



January 18, 2022

Dear Seycove Parents/Guardians,

**Re: Course Programming Process and Parent Information Evenings for Grades 9-12**

We would like to invite you to our upcoming virtual Course Programming Parent Information Meetings. Links for the MS Teams meetings will be on our homepage the day of the event:

**Tuesday, January 25<sup>th</sup> at 7:00 pm (for current Grade 7 parents) and  
Wednesday, January 26<sup>th</sup> at 6:30pm (for current Grade 8 & 9 parents)  
Wednesday, January 26<sup>th</sup> at 7:30pm (for current Grade 10 & 11 parents)**

The purpose of these meetings is to review the process for students to select courses for the 2022-2023 school year and to provide an overview to parents on factors to consider when you are assisting your student(s) with their course selection decisions.

The course programming process is multi-faceted and requires careful consideration and planning. After our counsellors have provided initial information to parents and students, we request that you continue to discuss various course options, consider student strengths and interests, talk to Seycove teachers about their course offerings (content, topics, rigor, etc.), contact post-secondary intuitions for admission requirements if necessary, and ask clarifying questions of school counsellors.

**Course Programming Timeline:**

**Part 1: Seycove Counsellors will visit classes and distribute course request forms**

- The week of January 31 – February 3

**Part 2: Student Course Programming Information Meeting (Virtual)**

- Senior (grade 10 & 11) Tuesday January 25<sup>th</sup> @ 8:30am on MS TEAMS
- Junior (grade 8 & 9) Wednesday January 26<sup>th</sup> @ 8:30am on MS TEAMS

**Part 3: Parent Information Evenings for Course Programming**

- Dates and times above

**Part 4: Course Request Forms Due in the Main Office by Thursday, February 17<sup>th</sup>**

- Students must hand in their completed course request forms signed by both the student and a parent/guardian by Thursday, February 17<sup>th</sup>



As we begin to receive student course requests and build our timetable for next year, there are two main factors that affect a student's schedule:

- The courses that will be offered next year are subject to change based on enrolment
- Students may not be able to receive all requested courses due to scheduling conflicts

Therefore, please be sure to have your student(s) include alternate course choices on their course programming sheet. It is also important to emphasize that course changes will most likely not be possible in September 2022 so it is essential that we engage in comprehensive and accurate course planning. Next years' timetable will be built on the requests provided this spring.

The Seycove Course Programming Guide and other resources will also be available on the school website at the following link: [Seycove Course Programming](#)

The key point of contact for parents and students during the course programming process is your student(s)' grade counsellor, who can be contacted via phone or e-mail.

Ruby Willems	Grade 8 & 10; Grade 12 L-Z	<a href="mailto:rwillems@sd44.ca">rwillems@sd44.ca</a>
Margie Arnold	Grade 9 & 11; Grade 12 A – K	<a href="mailto:marnold@sd44.ca">marnold@sd44.ca</a>

We look forward to working with you and your student(s) to plan for a successful 2022-2023 school year.

Sincerely,

Sarah Best  
Principal

Caren Hall  
Vice-Principal

Seycove Secondary School