

Seycove PAC AGM

Tuesday, June 14, 2016 at 7 pm in the School Library

Attendance: Dan Dandar, Mag Caron, Lindsay Witham, Laura Wallace, Linda Castagna, Birte Hunter, Mark James
 Chair: Laura Wallace
 Secretary: Linda Castagna

	Topic and Discussion	Action required
1	<p><u>Minutes of May 10, 2016</u> Motion: Linda/Dan – “Minutes approved as circulated”. Passed: unanimous</p>	Dan to forward to Office for posting to website
2	<p><u>Agenda</u> Accepted as circulated</p>	
3	<p><u>Nominations for 2016/17 Positions</u> Dan summarized the open positions. Debbie, Josie, Birte and Linda will not have children at Seycove in 2016/17. No nominations were received by any PAC members. Dan will be returning as Treasurer. Therefore the Chair, Vice Chair, Secretary and DPAC positions are open. Motion: Dan/Linda – “To appoint Mag Caron and Lindsay Witham as DPAC Co-Chairs and Andrea Venegas-Rook, Jenny Cleary, Dan Dandar, Lindsay Witham, Mag Caron and Laura Wallace as members of the Executive Council for the 2016/17 school year”. Passed: unanimous</p>	Mag will contact some incoming Grade 8 parents to see if two people will step up to be co-chairs, as the PAC functions much more smoothly if there is a single point of contact.
4	<p><u>Signing Authority</u> Motion: Dan/Linda – “To approve Dan Dandar, Lindsay Witham (subject to RBC approval) and Laura Wallace as signing officers for the Seycove PAC bank accounts”. Passed: unanimous</p>	Dan to liaise with banks for change in signatories
5	<p><u>Financial Report</u> Dan presented the final financial statements for the fiscal year ended April 30, 2016. Of note: approximately 60 families contributed the \$35 suggested donation for Transportation, Technology and Emergency Prep funds, approximately 30 of those families contributed to the Donation campaign as well, and approximately 12 of those families contributed at higher than the Bronze level. There are approximately 350-400 families at Seycove.</p>	
6	<p><u>2016/17 Donation Campaign</u> Discussion regarding 2016/17 campaign to collect more funds. Suggestions include: make link more readily available (eg. on PAC emails, on PAC page of website, etc); make online ‘invoice’ available year-round; fun, themes, contests, participation, riddle. Discussion about wording for campaign notice. Motion: Birte/Lindsay: “To approve a campaign notice being included in the September/16 Welcome Package.</p>	Dan to circulate proposed wording for email approval.

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	Price options will be \$20/50/100/'nudge, nudge'." Passed: unanimous	
7	<u>Invite teachers to PAC</u> We want the teachers to know they are welcome to attend PAC meetings or address the PAC during the year.	Mag to send a welcome email in September
8	<u>Principal's Report</u> - Valedictory ceremony was a success - school is wrapping up for the year - Pam Craven, incoming VP from Carson Graham, was at Seycove today. Her specialties are Special Ed and IB and she is knowledgeable and supportive of the new curriculum	
9	<u>DPAC Report</u> Birte reported on the lawyer guest speaker at the last DPAC meeting. He was speaking about the terms of the updated Societies Act and how PAC by-laws must incorporate the new requirements by November 28, 2016	
10	<u>Other</u> <ul style="list-style-type: none"> • Dr Lynn Miller will be speaking on Anxiety in Children at Dorothy Lynas on Wed, Oct 19th. Seycove has been asked to provide financial support in exchange for some seats at the session. • Dan presented a thank you for years of volunteering from the PAC to Josie, Birte, Debbie and Linda 	
11	Meeting adjourned at 9 pm	