

### Seycove PAC Meeting Minutes

**Date:** October 9, 2018

**Time Start:** 7:00pm

**Location:** Seycove Secondary Library

**Members in attendance:** Lindsay Witham (Co-Chair), Sam Barker (Co-Chair), Dan Dandar (Treasurer), Magali Caron (DPAC Representative), Kym Bontinen (Secretary), Pam Craven (Principal), Dary Grant (Athletic Director, Teacher), Nicky Douglas, Todd Jelstad, Isabel Eng, Bev Buckingham, Tree Cleland

Agenda Item	Speaker	Discussion	Action Items
Introductions			
Approval of Agenda	Kym	Approved	
Approval of Minutes: Sept 11, 2018	Kym	Approved	
Principal's Report	Ms. Pam Craven	<ol style="list-style-type: none"> <li>1. Staffing Updates: ASL teacher resigned from position – Pam working with HR to secure a teacher. TOC is consistent for the next 3 weeks. Teacher left TOC with notes and ideas for next steps.</li> <li>2. Grade 11/12 University/College planning. Encouraging more involvement with University/College presentations by including information on school monitors NOV 7: all colleges/universities will be present (switch with Windsor every 2<sup>nd</sup> year)</li> <li>3. Tech plan update: working on plan, near finished – plan requested by district</li> <li>4. CLASS afternoon. Grade 8 &amp; 12 – went well, posters were presented and pizza lunch for the successful group</li> <li>5. Terry Fox Run. \$1200 raised this year. Had not been organized for several years, last year was just to get momentum going, and this year planning occurred and goal to raised funds. “Houses” strategy by Rob McLeod (also a year long strategy). Some teachers showed film</li> </ol>	

		<p>in advance to increase visibility. The run is not mandatory, but strongly encouraged. Staff &amp; students included. Top 3 staff and student runners were acknowledged. Feedback was solicited by staff and students.</p> <p>6. Assembly: Orange Shirt Day. Robbie George present to speak with students and for drumming ceremony– 2 students shared personal story and Seycove students were captivated and respectful during the assembly.</p> <p>7. Important Dates.</p> <ul style="list-style-type: none"> <li>• Province wide pd – Oct 19</li> <li>• Curriculum implementation – Nov 2</li> <li>• Interim reports to come out – week of Oct 22 <ul style="list-style-type: none"> <li>• All Gr 8 – student</li> <li>• 9-12 – below 60, teacher has concerns.</li> <li>• Nov 8-9 – Parent/teacher meeting – Information will come out in the newsletter</li> </ul> </li> </ul> <p>8. DPA (Daily Physical Activity). PE is mandatory up to Grade 10, no more reporting necessary to ministry for grade 11 &amp; 12.</p> <p>9. Volunteer hours – mandate by Ministry of Education - 30 hours of volunteer or work experience total between grade 10-12 with at least 10 hours in grade 12 – different than service hours that are within school hours, rather prep for work life/post-secondary</p> <ul style="list-style-type: none"> <li>• <b>PAC member suggested volunteer opportunities (Tree Cleland)</b> <ul style="list-style-type: none"> <li>- Seycove Auction</li> <li>- One day to make a difference –</li> <li>- Girl guides – girl member helper (guides, brownies, sparks)</li> </ul> </li> </ul>	<p><b>ACTION ALL:</b>  Contact Tree Cleland @ <a href="mailto:eandtmeyer@gmail.com">eandtmeyer@gmail.com</a> if wanting to participate in any of the suggested volunteer activities</p>
<b>Treasurer’s Report</b>	Dan Dandar	<p>1. Little change from last month  Approximately \$14000 in funds prior to fundraising, donation total, gaming grant.</p>	

