



École secondaire
Windsor
Secondary School

ÉDUCATION AU CHOIX DE CARRIÈRE ET DE VIE 10

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CURRICULUM

This course was developed to meet the learning outcomes of [BC's curriculum](#), prescribed by the British Columbia Ministry of Education. The following big ideas will transpire through the course:

- Career-life choices are made in a recurring cycle of planning, reflecting, adapting, and deciding.
- Career-life decisions are influenced by internal and external factors, including local and global trends.
- Cultivating networks and reciprocal relationships can support and broaden career-life awareness and options.
- Finding balance between personal and work life promotes well-being.
- Lifelong learning fosters career-life opportunities.

Students will have the opportunity to meet the learning outcomes through the following units:

UNIT 1: WHO AM I?
UNIT 2: CAREER EXPLORATION
UNIT 3: WORKSAFE BC
UNIT 4: EMPLOYMENT
UNIT 5: PERSONAL FINANCES

EVALUATION

A. METHODS OF EVALUATION

- Reflections
- Demonstration of skills and abilities (for example, role play a job interview, formal presentation skills, etc.)
- Projects and assignments
- Quizzes

B. GRADING SCALE FOR MARKS

Letter grade	%
A+	100
A	93
B+	84
B	80
B-	75
C+	70
C	60
C-	50

A: Advanced application. Consistent and independent demonstration of performance; shows curiosity and can explore further; shows in-depth comprehension; articulates clearly and thoroughly one's reasoning; shows strong skills development in all aspects

B: Meets standards. Frequent (most-of-the-time) demonstration of performance; shows strong overall understanding, but may not cover all aspects consistently; provides accurate, coherent explanations; is developing strength in most areas

C: Working toward standards. Uneven demonstration of performance; provides inconsistent demonstration of understanding; has a partial grasp, or demonstrates good grasp in some areas while other areas need more support; gives some support for ideas, but needs to elaborate; needs regular support and guidance to complete tasks

COURSE WEBSITE

Teams

Homework and important dates will be posted on Teams.

MyBlueprint.ca

This secure portal will be used occasionally for surveys and to research career options.

REQUIRED MATERIAL

- Agenda
- Binder and separators
- Letter-sized lined paper
- Pencil, red pen, highlighter, eraser
- Students may bring their own laptop to use when we are working in the computer lab

COURSE POLICIES AND PROCEDURES

A. ATTENDANCE

- Missing classes for any reason will have an impact on learning, assessment and evaluation.
- Students absent from class, whether excused or unexcused, are solely responsible for obtaining and completing any missed assignments, work or homework. The school and teaching staff are not required to make special arrangements for unexcused absences.
- Family vacations are not considered an excused absence.
- Repeated unexcused absences or lates will result in consequences from the classroom teacher and from the grade administrator.
- Please refer to the [NVSD attendance policy](https://www.sd44.ca/District/CurriculumResources/Documents/AttendanceMatters.pdf) for further details:
<https://www.sd44.ca/District/CurriculumResources/Documents/AttendanceMatters.pdf>

B. PLAGIARISM AND CHEATING

Students are expected to abide by the Policy on Plagiarism and Cheating as outlined in their agenda book. **In addition, students are expected to abide by the following French Immersion guidelines:**

- The use of translators, electronic or otherwise, is strictly prohibited on assignments handed in for marks. Students are to use dictionaries, concordancers (e.g. Linguee), and other tools for individual words or expressions, not for sentences or paragraphs.
- Work previously corrected or enhanced by a tutor (or someone in higher knowledge of the language) may not be handed in as your own.
- If it is suspected that an assignment has been enhanced by the aid of a translator or tutor, the student may be asked to reproduce similar work in the presence of the teacher.
- Plagiarism and cheating will result in a mark of zero (0), and a mention will be made on the student's transcript.

C. MISSED TESTS

Any test or exam missed due to an unexcused absence will result in a zero (0). If a student cannot attend school due to illness or a family emergency, the parent or guardian must excuse the absence on the same day. In addition, the student must e-mail the teacher in order to explain their absence and to schedule a re-take.

Acceptable Absence Reasons	Unacceptable Absence Reasons (no re-take)
“I was sick with the flu” “My grandmother died” “I have to go to the doctor/hospital” “I have a special school activity for which I was formally excused AND I was granted the privilege to go because I have all my assignments in order”	“I slept in” “My alarm didn’t go off” “I decided to go on a holiday” “I have a hairdresser appointment” “I was under the influence” “I didn’t sleep because I partied all night” “I wasn’t ready for the test / my presentation” “I was studying for an important math exam”

D. LATE WORK

Late work will not be accepted if the assignment has already been handed back to students, in which case the student will get a zero (0). If the student was absent, it is their responsibility to obtain and complete work before the due date, regardless of whether the absence was excused or not.

E. TECHNOLOGY

In order to maximize learning and to promote a sense of community, all students are required to mute their cell phones and to **store them in their backpacks or lockers or in the designated storage pockets before the beginning of class**. Class iPads are available for students to use for academic purposes.

In the computer lab, students must abstain from drinking and eating around the computers. In addition, students are expected to treat all school property, including computers and iPads, with utmost respect. Online conduct must abide with Windsor Secondary’s code of conduct.

F. USE OF FRENCH

Since this is a French Immersion course, instruction will be given in French. Similarly, students are expected to communicate exclusively in French in class. Whenever possible, the materials used will be in French. With that said, English materials will also be used to complement the course materials wherever there is no French equivalent.