

June 11, 2018

Meeting Start: 7:05 pm - **AGM**

In Attendance: Pam Craven, Lindsay Witham, Sam Barker, Daniel Dandar, Kym Bontinen, Suzanne Siemens, Isabel Eng

Regrets: Mag Caron

1. Introductions

2. Approval of agenda & minutes

Approved with additions

3. Nominations for executive for school year 18/19

Motion: To have Sam Barker & Lindsay Witham as Co-chairs, Mag Caron as DPAC rep, Daniel Dandar as Treasurer, Kym Bontinen as Secretary, Jenny Cleary to remain on the Executive Council. Approved.

4. Principal's report

- Staffing & Classes
 - Certain ratios per contract eg: Eng max 28, Special Needs etc...student population has gone down. Surplus 2 full time teachers.
 - 2 part-time – overstaffed Michele Chow and Jenny Kwong – agreed to be surplus.
 - Down by 14 blocks. Challenges the organization of the classes, classes cannot run if less than 18 kids are requesting. 10/11, 10/11/12 for Shop – Art Foundations 10-11-12 to ensure 2 blocks.
 - Languages – Potential for 2 French 11 classes – want to offer French 12, alternating Spanish and French – only 8 kids signed up for French 12.
 - Sign Language: 8-12 – 44 requests – makes 2 blocks 8/9, 10-12 – Reached out to PSI and ASL will be recognized as a language 12.
 - Heather Zerr – retiring – will be bringing in a new low-incidence LAC teacher
- Calendar is up on the website
- My School Survey – Pam is reviewing results
 - School Plan – staff mtg tomorrow – presenting to teachers tomorrow - updating tomorrow and create the draft plan
 - Pam organized previously captured data and organized within the school plan
 1. **Curriculum** is the biggest
 - Google & Apple iPads – encouraging teachers to become certified google and apple teachers– badge system with online quizzes
 - Encouraging larger projects, more engaging activities
 2. **Diversity**
 - support within the school

- Acceptance of international students
 - June 26 – assessment from Rick Hansen Foundation – given a grade for accessibility and inclusivity
3. **Engagement/Flex Block**
- The flex block committee reviewed student and teacher results and have created a presentation to give tomorrow – biggest change – linked to a course, and mapped against the core competencies
 - Learning by doing, knowing, experiencing – create a passport booklet for students to demonstrate the flexibility they’ve selected – will support the Seyhawk award.
 - Students gave feedback – workshops, free flexes
- PAC request for teacher request – get list to PAC earlier so ready for Fall, money for flex time

4. Treasurer’s Report

Please refer to the Fiscal Year End 2018 PAC financials.

1. Seycove Athletics – reviewed a tentative uniform replacement plan, will seek a more complete plan which includes uniforms funded by the school in addition to the PAC. The plan to be revisited with diversity in mind looking at all sports offered by the school.
Suggestion: purchase a school Seycove banner appropriate for all events including sports, music etc.
Suggestion: repairs to outdoor basketball nets, concrete
2. Returning VISA – Square worked well for Seycove Auction & Cabaret. May have been some wifi issues? Dan will follow up re: Wifi. Suggestion to purchase a school iPad specifically for events with secure login/passwords.
3. Yearly Staff Lunch
Motion: PAC will contribute up to \$1000 for the staff lunch in June on an annual basis. Approved.
4. Technology – creating a 3-5 year plan – working with district to retrieve previous purchases – this should help when planning for larger purchases
5. Discussion to explore reviewing how to divide up funding equitably across all courses – look to Fall for more discussion.
6. Discussion to explore dissolving registered charity status – look to Fall for more discussion. Tax receipts can be accessed through NVSD. Would reduce the grant money currently received from RBC/Benefity.
7. 55% had not paid school fees – will go out in newsletter this week. Recommendation to send out a separate email with fees for courses for next year with rationale for the fee.
Motion: To approve the Financial Statements of the PAC for the fiscal year ended April 30, 2018 were approved. Approved.
Motion: To approve the appointment of external auditors for the year-end financials to April 30, 2019 be waived. Approved.

5. DPAC – deferred

Day of Service – Team Grant – quite a few people have signed up – approx.. 12. 1 For PAC, cleaning up the grounds from NVSD. Supplies will be provided. Darcy responded and will have some student volunteers. 2. For PLP, another set inside setting-up for PLP blue sky and helping direct parents.

Parent/Community Education

Propose for next year – talk on vaping/smoking/marijuana – have speaker come back to speak with the students – first part of the year – Sept/Oct.

Another idea – stress and anxiety – opportunity to collaborate with family of schools

Education Fund

In trust – education fund for student who attended DL and now at Seycove – Dan and Suzanne will follow-up.

Monthly PAC meetings 2nd Tuesday of the month

Next meeting: Sept 11, 2018

Meeting end: 9:00 pm