

Seycove PAC Meeting Minutes

Date: Jan 14, 2020

Time Start: 7:05 pm

Location: Seycove Secondary Library

Members in attendance: Lindsay Witham (Co-Chair), Sam Barker (Co-Chair), Daniel Dandar (Treasurer, acted as Secretary), Magali Caron (DPAC Rep), Rob McLeod (Principal).

Regrets: Kym Bontinen (Secretary).

Agenda Item	Speaker	Discussion	Action Items
Acknowledgement & Announcements	Mr. Rob McLeod	Territorial Acknowledgement	
Introductions	Lindsay	Introductions around the table	
Approval of Agenda	Sam	Approved	
Approval of minutes: Dec 12, 2019	Dan	Approved	
Seycove Auction	Dan	Investigate use of PayPal to be set up on Auction website and made available temporarily during the event collection period.	ACTION: Dan to investigate and inform Tree, Kim, and Mr. McLeod.
Treasurer's Report	Dan Dandar	<ul style="list-style-type: none"> • Financial statement reviewed – see attached • Position of Treasurer: Dan will remain as Treasurer for one additional academic year. Please contact Dan with your interest in this position. Daniel8680@gmail.com 	
Principal's Report	Mr. Rob McLeod	<p>See attached PPT for Mr. McLeod's Principal Report</p> <p>School Planning process – see ppt for an overview of progress</p> <ul style="list-style-type: none"> • Vibrant Learning Community district website – Seycove school plan is posted 	ACTION: PAC to add as standing agenda item to provide teacher website recommendations.

		<ul style="list-style-type: none"> • In progress – review applying school plan – Principal distribution of response sheet to begin dialogue about effectiveness of school plan, workgroups established <p>Course Programming – website requires updating.</p> <ul style="list-style-type: none"> • Teachers to provide informative online course information by adding course descriptions and outlines instead of only being redirected to the district course description • Focus is to be inviting to potential students <p>Advisory Schedule – vaping, attendance, cell phones, technology.</p> <ul style="list-style-type: none"> • Scheduling in progress including community leaders. <p>Staffing – Shirley Lemprier – extended leave</p> <p>Behaviour Support Worker (BSW) – circulating through classes to provide feedback and assistance.</p> <p>Seycove School Fees</p> <p>Literacy tests – Jan 21 – G10 mandatory by G12</p> <p>Textbooks – G12 Biology – 15 books arrived Jan 13</p> <p>Emergency Supplies – consider refresh requirements after review of prior spending.</p>	<p>ACTION ITEM: Mr. McLeod – school will send out invoice to families with outstanding school fees – due date in March.</p> <p>ACTION ITEM: Dan to provide prior spending details to Mr. McLeod.</p>
DPAC Report	Mag Caron	<p>Tabled</p> <p>Website for more information regarding upcoming district sessions http://www.northvanpac.org/</p>	

Other Business	All	<p>Mental Health Club – interested in bringing Pet Therapy dogs to school to support student mental health – review requests when received.</p> <p>School website – open for parent and student comments towards redesign.</p>	<p>ACTION: Mr. McLeod will follow up with district policy.</p> <p>ACTION: PAC to add as standing agenda item to provide school website improvement recommendations.</p>
Adjourned	8:15 pm		
Next PAC Meeting: February 11, 2020 (every 2nd Tuesday of the month)			