		<p><b>Motion:</b> To approve the payment of \$5000 as the PACS's annual commitment towards school uniform. (Lindsay Witham/Sam Barker). <b>CARRIED</b></p> <p>Discussion: this amount represents 80% of the replacement costs for grade 9 and 10 boys basketball uniforms. See Uniform plan submitted by Darcy Grant.</p> <p><b>Question from PAC</b> re: generic Seycove Seyhawk banners.  <b>Response from Mr. Grant:</b> generic Seycove Seyhawk banners have been ordered for all athletic events.</p>	
<b>DPAC Report</b>	Mag Caron	<p><b>General meetings @ district office</b> – next two meetings:</p> <ul style="list-style-type: none"> <li>• Nov 28 7 pm 5<sup>th</sup> floor</li> <li>• Jan 30 7pm 5<sup>th</sup> floor</li> </ul> <p><b>DPAC</b></p> <ul style="list-style-type: none"> <li>• Oct 10 – Grade 10-12 Parents as career coaching</li> <li>• Oct 17 – Inclusive education and competency-based planning meeting</li> </ul> <p><b>BCCPAC</b>  We aren't members, need to join – will fill out application form and pay \$75 fee -</p>	PAC executive to follow-up
<b>Athletic Director (Guest)</b>	Darcy Grant	<p>Grateful for support from the PAC</p> <ol style="list-style-type: none"> <li>1. Changes this year. A tight deadline to get forms back with payment – 120 signed up for a Fall sport</li> <li>2. Early collection of banquet fee: Offsite awards gala for athletics to acknowledge the volunteer coaches/graduating seniors/legacy award/athlete of the year - \$15 award ticket. 98 of 120 paid and confirmed awards banquet – 20 opted out – 7 playing multiple sports.</li> </ol> <p><b>Feedback from PAC.</b> Send out dates and timelines through office via newsletter as well</p> <ol style="list-style-type: none"> <li>3. Individualized fees for Ski/Snowboard, Golf and a few other sports activities. It depends on what the students already have in terms of mountain passes and equipment</li> <li>4. Fee Collection. End of year, directors are chasing down fees – this year athletics department was out \$600 – at this point with new system in place, less kids</li> </ol>	

		<p>dropping out, only 1 fee unpaid. Fee collection – online, cash or cheque asked upfront, if they chose not to play, it's reimbursed – if need financial assistance, form to complete – not paying does not prevent them from playing.</p> <ol style="list-style-type: none"> <li>5. Consent, medical form &amp; code of conduct (representing Seycove). Must be handed in prior to playing/event due to liability &amp; risk.</li> <li>6. Code of conduct. Stressing academics – if students are suspended, they + parents are informed not to attend any school functions – volunteer coaches are made aware.</li> </ol> <p>Looking for and open to feedback to improve the system further.</p> <ol style="list-style-type: none"> <li>7. Student volunteer coaches. Working well. Hosting elementary school games – with student refs – working well.</li> <li>8. New uniforms. Purchased new uniforms for senior boys soccer and jr boys received the senior uniform – Same will be done with volleyball.</li> <li>9. Review of Seycove Athletics Uniform Plan. On track with plan. Plan will be reviewed, including the timeline and approach once all uniforms have been replaced.</li> <li>10. Fundraising. Everything raised by the boys, eg: cards goes toward boys program and vice versa for the girls. Bottle drive split down the middle.</li> <li>11. Approx \$100/uniform (top &amp; shorts)</li> </ol> <p><b>Suggestions from PAC</b></p> <ul style="list-style-type: none"> <li>• To spread PAC funds across all sports, including individual sports</li> <li>• If student already has a piece of equipment, can remove from the total fee eg: already has a Seycove swim cap</li> </ul> <p><b>Response:</b> Notify Mr. Grant via email. If they keep uniform, built into athletic fee to try to reduce cost</p> <ol style="list-style-type: none"> <li>12. 4 years ago, the priority was uniform replacement. Almost fully replaced, If PAC wants money to be allotted to specific areas, open to this.</li> </ol> <p><b>Question from PAC.</b> Old warm up gear in good condition – can it be donated back? <b>Response.</b> Yes.</p>	
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<b>New Business</b>	All	<p><b>Suggestion from PAC member:</b> Next year, Sangha to push out communication to Seycove community re: Orange Shirt Day. In this communication, include that parents/caregivers can attend, as well as an agenda with an explanation of the history of orange shirt day and make it a mandatory assembly.</p> <p>Ms. Craven. Current Grade 12 and 10s – hoping to schedule the blanket exercise as they are the last two years to participate. Will include Windsor and family of schools to offer the experience again – send invite out earlier to secure better attendance.</p> <p><b>Feedback/Suggestion from PAC.</b> More topics that speak to inclusivity and ensure that adults in community are role modelling behavior that supports inclusivity.</p> <p><b>PAC Concern:</b> Late start Wed was not communicated to parents – ensure that it’s on the app.</p>	
<b>Adjourned</b>	8:40 pm		
<p><b>Next PAC Meeting: November 13, 2018 (every 2<sup>nd</sup> Tuesday of the month)</b>  <b>Rob McLeod will attend the next meeting and will speak to emergency preparedness to agenda/emergency bin &amp; snow plan</b></p>			