

SUMMER LEARNING POLICY



ACADEMIC HONESTY

The *Summer Learning* staff expects students to act with integrity and honesty. We have high standards for academic honesty and students will be held accountable for their actions and the resulting consequences.

An academically honest student:

- Understands what constitutes academic dishonesty
- Respects others' intellectual property
- Cites all source resources and materials consistently in a standard style of referencing
- Understands the consequences of cheating regarding both academic and non-academic school work, examinations and assessments (including in-person and online exams)
- Follows all in-person and online exam rules
- Acts with integrity

An academically honest student DOES NOT:

- Submit as their own any material (in print or electronic forms) that has been copied from another source without giving credit to that source in proper bibliographic format
- Present artistic or creative work in any medium that has been reproduced except in a manner allowed by the teacher or permitted by the examination rules
- Engage in any behaviour that gains an unfair advantage over others (including the use of unauthorized electronic devices)
- Give another student their work to copy or copy the work of another student
- Do work for another student
- Present material written or created by another person as their own (including a tutor)
- Purchase and submit pieces written by someone else
- Use notes during a test unless allowed by the teacher or permitted by the examination rules

While the staff at *Summer Learning* focuses on implementing positive behaviour supports aimed at teaching and fostering academic honesty and student integrity, students who either intentionally or accidentally engage in behaviour that provides an unfair advantage over others, including academic dishonesty or cheating, will be subject to consequences as follows:

1. The first time a student is suspected of or caught being dishonest in an academic or non-academic course, the following actions will be taken:
 - Teacher will inform the administration
 - Administration will support student in their understanding of the principles of academic honesty
 - Student will resubmit an authentic assignment as per teacher instructions
 - Administration will enter information into MYED detailing the incident
 - This information will remain on file
 - Teacher will notify parents/guardians

2. The second time a student is suspected of or caught being dishonest in an academic or non-academic course, the following actions will be taken:
- Teacher will inform the administration
 - Assignment in question will receive a mark of zero
 - Administration will enter information into MYED detailing the incident
 - This information will remain on file
 - Administration will decide on further consequences
 - Administration will contact the home school
 - Parents/guardians will be notified by the Administration
 - Student may be withdrawn from a class or program

Being unaware or pleading ignorance of the standards related to academic honesty and student integrity is not an excuse for dishonesty, plagiarism and malpractice.