

Seycove Secondary at sáyaməṭən PAC Meeting Minutes

Date: Tuesday, September 23, 2025

Time Start: 7:00 pm

Location: Library

Members in attendance: Lisa Stewart (President), Carla Cove (Vice President/Interim Treasurer), Julia Wagner (Secretary), Kara Guedes (DPAC Rep), Wendy Kennedy (Member at Large), Meghan Downie (Principal), Paul Ruben (Vice-Principal)

Regrets: Mandy Young (Family of Schools Rep)

Agenda Item	Speaker	Discussion	Action Items
Acknowledgment & Announcements	Lisa S.	We are situated today on the unceded and traditional territories of the Squamish (Skwxwú7mesh), Musqueam (xʷməθkʷəy̓əm) and Tsleil-Waututh (səlílwətaʔt) First Nations.	
Introductions	All		
Approval of Agenda	Lisa S.	Approved: all	
Approval of Minutes	Lisa S.	Approved by: Carla C. & Adriana R.	
Principal's report	Meghan Downie, Paul Ruben	<p>-Course changes completed: appreciation for student and family support and patience; more students this year than end of last year.</p> <p>-Club Fair: October 1 at lunch --5 new club proposals --lots of club activity at lunch time --encourage students to join to make new connections.</p> <p>-School Planning Events: --end of October 2025 and April 2026 --student and parent reps will be invited to join</p>	

		<p>--last year focus was on recreating school values: Seycove is a CREATIVE, RESPECTFUL, & INCLUSIVE COMMUNITY</p> <p>--staff now has sweatshirts that identify values and talking about values in classes</p> <p>--next step: how to make values visible and encourage staff and students to live into them.</p> <p>-Teacher wishlist: in progress; aim to provide for October PAC meeting.</p> <p>-Community room spaces:</p> <p>--Seycove previously had community centre using part of space</p> <p>--small classroom sized space has been painted, and carpet is to be removed and new flooring installed</p> <p>--will be used as meeting space for Indigenous students, clubs and Athletics.</p> <p>-Athletics:</p> <p>--Athletic Directors: P. Cardle mentoring J. Edel.</p> <p>--Thanks to parents and community members for support of athletics</p> <p>--Volleyball:</p> <p>---Mr. Harris usual volleyball lead on parental leave; thanks to parents who have stepped up to support</p> <p>---Volleyfest fundraiser spearheaded by Grade 12 student Dana P.</p> <p>last year: volleyball stands arrived at end of August and new uniforms purchased.</p> <p>--Rugby: hoping to move from exhibition to competitive.</p> <p>--Wrestling: seeking coach; would complement Rugby.</p> <p>--Basketball: Geoff Russell still leading.</p> <p>-Croissant Club: contributing to food access; makes sandwiches that students can pick up in Foods room or Main Office.</p>	<p>All: to direct potential wrestling coaches to Mr. Ruben.</p>
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Treasurer's Report	Carla C. (interim Treasurer)	<p>-Seycove PAC year-end final Treasurer's Report for April 30, 2025:</p> <ul style="list-style-type: none"> --Reviewed by Executive prior to meeting. --Scholarships accrued: awarded after fiscal year end. --FoS Auction May 2026: after fiscal year end so not included in budget. --<i>Motion to Approve: Wendy K. Approved: Kara G. & Lisa S.</i> <p>-August Treasurer's Report:</p> <ul style="list-style-type: none"> --includes Fos Auction May 2025 fundraising ---\$12,500 distributed to each school ---new Treasurer will need to file GST refund request for Auction spending, ca. \$1300, to be distributed to FoS schools; ---\$2000 held back still to be distributed once all funds reconciled; ---could distribute holdback with GST refund if completed and received in timely manner. --<i>Motion to Approve: Lisa S. Approved: Wendy K. & Julia W.</i> <p>-Draft Budget for fiscal year ending April 30, 2026:</p> <ul style="list-style-type: none"> --Community Gaming Grant expected early October. --RBC grant not guaranteed: contact Lindsay W; in past grant received for community cleanup. --FoS Auction revenue: <ul style="list-style-type: none"> ---includes May 2025 Auction plus \$22000 estimate for 2026 Auction (\$10000 for scholarships, \$12000 for other initiatives); ---2026 FoS Auction tentatively scheduled for March 7, 2026: may not be able to spend funds this fiscal year because of timeline to finalize revenues --Uncategorized expenses to be allocated once teacher wishlist received and reviewed. --<i>Motion to approve budget: Lisa S. Approved: Wendy K. & Patricia H.</i> 	<p>-Treasurer to file GST refund request for Auction spending and distribute to FoS schools.</p> <p>-Treasurer to contact Lindsay W. re. RBC grant for PAC.</p>

