



Dear Parents and Students in Grade 9:

Enclosed you will find two items in this package:

1. Letter to be given to the Employer who is hosting your child
2. Permission form–TO BE RETURNED Oct 27<sup>th</sup>
3. Assignment- TO BE RETURNED BY Nov 3<sup>rd</sup> (is also going to be located on TEAMS)

Take Our Kids to Work Day – Wednesday, November 1, 2023

Take Our Kids to Work is an annual national program in which Grade 9 (or equivalent) students are hosted by parents, friends, relatives and volunteers at workplaces across the country every November. The program supports career development by helping students connect school, the world of work, and their own futures. More than 25,000 students and 75,000 organizations take part every year across Canada, from Nunavut to Newfoundland participate in the program.

It is an opportunity for students to explore career options, through:

- Understanding the importance of staying in school by learning first-hand what skills are required in today's workplace
- Thinking about what aspects of their "work day" they liked and what they didn't
- Exploring career options in a practical way and gain a better understanding of just how many career choices are open to them
- By spending a day in the life of a working adult, they develop an appreciation of their parents' work and motivations

The more students understand about the jobs of their parents and relatives, the more informed the decisions about their own future career. For more information, please visit [takeourkidstowork.ca](http://takeourkidstowork.ca)

We encourage all parents/guardians to provide a meaningful and safe work placement for their child and/or encourage students to explore possible networks who can support a job shadow experience. To be clear, **this is NOT** a Windsor school field trip so no staff will be involved in organizing, supervising, nor attending any of the workplaces. Parents are responsible for all aspects of their child's work placement/shadow including transportation and safety for this initiative.

The day is most successful when students and their parents/guardians find an appropriate work site or person to shadow either through relatives or through family friends. The timing and details of the day are completely up to the parent and the work site/shadowed employee. The school's role is to be flexible with the day and plan for the students who are unavailable to find a placement or do not wish to take part. If your student does not have a placement, or have arranged for a different day, they are required to be at school. **This should NOT be seen simply as a day off school.**

**Please have your grade 9 return the consent form to the school's main office or their Period 3 teacher by October 27<sup>th</sup>, 2023** so that the school can mark the correct attendance. *If you lose this form*, please visit the school website for a copy to print off.

If you have any questions about Take Our Kids to Work day, please feel free to reach out to Mrs. Sian Oliver, Career Programs Coordinator, [soliver@sd44.ca](mailto:soliver@sd44.ca) – Room 203.

Thank you in advance.

Mrs. Sian Oliver  
Career Programs Coordinator