

Secondary Course Requests (Students)

Course Selection Process: Digital & Paper Steps

After reviewing Course Programming Guide and completing the paper Course Selection Form with a parent or guardian's signature, students must enter their course requests in MyEd and submit the signed paper form to the Main Office by this year's due date.

Digital Course Selection (MyEd)

- 1) Login to MyEducation BC (MyEd): <https://myeducation.gov.bc.ca/>
or scan the QR code here:
 - o **Username:** pupil number + **nv** (e.g., 0000000nv)
(Your pupil number is on your student ID card. This is not your school network username.)
- 2) Click "Trouble Logging In" if you need to reset your password (sent to your school Outlook email).
- 3) Within the **My Info** Top Tab, click "**Requests**" on the left side tabs (on a phone, select "View Full Site")
- 4) Read the instructions and **select your courses**.
Some required courses may already be selected and cannot be changed.
- 5) Once all your courses have been selected, click "**Post**" to submit your course requests.



Paper Course Selection

- 6) Review course options and discuss your choices with a parent/guardian.
- 7) Complete the paper Course Selection Form.
- 8) Have the form signed by a parent or guardian.
- 9) Hand the signed form into the Main Office by the school deadline.