

Seycove Secondary at sáyaməṭən PAC Meeting Minutes

Date: May 19, 2026

Time Start: 7:00 pm

Location: Library

Members in attendance: Shelley Bubb (Treasurer), Julia Wagner (Secretary), Wendy Kennedy (Member at Large),

Regrets: Lisa Stewart (President), Tansy Sverre (DPAC Rep), Kara Guedes (Member at Large)

Administration: Meghan Downie (Principal)

Agenda Item	Speaker	Discussion	Action Items
Acknowledgment & Announcements	Shelley B.	We are situated today on the unceded and traditional territories of the Squamish (Skwxwú7mesh), Musqueam (xʷməθkʷəḡəm) and Tsleil-Waututh (səlílwəṭaʔt) First Nations. Gratitude for the mountains.	
Introductions	All		
Approval of Agenda	Shelley B.	Add AGM and Cabaret to New Business. Approved by: Wendy K and Patricia H.	
Approval of Minutes	Shelley B.	Approved by: Patricia H. and Shelley B.	
Principal's report	Meghan Downie	-Athletics: --Mountain Biking Provincials this week --Golf Provincials last week -Capstone Presentations: Friday, May 22 --parents do not attend --not recorded -PLP new learners meeting tonight: ca. 60 students joining PLP for 2026/27	

		<p>-School Calendar 2026/27: --School's two Professional Development days not finalized yet --District Professional Development days confirmed for October 23, February 12, and April 26: School Calendar - North Vancouver School District --Start date: September 8, with homeroom and distribution of student schedules, and September 9 classes start --Daily schedule adjustment: because of late start date, adding 2 minutes/day to school schedule for total of 322minutes/day of instructional time; likely Tutorial earlier start at 8:28 am but to be confirmed. --PAC meetings: third Tuesday of month.</p> <p>-School Planning event: April 28 at Windsor --shared progress this year: making values visible and living into them --next step is developing code of conduct: what do values look like in action; students started to create rubric, staff being asked for feedback; will be shared at June PAC meeting for parent feedback.</p>	
Treasurer's Report	Shelley B.	<p>-Wishlist purchase update: --still a few outstanding items to be purchased --microscope maintenance couldn't be scheduled until next year so to be completed next year --no guest speaker fees (Sports Nutrition speaker for Fitness & Conditioning classes) or camera submitted yet --PLP speaker still to be purchased</p> <p>-Statement of Financial Position: everything looking good --Auction cheques for FoS schools distributed --Scholarships: last year \$10,000 from Auction, \$1000 from PAC --Final year-end review to be completed, then filing taxes and completing Community Gaming Grant application by June 30.</p>	<p>-Ms. Downie to follow up on guest speaker fees and camera purchase.</p> <p>-Shelley B. to check into PAC scholarship commitments for this year.</p>

DPAC Report	Tansy S.	None	
Social Media, Website and Fundraising Updates		None	
New Business	<p>Kim T., Victoria O. and Sarah C.</p> <p>Julia W.</p> <p>Patricia H.</p>	<p>-Grad Banquet 2027: --Parent concerns about price and desirability of parent attendance being shared on Seycove Parents Facebook group --Ms. Downie sent survey to Grade 11 families last year for input on planning 2026 Grad Banquet: 80 responses received, 93% supported continuing tradition of banquet at Pinnacle for \$170 per ticket ---87% of grads going to banquet this year --Ms. Downie can repeat survey this year: request to share survey with PAC for feedback before sent to families --Request for support from administration to obtain contact information for Grad 2027 families: if a parent contact person volunteers, administration can send out that contact info for families to opt-in</p> <p>-AGM: next PAC meeting, June 16 --elections for 2026/27 Executive --notice in next two newsletters: due by Wed May 27</p> <p>-Cabaret: Saturday, June 6 --volunteers needed: 2 hour shifts --silent auction: more donations needed, regular donors not able to donate and no RBC funds available --notice in May 15 newsletter with contact information for donations</p>	<p>-Ms. Downie to share Grad Banquet 2027 input survey with PAC for feedback, then to send to Grad 2027 families.</p> <p>-Kim T. to provide Ms. Downie with contact person email for Grad 2027 families to opt-in for non-school sanctioned grad planning communications.</p> <p>-Julia W. & Lisa S. to send Ms. Downie an AGM notice by Wednesday, May 27, to be included in May 29 and June 12 school newsletters.</p>
Adjourned	Approx: 7:40pm		

Next PAC Meeting: *AGM* Tuesday, June 16, 2026 at 7pm in Library

In Attendance: Russ B., Sarah C., Patricia H., Victoria O., Kim T.