

# Norgate Xwemélch'stn Community School PAC MINUTES

Monday, March 10<sup>th</sup>, 2025, 7 pm

**Present:** Bahar Adel (PAC Chair), Morag Crocker (PAC Secretary), Cristina Padres (PAC Communication Executive), Vicki Burrows (PAC Treasurer), Michelle Bean, Glenda Robertson (Principal), Hannah Tikkanen (PAC Fun Lunch Coordinator)

**Guests:** None

1. Minute approval
  - February meeting minutes approved as circulated.
2. Treasurer update for the fiscal year to month ended Feb 28, 2025:
  - Fun Lunch Gross Revenues at \$5,125 have exceeded our annual goal of \$3,000.
  - There are 3 scheduled lunches remaining, which should generate approximately another \$1500.
  - We are within \$500 of our targeted Gross Fundraising Revenues of \$7,800 for the year.
  - Direct Costs comprised mostly of Food Supplies Expense for hosting Fun Lunches
  - Program Expenditures Update:
    - Student Activities: \$600 of budget remaining
    - Field Trips: \$3,000 of budget remaining remaining
    - Grade 7: \$350 of budget remaining
    - Community Engagement: \$2,000 of budget remaining
    - Education Enhancement Program: \$10,800 of budget remaining with small upcoming expenses related to Nowruz activities anticipated.
    - Emergency Preparedness: \$274 remaining
    - Overhead Expenses: \$175 remaining
  - Overall expenses appear to be on budget for this year
  - Bank/Cash Balance: \$23,546
3. Principal's update
  - Student learning updates coming out on Wednesday, March 12, as well as each child's self-assessment of learning (occurs three times a year now), on BC core competencies
  - Recent and upcoming highlights around the school:
    - Historically school has had very few sports teams and this year three triple ball teams have done very well
    - Band program starting up is also very promising for future activities
  - Spring break coming up next week, as well as Nowruz (March 20) celebrations this coming Wednesday, March 12
  - After April 9<sup>th</sup>, student-led conferences will occur (multiple families at once, with teachers circulating around each room)

- Survey went out to assess parent interest in walking school bus program but no results shared with the school yet so it is unclear whether there is enough parent support to move forward with establishing a walking school bus program at NXCE
    - Walking school bus program also has a fundraising component, with money raised based on number of kilometers walked by the collective student (and parent) group
4. Fun Lunch Update
- Next fun lunch is pizza lunch on Friday, March 14
  - Ordering is open until 11pm on March 10<sup>th</sup>
  - Cost is \$7.25 for combo
  - Two more pizza lunches (April & June) so just need to think of another option for May
  - Note: Fun Day (May 16) usually has lunch included and is sponsored by the school, rather than paid by families
5. School speaker
- Cristina spoke with Ms. Kelly Munro (counsellor) and they have set up “Safer Schools” workshops on May 20
    - One for grade 4, one for grade 5 & one for grade 6/7
    - If available, budget-wise, it would be beneficial to donate \$300 for an honorarium
  - Morag is continuing to look into a Technology Management webinar for parents of children of all ages
    - Attendance has been low historically so given cost (\$500 for 2 hour virtual workshop), it might make sense to partner with another school (ex. Capilano) to increase numbers?
    - Morag will find out what the maximum attendance is, as per presenter
6. Plant Fundraiser
- Delivery date confirmed for May 8
  - Ordering is all set up but will wait until after spring break to start promoting
  - PAC will buy a few vegetable sets that could be planted in the school boxes and tended to by the school camps and with additional neighbourhood support – goal to make this a community project and harvest in September!
7. Nowruz Celebration
- Parent volunteers will be coming in to host a puppet theatre performance, and paper fire activity to celebrate Nowruz with students on Wednesday, March 12
  - Treats are being purchased this year to avoid allergy issues
8. NVSD Updates:
- No updates from NVSD

**Meeting adjourned: 7:43 pm**