



January 6, 2025

Re: Grade 7 to 8 Transition to École Windsor Secondary School

Dear Parents / Guardians of Grade 7 Students,

On behalf of the École Windsor administration and staff, we welcome you to the Windsor Secondary School community. It is with great anticipation and excitement that we look forward to the arrival of your child at Windsor for the 2026-2027 school year. This letter provides an overview of the process that your child will participate in over the next few months as they transition to secondary school. Our transition program focuses on giving students and their families helpful information while providing a welcoming introduction to Windsor. This is also an opportunity for us to learn how we can best support our incoming students prior to their official arrival in September.

Course Programming Information Meeting for Grade 7 Parents

Parents of current Grade 7's are invited to our Course Programming Information and Transition meeting on Thursday, January 15th at 6:30pm in the Windsor Multipurpose room (cafeteria) with optional school tour at 6:00pm. This meeting includes a school welcome and introduction, programming information presentation, and a question-and-answer period. The purpose of this meeting is to provide general information about École Windsor and our programs.

Secondary Enhanced Programs & Academies Open House — 6pm Wednesday, January 14th

Students in Grades 7 to 11 and their families (from across the North Shore) are invited to learn about the various enhanced programs and academies offered at our secondary schools. Taking place on **Wednesday, January 14 from 6 p.m. to 8 p.m. at Carson Graham Secondary** (2145 Jones Avenue, North Vancouver), the event will include short presentations and booths hosted by NVSD staff, academy providers, program facilitators and coaches. While optional, we would appreciate your [RSVP through this form](#).

Grade 7 Student Programming Presentation

Mr. Chris Barnes (current the Grade 12 Counsellor) and Mr. Greg Hockley (Vice Principal) will be attending elementary schools to present students with course programming information for their Grade 8 year on January 26th and 27th. Course Request sheets will be distributed by the student's current Grade 7 teacher. Your child's completed form should be returned to their Grade 7 teacher prior to **Friday, February 6th**.



Grade 7 Tour of Windsor – June 5, 2025

Grade 7 students and their teachers will be invited to come to Windsor for a guided tour and short presentation in the spring. More information will be forwarded to your child's school as it becomes available.

The purpose of this visit will be three-fold:

- to familiarize your child with the size of the school and observe classes while in session
- to help your child gain an understanding of the school's academic and elective areas
- to build a sense of community and connection to Windsor Secondary.

Grade 7 Articulation Meetings

An important aspect of the Grade 7 transition process will take place in April. The Windsor transition team of educators will connect with elementary schools to discuss specific educational needs of our incoming Grade 7 students. If necessary, your child's elementary teacher will be sharing any suggested changes or recommendations to your child's program. For students who may require additional supports, our Family of Schools Leader, Meghan Stoker, will connect with families individually.

September 2026 – Grade 8 First day of Secondary School & Parent Orientation

Lastly, in the fall, Grade 8 parents will be invited to Windsor Secondary to learn more about Grade 8 and ways to support your child as they transition to high school. Exact dates for this event will be sent out via email in late August. (Please ensure your contact information is accurate).

On behalf of École Windsor Secondary, we look forward to meeting and working with you and your child. If you have any questions, please contact the school or visit our website. If you have any other questions about the transition process, please don't hesitate to contact us.

Sincerely,

Greg Hockley

Vice-Principal,

Windsor

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