

Norgate Xwemélch'stn Community School PAC MINUTES

Date Held: Monday, September 9th, 2024, 7 pm via Zoom

Present: Pablo Leites (PAC Treasurer), Cristina Padres (PAC Communication Executive), Glenda Robertson (Principal), David Andrews (Vice Principal), Mousa J., Lindi C., Tamara S, Anahita, Miad K., Hector S, Noora A., Hannah T. Sareh A., Fran D., Vicki B.

Regrets: Bahar Adel (PAC Chair)

1. CALL TO ORDER

The meeting was called to order by PAC Treasurer Pablo Leites at 7:00 pm

2. ELECTION OF EXECUTIVE

- Pablo Leites gave a short introduction about Vicki Burrows, who has volunteered for the role of treasurer this year.
- Pablo resigned his position as Treasurer, the floor was open for further nominations to the 2024/2025 PAC Council.
- Pablo will be acting in the role of Past Executive Member which acts as a resource person.
- Glenda Robertson explained the importance of the PAC and the role it plays, not just in fundraising but shaping the school community.
- The Executive members also thanked Pablo for all of his time and effort in attending to Executive matters over the last few years and his willingness to remain as a resource to the Executive.

MOVED and SECONDED that Vicki Burrows be elected to the Executive as the Treasurer for 2024/2025

CARRIED BY ACCLAMATION

3. FINANCIAL REPORT & BUDGET

- Review of 2023/2024 Financial Statements
- Review and approval of 2024/2025 Budget

The Treasurer gave a comprehensive review of the Budget. Members were given the opportunity to ask questions and reviewed the proposed budget line by line with the following key highlights:

- Fundraising revenue goal for 2024: \$7,800
- Program expenses \$18,149
- Operational Bank Account as of September 1, 2024: \$15,733
- Anticipated Bank Position on August 31, 2025: \$5,172

MOVED and SECONDED

That the 2024/2025 Budget of \$18,149 as reviewed, be approved.

CARRIED

11 IN FAVOUR/2 ABSTAINED/0 OPPOSED

- 11 In Favour, 0 Opposed, 2 Abstained. PAC Budget approved for 2024/2025
- Glenda clarified that the support each classroom gets is for consumables

4. PRINCIPAL UPDATE

Glenda Robertson, the school principal provided an update on the new school year which included several highlights.

- Meet the teacher event is this Thursday, September 12. First will be the classroom presentation and then a general presentation by Principal and Vice principal.
- Intake Interviews: September 24th and 26th. One on one family with the teacher.
- Thanked everyone for their support with students not being able to move right away to their classrooms at the beginning of school.
- For this year, the Parent Handbook has been created as a one stop shop for everything parents and students need to know about the school and can be found at:
<https://www.sd44.ca/school/norgate/Parents/family%20handbook/Pages/default.aspx#/=>

5. PAC COUNCIL AND PAC EXECUTIVE POSITIONS AVAILABLE

The PAC Executive updated the members on the search for a Funlunch Coordinator and Secretary.

Fun Lunch Coordinator

- Fun Lunches is one the main fundraising activities for the PAC and it is run through the Munchalunch website platform. Lindi, our previous Fun Lunch coordinator, will help with the transition to a new Fun Lunch Coordinator this year.
- Hannah Tikkanen, a parent and member, has volunteered to be the new Fun Lunch Coordinator for 2024/2025.

Secretary Executive

- Jeremy Dyson has been secretary for years and it is time for someone to step up.
- The role of the Secretary is to keep records of the Council and record minutes of all meetings.
- Volunteering a few hours a month has a great impact not just on the PAC Executives, but for the entire student body, staff, and teachers at the school.

6. OTHER BUSINESS

Reminder for parents to fill the School District permission forms

7. TERMINATION

There being no further business, the Meeting was terminated at 7:45 pm.