



2023 - 2024

# WINDSOR SERVICE CREDIT TRACKING & INFORMATION FORM

Important Information:

Service hours are **unpaid** service provided to the school and are **not associated with course credit.**

- Each line should be a **total of all the hours from a particular type of service** with one club. E.g.: An Interact club member would write their total hours for the year on one line and have the sponsor sign off on the total rather than tallying a separate line for each Interact event.
- If it is a different club or type of activity or sponsor start a new line.
- It is the student's responsibility to **keep a record** of service credit hours, **get sponsor signatures**, and **hand in the form** on time.
- Please return completed sheets to the **Main Office by May 17th.**
- Pro-rated hours for May and June are accepted if the sponsor agrees.

Name	Grade	Today's Date

Date	Club / Activity / Nature of Service	# of hours	Sponsor's Signature	Evaluation of Work:		
				Excellent	Good	Fair
Total Hours →						