

Seycove PAC Meeting Minutes

Date: April 16, 2019

Time Start: 7:05pm

Location: Seycove Secondary Library

Members in attendance: Lindsay Witham (Co-Chair), Sam Barker (Co-Chair), Daniel Dandar (Treasurer), Kym Bontinen (Secretary), Pam Craven (Principal), Tree Cleland

Agenda Item	Speaker	Discussion	Action Items
Introductions		Introductions around the table	
Approval of Agenda	Sam	Approved	
Approval of Minutes: March 12, 2019	Kym	Approved & posted to website Note: Change date for Jan from 2018 to 2019	
Principal's Report	Ms. Pam Craven	<ul style="list-style-type: none"> • Course verification – email going out to ensure they are handed in <ul style="list-style-type: none"> ○ Important that these forms come in ASAP for course offerings because we are a small school and want to ensure that the requests for specific classes are correct ○ Blocks – preliminary numbers are in from the course verification forms – beginning the process to allocated to courses based on requests ○ The grade 12's have priority in the grade 12 courses – grade 11's can take it, then the question becomes are we building a schedule for grade 11's or for grade 12's – ensuring that the 12's have the priority classes first – gr 11 could always take it the following year • Pre-course for socials – Exploration course 11 – not offered before, part of the new curriculum 	

		<ul style="list-style-type: none"> ○ From a staffing perspective: gr 11 take the course, funded by course for 10, 11, 12, then more blocks to work with and could increase staffing slightly ○ Student perspective: most university look at gr 12 credits, socials 11 may not be relevant ○ 1 block of socials 11 – teachers will now have input around who is capable of jumping from a grade 10 to a grade 12 course. Teachers can talk to the kids about what next step is for them. ○ Parent information night with grade 10 parents next year for programming night – promote socials 11 – important foundation, ensure basics prior to grade 12 – where it is more in depth with specific foci. <ul style="list-style-type: none"> ● Staff meeting: worked on setting up classes within the portal for students to share their core competencies self-assessment ● 8, 9, 10 Science & 11 English teachers <ul style="list-style-type: none"> ○ Set up their classes in the online portal, attach assignments and learned how to use the course shell in this learning management system. The rest of the teachers have a scheduled time to rotate through computer lab to complete this work ● Our school survey: students go through lab to completed ● Awards: <ul style="list-style-type: none"> ○ Night of recognition: Grade 8-11 students ○ Last Friday of the school year, Grades 8/9 & 10/11 assembly during the day – subject, service, athletic awards <ul style="list-style-type: none"> - Input received from teachers for names of students ● Calendar planning: requests for Pro-D days 	
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		<p><i>Feedback from PAC members:</i> helpful when pro-D days align with holidays, so families can have time together, book travel, and for students to catch up on school work.</p> <ul style="list-style-type: none"> • Reviewed goals, and now posted on Seycove Website > About our School > School Plan – see some of the discussions and decision that staff and admin are making together at this link https://www.sd44.ca/school/seycove/About/SchoolPlan/Pages/default.aspx <ul style="list-style-type: none"> ○ Parents section will now have newsletters https://www.sd44.ca/school/seycove/Parents/Pages/default.aspx ○ Grade 12 parent site updated as well https://www.sd44.ca/school/seycove/Students/Grade12/Pages/default.aspx • Yondr – Cell phone management system <ul style="list-style-type: none"> ○ The company will help with implementation <ul style="list-style-type: none"> - Whole school - Classroom set – pilot first with a few classes - Cost - \$22 USD per student + annual fee - Promotion this year – start now to end of 2019 @ \$10 USD per student - Discussed options and opportunities – partnership with the NVSD, pilot in a few classes, buy a set that teachers can sign out as needed, pilot in grade 7. • Blanket exercise - Grade 10's May 2, 2019 • School health nurse/Regional Tobacco Reduction Coordinator – Lindsay MacDonald – May 16 & 17 – Grade 10's • School fees for next year are available on the website: under About our School> Fees > Seycove School Fees 	<p>ACTION: Pam Craven will continue to explore possibilities.</p>
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		<ul style="list-style-type: none"> • Donations listed on school cash online – discussion, about options, removal of monetary amount – revisit at a later date. • Meeting with Mark Pearman, District Superintendent <ul style="list-style-type: none"> ○ Pam, Rob, Lindsay & Sam attended Discussed following topics and issues: <ul style="list-style-type: none"> - Cell phone usage - Vaping and the speakers - RBC Grants for the district - Enrolment next year: 120 leaving grade 12, approx. 112 coming in (does not include those requesting Windsor) – total of approx. 518 (this year 540). Grade 8 cohort will be larger • District Enhanced program – would like to receive additional blocks <ul style="list-style-type: none"> ○ PLP Gr 8/9 – Full ○ PLP Gr 10, 11, 12 – still spots available <ul style="list-style-type: none"> - Different proposals have gone in • Sign Language program – 31 requests from students coming into grade 8 <ul style="list-style-type: none"> ○ Rob McLeod & TOC supporting Sign Language instructor with classroom management, evaluation etc – co-teaching method has been a very successful approach, and the students are enjoying their program ○ Introductory Grade 10, then Gr 11 & 12 (will be explored for future) • Pam, Lindsay and Sam attended Gord Downey Foundation fundraiser last week – Downey Wenjack Fund https://www.downiewenjack.ca/ 	
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Treasurer's Report	Dan Dandar	<ul style="list-style-type: none"> • Seycove Auction: \$16, 400 – feeder schools will receive \$8,200 Sherwood, DL, Cove Cliff – will be distribute to the school PACs • Reviewed Financial statement. See attached. • April 30 is fiscal year end • Sewing machines – sell old ones – 28 over \$15000, looking at strategies • Looking for a Co-Treasurer for next year – any names come forward please send to Dan Dandar. 	<p>Motion (Lindsay, 2nd Sam): to approve additional \$267.19 towards iMac computers. Carried.</p> <p>ACTION: email Dan with interest daniel8680@gmail.com</p>
DPAC Report	Mag Caron	Deferred	
New Business	Lindsay Witham Tree Cleland	<ul style="list-style-type: none"> • RBC Day of Service Grant <ul style="list-style-type: none"> ○ Day for grounds clean-up – Lindsay will select a date, trying to match that with an event at the school <ul style="list-style-type: none"> - \$1000 – Seycove Auction - \$1000 – Cabaret - \$1000 – Food/Textiles - \$1000 – Wood Working ○ Need date for school clean-up, sometime in May – date to be determined, will go out in newsletter. • Sabina Gold & Silver – company in Nunavut – clothing drive, containers will be set up 2nd week May – More information to come. 	
Adjourned	8:40 pm		
Next PAC Meeting: May 14, 2019			