep on top of university requirements as they change constantly.

-Parent/Teacher interviews next Thursday, February 13

- February 19 : School lock down drill. Students are aware it is a drill and there is conversation about what to do and how to behave. Will last about 10 minutes. Police will be on site to give feedback on how the drill goes.
- February 25 : Pascal, Cayley, Fermat math contests for students in Grades 9-11. See Ms. Martin for details
- Spring Break: March 14 – March 29. School re-opens Monday, March 30.
- Principal was asked if we have an Automated External Defibrillator (AED) at the school. Yes. It is located by main entrance. Administrators and first aid team are trained on how to use it.
- School Information sign: Facilities will come out to the school to look at improving lighting, traffic lines, and we will inquire as to where we are allowed to place a sign. Preference is to locate it as close to Mt. Seymour Parkway as possible.
- Concussion Recognition Committee: working to create a reporting mechanism that can track injuries that happen to students who participate in sports inside and outside of school and monitor students performance and symptoms if they have repeated concussions.

7) Other Business

- Update on Athletic Fees. Postponed until April 6 meeting.
- Next PAC meeting Monday, April 6. Need to correct school calendar from March 2 to April 6. Karen to contact Tina to have her correct school calendar.

Student Recognition Committee: new District committee established to create uniform recognition across all schools in district. Discussion involves why recognition is important and for who as well as awards having uniform standards for all students in district.

Meeting adjourned 8:37 Motioned by Karen Birch. Seconded by Bethann Wright and Jodene Wood.

Next PAC Meeting:
Monday, April 6, 2020 - 7:30pm
School Library