



## WINDSOR SECONDARY SCHOOL

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# WORKPLACE LETTER

## Take Our Kid to Work Day 2025

**Feel free to use this form when communicating with the workplace.**

Dear Workplace Host:

On Wednesday November 5, Windsor Secondary School Grade 9 students are participating in ***“Take Our Kids to Work Day”***. Take Our Kids to Work Day is an ideal way to show case your organizations commitment to the education of young people, the workforce of the future.

It is an opportunity for students to explore career options, through:

- spending a day in the life of a working adult
- learning first-hand what skills are required in today’s workplace
- thinking about what aspects of their “work day” they liked and what they didn’t
- gaining a better understanding of how many career choices are open to them
- developing an appreciation of work

As a workplace for Grade 9 students, your company plays a role in the development of young Canadians. You build community spirit and employee engagement by supporting worthwhile experiences and show case your workplace as progressive and as one that is committed to education. Thank you for taking time out of your busy schedule and hosting our Grade 9 students.

If you have any questions, please feel free to contact me via email at [ghockley@sd44.ca](mailto:ghockley@sd44.ca) or by phone at 604-903-3700.

Sincerely,

Greg Hockley  
Vice-Principal  
Windsor Secondary School