		<p>-Treasurer Position vacant:</p> <p>--Carla C. will be resigning as Interim Treasurer as of October 21, 2025.</p> <p>--Urgent request for Treasurer will be posted in school newsletter and on Seycove parents Facebook group.</p> <p>--Someone with accounting background preferable but anyone with interest in numbers welcome.</p> <p>--Carla C. can mentor new Treasurer this year, her family's last year at Seycove.</p> <p>--Carla C. to contact NVPAC Treasurer for suggestions for improving efficiency of Treasurer's Reports.</p> <p>--If necessary, explore option of hiring someone to complete Treasurer's Reports, then PAC Treasurer would be liaison. PAC Treasurer cannot be remunerated.</p> <p>-BC Society Annual Report: completed by Carla C., June 2025.</p> <p>-Gaming Grant Application and Summary Report: completed by Carla C., June 2025.</p> <p>-Gaming Event Revenue Report (GERR) from June 2025 Music program Cabaret needs to be filed and included in Annual Report.</p> <p>-T3010: Carla C. working on completing online, much easier than paper process in past.</p>	<p>-Lisa S. to post request for Treasurer on Seycove parents Facebook group and send to Maureen Dawe to be included in next school newsletter.</p> <p>-Carla C. to contact Mr. Najjar about Cabaret GERR.</p>
District PAC (DPAC) Report	Kara G.	<p>-Information about the North Van District PAC can be found here: North Vancouver Parent Advisory Council (NVPAC) - Home</p> <p>-Carla C. registered Seycove PAC with NVPAC.</p> <p>-If someone wants to take on DPAC rep position -representing Seycove with NVPAC- email Kara G. via seycovepac@gmail.com</p>	<p>-Tansy S. will attend next NVPAC meetings with Kara G,</p>

		<p>-NVPAC next meeting: October 1st via Teams.</p> <p>-NVPAC Meet & Greet: Wednesday November 26, 2025 at 7pm, 2121 Lonsdale Ave, Fifth Floor. Registration required.</p> <p>-NVPAC Committees: --Anti Racism Committee: antiracism@northvanpac.org 1st meeting: Wed Oct 16th 6:30PM via Teams</p> <p>--Disability Advisory Committee: inclusion@northvanpac.org 1st meeting: Thurs Oct 2nd 7PM via Teams. Register here to receive Teams meeting link: NVPAC Disability Advisory Committee (DAC) - Registration 2025/2026</p> <p>-PAC 101: For anyone new to PAC that would like to learn more about PACs in general, this is a great resource from last year's PAC 101 presentation: http://www.northvanpac.org/uploads/5/9/7/4/59745023/2024-09-25_pac101_for_dpac_.pdf</p> <p>It includes information such as: >Parents/Caregiver's rights and responsibilities >Descriptions of: School PAC / District PAC / BCCPAC >Info on Elections / Constitution / Bylaws / Communication / Social Media / Gaming Grants >Map of our local Families of Schools and more!</p> <p>There will probably be another PAC 101 presentation this year, but date not yet posted.</p> <p>-BCCPAC Parent Advocacy workshop via Zoom, Wednesday September 24 6:30pm --Are you passionate about making sure every parent in your school community feels heard, supported, and empowered?</p>	<p>and will consider DPAC position for next meeting</p> <p>-Kara G. to post BCCPAC Advocacy workshop link on Seycove Parents Facebook group.</p>
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Social Media, Website and Fundraising Updates	<p>Lisa S.</p> <p>Meghan D.</p>	<p>-PAC communication with parents via Seycove Parents Facebook group and section at end of school newsletter.</p> <p>-Seycove Parents Facebook account administrators: Lisa S., Hannah J., and Wendy K.</p> <p>-Parents new to Seycove PAC meeting heard about meeting through school website calendar, school email about change of date, and possibly Seycove Parents Facebook group post.</p> <p>-Parents and students can subscribe to school calendar for school-wide events.</p>	

	<p>Kara G.</p> <p>Lisa S.</p> <p>Kara G.</p>	<p>-FoS Auction planning: Kara proposes that there should be at least one rep from each FoS school.</p> <p>-BrightRaiser box dropped off for PAC to consider: PAC will decline this fundraising opportunity.</p> <p>-TruEarth fundraiser: PAC will receive 20% of purchase amounts.</p>	<p>-Lisa S. to email BrightRaiser declining fundraising offer.</p> <p>-Kara G. to forward PAC gmail notices to Lisa to post on Seycove Parents Facebook group.</p>
New Business	<p>Tree C.</p> <p>Lisa S. & Julia W.</p>	<p>One Day To Make A Difference:</p> <p>--Tree C. spearheaded ca. 23 years ago and has grown from family activity to community event.</p> <p>--Every December brings clothing, care packages, soup, sandwiches, coffee and hot chocolate to homeless community in Downtown Eastside.</p> <p>--Community gathering beforehand to make sandwiches and care packages.</p> <p>--Tree's daughter, Bexley, Grade 12 student and leader of Feminism Forward club, is proposing to lead this event as her capstone project.</p> <p>--Will provide opportunities for student volunteer hours.</p> <p>--PAC collaboration requested to receive two \$1500 grants from RBC:</p> <p>---Grants will be used to purchase food and items for feminine care packages.</p> <p>---Tree C. will purchase all items so PAC will only need to issue one cheque to reimburse expenses.</p> <p>---There will be no use of Seycove name/logo associated with event.</p> <p>--<i>Motion by Lisa S. for PAC to facilitate receipt and disbursement of grant funds for One Day To Make A Difference. Approved by Tansy S. & Carla C.</i></p> <p>-Constitution & Bylaws amendments:</p> <p>--Proposed amendments to be voted on at October PAC meeting.</p> <p>--At least 14 days' notice of meeting with posting of proposed amendments required: will post amendments on PAC page of school</p>	<p>-Julia W. to write notice about Constitution & Bylaws amendments by October 1, 2025, for school newsletter and Facebook.</p> <p>-Julia W. to send proposed amendments document to Maureen Dawe to post on school website.</p>

		website and include notice in October 3, 2025 school newsletter and on Seycove Parents Facebook group.	-Lisa S. to post notice on Seycove Parents Facebook.
Adjourned	Approx: 8:40pm		
Next PAC Meeting: Tuesday, October 21, 2025 at 7pm in Library and on Teams			

In Attendance: Russell B., Tree C., Patricia H., Tania N., Adriana R., Tansy S., Kim T.