

Seycove PAC Meeting

Date: Tuesday Sept 11, 2018

Time: 7:00 pm

Location: PLP Classroom

Members in attendance: Lindsay Witham (Co-Chair), Sam Barker (Co-Chair), Dan Dandar (Treasurer), Magali Caron (DPAC Representative), Kym Bontinen (Secretary), Pam Craven (Principal), Gigi La Chard, Nicky Douglas, Suzanne Siemens, Isabel Eng, Jessica Rosenfeld, Christina Langille, Beverley Buckingham, Tree Cleland

Agenda Item	Speaker	Information/Discussion	Action Items
Approval of Agenda	Kym	Agenda approved.	
Approval of Minutes: June 11, 2018 AGM	Kym	Minutes approved with amendments. Sam Barker, Second: Lindsay Witham	
Announcements	Tree	Seycove Auction: March 2, 2019 Save the date poster will be circulated shortly Theme: Circus Freak Show Looking for volunteers	ACTION: Volunteers please contact Tree Cleland eandtmeyer@gmail.com
Principal's Report	Pam Craven	<ol style="list-style-type: none"> 1. Photo Day. Held the second day of school this year, working with a new company that recommended moving the day because of the volume of photo retakes due to being absent on the first day and could also spend more time with the kids on the Wednesday. 2. Staffing. Fully staffed. <u>New teachers:</u> <ol style="list-style-type: none"> a. Andrew Thomas – Senior Biology, PLP Gr 8 Math/Science b. Maya Bhangoo – Social Studies 9, Library support 	

		<ul style="list-style-type: none"> c. Nellie Villegas – Learning Support Team – primarily low incidence and supporting teachers to adapt/modify in the classroom d. Elaine Harder – ASL - increasing inclusivity for staff and students e. Ting Zheng – EA <ol style="list-style-type: none"> 3. Flex Time. On hold. Staff reviewing process and increasing student engagement. 4. School Plan. Theme this year is renovate & celebrate in anticipation of Seycove’s 40th year celebration in Nov 2019. Not only physical renovations, but renovating teaching strategies and student learning and building on best practices that already exist within the school. Examples of changes: seating changes in the cafeteria; each department is looking to focus on at least one goal reflecting the competencies this year; the first staff meeting of the year was called a community gathering. 5. Seycove APP & Agenda Book. Encouraging students to use the Seycove APP first, as all dates are embedded and greater functionality than paper-based planner, however, planners are still available from the office, but are generic and not populated with key information. Grade 8/9 are learning to use in assembly. 6. Emergency Procedures. Reviewed in assembly with students and staff reviewing the plan for emergency procedures and updating emergency supplies. 7. Course Selection/Changes. Timetable creation begins in December for the following year. All course sheets received have been processed. 92% of kids received their what they requested. Grade 12 students are adjusted first to meet PSI entrance requirements. Requests to change classes to be with friends is lower on the priority list for change. Now classes are 	
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		<p>being reviewed for size & composition. Size = 28 & composition is 3 designations/class – low incidence (1/class), high incidence (2/class). English 11 is above 28 students, process is to approach staff and staff agreeing to the increased number receive compensation aka remedy as per their contract in one of the following ways: additional prep time where TOC comes into the class to relieve them, a co-teacher - normally the LST will co-teach, or additional resource materials that add up to the same amount of money. Pam requested feedback from PAC re: current process for forms.</p> <p>a. Concern from PAC re: graduation requirements. Language 11 is now required as an entrance criterion at more PSIs and the only option is online. DL registration starts this week.</p> <p>Response: There are 2 blocks of French 11 with 30 students/block as well as Beginner Spanish & ASL. Because there is a huge demand for French, there may be a French 12 offering next year, which has not run for several years – therefore assisting learners to meet the entrance requirements. ASL is accepted by UBC.</p> <p>Suggestion from PAC Start PSI research in Grade 10, include Grade 10/11/12 in PSI presentations. Pam commented that access to My Blueprint will also be a valuable tool for students.</p> <p>8. New DL Principal – Michael Keith replacing Maureen Stranger</p> <p>9. Sangha – New communication system, US product, server is in Canada, do not use APP yet – there are some issues to resolve, still using MyEd at Seycove for messages.</p> <p>10. Technology Plan – newly established school technology committee creating a 3-5 year technology plan</p>	<p>ACTION: Pam will follow up with new technology committee with request</p>
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		i. Request from PAC: track PAC funded school inventory such as technology for warrantee, refresh etc...	to track PAC funded inventory
Treasurer's Report	Dan	<ol style="list-style-type: none"> 1. Teacher Wish List. Message is sent 2 times/year from Pam to provide a list of requests for supplies, teaching materials and technologies etc... 2. Financial Statement. Reviewed – please see Financial Statement posted on website for further detail <ol style="list-style-type: none"> a. Donations can be made through school cash online b. Community grant arrives in October once numbers are settled c. Significant projects in 2018 reviewed 3. Athletics. Follow up from June minutes. Mr. Grant has a detailed and inclusive plan for renewal of sports equipment and uniforms. <p>Concern from PAC re: paying sports fees and completing forms prior to tryouts.</p> <p>Response: BC Sports Federation fees must be paid, volunteer coaches become responsible for unpaid fees. The Athletic department is legally liable for the students involved and therefore forms are required prior to tryouts. If a student changes their mind or does not make the team, the fees are reimbursed.</p> <p>Suggestion from PAC: Have a separate line for payment for the optional banquet fee, rather than bundled in the overall cost. In addition, when student plays more than one sport they are paying the fee each time with the current system.</p>	<p>ACTION: Pam will bring item forward to Athletic Director.</p>
Guest Speakers	Lindsay	Ideas for parent education – grant money to pay for the speakers is available	ACTION: Send ideas to Lindsay Witham

			lindsay.witham@rbc.com
DPAC Report	Mag	<p>Reminder that Seycove families are always welcome to attend any district event.</p> <p><u>Important Dates & Upcoming Events</u></p> <ul style="list-style-type: none"> • Sep 25 - Public Board meeting – 7-9 pm all welcome • Sep 30 - Policy & Peace – flags will be at half mass • Oct 1 - Orange Shirt day • Your child’s success workshop series for parents & caregivers with children with an IEP 	
Adjourned	8:42 pm		

Next PAC meeting: *Oct 9, 2018 Seycove Library

*every 2nd Tuesday of the month